Minutes of the January 20, 2022 Meeting

Zero Waste Sonoma met on January 20, 2022, via Zoom to hold a virtual board meeting.

**Board Members Present:**
- City of Cloverdale – Marta Cruz
- City of Cotati - Susan Harvey
- City of Healdsburg – Evelyn Mitchell
- City of Petaluma – Patrick Carter
- City of Rohnert Park - Pam Stafford
- City of Santa Rosa - John Sawyer
- City of Sebastopol – Diana Rich
- City of Sonoma - Madolyn Agrimonti
- County of Sonoma – Susan Gorin
- Town of Windsor - Deb Fudge

**Staff Present:**
- Executive Director: Leslie Lukacs
- Counsel: Ethan Walsh
- Staff: Xinci Tan, Sloane Pagal, Thora Collard, Courtney Scott, Kristen Sales
- Agency Clerk: Thora Collard

1. **Call to Order Regular Meeting**
   Regular session was called to order at 9:02 a.m.
   Introductions

2. **Agenda Approval**

3. **Public Comments (items not on the agenda)**
   None

4. **Election of Officers**

   **Motion:** For the appointment of officers for the 2022 term as follows:
   - **Chair:** Town of Windsor
   - **Vice Chair:** City of Cotati
   - **Chair Pro Tempore:** City of Healdsburg

   **First:** City of Sonoma – Madolyn Agrimonti
   **Second:** City of Rohnert Park – Pam Stafford

   **Vote Count:**
   - City of Cloverdale: AYE
   - City of Cotati: AYE
   - City of Healdsburg: AYE
   - City of Petaluma: AYE
   - City of Rohnert Park: AYE
   - City of Santa Rosa: AYE
   - City of Sebastopol: AYE
   - City of Sonoma: AYE
   - County of Sonoma: AYE
   - Town of Windsor: AYE

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AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

5. **Consent** (w/attachments)
5.1 Minutes of the November 18, 2021 Regular Meeting
5.2 November and December 2021, January and February 2022 Outreach Calendar
5.3 Resolution No. 2021-26, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings
5.4 Updated Reserve Policy and Establishment of the Debt Reserve Fund
5.5 Annual Review of the ZWS Rules of Governance
5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board

Item 5.6 Pulled for discussion.

**Action Items:**
None

**Public Comments:**
None

**Motion:** For approval of all items of the consent calendar.

**First:** City of Sonoma – Madelyn Agrimonti
**Second:** County of Sonoma – Susan Gorin

**Vote Count:**
City of Cloverdale       AYE       City of Santa Rosa       AYE
City of Cotati          AYE       City of Sebastopol        AYE
City of Healdsburg      AYE       City of Sonoma             AYE
City of Petaluma        AYE       County of Sonoma            AYE
City of Rohnert Park    AYE       Town of Windsor             AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board

**Board Comments:**
- Board applauded Board Member Zimmer for his years of service and participation on multiple Ad Hoc Committees
- Thank you Larry!

**Public Comments:**
None

**Motion:** For approval of the resolution recognizing Larry Zimmer for his years of service to the board.
First: City of Petaluma – Patrick Carter  
Second: City of Rohnert Park – Pam Stafford

Vote Count:
City of Cloverdale AYE City of Santa Rosa AYE
City of Cotati AYE City of Sebastopol AYE
City of Healdsburg AYE City of Sonoma AYE
City of Petaluma AYE County of Sonoma AYE
City of Rohnert Park AYE Town of Windsor AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-  
Motion passed.

Regular Calendar

6. Discussion and Possible Action on the Fiscal Year 2022-23 Work Plan [Collard]

Board Comments/Action Items:
• Question on the amount referenced regarding the E-waste contract
• Are the Fix-it Workshop “Fixers” volunteers?
• If the Fix-it Workshops are popular, can we add additional events in the year?
• Very happy to see the Fix-it Workshops being offered, there is a need for these

Public Comments:
None

Motion: For approval of the FY 2022-23 Draft Work Plan

First: City of Cotati – Susan Harvey  
Second: County of Sonoma – Susan Gorin

Vote Count:
City of Cloverdale AYE City of Santa Rosa AYE
City of Cotati AYE City of Sebastopol AYE
City of Healdsburg AYE City of Sonoma AYE
City of Petaluma AYE County of Sonoma AYE
City of Rohnert Park AYE Town of Windsor AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-  
Motion passed.

7. Discussion and Possible Action on the Fiscal Year 2022-23 Draft Budget [Collard]

Board Comments/Action Items:
• How do we justify raising rates when our reserve funds exceed their goal limits?
• Do we need to do a rate increase this year in order to have rate smoothing?

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• Mandatory solid waste service is going to be required in unincorporated areas, how can the agency include messaging in our education programs to these areas?
• The active adult/aging community should be a large focus for green waste/food waste education
• Can we work with the haulers to incorporate additional messaging for green waste in the winter?
• Can we develop educational materials to address “how to” messaging for combating compost smell and keeping the cans clean?
• The fee increase is concerning
• Can we schedule an item at a future meeting to discuss composting “tricks”?
• Can we include a fee analysis in the board meeting for fee increases?
• Can we move some of the excess reserve funds to make a full contribution to the debt servicing reserve this fiscal year?
• Can we add a line item in the reserve policy to carve out funds for capital improvements?
• When you present the fee increase, can you show the impact to the budget with an option of rate increases?

Public Comments:
None

8. **Boardmember Comments** – NO ACTION
   None

9. **Executive Director Report** – NO ACTION
   Executive Director presented report.

10. **Staff Comments** – NO ACTION
    None

11. **Next SCWMA meeting:** February 17, 2022

12. **Adjourn:** 10:34 am

Submitted by: Thora Collard