ZERO WASTE SONOMA

Minutes of September 18, 2025 Meeting

Zero Waste Sonoma met on September 18, 2025, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

Board Members Present:

City of Cloverdale – Andrés Marquez	City of Santa Rosa – Dianna MacDonald
City of Cotati – Susan Harvey	City of Sebastopol – Phill Carter
City of Healdsburg – Larry Zimmer	City of Sonoma – ABSENT
City of Petaluma – Patrick Carter	County of Sonoma – Rebecca Hermosillo
City of Rohnert Park – Emily Sanborn	Town of Windsor – ABSENT

Staff Present:
Counsel: Ethan Walsh
Staff: Leslie Lukacs, Kristen Sales, Xinci Tan, Katherine Cushwa, Courtney Scott, Sloane Pagal, Rajesh Jyothiswaran
Agency Clerk: Thora Collard

1. **Call to Order Regular Meeting**
   Regular session was called to order at 9:02 a.m.

   Introductions

2. **Agenda Approval**

3. **Public Comments (items not on the agenda)**
   None

4. **Consent** (w/attachments)
   4.1 Minutes of the August 21, 2025 Meeting
   4.2 August, September, and October 2025 Outreach Calendar
   4.3 Fiscal Year 2024-25 Year-End Contingency Fund Budget Adjustment

   Board Comment:
   None

   Public Comments:
   None

   Motion: For approval of the consent calendar.

   First: City of Cotati – Susan Harvey
   Second: City of Rohnert Park – Emily Sanborn

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	ABSENT
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	ABSENT

AYES -8- NOES -0- ABSENT -2- ABSTAIN -0-
Motion passed.

Regular Calendar

5.   **COAR Design Presentation for the Pruitt Avenue HHW Facility and Options for the ZWS Headquarters [Lukacs]**

Board Comments/Action Items:
- Will staffing increase?
- What was the original budget projected?
- If you purchase a property, will it be in proximity to the facility?
- Would a new headquarters offset current space rental?
- Construction costs are currently very high, what contingency are we calculating for increases?
- Lease costs have repair costs that would stay with the property and not be recoverable.
- Are there state resources to assist with the project?
- Do we have financing/interest concerns?
- If we proceed with Option B, when would we evaluate redesigning the site?
- Redesign ideas would be for flow and landscaping, not changes to the facility itself?
- Are we considering additional material collections in the future?
- Any of the buildings for purchase, have we considered asbestos abatement needed?
- Do we have an idea of improvement costs for making purchased space usable? The older buildings will most likely have higher improvement costs.
- Can you walk us through the pros/cons of the proposed purchase properties?
- Can you consolidate the HHW facility with headquarters?
- How many offices do you currently have?
- What was on the Pruitt site before?
- Would we still repurpose/sell materials if we do not build the headquarters?
- The location for the HHW facility is great for community members in the northern county.
- Supports staffs recommendation and the effort it took to evaluate all options.
- If purchasing property does not work, could we revisit the build option in the future?
- The age of properties for purchase is concerning.

Public Comments:
None

Motion: To move forward with Option B, incorporating Board's desire to be flexible with purchase vs. build depending on cost

First: City of Healdsburg – Larry Zimmer
Second: City of Cotati – Susan Harvey

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	ABSENT
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	ABSENT

AYES -8- NOES -0- ABSENT -2- ABSTAIN -0-
Motion passed.

6. **Boardmember Comments**

7. **Executive Director Report** – VERBAL REPORT

8. **Staff Comments** – VERBAL REPORT

9. **Next ZWS meetin**g: October 16, 2025

10. **Adjourn Regular Session:** 10:09 a.m.

11. **Begin Closed Session:** 10:18 a.m

12. **Adjourn Closed Session:** 10:52 a.m

Submitted by: Thora Collard