

SONOMA COUNTY WASTE MANAGEMENT AGENCY

May 21, 2008

8:30 a.m.
Please note time change

City of Santa Rosa Utilities Department
Subregional Water Reclamation System Laguna Plant
4300 Llano Road, Santa Rosa, CA 95407
Estuary Meeting Room

Estimated Ending Time 11:30 a.m.

AGENDA

- | <u>ITEM</u> | <u>ACTION</u> |
|--------------------|---|
| 1. | Call to Order Special Meeting |
| 2. | Open Closed Session |
| | CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Potential initiation of litigation - one case
Government Code Section 54956.9(c) |
| 3. | Adjourn Closed Session |
| 4. | Call to Order Regular Meeting/Introductions 9:00 a.m. or immediately following the closed session |
| 5. | <u>Attachments/Correspondence:</u>
Director's Agenda Notes
AB 501 Letter of Support
Letters (2) from AB 939 Local Task Force to Board of Supervisors
Regarding Divestiture of the County's Solid Waste Assets
Letter from Cold Creek Compost |
| 6. | <u>On file w/Clerk: for copy cal 565-3579</u>
Resolutions approved in April 2008
2008-017 Resolution of the SCWMA Authorizing the Purchase of Recycling Containers from Ross Recreational Equipment for use in the City of Sebastopol.
Amended Minutes from March 19, 2008 SCWMA Meeting |
| 7. | Public Comments (items not on agenda) |

CONSENT (w/attachments)

Discussion/Action

- 8.1 Minutes of April 16, 2008
- 8.2 3rd Quarter Financial Report
- 8.3 Recycling Container Purchase
- 8.4 Kitchen Veggie Pail Purchase Order

REGULAR CALENDAR

ADMINISTRATION

- 9.1 Update on Executive Director Position [Klassen] Discussion/Action
- 9.2 Amendment to City of Petaluma Services Agreement [Fisher](Attachment) Discussion/Action

COMPOSTING/WOOD WASTE

- 10.1 Compost Program Update [Klassen](Attachment) Discussion/Action
- 10.2 Compost Relocation Project [Carter](Attachments) Discussion/Action

HOUSEHOLD HAZARDOUS WASTE

- 11.1 E-Waste Contract Recommendation [Steinman](Attachment) Discussion/Action
- 11.2 HHW Facility Closure Costs [Steinman] Discussion/Action

PLANNING

- 12.1 Report on 2006 Diversion Quantities [Carter](Attachment) Discussion/Action

DIVERSION

- 13.1 Plastic Bag Update [Carter] Discussion/Action
- 13.2 Sundance Big Ideas for a Small Planet Recycle [Carter] Discussion/Action

14. Boardmember Comments

15. Staff Comments

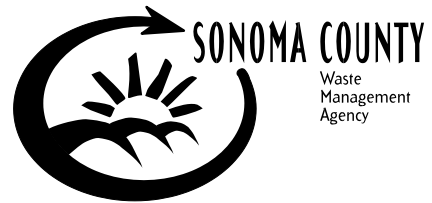
16. Adjourn

CONSENT CALENDAR: These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

REGULAR CALENDAR: These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

PUBLIC COMMENTS: Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item, and before Boardmembers propose a motion to vote on any item.

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.



