Minutes of the April 15, 2020 Meeting

Zero Waste Sonoma met on April 15, 2020, via WebEx to hold a virtual board meeting.

**Board Members Present:**
- City of Cloverdale: Marta Cruz
- City of Cotati: Susan Harvey
- City of Healdsburg: Larry Zimmer
- City of Petaluma: Patrick Carter
- City of Rohnert Park: Pam Stafford
- City of Santa Rosa: John Sawyer
- City of Sebastopol: Henry Mikus
- City of Sonoma: Madolyn Agrimonti
- County of Sonoma: Susan Gorin
- Town of Windsor: Bruce Okrepkie

**Staff Present:**
- Executive Director: Leslie Lukacs
- Counsel: Ethan Walsh
- Staff: Xinci Tan, Karina Chilcott, Sloane Pagal, Thora Collard, Courtney Scott
- Agency Clerk: Janel Perry

1. **Call to Order Regular Meeting**
   Closed session was called to order at 8:39 a.m.

2. **Agenda Approval**

3. **Public Comments (items not on the agenda)**
   None

4. **Consent (w/attachments)**
   4.1 Minutes of the February 19, 2020 Regular Meeting
   4.2 February, March, April, and May 2020 Outreach Calendar
   4.3 Consideration of Merit Increase for Executive Director

**Action Items:**
None

**Public Comments:**
None

**Motion:** For approval of all items on the consent calendar.

**First:** City of Santa Rosa - John Sawyer
**Second:** City of Rohnert Park - Pam Stafford

**Vote Count:**
- City of Cloverdale: AYE
- City of Cotati: AYE
- City of Healdsburg: AYE
- City of Santa Rosa: AYE
- City of Sebastopol: AYE
- City of Sonoma: AYE

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Regular Calendar

5. Approval to Enter into Lease for 490 Mendocino Ave., Santa Rosa, CA [Lukacs]
Pulled from agenda.

6. Discussion and Possible Action on the 2020/21 Draft ZWS Budget [Collard]

Board Comments/Action Items:
- Best per capita diversion rates during the Great Recession were high which are positive for the landfill lifespan
- How do we preserve the reduced disposal message and encourage the importance of composting, recycling, and reusables to public?
- Prioritize CPSC membership – has multiple benefits (grant assistance)
- Disposal is cyclical throughout the year, tonnage should be compared by month, not just totals
- Enter into dialogue with the State regarding the benchmarks that will be established this year and how the pandemic will affect those numbers
- Recognize that not everyone has internet and printed Zero Waste Guides should be considered
- Reach out to the county for avenues to share our public messages. Look at small, community gatherings for outreach options
- Research government assistant options available for special districts to offset budget losses and keep employees working

Public Comments:
None

Summary: Board provided feedback to the staff on the Draft FY 20/21 Budget with instructions to return with the Final Budget at the May meeting.

Motion: Approval of 2020/21 Draft ZWS Budget with direction to return with the Final Budget at the May meeting.
First: City of Rohnert Park - Pam Stafford
Second: City of Cotati - Susan Harvey

Vote Count:
City of Cloverdale AYE City of Santa Rosa AYE
City of Cotati AYE City of Sebastopol AYE
City of Healdsburg AYE City of Sonoma AYE
City of Petaluma AYE County of Sonoma AYE
City of Rohnert Park AYE Town of Windsor AYE

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AYES -10- NOES -0- ABSENT -0- ABSTAIN -0- Motion passed.

7. **Boardmember Comments** – NO ACTION
   None

8. **Executive Director Report** – NO ACTION
   Executive Director verbally gave report.

9. **Staff Comments** – NO ACTION
   None

10. **Next SCWMA meeting**: May 20, 2020

11. **Adjourn 9:40 am**

Submitted by: Janel Perry