

SONOMA COUNTY WASTE MANAGEMENT AGENCY

November 28, 2007

9:00 a.m.

City of Santa Rosa Utilities Department
Subregional Water Reclamation System Laguna Plant
4300 Llano Road, Santa Rosa, CA 95407
Estuary Meeting Room

***** UNANIMOUS VOTE ON ITEM # 8.1 *****

AGENDA

- | <u>ITEM</u> | <u>ACTION</u> |
|--|-------------------|
| 1. Call to Order/Introductions | |
| 2. <u>Attachments/Correspondence:</u>
Director's Agenda Notes | |
| 3. <u>On file w/Clerk: for copy call 565-3579</u>
Resolutions approved in October
2007-017 Technical Adjustments to the Annual Budget for FY 2007-08.
Proposed Agreement with ESA.
Proposed Agreement with R.W. Beck, Inc. | |
| 4. Public Comments | |
| <u>CONSENT</u> (w/attachments) | Discussion/Action |
| 5.1 Minutes of October 17, 2007 | |
| 5.2 First Quarter Financial Report | |
| 5.3 E-waste Events Schedule | |
| 5.4 Beverage Container Collection Contract with Probation Department | |
| 5.5 Recycling Container Purchase | |
|
<u>REGULAR CALENDAR</u> | |
| 6.1 Conversation with CIWMB Board Member Wesley Chesbro | |
|
<u>COMPOSTING/WOOD WASTE</u> | |
| 7.1 North Coast RWQCB Presentation by David Leland | |
| 7.2 Compost Siting Update
[Wells/Carter](Attachment) | Discussion/Action |
| 7.3 Compost Program Update
[Wells](Attachments) | Discussion/Action |

PLANNING

- | | | |
|-----|--|-----------------------|
| 8.1 | Contract for Preparing CEQA Document for the
CoIWMP Amendment
[Carter](Attachment) | UNANIMOUS VOTE |
|-----|--|-----------------------|

HOUSEHOLD HAZARDOUS WASTE

- | | | |
|-----|---|-------------------|
| 9.1 | HHW Program Expansion Study
[Carter](Attachment) | Discussion/Action |
|-----|---|-------------------|

ADMINISTRATION

- | | | |
|------|---|-------------------|
| 10.1 | 2006 Solid Waste Disposal Report
[Wells](Attachment) | Discussion/Action |
|------|---|-------------------|

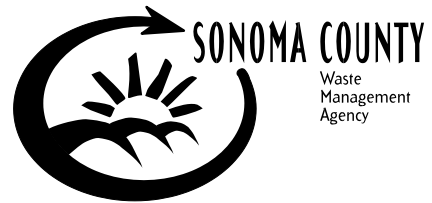
- 11. Boardmember Comments
- 12. Staff Comments
- 13. Adjourn

CONSENT CALENDAR: These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

REGULAR CALENDAR: These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

PUBLIC COMMENTS: Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item, and before Boardmembers propose a motion to vote on any item.

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.



TO: SCWMA Board Members

FROM: Ken Wells, Executive Director

SUBJECT: NOVEMBER 28, 2007 AGENDA NOTES

CONSENT CALENDAR

These items include routine financial and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 5.1) Approve Minutes of the October 17, 2007 SCWMA meeting
- 5.2) First Quarter Financial Report Staff is required to present quarterly reports to the Board that include expenses and revenues to date and projections for the remaining portion of the fiscal year. **No action requested.**
- 5.3) E-Waste Events Schedule At the October 2007 Agency Board meeting, the Board awarded Goodwill Industries of the Redwood Empire a two year contract to hold Agency-sponsored E-waste Collection Events. The enclosed staff report updates the Board members on the status of this project. **No action requested.**
- 5.4) Beverage Container Contract with Probation Department The Sonoma County Probation Department has agreed to enter into another Agreement to provide 75 days in Fiscal Year 2007/08 to service recycling containers throughout Sonoma County. The cost is \$600 per day for a total of \$45,000. **Staff recommends adopting the attached resolution authorizing the Agency Executive Director to sign an Agreement with the Sonoma County Probation Department for 75 crew days of collection services in the amount of \$45,000.**
- 5.5) Recycling Container Purchase To increase outdoor recycling in downtown Santa Rosa, a task force consisting of staff from the SCWMA, City of Santa Rosa, North Bay Corporation, and other parties working to increase recycling in Santa Rosa have chosen a design for an outdoor recycling container. Thirty containers would be purchased using the Department of Conservation City/County Payment Program grant at a cost of \$43,008.00. **Staff recommends the Board grant the Chair authority to sign a purchase order for the selected recycling containers at a cost of \$43,008.**

REGULAR CALENDAR

- 6.1) Conversation with CIWMB Board Member Wesley Chesbro

COMPOSTING/WOOD WASTE

- 7.1) North Coast RWQCB Presentation by David Leland In response to the Board's invitation, David Leland of the North Coast Regional Water Quality Control Board will make a presentation addressing the list of questions posed by the Board regarding the Central Disposal Site. **No action requested.**
- 7.2) Compost Siting Update As explained in the enclosed staff report, the consultant will inform the Board of potential sites identified using the siting criteria developed by the AB 939 Local Task Force and approved by the SCWMA. **No action requested.**

- 7.3) Compost Program Update Staff will update Board members on the status of the composting program for yard debris and wood waste. Monthly reports for August and September are included in the packet. Compost allocations for the 2nd quarter of 2007 will be provided at the meeting. **No action requested.**

PLANNING

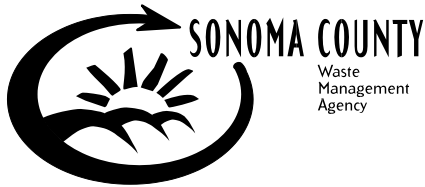
- 8.1) ColWMP Update Agreement Staff received two proposals from the RFP for professional assistance to prepare the CEQA documentation necessary to complete the update of the Sonoma ColWMP. Staff has reviewed both proposals and have concluded that the proposal submitted by ESA is more complete and more closely matched the intent of the RFP. **Staff recommends approval of the agreement with ESA. The total cost of this proposal is \$175,000, and as such, requires a UNANIMOUS VOTE**

HHW

- 9.1) HHW Program Expansion Study As explained in the attached staff report, after receiving no proposals for consultant services to assist with evaluation and conceptual design of new HHW facilities, and after a subsequent survey of the consultants that were sent the RFP, staff identified R.W. Beck as being qualified and interested in this project. Staff negotiated a Scope of Work for R.W. Beck to evaluate the cost effectiveness of additional permanent HHW facilities when compared to the current temporary collection events. The cost of this proposed agreement is \$45,832.82. **Staff recommends approval of the agreement with R.W. Beck, Inc.**

ADMINISTRATION

- 10.1) Solid Waste Disposal Report As requested at the October SCWMA meeting, staff has assembled a summary of the quantity and destination of solid waste disposed from Sonoma County. **No action requested.**



Item #5.1

MINUTES OF OCTOBER 17, 2007

The Sonoma County Waste Management Agency met on October 17, 2007, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

PRESENT:

City of Cloverdale	Gus Wolter
City of Cotati	Marsha Sue Lustig
City of Healdsburg	Marjie Pettus
City of Petaluma	Vince Marengo
City of Rohnert Park	Tim Smith
City of Santa Rosa	Dell Tredinnick, Chair
City of Sebastopol	Dave Brennan
City of Sonoma	Mike Fuson
County of Sonoma	Susan Klassen
Town of Windsor	Christa Johnson

STAFF PRESENT:

Executive Director	Ken Wells
Counsel	Janet Coleson
Staff	Patrick Carter
	Charlotte Fisher
	Lisa Steinman
Recorder	Elizabeth Koetke

1. **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Dell Tredinnick, Chair. Dell thanked Tim Smith, Rohnert Park, for chairing the September meeting.

2. **ATTACHMENTS/CORRESPONDENCE**

Chair, Tredinnick, called attention to the Director's Agenda Notes and the UCCE Home Compost Education Report 2006-2007.

3. **ON FILE WITH CLERK**

Dell Tredinnick, Chair, noted the resolutions from the September 19, 2007 meeting on file with the clerk.

**Dave Brennan arrived at the meeting at 9:05 a.m. (ek)*

4. **PUBLIC COMMENTS**

There were no public comments.

CONSENT

- 5.1 Minutes of September 19, 2007
- 5.2 Confirming Local Business Preference
- 5.3 Sharps Collection Strategy Agreement with R3 Consulting Group for HD 16-C
- 5.4 Consideration of Revised Memorandum for Staff Services and Rules of Governance

Motion to approve the consent calendar was made by Vince Marengo, Petaluma. Tim Smith, Rohnert Park, seconded. Santa Rosa abstained. Consent calendar approved.

REGULAR CALENDAR

HOUSEHOLD HAZARDOUS WASTE

6.1 E-WASTE COLLECTION EVENT CONTRACT

Lisa Steinman explained that in response to requests by e-waste recycling companies for City and Agency-sponsorship of collection events, staff approached the Board at the June 20, 2007 Agency meeting and requested direction from the Board to look into the possibility of setting up Agency sponsored e-waste collection events.

At the August 15, 2007 Agency meeting, staff was given direction from the Board to issue an RFP to establish a two-year agreement with an e-waste contractor to hold city-centered e-waste collection events. Staff received proposals from eight vendors. Of the eight proposers, Goodwill Industries of the Redwood Empire (GIRE) was ranked the highest.

There will be a cost to the Agency for the necessary public outreach and staff time for other logistical requirements to hold the events. Revenues generated from the e-waste collection events are expected to more than offset Agency costs. The revenues generated in excess of these costs will help offset other HHW program costs.

Staff recommends awarding Goodwill Industries of the Redwood Empire the contract for e-waste collection event services.

Susan Klassen, County of Sonoma, moved to approve the E-Waste collection event contract with Goodwill Industries of the Redwood Empire. Tim Smith, Rohnert Park, seconded. Motion carried.

Ernie Carpenter, Global Materials Recovery Services/Industrial Carting, thanked the Board for the RFP process and congratulated Goodwill Industries on the award of the contract.

6.2 STATUS OF RFP FOR HHW PROGRAM EXPANSION

Ken Wells said the Agency Board authorized staff to distribute a request for proposals for a benchmarking study of the HHW program. The outcome of that study resulted in two general categories of recommendations. One recommendation was to expand the existing facility to increase capacity, which is currently underway with an architect under contract.

The other recommendation referred to the potential of establishing permanent facilities in other locations around the county, as the Community Toxic Collections (CTC's) are quite expensive on a per car/per pound basis.

At the June 2007 meeting, staff was directed to solicit proposals and return to the Board with a contract to study the feasibility, design, and potential permitting of additional HHW collection facilities in Sonoma County. On August 16, 2007 staff sent an RFP to 32 consulting firms believed capable of performing these tasks. No proposals were received by the deadline of September 28, 2007.

After evaluating the situation, staff came up with three possible options (1) Staff could contact and select an interested, qualified consultant, and negotiate a contract for Board approval, or, (2) the RFP could be re-circulated, in the hope that a firm would submit a proposal, or (3) staff could perform the required tasks.

Chair, Dell Tredinnick, asked if staff had contacted the consultants that were sent the RFP to find out why they had not proposed.

Ken Wells said staff received a letter from one consultant indicating why they were not going to submit a proposal, they had time constraint issues. The consultants that designed the last HHW facility did not respond.

Dave Brennan, Sebastopol, recommended conducting a survey to find out why the consultants did not propose.

Susan Klassen asked if the work schedule was too short and if so, could it be more flexible?

Ken Wells said in preparation for this effort, staff submitted a grant request to CIWMB to fund this planning study and we have been awarded a \$200,000 grant, so the money is there for the project. There is a two-year window for that funding.

Dave Brennan added that asking the consultants for a two-week response time to the survey would speed up the process. The consultants that don't respond should be taken off the RFP list.

Vince Marengo said he supports the idea of a survey. He was not in favor of option 1; he was in favor of option 2. Option 3 would use staff time and staff time is limited.

Chair, Dell Tredinnick, commented that the existing transfer stations should be examined to see if they could be utilized as the public is already familiar with the locations.

Ken Wells said that before money was invested in permanent structures, we want to confirm they would be cost-effective. That would be prior to any site selection. We would then consider publicly-owned sites, like the transfer stations, wastewater treatment plants, corporation yards, and road yards.

Marsha Sue Lustig, Cotati, made a motion to direct staff to survey potential proposers and ask them for reasons why they didn't respond to the RFP. Based on that, staff will narrow down the list of consultants, if there is only one firm that is interested and qualified, staff will try to work out an agreement and bring it back to the board. If there are multiple firms that are qualified and interested, an expedited competitive process will be done that will reflect changes to the RFP, if necessary. In all cases, staff will return to the Agency with a contract. Vince Marengo, Petaluma, seconded. Motion carried.

Christa Johnson, Windsor, said she was pleased to hear about the grant.

ADMINISTRATION

7.1 TECHNICAL ADJUSTMENTS FY 07-08

Ken Wells explained that after the budget was submitted and approved for FY 07-08, the budgeting process allows for some changes to be made to reflect information more current than was available at the time of budget approval in June.

Tim Smith, Rohnert Park, noted the reduction of tipping-fee revenue due to disposal tonnage going down, he wanted to emphasize once again that this Agency is in the beginning of a death-spiral if it continues to rely on tipping-fee revenues to fund the good programs that we run. If the Agency succeeds, it fails.

Tim Smith, Rohnert Park moved to approve the Technical Adjustments for FY 07-08. Susan Klassen, County of Sonoma, seconded. Motion passed unanimously.

7.2 SOLID WASTE DISPOSAL REPORT

Ken Wells said at the September 2007 SCWMA Board meeting, the Board gave staff direction to prepare a report detailing the quantity and destination for the disposal of Sonoma County solid waste. A few years back the Agency had a basis of about 490,000 tons of disposal occurring within the county system. That number is down to about 350,000 tons, which is an estimate.

