



MINUTES OF JANUARY 20, 2010

The Sonoma County Waste Management Agency met on January 20, 2010, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

PRESENT:

City of Petaluma	Vince Marengo, Chair (2009)
City of Cloverdale	Nina Regor
City of Cotati	Marsha Sue Lustig
City of Healdsburg	Mike Kirn
City of Rohnert Park	Dan Schwarz
City of Santa Rosa	Greg Scoles
City of Sebastopol	Jack Griffin
City of Sonoma	Steve Barbose
Town of Windsor	Christa Johnson, Chair (2010)
County of Sonoma	Phil Demery

STAFF PRESENT:

Interim Executive Director	Susan Klassen
Counsel	Janet Coleson
Staff	Patrick Carter
	Karina Chilcott
	Charlotte Fisher
	Lisa Steinman
Recorder	Elizabeth Koetke

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at 9:07 a.m.

2. ATTACHMENTS/CORRESPONDENCE

Chair Marengo, called attention to the Director's Agenda Notes, the ESA Contingency Letter, and Proposal from LGS to provide interim Executive Director Services; including an LGS brochure and a proposed SCWMA/LGS Agreement for Management and Administrative Services.

3. ON FILE WITH CLERK

Chairman Marengo noted the resolution approved in December 2009 on file with the clerk.

4. PUBLIC COMMENTS (items not on the agenda)

Martin Millick, Cold Creek Compost, said the RWQCB decided their facility should be zero discharge; they were the first facility to be held to that standard.

Nina Regor arrived at the meeting 9:13 a.m.

5. ELECTION OF OFFICERS

Vince Marengo extended his appreciation to the Agency Boardmembers and Agency staff for their hard work and support in 2009.

Susan Klassen presented Mr. Marengo with a plaque and thanked him for his services as 2009 Chair.

Phil Demery, County of Sonoma, nominated Christa Johnson, Town of Windsor, as Chair. Marsha Sue Lustig, Cotati, seconded. Motion approved.

Christa Johnson nominated Mike Kirn, Healdsburg, as Vice-Chair. Jack Griffin, Sebastopol, seconded. Motion approved.

Christa Johnson suggested rotating the new Chair Pro Tempore in alphabetically by city, then nominated Nina Regor, Cloverdale, as Chair Pro Tempore. Marsha Sue Lustig, Cotati, seconded. Motion approved.

The new officers for 2010 are; Christa Johnson, Town of Windsor, Chair; Mike Kirn, Healdsburg, Vice-Chair; and Nina Regor, Cloverdale, Chair Pro Tempore.

Gavel was passed to 2010 Chair, Christa Johnson, to lead the meeting.

CONSENT

- 6.1 Minutes of December 2, 2009**
- 6.2 Contract for Printing of 2010 Recycling Guide**
- 6.3 Eco-desk Annual Report**
- 6.4 2009 Outreach Summary**
- 6.5 Sonomax Website**

Marsha Sue Lustig requested that a standing item 'Agenda approval' be added to the agenda. She noted time constraints she had for this meeting and requested that item 7.1 and 9.1 be moved up on the agenda.

Chair Christa Johnson said Item 7.1 and 9.1 would be addressed at the beginning of the regular calendar.

Chair Christa Johnson requested that item 6.3 be pulled from consent for a question.

Steve Barbose, Sonoma, moved to approve consent items 6.1, 6.2, 6.4 and 6.5. Marsha Sue Lustig, seconded. Motion approved.

6.3 Eco-desk Annual Report

Chair Johnson questioned the outreach summary in the Agency's work plan which says that staff determines and recommends the focus areas of outreach. In Windsor, the City approves an annual outreach campaign through their hauler; she felt it would be beneficial to tag on to what the Agency is doing to make better use of their funds. In Windsor, the 2010 schedule is approved at the end of 2009.

Karina Chilcott said the timetable is such that the work plan that comes to the Board in February will be for the 2010/2011 fiscal year.

Jack Griffin, Sebastopol, moved to approve item 6.3. Greg Scoles, Santa Rosa, seconded. Motion approved.

REGULAR CALENDAR

ORGANICS

7.1 AMENDMENT TO COMPOST AGREEMENT WITH SONOMA COMPOST COMPANY

Susan Klassen explained that at the December Agency meeting the Boardmembers asked for staff's response as to whether it would be prudent to issue an RFP at this juncture with respect to an extension of the services from SCC.

The amendment to the Compost Agreement (continued from the December meeting) is an extension to address the issues of the compost relocation project which is not complete yet and the current contract is going to expire in November 2010. If the amendment is not approved and the contract is allowed to expire, then SCC would have to stop accepting compost in July 2010, 5 months prior its expiration.

Due to the uncertainty of the current compost location, staff does not recommend issuing an RFP at this time. As more information becomes available from the County, the Agency can identify and secure a site and then issue an RFP in order to take advantage of all the benefits of the process.

