Minutes of the October 21, 2020 Meeting

Zero Waste Sonoma met on October 21, 2020, via Zoom to hold a virtual board meeting.

Board Members Present:
City of Cloverdale Marta Cruz City of Santa Rosa John Sawyer
City of Cotati Susan Harvey City of Sebastopol Henry Mikus
City of Healdsburg Larry Zimmer City of Sonoma Madelyn Agrimonti
City of Petaluma Patrick Carter County of Sonoma Susan Gorin
City of Rohnert Park Pam Stafford Town of Windsor Absent

Staff Present:
Executive Director: Leslie Lukacs
Counsel: Ethan Walsh
Staff: Xinci Tan, Karina Chilcott, Sloane Pagal, Thora Collard, Courtney Scott
Agency Clerk: Janel Perry

1. Call to Order Regular Meeting
Regular session was called to order at 8:32 a.m.

2. Agenda Approval

3. Public Comments (items not on the agenda)
   • None

4. Consent (w/attachments)
4.1 Minutes of the September 16, 2020 Regular Meeting
4.2 September, October, and November 2020 Outreach Calendar
4.3 Contingency Reserve Budget Adjustment
4.4 ZWS FY 2018-19 Audit of Financial Statements
4.5 Resolution to Authorize Application for CalRecycle Food Recovery Grant
4.6 Adoption of Resolution 2020-09 Amending the Agency’s Conflict of Interest Code

Action Items:
• None

Public Comments:
• None

Motion: For approval of all items on the consent calendar. 2:29
First: City of Cotati-Susan Harvey
Second: City of Sebastopol-Henry Mikus

October 21, 2020 – SCWMA Meeting Minutes
Vote Count:
City of Cloverdale          AYE          City of Santa Rosa          AYE
City of Cotati              AYE          City of Sebastopol          AYE
City of Healdsburg          AYE          City of Sonoma              AYE
City of Petaluma            AYE          County of Sonoma            AYE
City of Rohnert Park        AYE          Town of Windsor             ABSENT

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-
Motion passed.

Regular Calendar

5. Waste Characterization Study RFP
   • Bruce Okrepkie arrived at 8:49 am.

Board Comments/Action Items:
   • Primary objectives are vague in RFP

Public Comments:
   • Add an Organics Characterization Study in addition to our Waste Characterization Study

Motion: Approval of the Waste Characterization RFP with the following amendments: add “including suggestions from respondent to expand categories studied” before the period the on #3, and change “disposable” to “disposed” in #4. 20:05
First: City of Sebastopol-Henry Mikus
Second: City of Santa Rosa-John Sawyer

Vote Count:
City of Cloverdale          AYE          City of Santa Rosa          AYE
City of Cotati              AYE          City of Sebastopol          AYE
City of Healdsburg          AYE          City of Sonoma              AYE
City of Petaluma            AYE          County of Sonoma            AYE
City of Rohnert Park        AYE          Town of Windsor             AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

6. Countywide Integrated Waste Management Plan (ColWMP)

Board Comments/Action Items:
   • Be part of jurisdictions’ discussions regarding general plan updates.

Public Comments:
   • None

Motion: Approval of the Countywide Integrated Waste Management Plan. 27:39
First: City of Petaluma-Patrick Carter
Second: City of Cotati-Susan Harvey

Vote Count:
City of Cloverdale     AYE     City of Santa Rosa     AYE
City of Cotati        AYE     City of Sebastopol     AYE
City of Healdsburg    AYE     City of Sonoma         AYE
City of Petaluma      AYE     County of Sonoma        AYE
City of Rohnert Park  AYE     Town of Windsor         AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-
Motion passed.

7. **Boardmember Comments** – NO ACTION
   - None

8. **Executive Director Report** – NO ACTION
   - Executive Director verbally gave report.

9. **Staff Comments** – NO ACTION
   - None

10. **Next SCWMA meeting**: November 18, 2020

11. **Adjourn**: 9:10 am

Submitted by: Janel Perry
Approved by: Thora Collard