A lot of waste is leaving the County system, bypassing in various ways through the operations like Global Materials Recovery Services, who take their residue and waste products to out-of-county disposal sites. The county material recovery facilities have residue leftover from their programs that also bypass the County system. Although Petaluma is outhauling the city's waste, they are funding the Agency separately.

Staff asked M&M Services, Inc., a C&D facility in Windsor, where they take their residue, and they said it all goes to Redwood Landfill.

Staff requested that same information from Waste Management and were given the same answer.

As of yesterday we had not gotten residue disposal information from Global Materials Recovery Services/Industrial Carting or Northbay Corporation.

Patrick Carter said Global Materials Recovery Services referred him to Redwood Landfill and Redwood Landfill has not gotten back to him yet. Northbay Corporation said they were waiting on several pieces of information before they would have an answer.

Chair, Dell Tredinnick, asked if there was a legal requirement the Agency could follow to get the disposal information.

Vince Marengo, Petaluma, said he would like to see this item on the November agenda when staff can bring back a disposal data spreadsheet.

Tim Smith, Rohnert Park, said that the City of Rohnert Park made a request from Northbay Corporation on August 25th, 2007; and they have not received an answer yet. Tim Smith asked Agency Counsel to give direction from the Agency's perspective about how to proceed with the City attorneys, specifically what questions board members should ask.

Janet Coleson, Agency Counsel, said in the cities individual contracts with the haulers there is almost always a reporting requirement. The individual jurisdictions can get that information. The Agency doesn't have any kind of contract with the hauler and doesn't have that kind of reporting requirement, but they can get it from other sources.

Tim Smith said he would like to get that information in writing so that he could present it to the hauler as a formal request from the Agency.

Vince Marengo said he'd like to know what's coming into the County system.

Christa Johnson said the Town of Windsor is in the middle of a competitive process for debris box hauling, she would like reporting language to make sure it is included in their new contract.

Ernie Carpenter, Global Materials Recovery Services, said he spoke with the owners of Global about disclosing the disposal information, they had some concerns about disclosing information that everyone else is not disclosing. They questioned whether everyone else is disclosing the same information. Certain public information is available; a quarterly report is submitted that tells the tonnage on an average basis, daily. All of their residual goes to Redwood Landfill. A precise listing of what the Agency wants would be helpful, and assurance that all haulers are reporting their numbers.

Ken Wells said staff receives monthly reports, however, they only show the inbound numbers, not the tonnage that goes out for disposal. A clear request of the information that staff needs will be developed and distributed.

Ken Wells commented that about 1/3 of the solid waste generated in Sonoma County is not coming through the County disposal system.

Staff will bring a report on solid waste disposal to the November meeting.

COMPOSTING/WOOD WASTE

8.1 UPDATE ON COMPOST PROGRAM

Ken Wells gave an update on finding the new compost site. There is a contractor helping with the siting process and the subsequent environmental process. There have been a number of meetings with the consultants. The consultant has identified preferred areas that would be suitable for a new compost site. The next major public milestone is a special meeting of the Local Task Force on November 8th. The consultants will describe the process to date and show how the siting criteria that were approved by this board are being used to identify general regions for a new site. There will probably not be specific parcels at that point, but the process will be narrowed down to a small subset of the county. Meetings are being scheduled with stakeholders in the local farming community, the county's planning department and other important parties to make sure everyone is aware of the process.

Patrick Carter added that it's a goal for the consultants to present some specific sites at a later Agency meeting, possibly the November 28th meeting.

Ken Wells said the contract requires a two-step process in terms of siting. First of all there are about 20 potential locations, and those will be considered and reviewed and narrowed down to 3 sites for further review.

Ken Wells also reported the compost report for July 2007 is included in the packet.

9. BOARDMEMBER COMMENTS

Susan Klassen said David Leland from the Regional Water Quality Control Board (RWQCB) will attend the November Agency meeting to talk about their issues with the compost site as it sits right now on the Central Landfill. David Leland is the Division Manager for the division that permits solid waste facilities. He asked for specific questions that the Board would like to have addressed. The RWQCB is interested in hearing our concerns and comments.

After some discussion, the Board developed some questions for the RWQCB, which were compiled by Susan Klassen.

Tim Smith, Rohnert Park, commented that he had visited the San Francisco Transfer Station and the Bayside recycling center. He said that SB 966, which has to do with pharmaceutical take-backs, has been signed by the Governor.

Also, the City of Rohnert Park is holding a Safe Medicine Disposal Seminar on November 8th, the same day that the AB 939 Local Task Force is having their meeting.

Paul Paddock, Sonoma Compost Company, said the RWQCB is going through their tri-annual basin plan review; they have a long list of issues and are wrestling with which ones they want to address. One of the issues is composting operations, though he understands they've decided not to put that on their list of issues to address.

Connie Cloak, C2 Alternative Services, attended the National Recycling Congress in Denver last month, which included tours of some of the facilities in Boulder, one of which is similar to Recycletown.

Tim Smith said there was a story in the NY Times about Seattle and their 30% to 40% recycling rate, which is heading towards 50%. Sonoma County is at 61%, which is still increasing.

10. STAFF COMMENTS

Lisa Steinman said another bill that was signed by the Governor was AB 1109, which is the Lighting Efficiency and Toxic Reduction Act. By 2010 the bill will prohibit the sale of lights in California that contain levels of mercury higher than allowed in the European Union.

Ken Wells said the bill is groundbreaking. It's the first bill like this in the United States. Although there is mercury in the compact fluorescents, studies have shown that the offset mercury emissions from the savings in energy are much greater than the amount of mercury in the environment.

Ken Wells distributed a flyer about treated wood waste. He thanked Global Materials Recovery Services and also M & M Services for taking treated wood. These are two local businesses that are currently accepting this material.

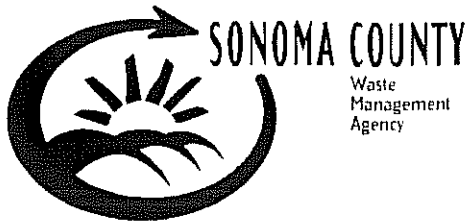
Ken Wells also distributed a pamphlet from the California Product Stewardship Council, a group that the Agency has been involved with since its inception.

11. ADJOURN

Meeting adjourned at 10:20 a.m.

Respectfully submitted,
Elizabeth Koetke

Distributed at meeting:
Treated Wood Waste Flyer
California Product Stewardship Council brochure
UCCE Home Compost Education Report 2006-2007



Agenda Item #: 5.2
Cost Center: All
Staff Contact: Wells/Fisher
Meeting Date: 11/28/07

ITEM: FY 07-08 First Quarter Financial Report

I. BACKGROUND

In accordance with the JPA requirement that the Agency make quarterly reports of Agency operations and of all receipts to and disbursements from the Agency, this report covers the First Quarter of FY 07-08 (July, August, and September, 2007).

II. FUNDING IMPACT

The First Quarter Financial Report uses information from the county accounting system (FAMIS) for expenses and revenues. The First Quarter Financial Report contains the actual amounts spent or received to date at the end of the quarter, the projected revenues and expenses, the approved budget and the difference between the approved budget and the projections.

The Technical Adjustments to the FY 07-08 Budget were not approved until October 15, 2007; therefore, those amounts were not included in this report. Since the technical changes were not included, the projections related to the technical adjustments were not included as well.

With limited information (the first quarter of the fiscal year) and an incomplete basis (technical adjustments were not included), this financial report is narrow in scope.

One aspect of the tipping fee revenues is the decreased tonnage of municipal solid waste that is being processed by the County. Since the basis for surcharge revenues is the amount of waste going through the system, this decreased tonnage directly affects the revenues for Household Hazardous Waste, Education, Diversion and Planning. This issue was addressed in the technical adjustments and will appear on the next financial report. With decreased revenues, the expenses for these cost centers will need to be adjusted at a future date.

III. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends approving the First Quarter Financial Report on the Consent Calendar.

IV. ATTACHMENT



First Quarter Financial Report 07-08 Revenue and Expenditure Comparison Summary.

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDICES

799114, 799213, 799312, 799411, 799510
799619, 799221, 799320, 799338, 799718

PREPARED BY: CHARLOTTE FISHER

DIRECTOR:  
KEN WELLS

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	7,433,264	0	7,433,264	7,357,027	(76,237)
TOTAL REVENUES	7,049,205	0	7,049,205	7,350,799	301,594
NET COST	384,059	0	384,059	6,228	(377,831)

B. SUMMARY OF EXPENDITURES

	Actual July-Sept 07	Expense Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	811,321	5,627,176	6,438,497	6,733,150	(294,653)
OTHER CHARGES	0	918,530	918,530	700,114	218,416
TOTAL EXPENDITURES	811,321	6,545,706	7,357,027	7,433,264	(76,237)

C. SUMMARY OF REVENUES

	Actual July-Sept 07	Revenue Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	0	283,187	283,187	283,187	0
TIPPING FEE REVENUE	475,291	4,722,892	5,198,183	5,115,005	83,178
SALE OF MATERIAL	(72,612)	176,212	103,600	103,600	0
STATE-OTHER	0	307,900	307,900	307,900	0
OT-WITHIN ENTERPRISE	0	918,530	918,530	700,114	218,416
DONATIONS/REIMBURSEMENTS	54,306	485,093	539,399	539,399	0
TOTAL REVENUES	456,985	6,893,814	7,350,799	7,049,205	301,594

C. SUMMARY OF NET COSTS

	Actual July-Sept 07	Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
NET COST	354,336	(348,108)	6,228	384,059	(377,831)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

799114 WOOD WASTE

PREPARED BY: CHARLOTTE FISHER

DIRECTOR: _____

KEN WELLS

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	353,504	0	353,504	311,555	(41,949)
TOTAL REVENUES	353,504	0	353,504	311,555	(41,949)
NET COST	0	0	0	0	0

B. SUMMARY OF EXPENDITURES

	Actual July-Sept 07	Expenditure Estimated Jan-June 07	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	49,066	249,780	298,846	327,172	(28,326)
OT WITHIN ENTERPRISE	0	12,709	12,709	26,332	(13,623)
TOTAL EXPENDITURES	49,066	262,489	311,555	353,504	(41,949)

Services and Supplies is projected to be \$28,326 under budget primarily as a result of:

Contract Services is anticipated to be under budget by \$28,447. The amount of material being delivered to the composting facility is less than anticipated.

OT Within Enterprise is projected to be less than budgeted due to less material being delivered to the facility, therefore less revenue.

C. SUMMARY OF REVENUES

	Actual July-Sept 07	Revenue Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
TIPPING FEE REVENUE	26,867	261,088	287,955	329,904	(41,949)
OTHER SALES	(23,123)	41,723	18,600	18,600	0
DONATIONS/REIMBURSEMENT	0	5,000	5,000	5,000	0
TOTAL REVENUES	3,744	307,811	311,555	353,504	(41,949)

Tipping Fee Revenue is anticipated to be under budget by \$41,949 due to less tonnage of material coming to the facility.

Other Sales is anticipated to meet budget.

Donations/Reimbursement is anticipated to be the budgeted amount.

D. SUMMARY OF NET COST

The net cost for Wood Waste is anticipated to meet budget.

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

799213 YARD DEBRIS

PREPARED BY: CHARLOTTE FISHER

DIRECTOR: _____

KEN WELLS

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	2,885,200	0	2,885,200	3,197,319	312,119
TOTAL REVENUES	2,885,200	0	2,885,200	3,197,319	312,119
NET COST	0	0	0	0	0

B. SUMMARY OF EXPENDITURES

	Actual July-Sept 07	Expenditure Estimated Jan-June 07	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	436,709	2,175,891	2,612,600	2,532,520	80,080
OTHER CHARGES	0	584,719	584,719	352,680	232,039
TOTAL EXPENDITURES	436,709	2,760,610	3,197,319	2,885,200	312,119

Services and Supplies is projected to be \$80,080 over budget primarily as a result of:

Office Expense is projected to be \$3,145 over budget because the expense for the "compost your veggies" outreach effort is being expensed to this subobject.

Contract Services is anticipated to be over budget by \$87,430. Material being processed by this program has exceeded the budget estimate of 222 tons/day. For the period of July 1, 2007 to September 30, 2007, yard debris processed averaged 232 tons/day.

Rental/Lease Equipment is anticipated to be \$2,471 under budget based on actuals this fiscal year.

Engineering Services is anticipated to be \$5,000 under budget based on actual expense for FY 06-07.

Enforcement Agency Fee is anticipated to be \$3,000 under budget based on actual expenses for FY 06-07.

OT Within Enterprise is expected to be over budget \$232,039 due to the increased amount of material being processed by the contractor.

C. SUMMARY OF REVENUES

	Actual July-Sept 07	Revenue Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
TIPPING FEE REVENUE	274,635	2,832,684	3,107,319	2,795,200	312,119
SALE OF MATERIALS	(49,489)	134,489	85,000	85,000	0
DONATIONS/REIMBURSEMENT	2,500	2,500	5,000	5,000	0
TOTAL REVENUES	227,646	2,969,673	3,197,319	2,885,200	312,119

Tipping Fee Revenue will exceed budget by \$312,119 based on increased tonnage projections.

Sale of Materials is expected to meet budget.

Donations/Reimbursement is anticipated to meet budget.

D. SUMMARY OF NET COST

The Net Cost for the Yard Debris Cost Center is anticipated to meet budget.

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

799312 HOUSEHOLD HAZARDOUS WASTE
799411 EDUCATION
799510 DIVERSION
799619 PLANNING

PREPARED BY: CHARLOTTE FISHER

DIRECTOR: [REDACTED]
KEN WELLS

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	2,994,560	0	2,994,560	2,648,153	(346,407)
TOTAL REVENUES	2,855,450	0	2,855,450	2,668,458	(186,992)
NET COST	139,110	0	139,110	(20,305)	(159,415)

B. SUMMARY OF EXPENDITURES

	Actual July-Sept 07	Expenditure Estimated Jan-June 07	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	311,312	2,315,739	2,627,051	2,973,458	(346,407)
OTHER CHARGES	0	21,102	21,102	21,102	0
TOTAL EXPENDITURES	311,312	2,336,841	2,648,153	2,994,560	(346,407)

Services and supplies is projected to be \$346,407 under budget primarily as a result of the following:

Household Hazardous Waste Cost Center

Contract Services are expected to be \$344,776 under budget based on a forecast from the first three months of the fiscal year.