Steve Barbose, moved to approve the 7th Amendment to Agreement extending the term of the existing contract to November 15, 2011. Nina Regor, seconded. Item passed unanimously.

Staff was directed to bring a matrix of pricing structures and services of neighboring compost facilities for comparison. This item will be presented at the March 17, 2010 meeting. The action at that time would be to accept the information and give direction to staff; start the RFP process or develop an interim solution.

Dan Schwarz, Rohnert Park, said in addition to a matrix, he would also like a summary of a timetable with the landfill, and also a legal opinion for extending this contract.

ADMINISTRATION

9.1 STAFFING SERVICES UPDATE

Previously the Board tentatively approved a staffing model and appointed a subcommittee of the representatives from Cloverdale, Rohnert Park, and Petaluma to meet with the representatives from the County to discuss the upcoming recruitment for an Executive Director and review the job description and qualifications. The subcommittee reported on their meetings, which resulted in four documents presented for discussion.

Public Comments

Tim Smith, Lanahan & Reilly, commented about the employment proposal from Local Government Services, included in the agenda packet as correspondence.

Ken Wells, Guiding Sustainability, encouraged the Board to take action. He said an Interim Executive Director could help forge an excellent solution.

June Michaels, AB 939 LTF member, agreed with Ken Wells.

Attachments in packet

Jack Griffin, Sebastopol, noted that on the employment contract, the resignation shall not be effective for 90 days, he would like to have that shortened.

Greg Scoles, Santa Rosa, moved to tentatively approve the attachments in the packet with Jack Griffin's amendment in respect to resignation. Steve Barbose, Sonoma, seconded the motion. Motion passed.

Interim Executive Director

The Board entered into a discussion of the pros and cons of hiring an Interim Executive Director. After much discussion there was a strong consensus not to hire an Interim Executive Director but to proceed with the hiring process for a permanent Executive Director.

Dan Schwarz, Rohnert Park, asked staff to bring back a summary of the current landfill discussion, and the official path of the County, and whether or not the Agency should solicit a seat at the table.

Christa Johnson, Chair, called for a 10 minute break 11:06 a.m.

Marsha Sue Lustig left the meeting at 11:06 a.m.

Meeting reconvened 11:12 a.m.

ORGANICS

7.2 COMPOST RELOCATION UPDATE

Patrick Carter reported staff met with the RWQCB, PRMD and other County staff to investigate the initial feasibility of including a small portion of the Central disposal site and the Gray property into the compost relocation EIR on previous direction from the Board. At the January 12, 2010 Sonoma County Board of Supervisor's (BOS) meeting, the BOS gave the SCWMA permission to study a portion of the Central Disposal Site in the EIR, which would cost an additional \$55,000 to \$65,000.

Direction was given to staff to return to the February 17, 2010 meeting with an amendment.

PLANNING

8.1 PUBLIC HEARING FOR CERTIFICATION OF FINAL SPEIR FOR THE 2009 AMENDMENT TO THE CoIWMP

Susan Klassen requested that this item be continued to the February meeting. SCWMA has recently received correspondence from CIWMB staff indicating they would like stronger language in the CoIWMP related to securing the required 15 years of capacity for disposal in this County. Staff will return to the February meeting with modified language in the CoIWMP.

This item continued to the February 17, 2010 meeting.

HOUSEHOLD HAZARDOUS WASTE

10.1 EMERGENCY RESPONSE AGREEMENT FOR HHW

This item continued to the February 17, 2010 meeting.

Phil Demery left the meeting at 11:25 a.m.

11. BOARDMEMBER COMMENTS

Dan Schwarz, Rohnert Park, recommended the Staffing Subcommittee decide how to review and set goals for the new Executive Director.

12. STAFF COMMENTS

Susan Klassen asked the Boardmembers to keep Item 8.1 (Public Hearing for Certification of Final SPEIR for the 2009 Amendment to the ColWMP) from their agenda packets and bring it with them to the February 17, 2010 meeting.

Susan Klassen addressed changing the location of the Agency meeting as requested. The BOS Chambers are available on the 2nd or 3rd Thursday of the month on a regular basis. Staff was directed to continue searching for other locations on the 3rd Wednesday of the month.

Susan Klassen commented that staff is expecting correspondence from the LEA and the RWQCB concerning the start-up of the food waste pilot programs in Healdsburg and Sebastopol with respect to storm water contamination. Staff had been working closely with the LEA, who had expressed concern about food waste as it relates to the solid waste facility permit for the composting facility. The permit documents and the environmental documents may not have anticipated the receipt of those types of materials that could be coming into the composting facility. Once the correspondence is received staff will put an item on the agenda to discuss with the Boardmembers.

13. ADJOURNMENT

Meeting adjourned at 11:39 a.m.

Respectfully submitted,
Elizabeth Koetke