



Minutes of the February 19, 2020 Meeting

The Sonoma County Waste Management Agency met on February 19, 2020, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa, California.

Board Members Present:

City of Cloverdale	Marta Cruz	City of Santa Rosa	Jon Sawyer
City of Cotati	Susan Harvey	City of Sebastopol	Henry Mikus
City of Healdsburg	Larry Zimmer	City of Sonoma	Madolyn Agrimonti
City of Petaluma	Patrick Carter	County of Sonoma	Susan Gorin
City of Rohnert Park	Don Schwartz	Town of Windsor	Bruce Okrepkie

Staff Present:

Executive Director: Leslie Lukacs

Counsel: Ethan Walsh

Staff: Xinci Tan, Karina Chilcott, Sloane Pagal, Thora Collard, Courtney Scott

Agency Clerk: Janel Perry

1. Call to Order Regular Meeting

Closed session was called to order at 8:00 a.m.

2. Closed Session:

PUBLIC EMPLOYMENT

Title: Executive Director

3. Adjourn Closed Session at 8:43 a.m.

Call to Order Regular Meeting

Regular meeting was called to order at 8:47 a.m.

There were no reportable actions.

4. Agenda Approval

5. Public Comments (items not on the agenda)

P. Mitchell - against Llano Road site for new compost facility - distributed letter at meeting.

D. Noble - discussed current outreach plan in the form of compost hubs.

G. Eicher - against Llano Road site for new compost facility - distributed letter at meeting.

6. Consent (w/attachments)

6.1 Minutes of the January 15, 2020 Regular Meeting

6.2 January, February, and March 2020 Outreach Calendar

6.3 Annual Review of SCWMA Rules of Governance

6.4 Approval of FY 2019-20 Second Quarter Financial Report

February 19, 2020 – SCWMA Meeting Minutes

6.5 Approval of the FY 2020-21 ZWS Draft Work Plan

Board Comments: items 6.4 and 6.5 moved to regular calendar

Action Items:

- Correct minutes on page 7 from “Reach out to jurisdictions where a facility might,” to add words “be located”. The new line will read “Reach out to jurisdictions where a facility might *be located*”

Public Comments:

None

Motion: For approval of items 6.1, 6.2 and 6.3

First: City of Cotati - Susan Harvey

Second: City of Santa Rosa - Jon Sawyer

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

Regular Calendar

6.4 Approval of FY 2019-20 Second Quarter Financial Report

6.5 Approval of the FY 2020-21 ZWS Draft Work Plan

Board Comments:

Action Items:

- Post as much information as possible about new compost facility plans on our website (FAQ, timelines, EIR information, etc.)
- Send communication plan (newsletter) to all city managers and direct city managers to disseminate it to council members and supervisors with link to our website
- Initiate and contribute to robust community discussions of why a local compost facility is important
- Include Petaluma’s waste in Waste Characterization Study-sorting at Redwood Landfill
- Complete a Consumption Based Emission Study
- Pencil 4/27/2020 for retreat and send that information out to the board.

Public Comments:

P. Mitchell - against Llano Road site for new compost facility

G. Eicher - against Llano Road site for new compost facility

Motion: Approval of items 6.4 and 6.5

First: City of Cotati - Susan Harvey

Second: City of Sonoma - Madolyn Agrimonti

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

7. HHW Expansion Feasibility Study RFP Criteria Approval [Scott]

Board Comments/Action Items:

- Reach out to City Managers and the County to make sure they are aware this effort is going on and include discussion of possible public controversy of a facility, possibility of other non-facility options and the importance of serving North County.
- Complete a program comparison of obtaining a property to other non-facility options
- Bring back at next meeting staff recommendations on if a facility is necessary
- Create and send quarterly or monthly newsletters to City Managers highlighting issues
- Ask City Managers for their feedback of what types of HHW disposal options work for their residents

Public Comments:

None

Summary: At the January 15, 2020 Board Meeting, the Board directed staff to proceed with the creation of an RFP that will allow for a feasibility study of a property once the Agency and the Board identify a property. The Board approved a Request for Proposal for a Property Feasibility Study of Property to become a Household Hazardous Waste Facility and directed Staff to distribute the RFP.

Motion: The Board approves the Request for Proposal (RFP) for a Feasibility Study of Property to become a Household Hazardous Waste (HHW) Facility and direct Staff to distribute the RFP. The board also clarifies that services will not be contracted until the Board approves direction for the HHW facility and selects a site.

First: City of Cotati - Susan Harvey

Second: City of Sebastopol - Henry Mikus

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE

City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

8. Potential Office Move/Approval to Enter into Lease Negotiations [Lukacs]

Board Comments/Action Items:

- Look at move with a 10-15 year prospective in mind

Public Comments:

D. Noble – feels ZWS moving away from the county has pros and cons.

Summary: At the January 15, 2020 board meeting, staff presented a lease option to the board for review. Staff presented responses to the Board’s questions during the January meeting. The Board approved Staff to enter into a lease negotiation with the top three selections for new office space.

Motion: Approval to negotiate with landlords with top three properties, noting comments about restroom accessibility.

First: City of Sebastopol - Henry Mikus

Second: City of Sonoma - Madolyn Agrimonti

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

9. California Redemption Value (CRV) Pilot Partnership and Grant

Board Comments/Action Items:

- Check to see if Lucky’s in Sonoma will participate in program
- Work with libraries to ensure individuals without computers get library cards to gain access to online program
- Find future funding sources to continue program past grant term
- What are actual cost and what will expenses cover?
- Bring back budget with line items
- Work directly with city manager to see what they need so they know what they are agreeing to
- Bring back application back to board or send memo to board members with copy of grant application with note it has been sent

- Send out model staff report to take in front of council as soon as possible

Don Schwartz left at 11:16 a.m.

Public Comments:

None

Summary: ZWS is interested in applying for the grant in partnership with the Petaluma Recycling Center (PRC) to implement a pilot project that would bring ten new CRV collection facilities to currently unserved areas in Cloverdale, Healdsburg, Sebastopol, Santa Rosa, Sonoma, and Petaluma. The Board approved the proposed agreement between the Agency and participating jurisdictions in a container redemption pilot project throughout Sonoma County. Staff will present the grant opportunity and agreement to the Council's of participating jurisdictions.

Motion: Approve proposed agreement with minor non material changes as suggested by the city attorneys and direct staff to send out model staff report on item.

First: City of Petaluma - Patrick Carter

Second: City of Sonoma - Madolyn Agrimonti

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

Motion passed.

- 10. Boardmember Comments – NO ACTION**
Comments were received by the Board.
- 11. Executive Director Report – NO ACTION**
Executive Director will email report to members.
- 12. Staff Comments – NO ACTION**
None
- 13. Next SCWMA meeting:** April 15, 2020
- 14. Adjourn 11:39 am**

Submitted by: Janel Perry