Small Tools is expected to be \$1,334 under budget due to less than anticipated expenses when purchasing the new computer.

Travel Expense is \$1,342 over budget because the HHW program manager attended a statewide conference.

Education Cost Center

Rents/Leases Bldg. is anticipated to be \$1,000 under budget based on actuals for FY 06-07.

Diversion and Planning

These cost centers are anticipated to meet budget.

C. SUMMARY OF REVENUES

	Actual July-Sept 07	Revenue Estimated Jan-June 07	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	0	28,250	28,250	28,250	0
STATE - OTHER	0	307,900	307,900	307,900	0
TIPPING FEE REVENUE	173,789	1,629,120	1,802,909	1,989,901	(186,992)
DONATIONS/REIMBURSEMENTS	51,806	477,593	529,399	529,399	0
TOTAL REVENUES	225,595	2,442,863	2,668,458	2,855,450	(186,992)

Tipping Fee Revenues for all the surcharge cost centers is anticipated to be \$186,992 under budget due to less than anticipated tonnage being processed through the County system. This estimate is based on actuals for the first quarter of FY 07-08.

The breakdown by cost center is as follows:

Household Hazardous Waste	145,947
Education	32,068
Diversion	4,582
Planning	4,395
	<u>186,992</u>

D. SUMMARY OF NET COST

The net cost for cost centers receiving revenue from the \$5.40/ton surcharge is anticipated to be as follows:

Index 799312	Household Hazardous Waste	(199,081)
Index 799411	Education	70,291
Index 799510	Diversion	49,879
Index 799619	Planning	58,606
	Overall Net Cost	(20,305)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

799221 ORGANICS RESERVE
799320 HHW FACILITY CLOSURE
799338 HHW OPERATIONS
799718 CONTINGENCY

PREPARED BY: CHARLOTTE FISHER

DIRECTOR: 
KEN WELLS

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	1,200,000	0	1,200,000	1,200,000	0
TOTAL REVENUES	955,051	0	955,051	1,173,467	218,416
NET COST	244,949	0	244,949	26,533	(218,416)

B. SUMMARY OF EXPENDITURES

	Actual July-Sept 07	Expenditure Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	14,234	885,766	900,000	900,000	0
OTHER CHARGES	0	300,000	300,000	300,000	0
TOTAL EXPENDITURES	14,234	1,185,766	1,200,000	1,200,000	0

C. SUMMARY OF REVENUES

	Actual July-Sept 07	Revenue Estimated Oct 07-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	0	254,937	254,937	254,937	0
OT-WITHIN ENTERPRISE	0	918,530	918,530	700,114	218,416
TOTAL REVENUES	0	1,173,467	1,173,467	955,051	218,416

Revenues are anticipated to be at budget with funding from the cost centers designed to contribute to the reserves.

D. SUMMARY OF NET COST

Reserves are projected to receive contributions from appropriate cost centers as follows:

Organics	597,428
HHW Closure	4,260
HHW Operating	316,842
Contingency	0
	<u>918,530</u>

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - WOOD WASTE
DETAIL**

**799114
EXPENDITURES**

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6103	LIABILITY INSURANCE	0	955	955	1,000	(45)
6400	OFFICE EXPENSE	11	489	500	500	0
6521	COUNTY SERVICES	0	525	525	525	0
6540	CONTRACT SERVICES	47,260	213,436	260,696	289,143	(28,447)
6573	ADMINISTRATION COSTS	129	29,871	30,000	30,000	0
6610	LEGAL SERVICES	0	2,000	2,000	2,000	0
6629	FISCAL ACCOUNTING SERVI	0	504	504	504	0
6630	AUDIT/ACCOUNTING SVCS	0	2,000	2,000	2,000	0
6880	SMALL TOOLS	1,666	0	1,666	1,500	166
7062	ENFORCEMENT AGENCY FE	0	0	0	0	0
7302	TRAVEL	0	0	0	0	0
TOTAL SERVICES & SUPPL		49,066	249,780	298,846	327,172	(28,326)
8624	OT-WITHIN ENTERPRISE	0	12,709	12,709	26,332	(13,623)
	OT-WITHIN ENTERPRISE (PY	0	0	0	0	0
TOTAL OTHER CHARGES		0	12,709	12,709	26,332	(13,623)
TOTAL EXPENDITURES		49,066	262,489	311,555	353,504	(41,949)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - WOOD WASTE
DETAIL**

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	REVENUE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
2901	TIPPING FEE REVENUE	26,867	261,088	287,955	329,904	(41,949)
4020	OTHER SALES	(23,123)	41,723	18,600	18,600	0
4102	DONATIONS/REIMBURSEMEI	0	5,000	5,000	5,000	0
TOTAL REVENUES		3,744	307,811	311,555	353,504	(41,949)
NET COST		45,322	(45,322)	0	0	0

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - YARD DEBRIS
DETAIL

799213
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	0	1,870	1,870	2,000	(130)
6400	OFFICE EXPENSE	2,645	1,000	3,645	500	3,145
6521	COUNTY SERVICES	0	525	525	525	0
6540	CONTRACT SERVICES	430,714	2,050,586	2,481,300	2,393,870	87,430
6573	ADMINISTRATION COSTS	646	69,454	70,100	70,100	0
6590	ENGINEERING SERVICES	0	15,000	15,000	20,000	(5,000)
6610	LEGAL SERVICES	0	6,000	6,000	6,000	0
6629	FISCAL ACCOUNTING SERV	0	2,325	2,325	2,325	0
6630	AUDIT/ACCOUNTING SVCS	0	2,500	2,500	2,500	0
6820	RENTS/LEASES - EQUIPMEN	584	2,145	2,729	5,200	(2,471)
6880	SMALL TOOLS/INSTRUMENT	1,666	1,334	3,000	3,000	0
7062	ENFORCEMENT AGENCY FEI	0	20,000	20,000	23,000	(3,000)
7301	COUNTY CAR	348	2,652	3,000	3,000	0
7302	TRAVEL EXPENSE	0	500	500	500	0
7309	UNCLAIMABLE COUNTY	106	0	106	0	106
TOTAL SERVICES & SUPPL		436,709	2,175,891	2,612,600	2,532,520	80,080
8624	OT-WITHIN ENTERPRISE	0	584,719	584,719	352,680	232,039
	OT-WITHIN ENTERPRISE (PY	0	0	0	0	0
TOTAL OTHER CHARGES		0	584,719	584,719	352,680	232,039
TOTAL EXPENDITURES		436,709	2,760,610	3,197,319	2,885,200	312,119

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - YARD DEBRIS
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
2901	TIPPING FEE REVENUE	274,635	2,832,684	3,107,319	2,795,200	312,119
4020	OTHER SALES	(49,489)	134,489	85,000	85,000	0
4102	DONATIONS/REIMBURSEME	2,500	2,500	5,000	5,000	0
TOTAL REVENUES		227,646	2,969,673	3,197,319	2,885,200	312,119
NET COST		209,063	(209,063)	0	0	0

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HOUSEHOLD HAZARDOUS WASTE
DETAIL**

799312
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	0	3,740	3,740	4,000	(260)
6400	OFFICE EXPENSE	1,987	5,193	7,180	7,180	0
6500	PROFESSIONAL SERVICES	13,287	146,713	160,000	160,000	0
6521	COUNTY SERVICES	0	1,575	1,575	1,575	0
6540	CONTRACT SERVICES	112,864	1,387,360	1,500,224	1,845,000	(344,776)
6573	ADMINISTRATION COSTS	557	143,643	144,200	144,200	0
6610	LEGAL SERVICES	3,198	4,802	8,000	8,000	0
6629	FISCAL ACCOUNTING SERVI	0	1,010	1,010	1,010	0
6630	AUDIT/ACCOUNTING SVCS	0	7,000	7,000	7,000	0
6840	RENTS/LEASES-BLDGS/IMP	0	23,400	23,400	23,400	0
6880	SMALL TOOLS/INSTRUMENT	1,666	0	1,666	3,000	(1,334)
7303	TRAVEL EXPENSE	1,342	0	1,342	0	1,342
7400	DATA PROCESSING	7	93	100	100	0
TOTAL SERVICES & SUPPL		134,908	1,724,529	1,859,437	2,204,465	(345,028)
8624	OT-WITHIN ENTERPRISE					
	HHW Operations and Closure	0	21,102	21,102	21,102	0
	OT-WITHIN ENTERPRISE (PY	0	0	0	0	0
TOTAL OTHER CHARGES		0	21,102	21,102	21,102	0
TOTAL EXPENDITURES		134,908	1,745,631	1,880,539	2,225,567	(345,028)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HOUSEHOLD HAZARDOUS WASTE
DETAIL**

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASI	0	21,000	21,000	21,000	0
2500	STATE-OTHER	0	160,000	160,000	160,000	0
2901	TIPPING FEE REVENUE	135,642	1,271,528	1,407,170	1,553,117	(145,947)
4102	DONATIONS/REIMBUREMEN	50,534	440,916	491,450	491,450	0
TOTAL REVENUES		186,176	1,893,444	2,079,620	2,225,567	(145,947)
NET COST		(51,268)	(147,813)	(199,081)	0	(199,081)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - EDUCATION
DETAIL**

799411
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6103	LIABILITY INSURANCE	0	1,378	1,378	1,500	(122)
6400	OFFICE EXPENSE	2,523	23,704	26,227	26,227	0
6500	PROFESSIONAL SERVICES	0	0	0	0	0
6521	COUNTY SERVICES	0	1,575	1,575	1,575	0
6540	CONTRACT SERVICES	58,852	118,218	177,070	177,070	0
6573	ADMINISTRATION COSTS	1,305	173,575	174,880	174,880	0
6610	LEGAL SERVICES	4,789	5,211	10,000	10,000	0
6629	FISCAL ACCOUNTING SERVICE	0	1,010	1,010	1,010	0
6630	AUDIT/ACCOUNTING SVCS	0	4,000	4,000	4,000	0
6840	RENTS/LEASES-BLDGS/IMP	0	2,000	2,000	3,000	(1,000)
6880	SMALL TOOLS/INSTRUMENTS	2,435	0	2,435	2,000	435
7302	TRAVEL EXPENSE	0	0	0	500	(500)
TOTAL SERVICES & SUPPL		69,904	330,671	400,575	401,762	(1,187)
8624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	OT-WITHIN ENTERPRISE (PY)	0	0	0	0	0
TOTAL OTHER CHARGES		0	0	0	0	0
TOTAL EXPENDITURES		69,904	330,671	400,575	401,762	(1,187)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - EDUCATION
DETAIL**

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	0	0	0	0	0
2500	STATE OTHER	0	0	0	0	0
2901	TIPPING FEE REVENUE	29,805	279,395	309,200	341,268	(32,068)
4103	DONATIONS/REIMBURSEMENT	1,272	19,812	21,084	21,084	0
TOTAL REVENUES		31,077	299,207	330,284	362,352	(32,068)
NET COST		38,827	31,464	70,291	39,410	30,881

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - DIVERSION
DETAIL**

**799510
EXPENDITURES**

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	0	955	955	1,000	(45)
6400	OFFICE EXPENSE	325	1,479	1,804	1,804	0
6500	PROFESSIONAL SERVICES	48,743	144,757	193,500	193,500	0
6521	COUNTY SERVICES	0	525	525	525	0
6573	ADMINISTRATION COSTS	0	51,560	51,560	51,560	0
6610	LEGAL SERVICES	0	1,000	1,000	1,000	0
6629	FISCAL ACCOUNTING SERV	0	0	0	0	0
6630	AUDIT SERVICES	0	1,000	1,000	1,000	0
6880	SMALL TOOLS/INSTRUMENT	1,666	0	1,666	1,500	166
7302	TRAVEL EXPENSE	0	0	0	424	(424)
TOTAL SERVICES & SUPPL		50,734	201,276	252,010	252,313	(303)
8624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	OT-UNDESIGNATED TRANSF	0	0	0	0	0
TOTAL OTHER CHARGES		0	0	0	0	0
TOTAL EXPENDITURES		50,734	201,276	252,010	252,313	(303)

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - DIVERSION
DETAIL**

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CAS	0	7,250	7,250	7,250	0
2500	STATE-OTHER	0	147,900	147,900	147,900	0
2901	TIPPING FEE REVENUE	4,258	39,913	44,171	48,753	(4,582)
4102	DONATIONS/REIMBURSEME	0	2,810	2,810	2,810	0
TOTAL REVENUES		4,258	197,873	202,131	206,713	(4,582)
NET COST		46,476	3,403	49,879	45,600	4,279

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - PLANNING
DETAIL**

**799619
EXPENDITURES**

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6103	LIABILITY INSURANCE	0	945	945	1,000	(55)
6400	OFFICE EXPENSE	0	634	634	634	0
6521	COUNTY SERVICES	0	524	524	524	0
6540	CONTRACT SERVICES	54,100	0	54,100	54,100	0
6573	ADMINISTRATION COSTS	0	53,160	53,160	53,160	0
6610	LEGAL SERVICES	0	2,000	2,000	2,000	0
6629	FISCAL ACCOUNTING	0	0	0	0	0
6630	AUDIT SERVICES	0	2,000	2,000	2,000	0
6880	SMALL TOOLS/INSTRUMENT	1,666	0	1,666	1,500	166
TOTAL SERVICES & SUPPL		55,766	59,263	115,029	114,918	111
8624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	OT-WITHIN ENTERPRISE (PY	0	0	0	0	0
TOTAL OTHER CHARGES		0	0	0	0	0
TOTAL EXPENDITURES		55,766	59,263	115,029	114,918	111

**FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - PLANNING
DETAIL**

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	0	0	0	0	0
2901	TIPPING FEE REVENUE	4,084	38,284	42,368	46,763	(4,395)
4102	DONATIONS/REIMBURSEMENT	0	14,055	14,055	14,055	0
TOTAL REVENUES		4,084	52,339	56,423	60,818	(4,395)
NET COST		51,682	6,924	58,606	54,100	4,506

