



Minutes of November 20, 2025 Meeting

Zero Waste Sonoma met on November 20, 2025, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

Board Members Present:

City of Cloverdale – Andrés Marquez
City of Cotati – Susan Harvey
City of Healdsburg – Larry Zimmer
City of Petaluma – Patrick Carter
City of Rohnert Park – Emily Sanborn

City of Santa Rosa – Dianna MacDonald
City of Sebastopol – Phill Carter
City of Sonoma – Ron Wellander
County of Sonoma – Rebecca Hermosillo
Town of Windsor – JB Leep

Staff Present:

Counsel: Ethan Walsh
Staff: Leslie Lukacs, Xinci Tan, Katherine Cushwa, Courtney Scott, Sloane Pagal
Agency Clerk: Thora Collard

1. Call to Order Regular Meeting

Regular session was called to order at 9:05 a.m.

Introductions

2. Agenda Approval

3. Public Comments (items not on the agenda)

None

4. Consent (w/attachments)

- 4.1 Minutes of the October 16, 2025 Meeting
- 4.2 October, November, December 2025 Outreach Calendar
- 4.3 Budget Adjustment and Authorization for the County of Sonoma's ISD to Move, Install, and Manage the A/V, Networking, and IT for 195 Concourse Blvd.
- 4.4 Third Amendment to the Agreement for Short-Term Organic Materials Processing Services with Redwood Landfill, Inc.

Board Comment:

None

Public Comments:

None

Motion: For approval of the consent calendar.

First: City of Healdsburg – Larry Zimmer

Second: County of Sonoma – Rebecca Hermosillo

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	ABSENT
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -8- NOES -0- ABSENT -2- ABSTAIN -0-

Motion passed.

Regular Calendar

5. Presentation and Conclusion of the Grant-Funded Solar Panel Collection Pilot Project [Scott]

Board Comments/Action Items:

- What is the average life span of new panels and reused panels?
- Do you think homeowners would risk using used panels?
- Did people try to dispose of the additional solar components (inverters)?
- Do we have any idea how many businesses were turned away since this was only open to residents?
- Who will use the takeaways to determine a more sustainable program?
- Does the recycling company we send them to charge us?

Public Comments:

None

6. Consideration of an Agreement with Cascadia Consulting to Conduct Technical Assistance for Education on Disposable Food Service Ware Ordinances in Sonoma County [Pagal]

Board Comments/Action Items:

- Can you explain how the work is distributed throughout the jurisdictions?
- Are we going to look at different types of restaurants for the case studies?
- Are once a month check in meetings frequent enough to keep the work flow going?
- Is the effort better for reusables vs. recyclable/compostable?
- Is Bring Your Own (BYO) a usable model? How does that affect businesses?
- Do you see in the future ZWS implementing a BYO model?
- Is there a clear definition of the Scope of Work that will keep them on target in the established budget?
- Who will be doing the Smart 1383 input, staff or contractor?
- Will allowing them access violate and personal information for the businesses?

Public Comments:

None

Motion: To approve and authorize execution of an Agreement with Cascadia Consulting Group, Inc. to conduct technical assistance and education activities for compliance with Disposable Food Service Ware Ordinances in Sonoma County

First: City of Cloverdale – Andres Marquez

Second: City of Santa Rosa – Dianna MacDonald

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

7. Approval of the Purchase of 195 Concourse Blvd., Santa Rosa, CA

Board Comments/Action Items:

- By using reserve funds will we still meet our reserve balances?
- Can we include apprentice programs for tenant improvements?
- There are a lot of large ticket items recommended for repairs. Looking at more efficient HVAC systems would be beneficial. The HVAC and roof repairs should be done at the same time for the best efficiency. Is this a prevailing wage job? If the seller performs any repairs make sure that any warranties are transferable. Double check if duct work needs to be upgraded related to vermin.
- What is the mechanism for using reserve funds?
- Why do we not want the owner to perform the repairs? Would we see cost savings having a private owner vs. a government?
- Will drawing down our reserves impact our financial health/standing with the County's loan for the HHW facility?
- Can you confirm the resolution is only for the purchase of the building, not the tenant improvements?
- The depth of investigation is appreciated for the building to give the Board full disclosure.
- It may be cheaper to have the owner perform repairs, but It is smart to manage the repairs ourselves.
- Staff should look to make the building all electric, heat pump water heater, and upgraded efficient light fixtures. Staff should also investigate solar panels for energy efficiency.

Public Comments:

None

Motion: To Approve a resolution authorizing the purchase approximately 0.91 acres located at 195 Concourse Blvd., Santa Rosa ("Property"), approve a budget adjustment transferring appropriations for the purchase from the Organics Reserve Fund (\$1,260,000) and the Debt

Servicing Reserve Fund (\$840,000), authorize the Executive Director to execute all necessary documents to complete the property purchase.

First: City of Cotati – Susan Harvey

Second: City of Cloverdale – Andres Marquez

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

8. Approval to Lease 195 Concourse Blvd. Ste A, Santa Rosa, CA

Board Comments/Action Items:

- Looking towards the future, will our 6,000 square feet be sufficient for growth of ZWS?
- What was the proposed new Headquarters square footage?
- Is \$1.90/sq. ft market rate?
- What was the HOA and utility costs?

Public Comments:

None

Motion: To Approve a resolution authorizing the Executive Director to enter into a lease agreement for 195 Concourse Blvd. Ste B, Santa Rosa.

First: City of Cotati – Susan Harvey

Second: County of Sonoma – Rebecca Hermosillo

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

9. **Boardmember Comments**

10. Executive Director Report – VERBAL REPORT

11. Staff Comments – VERBAL REPORT

12. Next ZWS meeting: November 20, 2025

13. Adjourn: 10:30 a.m.

Submitted by: Thora Collard