



Minutes of the January 20, 2022 Meeting

Zero Waste Sonoma met on January 20, 2022, via Zoom to hold a virtual board meeting.

Board Members Present:

City of Cloverdale – Marta Cruz

City of Cotati - Susan Harvey

City of Healdsburg – Evelyn Mitchell

City of Petaluma – Patrick Carter

City of Rohnert Park - Pam Stafford

City of Santa Rosa - John Sawyer

City of Sebastopol – Diana Rich

City of Sonoma - Madolyn Agrimonti

County of Sonoma – Susan Gorin

Town of Windsor - Deb Fudge

Staff Present:

Executive Director: Leslie Lukacs

Counsel: Ethan Walsh

Staff: Xinci Tan, Sloane Pagal, Thora Collard, Courtney Scott, Kristen Sales

Agency Clerk: Thora Collard

1. Call to Order Regular Meeting

Regular session was called to order at 9:02 a.m.

Introductions

2. Agenda Approval

3. Public Comments (items not on the agenda)

None

4. Election of Officers

Motion: For the appointment of officers for the 2022 term as follows:

Chair: Town of Windsor

Vice Chair: City of Cotati

Chair Pro Tempore: City of Healdsburg

First: City of Sonoma – Madolyn Agrimonti

Second: City of Rohnert Park – Pam Stafford

Vote Count:

City of Cloverdale AYE

City of Cotati AYE

City of Healdsburg AYE

City of Petaluma AYE

City of Rohnert Park AYE

City of Santa Rosa AYE

City of Sebastopol AYE

City of Sonoma AYE

County of Sonoma AYE

Town of Windsor AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

5. Consent (w/attachments)

- 5.1 Minutes of the November 18, 2021 Regular Meeting
- 5.2 November and December 2021, January and February 2022 Outreach Calendar
- 5.3 Resolution No. 2021-26, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings
- 5.4 Updated Reserve Policy and Establishment of the Debt Reserve Fund
- 5.5 Annual Review of the ZWS Rules of Governance
- 5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board

Item 5.6 Pulled for discussion.

Action Items:

None

Public Comments:

None

Motion: For approval of all items of the consent calendar.

First: City of Sonoma – Madolyn Agrimonti

Second: County of Sonoma – Susan Gorin

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board

Board Comments:

- Board applauded Board Member Zimmer for his years of service and participation on multiple Ad Hoc Committees
- Thank you Larry!

Public Comments:

None

Motion: For approval of the resolution recognizing Larry Zimmer for his years of service to the board.

First: City of Petaluma – Patrick Carter

Second: City of Rohnert Park – Pam Stafford

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

Regular Calendar

6. Discussion and Possible Action on the Fiscal Year 2022-23 Work Plan [Collard]

Board Comments/Action Items:

- Question on the amount referenced regarding the E-waste contract
- Are the Fix-it Workshop “Fixers” volunteers?
- If the Fix-it Workshops are popular, can we add additional events in the year?
- Very happy to see the Fix-it Workshops being offered, there is a need for these

Public Comments:

None

Motion: For approval of the FY 2022-23 Draft Work Plan

First: City of Cotati – Susan Harvey

Second: County of Sonoma – Susan Gorin

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

7. Discussion and Possible Action on the Fiscal Year 2022-23 Draft Budget [Collard]

Board Comments/Action Items:

- How do we justify raising rates when our reserve funds exceed their goal limits?
- Do we need to do a rate increase this year in order to have rate smoothing?

- Mandatory solid waste service is going to be required in unincorporated areas, how can the agency include messaging in our education programs to these areas?
- The active adult/aging community should be a large focus for green waste/food waste education
- Can we work with the haulers to incorporate additional messaging for green waste in the winter?
- Can we develop educational materials to address “how to” messaging for combating compost smell and keeping the cans clean?
- The fee increase is concerning
- Can we schedule an item at a future meeting to discuss composting “tricks”?
- Can we include a fee analysis in the board meeting for fee increases?
- Can we move some of the excess reserve funds to make a full contribution to the debt servicing reserve this fiscal year?
- Can we add a line item in the reserve policy to carve out funds for capital improvements?
- When you present the fee increase, can you show the impact to the budget with an option of rate increases?

Public Comments:

None

8. Boardmember Comments – NO ACTION

None

9. Executive Director Report – NO ACTION

Executive Director presented report.

10. Staff Comments – NO ACTION

None

11. Next SCWMA meeting: February 17, 2022

12. Adjourn: 10:34 am

Submitted by: Thora Collard