



Date: July 10, 2018
To: SCWMA Board Members
From: Patrick Carter, SCWMA Executive Director

Executive Summary Report for the SCWMA Board Meeting of June 20, 2018

Item 4, Consent: Items 4.1 Minutes of the April 18, 2018 Regular Meeting, 4.2 May, June, and July 2018 Outreach Calendar, 4.3 North County HHW Facility Update, 4.4 FY 2017/18 Third Quarter Financial Report, and 4.7 Budget Appropriation Adjustment were approved. Items 4.5 and 4.6 were pulled for discussion.

Item 4.5 SCWMA FY 2018/19 Final Budget Approval and 4.6 Approval of Revised SCWMA Reserve

Policy: These items had been discussed previously and were on consent per previous Board direction. The items were pulled to discuss incorporating estimated unfunded liability into the budget. SCWMA staff has estimated the amount based upon the average per employee unfunded liability for the County of Sonoma to be approximately \$700,000. The Board directed staff to examine mechanisms to account for and set aside existing funds for the SCWMA's portion of the unfunded liability in the event it becomes necessary. The Budget and Reserve policy were approved as presented, but staff was given direction to return with an analysis and budget amendment to appropriately set aside the funds.

Item 5, Presentation of SCWMA Rebranding Progress by the Engine is Red: Chris Denny from the Engine is Red delivered a presentation on the work done to date to rebrand the SCWMA. Information about focus groups and themes examined were shown. The public-facing brand developed through this process is Zero Waste Sonoma. The item was informational, no action was required.

Item 6, Consideration of an Agreement with ECS Refining, Inc for E-Waste Handling, Transportation and

Recycling Services: Staff discussed the RFP process to select a new contractor to handle, haul, and recycle e-waste collected at County-owned transfer stations in Sonoma County. The evaluation team determined ECS Refining, Inc. submitted the highest ranked proposal, however after the evaluation was completed, staff learned that ECS had declared bankruptcy. ECS staff assured SCWMA staff the bankruptcy would not affect their operations or their proposal. Staff recommended approval of the agreement with ECS Refining Inc., but also recommended approval of the second ranked proposal, Onsite Electronics, to become effective in the event ECS was unable to fulfill its obligations. The Board approved staff's recommendations.

Item 7, Discussion and Possible Action on the Organic Material Processing Services RFP Evaluation:

Staff presented the evaluation of the proposals received through the SCWMA's RFP process. Proposals were received to cover both the short term (the next three years) and the long term (the following twenty years). Staff discussed the evaluation team's conclusion that sending organic material to the Redwood Landfill's and Cold Creek's existing compost facilities for a minimum of three years were the top ranked solutions for the short term. The Board approved the agreements with Cold Creek Compost and Redwood Landfill for at least three years.

Staff discussed the long term solutions and stated that the proposal from Renewable Sonoma was the top ranked site, as determined by the evaluation team. The Board directed staff to provide a more detailed

financial analysis which examined costs over time and ratepayer impacts, as well as more information about how Renewable Sonoma received its ranking by the evaluation team. The Board directed staff to agendize a public hearing for the August 15, 2018 SCWMA Board of Directors meeting to receive public input on staff's recommendation of Renewable Sonoma.