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - ORGANICS RESERVE
DETAIL

799221

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6540	CONTRACT SERVICES	0	400,000	400,000	400,000	0
6590	ENGINEERING SERVICES	0	20,000	20,000	20,000	0
6610	LEGAL SERVICES	234	29,766	30,000	30,000	0
	TOTAL SERVICES & SUPPL	234	449,766	450,000	450,000	0

TOTAL EXPENDITURES	234	449,766	450,000	450,000	0
---------------------------	------------	----------------	----------------	----------------	----------

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - PLANNING
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST/POOLED CASH	0	164,105	164,105	164,105	0
4624	OT-WITHIN ENTERPRISE	0	597,428	597,428	379,012	218,416
	TOTAL REVENUES	0	761,533	761,533	543,117	218,416

NET COST	234	(311,767)	(311,533)	(93,117)	(218,416)
-----------------	------------	------------------	------------------	-----------------	------------------

FIRST QUARTER 0-087 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY CLOSURE
DETAIL

799320

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
8624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	TOTAL SERVICES & SUPPL	0	0	0	0	0

TOTAL EXPENDITURES	0	0	0	0	0
---------------------------	----------	----------	----------	----------	----------

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY CLOSURE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	0	2,407	2,407	2,407	0
4624	OT-WITHIN ENTERPRISE	0	4,260	4,260	4,260	0
	TOTAL REVENUES	0	6,667	6,667	6,667	0

NET COST	0	(6,667)	(6,667)	(6,667)	0
-----------------	----------	----------------	----------------	----------------	----------

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY OPERATIONS
DETAIL

799718
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6540	CONTRACT SERVICES	14,000	286,000	300,000	300,000	0
6590	ENGINEERING SERVICES	0	0	0	0	0
	TOTAL SERVICES & SUPPLY	14,000	286,000	300,000	300,000	0

TOTAL EXPENDITURES	14,000	286,000	300,000	300,000	0
---------------------------	---------------	----------------	----------------	----------------	----------

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY OPERATIONS
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	0	58,050	58,050	58,050	0
4624	OT-WITHIN ENTERPRISE	0	316,842	316,842	316,842	0
	TOTAL REVENUES	0	374,892	374,892	374,892	0

NET COST	14,000	(88,892)	(74,892)	(74,892)	0
-----------------	---------------	-----------------	-----------------	-----------------	----------

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - CONTINGENCY FUND
DETAIL

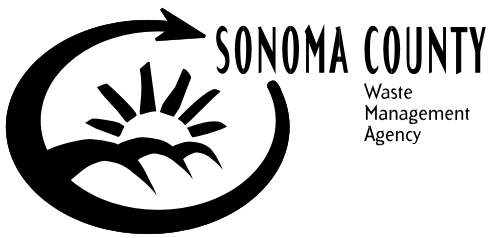
799718
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6540	CONTRACT SERVICES	0	150,000	150,000	150,000	0
6590	ENGINEERING SERVICES	0	0	0	0	0
	TOTAL SERVICES & SUPPLY	0	150,000	150,000	150,000	0
8624	OT-WITHIN ENTERPRISE	0	300,000	300,000	300,000	0
	OT-WITHIN ENTERPRISE (PY)	0	0	0	0	0
	TOTAL OTHER CHARGES	0	300,000	300,000	300,000	0
	TOTAL EXPENDITURES	0	450,000	450,000	450,000	0

FIRST QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - CONTINGENCY FUND
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JUL-SEPT 07	EXPENDITURE ESTIMATED OCT 07-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	0	30,375	30,375	30,375	0
4624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	TOTAL REVENUES	0	30,375	30,375	30,375	0
	NET COST	0	419,625	419,625	419,625	0



Agenda Item #: 5.3
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 11/28/07

ITEM: E-waste Events Schedule

I. BACKGROUND

At the October 17, 2007 Agency Board meeting, the Board approved staff's recommendation to award Goodwill Industries of the Redwood Empire (GIRE) a two-year contract to hold Agency-sponsored E-waste Collection Events.

II. DISCUSSION

On October 23, 2007, a kick-off meeting was held with staff and representatives from GIRE. Among the topics discussed was the schedule for the collection events. The first event is scheduled to take place in January 2008. A press release will soon be distributed to local newspapers informing the community that this service will be available while highlighting the partnership between GIRE and the Agency. The press release will also include the first scheduled event along with information on E-waste disposal. A copy of the press release will be distributed at the meeting. As outlined in GIRE's proposal, collection events will be held on a quarterly basis. The language in the contract leaves open the possibility of adding more events as needed. Agency staff and GIRE have discussed the possibility of holding heavily advertised quarterly events in the more populated cities. These quarterly events would be held at large non-GIRE locations that have previously been used by GIRE for collection events. In addition, on the other months, GIRE would like to hold one additional Agency-sponsored event per month at a different GIRE store location. This would allow for each community in Sonoma County to be served by the E-waste collection events. After holding the first few events, staff will have a clearer understanding of the number of events required to serve the needs of the community in the future.

Agency staff and GIRE are working together on all necessary planning for the collection events. GIRE will be sharing some of the advertising costs with the Agency. A new truck has been ordered by GIRE on which graphics will highlight E-waste and the partnership between the two agencies.

III. FUNDING IMPACT

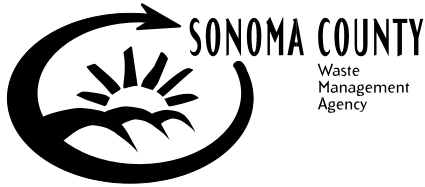
In addition to the SB20/50 funds shared with the Agency from the CEWs collected during the Agency-sponsored events, GIRE has offered to share funds from all the CEWs collected by GIRE in Sonoma County. The shared funds will result in an increase in funding to the Agency to support the E-waste collection events and will be used to offset the cost of other Agency run Household Hazardous Waste Programs.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

There is no action required for this agenda item. This item is informational only.

V. ATTACHMENTS

There are no attachments to this staff report.



Agenda Item #: 5.4
Cost Center: Diversion
Staff Contact: Carter
Agenda Date: 11/28/2007

ITEM: Beverage Container Collection Contract with Probation Department

I. BACKGROUND

A. In January 2000, the state Department of Conservation (DOC) appropriated \$10.5 million annually to be paid to cities and counties to support the recycling of cans and bottles.

B. In March 2000, the Agency agreed to accept responsibility for the management of this DOC grant money for all Sonoma County jurisdictions.

C. Each year, from 2000 to 2004, the Agency adopted resolutions to allow the Agency to submit the "funding request forms" for the cities and the County of Sonoma, to the DOC, and, funded by the pooled grant money, to implement a regional beverage container recycling program for Sonoma County. In 2005, the DOC eliminated the option of submitting a regional program funding request form. Since 2005, Agency staff has prepared the individual funding request forms for each jurisdiction, and the DOC sent warrants directly to each city and the county. Subsequent SCWMA Board actions have reaffirmed support for the program and directed the jurisdictions to forward the DOC grant funds to the Agency.

D. The SCWMA's beverage container recycling program began by placing collection containers in all County parks in order to provide recycling services throughout the County. Recycling containers have since been placed in city parks and streets, as requested by Agency members. Since 2000, the SCWMA has contracted with the Sonoma County Probation Department to service some of these recycling containers.

E. Funding received from the DOC has included \$134,027 for FY 2006/07, and \$133,108 for FY 2007/08.

II. DISCUSSION

The Sonoma County Probation Department has agreed to enter into another Agreement to provide 75 days in Fiscal Year 2007/08 to service recycling containers in parks and ballparks throughout the county. This agreement will provide service for existing locations through the end of the fiscal year. At least one crew will be assigned to collection service which includes collecting the beverage containers from all of the recycling bins already placed in County parks and designated city parks. The crew is comprised of one staff member, at least two adult offenders, a vehicle, trailer, and all necessary tools and equipment. The cost is \$600 per day for a total of \$45,000.

III. FUNDING IMPACT

Funding in the amount of \$45,000 for 75 crew days for collection services will be encumbered from the Department of Conservation (DOC) City/County Payment Program, leaving \$43,680 undesignated DOC grant funds in the Diversion Cost Center. Agenda Item #5.5 recommends additional use of undesignated DOC grant funds in the amount of \$43,008, leaving \$672 in the

Diversion Cost Center. However, there is \$70,766 in DOC funds yet to be transferred to the SCWMA from the cities in the current grant cycle.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends adopting the attached resolution authorizing the Agency Executive Director to sign an Agreement with the Sonoma County Probation Department for 75 crew days of collection services in the amount of \$45,000. Approval of this item requires a majority vote.

V. ATTACHMENTS

Resolution

RESOLUTION NO.: 2007-

DATED: November 28, 2007

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY AUTHORIZING AN AGREEMENT WITH THE SONOMA COUNTY PROBATION DEPARTMENT FOR BEVERAGE CONTAINER RECYCLING COLLECTION SERVICES.

WHEREAS, the California State beverage container recycling legislation was amended by Senate Bill 332 to increase the number and types of containers with California Redemption Value and appropriated funds for distribution to jurisdictions for the express purpose of increasing the diversion of California Redemption Value containers; and

WHEREAS, the Cities of Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, and Sonoma, the Town of Windsor, and the County of Sonoma have authorized the California State Department of Conservation 2007/08 grant funds to be dispersed to the Sonoma County Waste Management Agency, once funds are received by their fiscal agents, for the purpose of continuing the implementation of the beverage container recycling program throughout the jurisdictions of Sonoma County; and

WHEREAS, the Sonoma County Probation Department has the capability of providing recycling collection service of the recycling containers placed in parks and other public locations; and

WHEREAS, diverting recyclables, including beverage containers, from the County disposal sites is one of the goals towards meeting the California Integrated Waste Management Act of 1989 (AB 939) diversion requirement of 50 percent by 2000; and

WHEREAS, each of the jurisdictions in the county have a mutual goal of serving the residents of Sonoma County.

NOW THEREFORE, BE IT RESOLVED that the Sonoma County Waste Management Agency authorizes the Agency Executive Director to sign an Agreement with the Sonoma County Probation Department for an additional 75 crew days of collection services in the amount of \$45,000.

MEMBERS:

--	--	--	--	--
Cloverdale	Cotati	County	Healdsburg	Petaluma
--	--	--	--	--
Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor

AYES: -- NOES: -- ABSENT: -- ABSTAIN: --

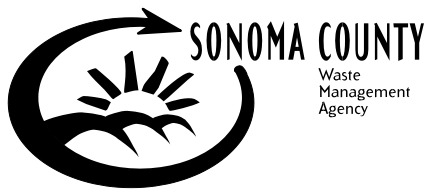
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the County of Sonoma



Agenda Item #: 5.5
Cost Center: Diversion
Staff Contact: Carter
Agenda Date: 11/28/2007

ITEM: Recycling Container Purchase

I. BACKGROUND

In January 2000, the California Department of Conservation (DOC) appropriated \$10.5 million annually to be paid to cities and counties to support the recycling of cans and bottles. The SCWMA has administered this program for all Sonoma County jurisdictions since 2000, collecting the funds, creating agreements for beverage collection container service, and purchasing new collection containers and enclosures.

The City of Santa Rosa contributes approximately one-third of the total annual budget for this program. While Santa Rosa residents benefit from availability and service of collection containers in the County and State Parks, Santa Rosa has historically not used much funding from this program for acquiring recycling containers.

II. DISCUSSION

There are no recycling-specific containers outdoors in downtown Santa Rosa. The existing trash containers are sorted by Santa Rosa Recycling & Collection to remove the recyclable materials from the solid waste. This is an expensive and inefficient process and leaves the public with the impression that there is no public recycling in downtown Santa Rosa as well as that recycling is unimportant because all the materials are picked up by the same truck and landfilled. Distinct recycling containers placed alongside existing garbage containers will help make recycling more effective and efficient and dispel these misconceptions.

To match the style of the existing garbage collection containers in downtown Santa Rosa, a task force consisting of staff from the SCWMA, City of Santa Rosa, North Bay Corporation, and other parties working to increase recycling in Santa Rosa has chosen recycling containers from ParkPacific. These containers would continue to be serviced by Santa Rosa Recycling & Collection at no cost to the SCWMA.

III. FUNDING IMPACT

Purchasing 30 of the selected containers cost \$43,008, leaving \$45,672 undesignated DOC grant funds in the Diversion Cost Center. Agenda Item #5.4 recommends additional use of DOC grant funds in the amount of \$45,000, leaving \$672 of undesignated funds in the Diversion Cost Center. However, \$70,766 of DOC funds has yet to be transferred to the SCWMA from the cities in the current grant cycle.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends the Board grant the Chair authority to sign a purchase order for the selected recycling containers at a cost of \$43,008.

V. ATTACHMENTS

Price quote for 30 recycling containers from ParkPacific
Resolution



P.O. Box 4999
Walnut Creek, CA 94596
888-460-7275 phone
888-461-7275 fax

Quote

Date	Estimate #
10/25/2007	1730

Attention
Attn: Malia Marks Economic Development and Housing City of Santa Rosa

Project Name	Location
Downtown Improvements	Santa Rosa, CA

Ref #
0027-0002

Item	Description	Qty	Unit Pri...	Total
A COLU...	Per CCC Quote #Q-07-44686-A5 >> 2834-DT-M MANOR Litter Container (Side Empty) with matching Dome Top modified per ParkPacific drawing #2, faxed 10-10-07, BLACK CASPAX-7 powder-coated steel container, REGAL BLUE CASPAX-7 powder-coated lid, 36-gallon capacity plastic liner, mounting selection to be specified at time of order entry. Specify (-E) Embedment (-P) pedestal, or (-L) leveling mount.	30	1,295.00	38,850.00T
Freight	MINUS "Recycle Logo" ~ -\$20.00 Freight Charges		1,050.00	1,050.00

Columbia Cascade terms and billing apply. This quotation is valid for 7 days and subject to our confirmation thereafter. Shipment can occur within 45 days after our receipt of an acceptable order and final specifications. Columbia Cascade products ship partially assembled, but include assembly hardware, except anchoring bolts. Shipping packages are usually heavy and awkward and require mechanical handling to accomplish truck unloading at destination. Truck unloading, job site work, and installation are extra and not included in this quotation. Structural calculations are not included in this quote. Please contact ParkPacific if you have questions or would like to proceed with an order.

