



Minutes of April 20, 2016 Special Meeting

The Sonoma County Waste Management Agency met on April 20, 2016, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa, California.

Present:

City of Cloverdale	Absent	City of Santa Rosa	John Sawyer
City of Cotati	Susan Harvey	City of Sebastopol	Henry Mikus
City of Healdsburg	Brent Salmi	City of Sonoma	Madolyn Agrimonti
City of Petaluma	Absent	County of Sonoma	Susan Klassen
City of Rohnert Park	Don Schwartz	Town of Windsor	Deb Fudge

Staff Present:

Counsel	Ethan Walsh	Staff	Lisa Steinman
Executive Director	Patrick Carter		Felicia Smith
Agency Clerk	Sally Evans		Karina Chilcott

1. Call to Order Special Meeting

The meeting was called to order at 9:26 a.m.

2. Closed Session

Chair Don Schwartz, City of Rohnert Park, stated there was no reportable action out of closed session.

3. Adjourn Closed Session

Brent Salmi left at 9:27 a.m.

4. Agenda Approval

Item 6.3, Approval of FY 2016-17 SCWMA Final Budget, was tabled.

Henry Mikus, City of Sebastopol, motioned to approve the agenda as amended and Susan Harvey, City of Cotati, seconded the motion.

Vote Count:

Cloverdale	Absent	Cotati	Aye
County	Aye	Healdsburg	Absent
Petaluma	Absent	Rohnert Park	Aye
Santa Rosa	Aye	Sebastopol	Aye
Sonoma	Aye	Windsor	Aye

AYES -7- NOES -0- ABSENT -3- ABSTAIN -0-

Motion passed.

5. Public Comments (items not on the agenda)

None.

Consent (w/attachments)

- 6.1 Minutes of March 16, 2016 Special Meeting
- 6.2 Minutes of March 30, 2016 Special Meeting

Ms. Harvey motioned to approve the consent agenda as amended and Deb Fudge, Town of Windsor, seconded the motion.

Vote Count:

Cloverdale	Absent	Cotati	Aye
County	Aye	Healdsburg	Absent
Petaluma	Absent	Rohnert Park	Aye
Santa Rosa	Aye	Sebastopol	Aye
Sonoma	Aye	Windsor	Aye

AYES -7- NOES -0- ABSENT -3- ABSTAIN -0-

Motion passed.

Regular Calendar

7. Appointment of Executive Director and Request for County Approval

Chair Schwartz announced the appointment of Patrick Carter as the Agency’s Executive Director and noted the agreement would go before the County Board of Supervisors on May 3rd for approval.

Susan Klassen, County of Sonoma, motioned to adopt the resolution appointing Patrick Carter as the Executive Director and Ms. Harvey seconded the motion.

Vote Count:

Cloverdale	Absent	Cotati	Aye
County	Aye	Healdsburg	Absent
Petaluma	Absent	Rohnert Park	Aye
Santa Rosa	Aye	Sebastopol	Aye
Sonoma	Aye	Windsor	Aye

AYES -7- NOES -0- ABSENT -3- ABSTAIN -0-

Motion passed.

8. E-Waste Collection Events RFP Authorization

Lisa Steinman, Agency staff, requested the Board approve the issuance of a Request for Proposals for an E-waste Collection Events Services Contract for services from June 18, 2016 through February 11, 2017. Ms. Steinman stated staff would return with a recommendation for an E-waste Contractor at the June Agency meeting. Ms. Steinman aware of at least two contractors interested and added the selection panel would likely include the Executive Director, an individual outside the Agency, and herself.

Public Comments

None.

Madolyn. Agrimonti, City of Sonoma, moved to approve the issuance of the Request for Proposals for an E-waste Contractor and direct staff to return with an E-waste Contractor recommendation. Mr. Sawyer, City of Santa Rosa, seconded the motion.

Vote Count:

Cloverdale	Absent	Cotati	Aye
County	Aye	Healdsburg	Absent
Petaluma	Absent	Rohnert Park	Aye
Santa Rosa	Aye	Sebastopol	Aye
Sonoma	Aye	Windsor	Aye

AYES -7- NOES -0- ABSENT -3- ABSTAIN -0-

Motion passed.

9. Attachments/Correspondence:

- 9.1 Outreach Calendar April-May 2016
- 9.2 Letters of Support for AB 1005, 2039, 2530, and 2725
- 9.3 DEA Unused/Expired Medication Drop-off Event Notification

There was discussion regarding the secure handling of the controlled substances by law enforcement. Staff was asked to email the DEA Unused/Expired Medication Drop-off Event flyer ready for social media posting to all Board members. Ms. Steinman also explained the SafeMeds program used locking containers for their drop off locations and the hauler had the key.

10. Boardmember Comments

Ms. Agrimonti, Ms. Fudge and Mr. Sawyer shared their concerns regarding the security of destroying computer hard drives and noted there were some private companies collecting computers, and it was unknown how they operated.

Ms. Steinman explained the Agency’s contractor destroys the hard drives and Mr. Sawyer suggested including information in the Agency’s outreach material regarding the secure destruction of hard drives to encourage recycling at Agency events.

Chair Schwartz stated the Chair and Vice-Chair would not be in attendance at the May Agency meeting.

11. Staff Comments

None

12. Next SCWMA meeting: May 18, 2016

13. Adjourn

The meeting was adjourned at 9:43 a.m.

Submitted by
Sally Evans