



Minutes of the January 18, 2024 Meeting

Zero Waste Sonoma met on January 18, 2024, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

Board Members Present:

City of Cloverdale – David Kelley
City of Cotati – Susan Harvey
City of Healdsburg – Larry Zimmer
City of Petaluma – Patrick Carter
City of Rohnert Park – Emily Sanborn

City of Santa Rosa – Renae Gundy
City of Sebastopol – Sandra Maurer
City of Sonoma – Ron Wellander
County of Sonoma – Trish Pisenti
Town of Windsor – Debora Fudge

Staff Present:

Executive Director: Leslie Lukacs
Counsel: Ethan Walsh
Staff: Thora Collard, Kristen Sales, Katherine Cushwa, Courtney Scott, Sloane Pagal, Amber Johnson
Agency Clerk: Amber Johnson

1. Call to Order Closed Session 8:32 a.m.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Sec. 54956.8)

Property: 5885 Pruitt Avenue Windsor, CA 95492

Agency Negotiators: Leslie Lukacs, Ethan Walsh

Negotiating Parties: David M. Carroll, John M. Shea II

Under Negotiation: Price and terms of payment

2. Adjourn Closed Session at 8:58 a.m.

3. Call to Order Regular Meeting

Regular session was called to order at 9:07 a.m.

Introductions

4. Agenda Approval

5. Public Comments (items not on the agenda)

Allan Tose – Wanted to address the board with the status of the Stage Gulch Organics compost facility project.

6. Election of Officers

Motion: For the appointment of Officers for the 2024 term as follows:

Chair: City of Healdsburg

Vice Chair: City of Petaluma
Chair Pro Tempore: City of Rohnert Park

First: City of Cloverdale – David Kelley
Second: Town of Windsor – Debora Fudge

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

7. Consent (w/attachments)

- 7.1 Minutes of the November 16, 2023 Regular Meeting
- 7.2 November and December 2023, January and February 2024 Outreach Calendar
- 7.3 Annual Review of the ZWS Rules of Governance
- 7.4 Budget Adjustment Contingency – Property Purchase
- 7.5 Careit Agreement Renewal

Board Comment:

- Highlighting that item 7.4 is a budget adjustment that requires a super majority vote.

Public Comments:

None

Motion: For approval of the consent calendar.

First: City of Petaluma – Patrick Carter
Second: City of Cotati –Susan Harvey

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

Regular Calendar

8. Green Halo Agreement

Board Comments/Action Items:

- What are the steps if the agreement is amended?
- What will the administrative position be doing in addition to Green Halo?

Public Comments:

None

Motion: To approve the agreements included as part of this Board item for jurisdictions to implement waste management tracking software in support of the Zero Waste Sonoma Model Ordinance for Building Project Materials Management, Deconstruction, Reuse, and Recycling Requirements. The Board authorizes the Executive Director to amend the agreement to allow for the addition of additional member agencies if needed.

First: City of Petaluma – Patrick Carter

Second: City of Cotati – Susan Harvey

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

9. Draft FY 24/25 Work Plan

Board Comments/Action Items:

- Where in the organics section does it talk about moving forward with new composting?
- Why is the full time Administrative Aide position sought and what will their ongoing support function be?
- Why Administrative Aide over Waste Management Specialist?
- Does the office need to be reconfigured to accommodate the new position?
- What is included in item 2.8, the Technical Assistance Grant for Polystyrene?
- Please explain the cost for the NAHMMA Conference.
- Glad to see the Reuse/Repair Workshop Mini Grants included.

Public Comments:

None

Motion: To approve the FY 24-25 Work Plan.

First: City of Cotati – Susan Harvey

Second: City of Sebastopol – Sandra Maurer

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

10. Draft FY 24/25 Budget

Board Comments/Action Items:

- How do you address the contamination in organics?
- What are the current gate rates and are they projected to change for next year?
- Are the contingency fund balances going up due to anticipated increase in revenues, decrease in revenues, or both?
- Does the agency have a reserve policy? Would be great to highlight that in the budget report.
- Appreciate the explanation for items above \$10,000 with a 5% change.
- Are you coming back for a future meeting to show the impact to the rate payers for these increases?

Public Comments:

None

11. CalVolunteers Grant Year End Presentation

Board Comments/Action Items:

- How competitive is the bidding process for the second round?
- Is how successful we have been showed in the grant application process?
- If there is an opportunity to seek additional funding, recommends staff does that to support this program.
- Excited to see the career advancement opportunities in this.
- Are we recovering food from larger assisted living facilities?
- Want to advice staff to look at electric vehicle opportunities for the added vehicle purchasing.

Public Comments:

None

12. Board Member Comments – NO ACTION

13. Executive Director Report – VERBAL REPORT

14. Staff Comments – NO ACTION

15. Next ZWS meeting: February 15, 2024

16. Adjourn: 10:12 a.m.

Submitted by: Amber Johnson