Tel # 1-888-460-7275
Fax# 1-888-461-7275

Sub	\$39,900.00
Sales Tax (8.0%)	\$3,108.00
Total	\$43,008.00

RESOLUTION NO.: 2007-

DATED: November 28, 2007

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY AUTHORIZING THE PURCHASE OF RECYCLING CONTAINERS FROM PARKPACIFIC FOR USE IN THE CITY OF SANTA ROSA.

WHEREAS, the California State beverage container recycling legislation was amended by Senate Bill 332 to increase the number and types of containers with California Redemption Value and appropriated funds for distribution to jurisdictions for the express purpose of increasing the diversion of California Redemption Value containers; and

WHEREAS, the Cities of Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, and Sonoma, the Town of Windsor, and the County of Sonoma have authorized the California State Department of Conservation 2007/08 City/County Payment Program funds to be dispersed to the Sonoma County Waste Management Agency, once funds are received by their fiscal agents, for the purpose of continuing the implementation of the beverage container recycling program throughout the jurisdictions of Sonoma County; and

WHEREAS, diverting recyclables, including beverage containers, from the County disposal sites is one of the goals towards meeting the California Integrated Waste Management Act of 1989 (AB 939) diversion requirement of 50 percent by 2000; and

WHEREAS, each of the jurisdictions in the county have a mutual goal of serving the residents of Sonoma County.

NOW THEREFORE, BE IT RESOLVED that the Sonoma County Waste Management Agency authorizes the Agency Chair to sign a purchase order for the purchase 30 recycling containers from ParkPacific at a cost of \$43,008.00 for use in the City of Santa Rosa.

MEMBERS:

--	--	--	--	--
Cloverdale	Cotati	County	Healdsburg	Petaluma
--	--	--	--	--
Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor

AYES: -- NOES: -- ABSENT: -- ABSTAIN: --

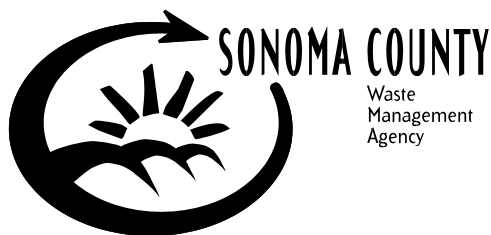
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 7.2
Cost Center: Organics
Staff Contact: Carter
Agenda Date: 11/28/07

ITEM: New Compost Site Selection Update

I. BACKGROUND

At the August 15, 2007 SCWMA meeting, the Board entered into an agreement with a team of consultants led by Environmental Science Associates (ESA) to assist the SCWMA in the selection, conceptual design, and preparation of CEQA documents for a new compost site in Sonoma County. ESA has consolidated the SCWMA-adopted siting criteria into a series of Geographical Information System (GIS) maps, which were used to identify potential regions where a composting site would be feasible. The consultant visited Sonoma County to visually inspect each region, making notes of specific site characteristics that would exclude potential sites. From the GIS and visual inspections, the consultant has identified potential sites which are presented for the Board's information.

II. DISCUSSION

The consultant will discuss the progress to date and next steps, which include identifying 20 potential sites that score highest using the siting criteria developed by the AB 939 Local Task Force and approved by the SCWMA. These sites will then be ranked relative to each other. Following the ranking, three sites will be selected for CEQA review.

III. FUNDING IMPACT

This agenda item is for informational purposes only. There is no funding impact resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends the Board direct the consultant to begin scoring and ranking the proposed sites.

V. ATTACHMENTS

Presentation outline to be distributed at the meeting.



Item #7.3

SONOMA COMPOST COMPANY MONTHLY REPORT

August-07

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	7,244.14 tons
average tons per day of yard debris:	233.68 tons
total tons of wood debris:	967.59 tons
average tons per day of wood debris:	31.34 tons
total tons of yard debris to Laguna *	332.83 tons
Total tons of food discards **	75.77 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Sprinklers
at compost site:	Drip

Moisture Content (%)

by feel:	lab results:
40-60%	34.60%
(active compost)	(finished compost)

Additives

Feathers, Grape Pomace, Vegetative Food Discards
--

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
-----------------	---

c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	0
# of storm events:	0
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Sep-07
date sample taken:	8/28/07
# of sub-samples:	12
location of samples:	34.35

analysis: HEAVY METALS	
next date due:	Sep-07
date sample taken:	8/28/07
# of sub-samples:	27
location of samples:	26,28,29

analysis: PATHOGEN REDUCTION	
next date due:	Sep-07
date sample taken:	8/28/07
# of sub samples:	27
locations of samples:	26,28,29

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Sep-07
date sample taken:	8/28/07
# of sub-samples:	27
locations of samples:	26,28,29

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	5,400.00 cubic yds.
total cubic yards of screened compost:	4,000.00 cubic yds.
total cubic yards of early mulch:	22.00 cubic yds.
total cubic yards of screened mulch:	1,378.00 cubic yds.
yard debris product allocations:	45.00 cubic yds.
yard debris product donations:	85.00 cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	4,214.00 tons
total tons of wood to non-fuel markets:	285.00 tons
total tons of wood bio-fuel*:	3,929.00 tons
wood debris product allocations:	42.00 cubic yds.
wood debris product donations:	0.00 cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	125.8	1.47%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS

cubic yards

unscreened compost	2,500 cy
screened compost	2,900 cy
mulch	850 cy
"intermediates"	500 cy

INTERMEDIATELY COMPOSTED MATERIALS

aged over 2 weeks	22,500 cy
-------------------	-----------

FRESH MATERIAL

on-site under 2 weeks	5,010 cy
-----------------------	----------

EXPERIMENTAL MATERIAL

None	0 cy
------	------



**SONOMA COMPOST COMPANY
MONTHLY REPORT**

September-07

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	6,506.14 tons
average tons per day of yard debris:	224.35 tons
total tons of wood debris:	706.68 tons
average tons per day of wood debris:	24.23 tons
total tons of yard debris to Laguna *	0.00 tons
Total tons of food discards **	65.06 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Sprinklers
at compost site:	Drip

Moisture Content (%)

by feel:	lab results:
40-60%	32.10%
(active compost)	(finished compost)

Additives

Feathers, Grape Pomace, Vegetative Food Discards
--

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
-----------------	---

c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	0
# of storm events:	0
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Oct-07
date sample taken:	9/27/07
# of sub-samples:	12
location of samples:	20,21,31,32,36

analysis: HEAVY METALS	
next date due:	Oct-07
date sample taken:	9/27/07
# of sub-samples:	63/100
location of samples:	27,33,44,45,46,47,48 and 7B,11,13,14,15,16,17,18,19,23,24,37,38,39

analysis: PATHOGEN REDUCTION	
next date due:	Oct-07
date sample taken:	9/27/07
# of sub samples:	63/100
locations of samples:	27,33,44,45,46,47, 48 and 7B,11,13,14,15,16,17,18,19,23,24,37,38,39

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Oct-07
date sample taken:	9/27/07
# of sub-samples:	63/100
locations of samples:	27,33,44,45,46,47,48 and 7B,11,13,14,15,16,17,18,19,23,24,37,38,39

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	4,233.00 cubic yds.
total cubic yards of screened compost:	3,276.00 cubic yds.
total cubic yards of early mulch:	6.00 cubic yds.
total cubic yards of screened mulch:	951.00 cubic yds.
yard debris product allocations:	200.00 cubic yds.
yard debris product donations:	131.00 cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	3,127.00 tons
total tons of wood to non-fuel markets:	170.00 tons
total tons of wood bio-fuel*:	2,957.00 tons
wood debris product allocations:	421.00 cubic yds.
wood debris product donations:	0.00 cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	102	1.41%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS	cubic yards
unscreened compost	1,500 cy
screened compost	1,800 cy
mulch	1,600 cy
"intermediates"	650 cy

INTERMEDIATELY COMPOSTED MATERIALS

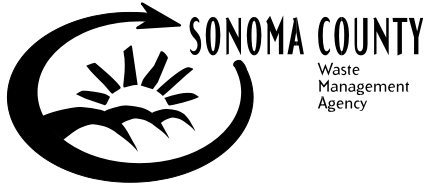
aged over 2 weeks	21,500 cy
-------------------	-----------

FRESH MATERIAL

on-site under 2 weeks	7,650 cy
-----------------------	----------

EXPERIMENTAL MATERIAL

None	0 cy
------	------



Agenda Item #: 8.1
Cost Center: Planning
Staff Contact: Carter
Agenda Date: 11/28/2007

ITEM: Contract for Preparing CEQA Document for the ColWMP Amendment

I. BACKGROUND

Following direction given at the May 16, 2007 SCWMA Board meeting, staff issued a Request for Proposals for Preparation of appropriate CEQA documents for an Amendment to the Sonoma Countywide Integrated Waste Management Plan. The proposal was issued September 14, 2007; two proposals were received before the October 16, 2007 deadline.

Previous Actions

March 13, 2003:	LTF recommended that the SCWMA adopt the 2003 ColWMP.
October 15, 2003:	SCWMA certified the Final Supplemental Program EIR, adopted the 2003 ColWMP and directed staff to submit the 2003 ColWMP to the CIWMB.
May 17, 2006:	Sonoma County requested that the LTF revise the ColWMP with regard to the hauling of waste out of Sonoma County.
February 15, 2007:	LTF recommended that the SCWMA adopt the revisions to the text in the Goals, Objectives, and Policies (Chapter 2) and to the Siting Element (Chapter 6) of the 2003 ColWMP.
May 16, 2007:	Staff directed to issue an RFP for consultant services for the necessary CEQA review of the revisions to the ColWMP.
June 20, 2007:	SCWMA approves changes to the HHWE to allow multiple, permanent HHW collection facilities in Sonoma County.
August 15, 2007:	SCWMA approves changes to the Siting Element proposed by the California Integrated Waste Management Board's Office of Local Assistance

II. DISCUSSION

Staff received proposals from two teams as a result of the RFP process. These teams were led by (1) Environmental Science Associates (ESA) and (2) Kleinfelder. Staff reviewed both proposals paying specific attention to both teams' understanding of the project goals, approach, attention to detail, and proposed cost. While both proposals were very similar in cost (ESA - \$158,000, Kleinfelder -\$152,670), it is staff's determination that ESA has a better understanding and more experience with the issues relevant to this project. Additionally, the Kleinfelder proposal did not include a signed Proposal Authorization and Acknowledgement Form (Exhibit C), a requirement for all proposals. A matrix comparing the proposals is attached.

A task to encompass any necessary unforeseen tasks was added to cover special studies, analyses, and reports that may arise during the course of this project. Such tasks shall not be performed by ESA without prior written approval of the SCWMA Executive Director.

III. FUNDING IMPACT

For FY 07-08, \$150,000 has been budgeted for a consultant for the preparation of CEQA documents related to the ColWMP amendment. The proposed cost for the contract with ESA for this project is \$175,000, of which \$17,000 is reserved as a contingency for unforeseen issues. As this contract cost exceeds the budgeted funds, \$25,000 in additional funds are proposed to be appropriated from the Contingency Reserve Fund to cover the difference. Following the Technical Adjustments to the FY 2007-08 Budget, \$307,021 is available in the Contingency Reserve Fund.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends two actions: 1) approval of the resolution to appropriate and transfer \$25,000 from the Contingency Reserve Fund, and 2) approval of the Resolution authorizing the Chair to sign the Agreement for Consulting Services between the Sonoma County Waste Management Agency and ESA. As the cost of this agreement exceeds \$50,000, this agreement requires a **unanimous vote**.

V. ATTACHMENTS

Proposal Comparison Matrix
Exhibit A Scope of Work
Exhibit B Price Proposal
Resolution Approving the Appropriation Transfer
Resolution Approving the Agreement Between the SCWMA and ESA

On file with Clerk: Agreement for Consulting Services

	ESA	Kleinfelder
Proposed Cost	\$ 158,000.00	\$ 152,670.10
Cost Notes	Suggests contingency fund	Heavy on meeting costs
Project Assumptions	Subsequent EIR	Mitigated Neg Dec, EIR would involve an additional negotiated cost.
Meetings	Four budgeted, 6 conf. calls	7 Meetings budgeted
Draft CEQA Document	Proposal describes this task in greater detail	Few details, but includes rail and truck out-haul study. Environmental attorney to review finished product
Budget	More detailed, higher costs where expected	Budget less detailed, high meeting costs
Insurance	Meets requirements	No professional insurance
Completeness of Proposal	Complete	No signed Exhibit C
Requests Changes to Proposal	Requesting indemnification alteration	No changes requested
Experience	CEQA experience, subconsultant has experience with IWMPs	CEQA experience, but not IWMP. Rail experience
Scope of Work	Detailed tasks regarding traffic, utilities, hazardous materials, hydrology, air quality, and noise	Little detail about specific studies to be performed

EXHIBIT A

Scope of Work

This Section describes ESA's proposed scope of work for the project, which follows the outline in the RFP Exhibit A Scope of Services. In addition to the outline in the RFP, this section more fully describes some of the approaches and ideas related to preparation of CEQA review of an amendment to the Sonoma CoIWMP. If ESA is selected for the project, this section can serve as the basis for the project work plan (see Task 2 below).

Task 1: Meetings

ESA will attend and/or present materials at the meetings identified in the RFP. These meetings include, but are not limited to:

A kick-off meeting at which program roles, goals, and related details are discussed. Three key ESA team members are anticipated to attend this meeting.

An Agency public scoping meeting to address issues to be addressed in the CEQA Document (generally we assume this will be a Subsequent EIR but it could be another EIR Addendum or a Mitigated Negative Declaration). Three key ESA team members are anticipated to attend this meeting.

An Agency public hearing on the Draft CEQA Document. ESA will make key staff available at this hearing to present key parts of the environmental analysis and answer questions posed by the SCWMA. Four key ESA team members are anticipated to attend this meeting.

