



Minutes of the November 15, 2017 Meeting

The Sonoma County Waste Management Agency met on November 15, 2017, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa, California.

Board Members Present:

City of Cloverdale	Melanie Bagby	City of Santa Rosa	John Sawyer
City of Cotati	Susan Harvey	City of Sebastopol	Henry Mikus
City of Healdsburg	Brent Salmi	City of Sonoma	Madolyn Agrimonti
City of Petaluma	Dan St. John	County of Sonoma	Susan Gorin
City of Rohnert Park	Don Schwartz	Town of Windsor	Deb Fudge

Staff Present:

Executive Director/Acting Clerk	Patrick Carter	Staff	Thora Collard
Counsel	Ethan Walsh		Kristin Thigpen
			Courtney Scott
			Felicia Smith

1. Call to Order Special Meeting

Closed session was called to order at 8:00 a.m.

2. Closed Session:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director

3. Adjourn Closed Session at 9:04 a.m.

Call to Order Regular Meeting

Regular meeting was called to order at 9:09 a.m.

4. Agenda Approval

5. Public Comments (items not on the agenda)

None

6. Consent (w/attachments)

- 6.1 Minutes of the September 20, 2017 Regular Meeting
- 6.2 October, November, and December 2017 Outreach Calendar
- 6.3 Legislative Update
- 6.4 SCWMA FY 2017-18 First Quarter Financial Report

Public Comments:

None.

The motion for approval of items 4.1, 4.2, 4.3 and 4.4 was made by Henry Mikus, City of Sebastopol, and seconded by Susan Gorin, County of Sonoma. Don Schwartz, City of Rohnert Park requested to abstain from consent item 4.1 due to Rohnert Park's absence at that meeting.

Item 4.1

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	Abstain	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -0- ABSTAIN -1-

Motion passed.

Items 4.2, 4.3, and 4.4

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

Regular Calendar

7. Discussion and Possible Action on the Assignment of Compostable Materials Transport Services and E-Waste Handling Agreements to Recology.

Executive Director Carter presented a staff report recommending assignment of the two SCWMA agreements to Recology and clarified that the 3% increase cost was for the E-waste agreement only.

Board Discussion

Dan St. John, City of Petaluma, commented that he has not seen any official documentation regarding the Articles of Incorporation for the official corporation listed in the agreement. Mr. St. John requested clarification on the documentation pertaining to its officers and organizational structure.

Megan Butler from Recology reported on the corporate structure and stated the official articles of incorporation were supplied to R3.

Don Schwartz, City of Rohnert Park, commented that a one year extension agreement may not provide enough of an evaluation period and suggested a longer extension.

Mr. Carter responded that one year should be sufficient to evaluate that ability of Recology to handle our waste flow.

Ms. Harvey echoed the concern that one year may not be long enough.

Mr. Sawyer asked if there are any downfalls to extending the agreement for a longer period.

Mr. Carter commented that he did not see any negatives to a longer extension except being tied to this financial structure.

Mr. Sawyer asked if the agreements could be extended again at a later date.

Mr. Carter acknowledged that it was a possibility to extend again.

Megan Butler from Recology stated that they would be open to additional extensions during the agreement period.

Mr. St. John asked that our procurement rules be provided in the coming months to make sure the SCWMA is following proper procedures.

Public Comments

None.

Dan St. John, City of Petaluma, motioned to approve the assignment of the Compostable Materials Transport Services and E-Waste Handling Services agreements to Recology and Susan Gorin, County of Sonoma, seconded the motion.

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

Motion passed.

6. Boardmember Comments

Mr. Mikus asked for a list of all current contracts and their expiration dates.

7. Staff Comments

Mr. Carter mentioned that we will be reducing the amount of printed agenda packets available at the meetings. Only two bound copies will be available to the public in binders.

Mr. Carter announced that the SCWMA will be sponsoring four special hazardous materials collection events in response to the increased awareness of household toxics due to the recent fires.

Ms. Fudge complimented the organization at the toxic pickup in Windsor.

Mr. Schwartz inquired about the status on the Safe Meds Ordinance.

Mr. Carter responded that it was his understanding that the Safe Meds Ordinance would be presented in the new calendar year.

Mr. Schwartz commented that the Safe Meds collection events have the hidden cost of staffing time and he wanted to bring that to the Board's attention

Mr. Carter commented that the completion of the RFP for the rebranding has been delayed. Three responses were received for the rebranding project and five for the website project.

Mr. Sawyer commented that the next meeting will be a limited agenda on December 20, 2017

8. Next SCWMA meeting: December 20, 2017

9. Adjournment:

The meeting adjourned at 9:43 a.m.

Submitted by: Patrick Carter