An Agency public hearing on the Final CEQA Document and on the project to certify the CEQA document and make a decision on the project. ESA will provide key technical staff to at this hearing and respond to questions posed by the SCWMA Board of Directors. Four key ESA team members are anticipated to attend this meeting.

ESA will participate in conferences calls that will be held as needed for the purpose of addressing unforeseen issues, updating progress on project milestones, and giving additional direction when needed. Three key ESA team members are anticipated to be on the conference calls and ESA anticipates there will be a total of 6 conference calls.

Task One Deliverables: ESA will attend the meetings as discussed above. For the public meetings listed above, ESA will prepare meeting minutes that will be sent electronically to SCWMA staff.

Task 2: Submit a Work Plan

The ESA team will submit a work plan that describes the process for preparation of all necessary CEQA documents and a timeline showing anticipated completion dates for major milestones.

Task Two Deliverables: Four copies (recycled-content paper) of the Work Plan for Agency staff review.

Task 3: Prepare Administrative Draft CEQA Document

Subtask 3.1: Prepare Project Description

In consultation with SCWMA staff, ESA will prepare the project description as early in the process as possible and, following review by SCWMA staff, will incorporate comments and clarifications from staff to ensure a complete, consistent and accurate project description that will be sufficient to serve as the basis for impact analysis. ESA will utilize information provided in the *Assessment of Long-Term Solid Waste Management Alternatives* (Brown, Vence & Associates 2006) to incorporate details into the project description regarding the option to haul waste by rail, in addition to hauling waste by truck, to landfills outside Sonoma County. As required by CEQA Guidelines Section 15124, the project description will include the project location and site plan maps; a statement of project objectives; a general description of the project's technical, environmental and economic characteristics; and a statement of the anticipated uses of the environmental documents, including required permits, approvals, and agency review requirements.

Subtask 3.2: Prepare Data Request for SCWMA

It is likely that the environmental analysts will have some questions not addressed before the preparation of the CEQA Document. To fill in the gaps related to information that may be available from the SCWMA, ESA envisions the submittal of a formal data request for additional information early in the process.

Subtask 3.3: Develop Project Alternatives

From a CEQA perspective, alternatives should be designed to minimize significant impacts of the proposed project. Assuming the CEQA Document will be an EIR, the EIR will be required to analyze the No-Project Alternative

and this scope assumes that two other alternatives will be selected for analysis in the EIR. Since the environmental impacts are likely to result from the out-of-county transport and disposal of solid waste, alternatives may focus on increasing waste diversion towards a long-term zero waste goal. Other alternatives could focus on transport and disposal agreements that would minimize the use of non-renewable fuels and minimize the generation of greenhouse gases.

Subtask 3.4: Consult with Responsible and Trustee Agencies

According to the CEQA statutes (§21080.3) ESA will consult (or arrange for the consultation by Agency staff) with Responsible and Trustee Agencies regarding the type of CEQA document that is appropriate. The Project Team expects to establish contact with representatives of at least the following agencies: North Coast Regional Water Quality Control Board, Bay Area Air Quality Management District, and the California Integrated Waste Management Board.

Subtask 3.5. Prepare and Submit Initial Study / NOP

ESA will prepare a Notice of Preparation (NOP), with an Initial Study Checklist, that will be distributed to the appropriate agencies (as determined by SCWMA staff) and any interested public that are known. The NOP will initiate a 30-day review period for agencies to provide specific comments about the scope and content of the environmental information related to the responsible agency's area of statutory responsibility which must be included in the Draft CEQA Document (CEQA Guidelines, Section 15082). ESA will submit the NOP (assuming the CEQA document is an EIR) to the State Clearinghouse on behalf of the SCWMA as part of this task.

As appropriate, ESA will use the Initial Study checklist to identify environmental issues that do not need to be analyzed in the CEQA Document. For issues that will be addressed in the Draft CEQA Document, the Initial Study will discuss the analyses that will be included in the Draft CEQA Document.

Subtask 3.6. Complete Environmental Analyses

Based on feedback from the Responsible and Trustee Agency consultations, the scoping meeting, and NOP responses, ESA will confer with SCWMA staff and prepare the Administrative CEQA Document including the sections that have potentially significant impacts. The proposed amendments to Chapters 5 (Household Hazardous Waste Element) and 6 (Siting Element) of the CoIWMP could change traffic volumes on area roads by changing (increasing) the locations of destinations of household hazardous waste

(HHW) and solid waste. For example, the proposed modifications to the HHW Element would allow the County to establish more than a single HHW facility, which could generate vehicle trips on more roads, but also could reduce the number of vehicles on any one set of roads by dispersing the trips over multiple sets of roads serving the different facilities. In addition, the proposed modifications to the Siting Element reflect the suspension of landfilling of solid waste at the Central Disposal Site (which was the subject of a 2005 Addendum to the Sonoma County Central Disposal Site Improvement Program Final EIR), and the need to prepare for the possible permanent closure of the Central Disposal Site, resulting in the permanent hauling of solid waste to landfills out of Sonoma County.

Because the proposed project is limited to changes to the framework of waste management (specifically the siting of facilities) by the County (and transport and disposal of solid waste), and does not propose to construct or make the final selection of specific locations for any such facilities, the CEQA Document will examine the potential for impacts at a programmatic level. This program-level analysis will include discussion of the effects of hauling waste by truck and rail. Certain improvements would have to be made to the existing rail infrastructure for Waste By Rail (WBR) to be implemented. Consequently, the impacts of any improvements associated with rail infrastructure would also be analyzed at a program-level in the CEQA document. Although other landfills could be used, the CEQA Document analysis will focus on the seven landfill disposal sites identified in the RFP for waste haul by truck. No less than five geographically disperse out-of-county landfills, including out-of-state landfills will be considered for waste haul by rail.

ESA believes the key issues for the CEQA Document will be:

- Traffic;
- Land Use & Planning;
- Public Services and Utilities and Service Systems;
- Hazardous Materials / Hydrology / Water Quality;
- Air Quality; and
- Noise.

The following tasks include some of our preliminary thoughts on these issue areas.

Traffic Tasks

- Review existing data and studies performed for the area (e.g., the *Sonoma County Central Disposal Site Improvement Program Final EIR*, the 2005 Addendum to that EIR, the *2003 Countywide Integrated Waste Management Plan Final Supplemental Program EIR*, and the *Assessment of Long-Term Solid Waste Management Alternatives* (Brown, Vence, & Associates 2006)) for appropriateness and to determine additional data needs.
- Consult with Sonoma County to agree on the details of the analytic approach and assumptions (including the requisite study area that contains the locations of potential landfills to receive solid waste generated within Sonoma County), ensuring that new or revised issues that could be raised during the public scoping process are addressed in the analysis of potential transportation impacts of waste export by truck or rail.
- Conduct field reconnaissance of the road network that serves the potential landfills selected for evaluation.
- Describe the trip generation and distribution (daily and peak hours) associated with the transfer station currently operating at the Central Disposal Facility on the basis of records maintained by Facility operators.
- Describe the existing roadway network expected to be used in the study area, in terms of roadway geometrics and traffic volumes, using available data and field reconnaissance. Traffic controls and pavement surface conditions will be generally described for roads expected to be used within Sonoma County. No new traffic counts are proposed.
- Identify planned road improvements in the project vicinity that could affect vehicles transporting waste.
- Describe expected changes, if any, to trip generation and distribution characteristics on the basis of information provided by County staff and operators of the Central Disposal Facility.
- For potential Waste By Rail (WBR) operations, describe (at a programmatic level) the traffic effects that would be expected in the area the Transfer Station, Local Rail Yard, Remote Rail Yard and receiving landfill.
- Describe (at a programmatic level) future traffic conditions, and significant impacts (if any), resulting from the proposed project, in terms of traffic operating conditions, traffic safety, and pavement deterioration.
- Identify and evaluate mitigation measures that would reduce or eliminate significant traffic impacts. All mitigation measures included in the CEQA Document will be written with language appropriate for inclusion

in the Conditions of Approvals findings and with specificity needed for the project Mitigation Monitoring Plan. Level of significance after implementation of mitigation measures will be determined.

Land Use and Planning Tasks

- Describe the land use and planning issues related to the siting of new HHW collection facilities.
- Review any land use and planning implications of the long-term operation of the Central Disposal Site as an out-of-County transfer station, and also the long-term operation of the Healdsburg, Guerneville, and Annapolis transfer stations as out-of-County transfer stations, and potential infrastructure improvements associated with rail operations.
- Review appropriate General Plan policies and goals that relate to these proposed long-term changes.
- Identify feasible measures to mitigate identified land use incompatibilities.

Public Services, Utilities and Service Systems Tasks

- Review and evaluate public services (i.e., police and fire) that would be needed for the additional HHW facilities, and potential local and remote rail facilities.
- Aspects of the proposed project would require minor amounts of electricity, and water; as well as storm water drainage and wastewater services. The project itself is a waste collection, disposal and transport project. The project is not expected to result in a significant increase in demands on utilities or service systems, and the Initial Study will limit the number of topics addressed in the CEQA Document. For example, public services (i.e., schools, libraries, etc.) are not expected to experience detrimental impacts as a result of the project. Additional HHW sites would incrementally increase demand for law enforcement and fire protection services.
- Analyze the project's compliance with federal, state, and local statutes and regulations related to solid waste. In fact, the project is primarily about the need to update the CoIWMP and provide CEQA review for the updated CoIWMP.

Hazardous Materials, Hydrology and Water Quality Tasks

- As part of the environmental setting section, ESA will identify and describe the local, regional, state, and federal agencies that may have jurisdiction over the project with respect to hydrology, drainage issues, and water quality. These include, but are not necessarily limited to, the Regional Water Quality Control Board (RWQCB), Department of Toxic Substances Control (DTSC), the Federal Emergency Management Agency (FEMA), and the Sonoma County Water District (SCWD).

- As part of the environmental setting section, ESA will identify and describe the local, regional, state, and federal agencies that may have jurisdiction over the project with respect to hazardous materials and hazardous wastes.
- ESA will review the risks posed by new HHW facilities. ESA will describe materials that would be collected and discuss risk if these materials are not properly collected and stored.
- ESA will contact the CIWMB and discuss proper operation of HHW facilities and disclose any “problems” with the operation of other HHW facilities in the state.
- ESA would identify appropriate mitigation measures to reduce identified impacts to a reduced level of significance.

Air Quality Tasks

Tasks

- Review existing data and studies performed for the area (e.g., the *Sonoma County Central Disposal Site Improvement Program Final EIR*, the 2005 Addendum to that EIR, and the *2003 Countywide Integrated Waste Management Plan Final Supplemental Program EIR*) for appropriateness and to determine additional data needs.
- Discuss the regional and local air quality setting as it pertains to the project. Summarize the local and regional meteorology, topographic factors affecting pollutant dispersion, and ambient air monitoring data. Discuss current air quality management efforts that may have an effect on the project. Identify sensitive air pollutant receptors in the proposed project vicinity.
- Use the California Air Resources Board (CARB) OFFROAD 2007 Model to estimate criteria air pollutant emissions from off-road equipment and the CARB EMFAC 2007 Model to estimate emissions from on-road vehicles, including long-haul trucks, during operation of the project. Emission estimates for hauling waste by rail will be identified. ESA will also quantify emissions from landfill equipment that would no longer operate and determine net emissions from project operations. Identify whether either the total or net air quality emissions would exceed BAAQMD significance criteria for NO_x, ROG, PM₁₀ and CO.
- The potential benefits (e.g., reduced trip length for motor vehicles) from additional HHW facilities in Sonoma County will be analyzed.
- In accordance with the BAAQMD CEQA Guidelines, ESA will analyze locations near congested roadways for potential CO hotspots. Due to improvements in vehicle emissions, congested roadways normally do not generate CO hotspots. ESA will review four of the most congested intersections to determine if the CO levels approach national or state standards for 1-hour CO concentrations.

- At a programmatic level, evaluate the estimated emissions of greenhouse gas emissions, primarily CO₂, generated by off-road equipment, motor vehicle, and rail traffic associated with long-term transport of solid waste.
- ESA will describe the BAAQMD odor regulation (Regulation 1-301 Public Nuisance) and make a data request to the BAAQMD regarding the history of violations at the existing Central Disposal site. ESA will also discuss any changes to operations of the Central Disposal Site as a transfer station and also the long-term operation of the Healdsburg, Guerneville, and Annapolis transfer stations that would result in potential increases in odor generation.
- Identify practical, feasible mitigation measures for air quality impacts identified for the project. Evaluate whether mitigation measures would reduce the impacts below a level of significance and identify the parties responsible for implementing each measure. Incorporate standard mitigations provided by the County, as appropriate.

Noise Tasks

Tasks

- Describe and discuss existing major noise sources in the vicinity of the project area based on information available from the Sonoma County General Plan Noise Element, review of existing data and studies performed for the area, field reconnaissance, and site specific noise measurements. Noise measurements will include up to ten (10) short-term peak hour noise measurements to characterize noise from truck operations and potential noise from rail operations. ESA will use data from other rail projects we have conducted to discuss noise levels likely to occur from train passbys.
- Summarize applicable noise regulations, policies, and standards, including the Sonoma County noise/land use compatibility guidelines in the County General Plan Noise Element.
- Identify the noise-sensitive land uses or activities in the vicinity of the project sites and roads that would receive traffic generated by the use of the Central Disposal Site as a transfer station and the long-term operation of the Healdsburg, Guerneville, and Annapolis transfer stations as out-of-County transfer stations. To the extent feasible, describe the type and location of noise-sensitive land uses that would be affected by potential rail facilities and operations.
- Estimate (as needed) future noise levels at sensitive land uses adjacent to access roads to the project sites. These estimates will be based on traffic estimates as the input data for the Federal Highway Administration Highway Traffic Noise Prediction Model.

- Estimate the change in noise levels at noise-sensitive land uses in the project vicinity based on the project description (activity levels, locations of equipment and activities, numbers of truck trips, and hours of operation), equipment reference noise levels, the distance between project noise sources and the noise-sensitive uses, presence or absence of intervening terrain, and existing background noise levels at the noise-sensitive locations.
- Identify feasible, appropriate noise mitigation measures to avoid or reduce adverse impacts in consultation with the County and the project applicant.

Other CEQA Sections Tasks

In addition to the sections referenced above, we will provide all other CEQA sections (areas of controversy, significant and unavoidable impacts, list of persons and agencies consulted, etc.), as required by Section 15120 et seq. of the CEQA Guidelines.

The following resource areas are not expected to be affected by the project and are anticipated to be identified in the NOP/ Initial Study Checklist as not requiring further analysis in the CEQA Document. At a programmatic review level, there is a presumption that new HHW facilities or rail facilities would be sited in areas acceptable for these uses that would avoid potential impacts in the resource areas listed below. Some general mitigation measures may be included in the Initial Study to limit the locations of potential new facilities. Further, CEQA review could be required for these resource areas when specific sites are identified for new HHW facilities or rail facilities, prior to the final approval of the new facilities.

- Recreation
- Geology and Soils
- Mineral Resources
- Population and Housing
- Biological Resources
- Cultural Resources
- Aesthetics
- Agricultural Resources
- Mineral Resources

Task Three Deliverables: ESA will deliver three hard copies (recycled-content paper) and one electronic copy of the Administrative Draft CEQA Document and Mitigation Monitoring Plan. One copy shall be unbound and suitable for photocopying.

Text pages will be a standard 8.5” x 11” format. Figures may be 11” x 17”, but 8.5” x 11” format copies will be provided. Appendixes will be individually paginated.

Task 4: Prepare Draft CEQA Document

Assumption: SCWMA staff will provide ESA with one set of consolidated comments on the Administrative Draft CEQA Document.

ESA will revise the Administrative Draft CEQA Document based on SCWMA comments and provide a final administrative draft for review to the SCWMA staff. Once the final review has been completed and comments provided to the contractor, one screen copy of the Draft CEQA Document will be submitted for the SCWMA’s review. Upon approval of the screen copy of the Draft CEQA Document, ESA will print copies for distribution.

Task Four Deliverables: ESA will provide one copy of the final administrative draft for review. ESA will prepare one screen copy of the Draft CEQA Document. ESA will print sixty copies of the Draft CEQA Document plus attachments; plus one unbound copy suitable for photocopying; and 30 CDs in Adobe Acrobat (.pdf) format containing the Draft EIR. Prior to preparing the CDs, ESA will interface with SCWMA’s staff to ensure that electronic information is consistent with SCWMA’s format.

Task 5: Respond to Comments and Prepare Administrative Final CEQA Document

ESA will prepare an Administrative Final CEQA Document, which will consist of the written corrections to the Draft CEQA Document, a summary of verbal comments received at hearings on the Draft CEQA Document, responses to all the comments as required by the CEQA Guidelines, and any appropriate revisions to the text of the Draft CEQA Document. All written comments will be numbered and all changes to the text of the Draft CEQA Document and/or the Mitigation Monitoring Plan will be highlighted, and responses keyed to the appropriate comment numbers. All text changes to the Draft CEQA Document will be “collected” in one chapter of the Final CEQA Document, ordered by the page number that the changes appeared in the Draft CEQA Document. In this manner the reader can quickly determine how any of the pages in the Draft CEQA Document are changed by information in the Final CEQA Document. As we do on many of our CEQA Documents, ESA proposed to collect these changes in a chapter called “Text Changes to the Environmental Impact Report”. Additions will be shown in underline text. Deletions will be shown in ~~strikeout~~ text. This process fully complies with the requirements of CEQA and saves paper, time, and money,

when compared to reprinting the entire Draft CEQA Document showing text changes.

Task Five Deliverables: ESA will provide three hard copies (recycled-content paper) and one electronic copy of the Administrative Final CEQA Document and Mitigation Monitoring Plan. One copy shall be unbound and suitable for photocopying.

Task 6: Prepare Final CEQA Document

In response to one set of comments by the SCWMA on the Administrative Final CEQA Document, ESA will revise the Administrative Draft Final CEQA Document as necessary and prepare a Final CEQA Document for distribution. It is assumed that the SCWMA will distribute the copies of the Final CEQA Document.

Task Six Deliverables: ESA will provide one screen copy of the Final CEQA Document. ESA will provide fifty copies of the Final CEQA Document plus attachments, plus one unbound copy suitable for photocopying and 10 CDs in Adobe Acrobat (.pdf) format (compatible with SCWMA format) containing the Final CEQA Document.

Task 7: Other Necessary Tasks

This section sets aside Seventeen Thousand Dollars (\$17,000) in funds to cover unforeseen costs related to special studies, monitoring, reporting, or related tasks not identified elsewhere in the Agreement. These funds shall not be available to the consultant except by written authorization of the Sonoma County Waste Management Agency Executive Director. The inclusion of these funds in the Agreement does not guarantee the use of these funds. ESA will provide additional cost estimates as requested by SCWMA staff.

Exhibit B: PRICE PROPOSAL
ESA Labor Detail and Expense Summary

Exhibit B

Task Number / Description		Miller	Fagundes	Hutchison	Grattidge	Morales, M	Hudson	Fain	Morales, E	Subtotal	Administrative Staff Hours					Total Hours	Total Labor Price
		PD	PM	Traffic	Planning	Noise/AQ	Haz/Hydro	Haz/Hydro	Planning		Wyatt Sr Adm/Grph	Allen Sr GIS	Patrus WP	Clerical	Subtotal		
Hourly Billing Rate		\$160	\$125	\$160	\$145	\$100	\$160	\$115	\$100		\$ 95	\$125	\$80	\$65			
Task 1	Meetings	26	46	16	16					\$ 14,790				6	\$ 390	110	\$ 15,180
Task 2	Submit Workplan	4	16							\$ 2,640	4				\$ 380	24	\$ 3,020
Task 3	Prepare Administrative CEQA Document	16	40	60	16	80	10	30	50	\$ 37,530	40	20	40	12	\$ 10,280	414	\$ 47,810
Task 4	Prepare Draft EIR	16	40	16	8	20	10	8	40	\$ 19,800	12	12	16	12	\$ 4,700	210	\$ 24,500
Task 5	Respond to Comments and Prepare Admin Final CEQA Document	4	26	8		16			16	\$ 8,370	8	8	16	8	\$ 3,560	110	\$ 11,930
Task 6	Prepare Final CEQA Document	4	20	4	4	4	4			\$ 5,400			8	4	\$ 900	52	\$ 6,300
Task 7	Other Necessary Tasks (requires written approval of SCWMA Executive Director)									\$ 17,000					\$ 17,000		\$ 17,000
	Project Management	16	60							\$ 10,060					\$ -	76	\$ 10,060
										\$ -					\$ -	-	\$ -
										\$ -					\$ -	-	\$ -
										\$ -					\$ -	-	\$ -
										\$ -					\$ -	-	\$ -
										\$ -					\$ -	-	\$ -
										\$ -					\$ -	-	\$ -
Total Hours		86	248	104	44	120	24	38	106		64	40	80	42		996	
Subtotals - Labor Hours		\$13,760	\$ 31,000	\$ 16,640	\$ 6,380	\$12,000	\$ 3,840	\$ 4,370	\$10,600	\$ 115,590	\$ 6,080	\$ 5,000	\$ 6,400	\$ 2,730	\$ 37,210		\$ 135,800
Percent of Effort - Labor Hours Only		8.6%	24.9%	10.4%	4.4%	12.0%	2.4%	3.8%	10.6%		6.4%	4.0%		4.2%		100.0%	
Percent of Effort - Total Project Cost		7.9%	17.7%	9.5%	3.6%	6.9%	2.2%	2.5%	6.1%		3.5%	2.9%		1.6%			77.6%

ESA Labor Costs

Communications Fee of 3% on ESA Labor Costs

ESA Non-Labor Expenses

Reimbursable Expenses (see Attachment A for detail)

ESA Equipment usage (see Attachment A for detail)

Subtotal ESA Non-Labor Expenses

Subconsultant Costs (see Attachment B for detail - includes 10% fee)

TOTAL PROJECT PRICE

\$ 135,800

\$ 3,564

\$ 8,384

\$ 150

\$ 8,534

\$ 27,102

\$ 175,000

SPECIAL DISTRICTS GOVERNED BY
LOCAL BOARDS - BUDGETARY REVISIONS

Resolution No. 2007-

For Auditor's Use Only
DOCUMENT # _____

BATCH # _____

BATCH DATE _____

District Name: Sonoma County Waste Management Agency (JPA)
Address: 2300 County Center Dr., Ste. 100B
Santa Rosa, CA 95403
Phone: 565-2413
FY: 2007-08

	TC	INDEX	SUB-OBJECT	SUB-OBJECT TITLE	AMOUNT
TO:	203	799718	6540	Contract Services	\$25,000
FROM:		799718		Budgetary Retained Earnings	\$25,000

WHEREAS, the Countywide Integrated Waste Management Plan (ColWMP) needs to be updated to acknowledge the outhaul of Sonoma County municipal solid waste and as part of the update process CEQA review is required to identify and disclose any new impacts from the ColWMP changes; and

WHEREAS, the adequate funding was not budgeted at the beginning of the fiscal year, so it is necessary to appropriate retained earnings to cover the extra expense for CEQA review and include some funding for any contingency which will only be expended with written authorization.

NOW, THEREFORE, BE IT RESOLVED, the County Auditor is hereby authorized and directed to make all necessary operating transfers and the above transfer within the authorized budget of the Sonoma County Waste Management Agency (JPA).

The foregoing resolution was introduced by DIRECTOR (x) TRUSTEE ()

_____, who moved its adoption, seconded by

_____, and adopted on roll call by the following vote:

Cloverdale Cotati Healdsburg Rohnert Park Petaluma

Santa Rosa Sebastopol Sonoma Windsor County

WHEREUPON, the Chairperson declared the foregoing resolution adopted, and SO ORDERED.

Date: _____

Signature: _____ Signature: _____
Secretary/Clerk of the Board Chairperson

RESOLUTION NO.: 2007-

DATED: November 28, 2007

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY
APPROVING THE AGREEMENT BETWEEN THE SONOMA COUNTY WASTE
MANAGEMENT AGENCY AND ENVIRONMENTAL SCIENCE ASSOCIATES

WHEREAS, CONSULTANT represents to AGENCY that it is a duly qualified firm experienced in CEQA compliance and related services; and

WHEREAS, in the judgment of the Board of Directors of AGENCY, it is necessary and desirable to employ the services of CONSULTANT to create all necessary CEQA documents for the revised Sonoma Countywide Integrated Waste Management Plan (CoIWMP).

NOW, THEREFORE, BE IT RESOLVED that the Agency authorizes the Agency Chairman to execute an agreement with Environmental Science Associates for professional assistance for new compost site selection, conceptual design, and CEQA document preparation.

MEMBERS:

--	--	--	--	--
Cloverdale	Cotati	County	Healdsburg	Petaluma
--	--	--	--	--
Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor

AYES -- NOES -- ABSENT -- ABSTAIN --

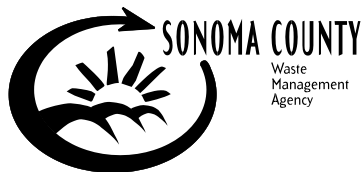
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 9.1
Cost Center: HHW
Staff Contact: Carter
Agenda Date: 11/28/07

ITEM: HHW Program Expansion Study

I. BACKGROUND

Due to concerns regarding the rapidly increasing cost of the HHW program, the Board gave staff direction in April 2006 to solicit consultant services to study HHW programs and facilities similar to the Agency's to compare and measure the efficiency and effectiveness of the Agency's program. At the June 21, 2006 Agency Board meeting a contract was awarded to the consultant team of Sweetser & Associates/Special Waste Associates to conduct the Sonoma County HHW Program Benchmarking and Program Evaluation.

On January 17, 2007, the results of the HHW program study were presented to the Board. The report covered a substantial amount of material and staff was directed to return to the Board with an implementation plan to organize and address the dozens of recommendations. One of the most significant recommendations from this report was to expand the collection infrastructure by adding up to five additional permanent facilities throughout the county.

At the presentation of the implementation plan at the March 21, 2007 Agency meeting staff recommended that a consultant be retained to assist with the analysis and planning for the recommended additional facilities. Along with direction to proceed with the other recommendations, staff was directed to return with more details about the scope of work that would be performed by the consultant.

At the June 20, 2007 Agency Board meeting, after review of the proposed scope of work for a consultant agreement, staff was directed to solicit proposals and return to the Board with a contract to study the feasibility, design, and (potentially) permitting of additional HHW collection facilities in Sonoma County.

On August 16, 2007 staff sent the RFP to 32 consulting firms believed capable of performing these tasks. No proposals were received by the deadline of September 28, 2007.

At the October 17, 2007 SCWMA meeting, the Board directed staff to solicit feedback from the contractor as to why they did not respond to the RFP. If feedback indicated a deficiency in the RFP, staff would correct the deficiency. Staff was given authority to negotiate with a small number of preferred consultants and directed to return at the November 28, 2007 SCWMA meeting with an agreement for the requested services.

II. DISCUSSION

Staff surveyed the 32 consulting firms that were sent the RFP and received 14 responses. The responses indicated the consultants either could not accommodate the workload of this project or that the services required were not the company's specialty. Based on this response, staff did not revise or re-circulate the RFP.

Following direction given by the Board at the October 2007 meeting, and an expression of interest from R.W. Beck, a qualified consulting firm, staff negotiated directly with R.W. Beck, Inc. to perform the services requested in the RFP.

During negotiations it was determined that the best approach was a three-phase project, in which the first phase (covered by this proposed agreement) will identify the potential range of costs for new permanent facilities and the associated financial feasibility. If the Board determines that further effort is warranted, phase two, to be authorized with another agreement, will include site selection, preliminary facility design and cost estimating, and CEQA review. This second phase could be performed by R.W. Beck or another consultant. After completion and Board approval of phase two, the Board may direct staff to proceed with phase three which would be final design and construction of new facilities.

Taking advantage of an opportunity for grant funding for this project, staff applied for and the SCWMA has been awarded funding from the California Integrated Waste Management Board's Household Hazardous Waste Infrastructure Grant (16th Cycle). Should additional permanent HHW facilities appear financially feasible and the Board gives direction to proceed to phase two, the grant will supply a total of \$199,755 in additional funding.

III. FUNDING IMPACT

\$60,000 has been included in the SCWMA FY 2007-08 budget for the purposes of the preliminary design and feasibility of additional HHW collection facilities in Sonoma County (phase one). \$199,755 in additional funds will become available for this project once the SCWMA receives the Notice to Proceed from the CIWMB.

The agreement between the SCWMA and R.W. Beck, Inc. includes a cost proposal of \$45,832.82 for the Scope of Services described as phase one in the discussion above.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends the Board approve the resolution authorizing the Chair to sign the agreement between the Sonoma County Waste Management Agency and R.W. Beck, Inc. Approval of this agreement requires a majority vote.

V. ATTACHMENTS

Scope of Work
Phase One Budget
Resolution Approving the Agreement between the SCWMA and R.W. Beck, Inc.

On file with Clerk: Agreement for Consulting Services

SECTION 2

SCOPE OF WORK

The Sonoma County Waste Management Agency is interested in expanding its household hazardous waste program that currently consists of one permanent collection site for residents and small businesses, community toxics collections held frequently throughout the county, appointment pickup by a mobile collection vehicle, and some locations for drop-off of selected materials. A program benchmarking study and evaluation done by Sweetser & Associates and Special Waste Associates in January 2007 concluded with recommendations to improve the level of service. Central to these recommendations was expanding the number of permanent facilities to increase community access. More specifically, the recommendations included:

- Expansion of the existing Household Toxics Facility (already underway)
- Adding a full-service HHW facility in the southern part of the county with capability to process incoming wastes
- Adding a collection facility in the North Central county with limited capability to process incoming wastes
- Adding three satellite collection sites for storage of incoming wastes in underserved areas

The project will develop in phases. The first phase involves development of a preliminary capital cost range for the full service and satellite facilities based on a survey of similar facilities located in California or other states, and calculation of an approximate payback for such capital costs based on a comparison of the operating cost differential between collection events and permanent collection facilities. The objective of this phase is to demonstrate whether there is the potential for Sonoma County to expand the HHW program at or below current annual operating costs and to present the information in a way that facilitates a go/no-go decision by the Board of Directors regarding the next phase of the project.

The second phase, if authorized, would include preparation of conceptual facility designs for the selected new facilities and more detailed economic analyses for the expanded system. Siting and environmental review would also occur in this phase. Based on the results of the second phase, the county will decide which facilities, if any, should be developed. The final phase of the project would involve detailed design, permitting and construction administration for those facilities selected.



Phase I Activities

Task 1 – Project Management

Throughout the course of the contract, R. W. Beck will provide effective project management and leadership for the entire team, including all subconsultants and coordination with external project stakeholders. R. W. Beck will perform the following subtasks:

Task 1.1 – Work Plan and Schedule

R. W. Beck will develop and implement a work plan and project schedule that at a minimum addresses the detailed steps to be taken to prepare the preliminary capital cost ranges and payback. If Phase II and III work is authorized, expand the work plan and develop the schedule to cover the Phase II and III activities in detail.

A separate Quality Management Plan (QMP) that addresses quality from technical, budgetary, and schedule perspectives will be prepared and shared with the Agency. The QMP is an essential tool we will use to ensure the Agency's confidence and satisfaction in the work to be performed. A project kick-off meeting will be held as part of this task. This meeting will be conducted as a conference phone call.

Task 1.2 – Project Management

R. W. Beck will perform project management activities as follows:

- Manage all project activities and prepare monthly technical and budgetary progress reports, including statements of work accomplished, work planned, issues, items needed from the County, and schedule status
- Prepare subconsultant scopes of work; administer subconsultant contracts; and coordinate subconsultant activities, including communicating with each subconsultant as necessary to keep the project on schedule, clarify issues and questions; and coordinate the work
- Coordinate, schedule, and participate in internal project meetings, and prepare and distribute meeting notes
- Develop scope and budget for Phases II and III work when authorized

Task Work Products:

- Project Work Plan and schedule including plan and schedule updates
- Monthly status reports that will accompany invoices
- Quality Management Plan
- Phases II and III scopes and budgets

Meetings:

- One project kick-off meeting conducted by phone that would include R. W. Beck's project manager and a representative from Special Waste Associates
- One progress briefing meeting for county staff that would be attended by R. W. Beck's project manager and the representative from Special Waste Associates conducted by phone

Task 2 – Preliminary Capital Cost and Payback Estimates

R. W. Beck, assisted by Special Waste Associates will conduct a telephone survey and literature search of facilities similar in function and size to the proposed full service and satellite type collection facilities being planned by Sonoma County, including obtaining capital cost information for these reference facilities. We will attempt to find from three to five facilities, preferably that are located in California, and that were constructed within the last five years for each of the two types of collection facility. The capital costs will be escalated forward to 2010 and a capital cost range will be estimated for the full service and satellite type facilities. We will adjust the estimate range to account for any apparent significant dissimilarities between the reference facilities and the facilities Sonoma County is planning.

We will then calculate the approximate payback time for the estimated capital cost range using the estimated operating cost differential between collection events and permanent collection facilities. Assumptions will be made as to the number of new permanent facilities, the method of financing the construction, debt repayment period, inflation, staffing and other estimated operating costs of the new facilities. Existing Sonoma County operating cost data escalated forward to 2010 and subsequent years will be used for the collection events. Operating costs for the reference facilities, if available, may be used in estimating the cost of the permanent facilities.

The results of this task will be presented in a short report (draft and final) and will be accompanied by a PowerPoint presentation (draft and final) of the findings for use by the Agency staff in briefing the Board of Directors. These work products will be reviewed with the Agency staff by conference phone call. A review meeting conducted by phone will be held for the draft report and PowerPoint presentation. R. W. Beck will participate in the Board briefing if requested.

Task Work Products:

- Capital cost range and payback estimates report – draft and final
- PowerPoint presentation – draft and final

Meetings:

- Review of draft report and PowerPoint presentation by phone

Phase II and III Activities

The detailed scopes of the work and budgets for Phases II and III will be developed following the county's decision on facility development at the end of Phase I.

Schedule

The work of Phase I, not including the Board briefing, will require 45 calendar days to complete from the time a notice to proceed is issued. The draft report and PowerPoint presentation will be submitted within 35 days of the notice to proceed.

Project Assumptions and Clarifications

The following assumptions form the basis for the scope of work and budget:

1. The number of meetings will be as indicated in the scope of work.

SECTION 2

2. The schedule and budget for Task 2 assume that we are able to obtain information from the owners and operators of the reference facilities in a timely way without undue effort to solicit their cooperation.
3. The Agency will provide consolidated review comments on each submittal.
4. Billing rates for R. W. Beck staff listed in the budget estimate will change on July 1, 2008. As currently planned, all Phase I work will be completed before salary changes would take effect.
5. Billing rates for subconsultants listed in the budget estimate will change on January 1, 2008. The estimate for subconsultant work in Phase I includes a 4% salary escalation as of January 1, 2008.

End of Scope of Work

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
PHASE ONE BUDGET ESTIMATE**

TASK NO	TASK/STAFF	STAFF POSITION	BILLING RATE	HOURS	COST
1.1	Work Plan and Schedule & Kickoff Meeting				
	Karl Hufnagel, RWB	Project Manager	\$198.03	8	\$1,584.24
	Kelley Roberts, RWB	Professional Assistant	\$64.79	6	\$388.74
	Mary Shanks, RWB	Quality Control Manager	\$151.45	8	\$1,211.60
	Dave Nightingale, SWA	HHW Facility Specialist	\$115.50	4	\$462.00
	Labor Total				\$3,646.58
	Expenses, RWB & Subconsultants				\$150.00
	Task Total				\$3,796.58
1.2	Project Management				
	Karl Hufnagel, RWB	Project Manager	\$198.03	25	\$4,950.75
	Kelley Roberts, RWB	Professional Assistant	\$64.79	25	\$1,619.75
	Joanne Rossi, RWB	Financial Operations	\$102.06	16	\$1,632.96
	Labor Total				\$8,203.46
	Expenses, RWB				\$250.00
	Task Total				\$8,453.46
2	Preliminary Capital Cost and Payback Estimates				
	Karl Hufnagel, RWB	Project Manager	\$198.03	50	\$9,901.50
	Paul Johnson, RWB	Project Engineer	\$129.75	50	\$6,487.50
	Mary Shanks, RWB	Quality Control Manager	\$151.45	6	\$908.70
	Richard Cuthbert, RWB	Quality Control	\$240.63	2	\$481.26
	Kelley Roberts, RWB	Professional Assistant	\$64.79	8	\$518.32
	Dave Nightingale, SWA	HHW Facility Specialist	\$115.50	75	\$8,662.50
	Gina Baxter, RWB	Financial Analyst	\$84.35	40	\$3,374.00
	Larry Sweetser, SA	Permitting Specialist	\$99.75	4	\$399.00
	Labor Total				\$30,732.78
	Expenses, RWB & Subconsultants				\$2,850.00
	Task Total				\$33,582.78
	Phase I Total				\$45,832.82

RESOLUTION NO.: 2007-

DATED: November 28, 2007

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY
APPROVING THE AGREEMENT BETWEEN THE SONOMA COUNTY WASTE
MANAGEMENT AGENCY AND R.W. BECK, INC.

WHEREAS, Consultant represents that it is duly qualified and experienced
in engineering, design, and related services; and

WHEREAS, in the judgment of the Agency, it is necessary and desirable
to employ the services of Consultant to study the feasibility of expanding the
household hazardous waste collection services within Sonoma County.

NOW, THEREFORE, that the Agency authorizes the Agency Chairman to
execute an agreement with R.W. Beck, Inc. for professional assistance studying
the feasibility of expansion of household hazardous waste collection services in
Sonoma County.

MEMBERS:

_____ Cloverdale	_____ Cotati	_____ County	_____ Healdsburg	_____ Petaluma
_____ Rohnert Park	_____ Santa Rosa	_____ Sebastopol	_____ Sonoma	_____ Windsor

AYES NOES ABSENT ABSTAIN

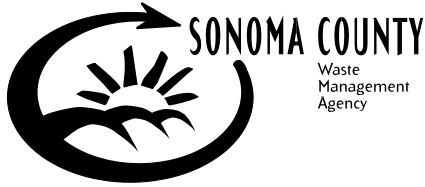
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #:10.1
Cost Center: All
Staff Contact: Wells
Agenda Date: 11/28/2007

ITEM: Solid Waste Disposal Report

I. BACKGROUND

At the September 2007 SCWMA Board meeting, the Board of Directors requested staff to prepare a report detailing the quantity and destination for the disposal of Sonoma County solid waste. To that end, Agency staff has summarized data from the County's disposal reporting system and requested data from other facilities that process Sonoma County solid waste for calendar year 2006.

II. DISCUSSION

Staff has assembled a summary of the quantity and destination of solid waste reported to be disposed from each jurisdiction. The attached disposal data details solid waste delivered to out-of-county landfills that is collected and transported from the County disposal system (which provides SCWMA tipping fee surcharge funds) as well as from other sources (which do not provide SCWMA tipping fee surcharge funding).

To further detail the solid waste managed and disposed outside of the County disposal system, staff requested and received solid waste disposal data from Waste Management, Industrial Carting/Global Materials, and M&M Services. As of the date of this report, data were not received from NorthBay Corp., despite several written requests.

III. FUNDING IMPACT

Budget impacts will be discussed at the November 2007 Board meeting.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This agenda item is for informational purposes only. Staff has no recommendation at this time.

V. ATTACHMENTS

2006 Sonoma County Solid Waste Disposal Data.

2006 Sonoma County Solid Waste Disposal Data

City	2006 Landfill Disposal (Tons)								
	Keller Canyon Landfill	Potrero Hills Landfill	Redwood Landfill	Vasco Road Landfill	West Contra Costa Landfill	All Other Landfills ¹	Outside County System Total	County System	Total
Cotati	42	2	50	1	-	32	127	8,154	8,281
Cloverdale	7	6	56	-	-	9	77	7,527	7,604
Healdsburg	-	109	136	133	27	86	491	19,231	19,722
Petaluma	2,107	4,639	43,711	10	23	115	50,606	15,133	65,738
Rohnert Park	49	3,158	115	100	65	155	3,642	32,065	35,707
Santa Rosa	1,068	16,977	24,178	431	126	782	43,563	118,630	162,193
Sebastopol	-	1	112	-	-	66	180	23,571	23,750
Sonoma	5,037	30	382	22	2	80	5,553	18,508	24,061
Windsor	3	3,121	805	-	-	28	3,956	22,156	26,112
Unincorp.	313	4,894	14,842	8	0	59	20,116	101,685	121,800
Non-County System Total	8,625	32,937	84,387	706	244	1,411	128,310	-	128,310
County System	51,563	137,721	128,917	10,477	37,981	-	-	366,659	366,659
Total	60,188	170,658	213,305	11,183	38,225	1,411	128,310	366,659	494,969

¹ Landfills include Azuza Land Reclamation, Bena, Clover Flat, Fink Road, Forward, Hay Road, Kettleman Hills, L & D, North County, Ox Mountain, Richard W. Curry, Stanislaus, and Yolo County

2006	Waste Source / Hauler	Potrero Hills Landfill	Redwood Landfill	All Other Landfills	Total
County System	All Jurisdictions	137,721	128,917	100,021	366,659
Outside of County System	Waste Management (Recycling Residual)	-	5,351	-	5,351
	Industrial Carting	-	26,634	-	26,634
	M & M Services	-	1,217	-	1,217
	GreenWaste Recovery	-	29,144	-	29,144
	Timber Cove Recycling (Recycling Residual)	Undetermined	-	-	Undetermined
	Self Haul	Undetermined	22,041	10,985	Undetermined
Totals	All Sources	170,658	213,305	111,006	494,969