TO: SCWMA Board Members

FROM: Susan Klassen, Interim Executive Director

SUBJECT: MAY 21, 2008 AGENDA NOTES

CONSENT CALENDAR

These items include routine financial and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 8.1) Minutes of April 16, 2008
- 8.2) 3rd Quarter Financial Report The attached Third Quarter Report is provided in accordance with the JPA requirement that the Agency prepare quarterly reports of Agency operations and of all receipts to and disbursements from the Agency.
Recommended Action: Accept the FY 07-08 Third Quarter Financial Report.
- 8.3) Recycling Container Purchase (Windsor) The Town of Windsor has requested that the SCWMA purchase fifteen recycling containers to replace recycling bins in the Town Green. **Recommended Action: Grant the Chair authority to sign a purchase order for the selected recycling containers at a cost of \$11,247.50.**
- 8.4) Kitchen Veggie Pails Purchase Order The Veggies Recycling Campaign is one of the projects listed in the Agency's Work Plan for FY 2007-08 and FY 2008-09. Educating the public, about diverting kitchen food scraps to the municipal composting facility or to home composting piles is important because the 2007 Waste Characterization Study showed that 35% of the residential waste stream is food. Agency staff, along with two interns, have presented the veggie pails at numerous events throughout Sonoma County. In order to keep up with the demand of these popular veggie pails it is necessary to order more. **Recommended Action: Grant the Chair authority to sign a Purchase Order with Norseman Plastics for \$12,074.40 for purchase of the 2,600 kitchen pails.**

REGULAR CALENDAR

ADMINISTRATION

- 9.1) Update on Executive Director Position The recruitment is finished with 34 applications being submitted. Oral Board interviews will be held May 22 with follow up Departmental Interviews anticipated being held on May 23. **No action requested.**
- 9.2) Amendment to City of Petaluma Services Agreement The City of Petaluma has indicated its willingness to continue paying directly for Agency services as it has for the past three years. **Recommended Action: Approve the Fourth Amendment to the Petaluma Services Agreement and direct staff to work with Petaluma's representative to present the Fourth Amendment to the Petaluma City Council for its approval.**

COMPOSTING/WOOD WASTE

- 10.1) Compost Program Update Staff will update Board members on the status of the composting program for yard debris and wood waste. Monthly reports for February and March are included. Compost allocations will be provided at the meeting. **No action requested.**
- 10.2) Compost Relocation Project Staff and the Consultant will present an update to the Board regarding the current status of the compost site relocation project. The consultant will discuss the process and current results of the siting effort. Staff will recommend

sites for further study under an Environmental Impact Report at a future meeting. **No action requested.**

HHW

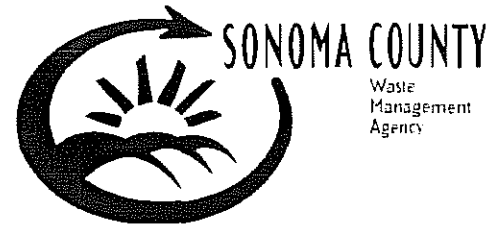
- 11.1) E-Waste Contract Recommendation Staff will present a recommendation to the Board for a Contractor in response to the Request for Proposal (RFP) for Electronic Waste Collection Event Services distributed on February 19, 2008. Six proposals were received and reviewed and evaluated by the Interim Executive Director and Agency staff. Of the six proposers, ASL Recycling and Goodwill Industries of the Redwood Empire (GIRE) were the two highest ranking proposals. **Action requested: Staff recommends awarding to ASL Recycling, the highest ranking proposer, the two year contract for E-waste Collection Event Services.**
- 11.2) HHW Facility Closure Costs. It was requested by the Agency Board that staff report back to the Board with an analysis of closure costs pertaining to the Household Toxics Waste Facility located at the Central Disposal Site in Petaluma. Staff revised the existing 2005 Closure Plan (first revision) with help from the HHW Facility Contractor and a County Construction Engineer. This draft revision includes costs for demolition of the existing structure, and bulk disposal of demolition materials which were not included in the 2005 Revised Plan. **Action requested: Staff recommends that the Board approve the Second Revision to the Sonoma County Household Toxics Facility Closure Plan. Staff also recommends no change to the current contributions to the closure contingency reserve.**

PLANNING

- 12.1) Report on 2006 Diversion Quantities Staff has prepared the 2006 Diversion Report Cards for each jurisdiction in Sonoma County. The report cards provide jurisdiction-specific recycling, compost, and waste statistics. This item is informational only. **No action requested**

DIVERSION

- 13.1) Plastic Bag Update Staff will update Board members on the status of plastic bag ordinances and related recycling and reduction efforts. **No action requested.**
- 13.2) Sundance Big Ideas for a Small Planet Sundance filmed a short documentary about refuse; included in the piece is the Central Landfill and the programs there. **No action requested**



April 22, 2008

The Honorable Assemblymember André R. Swanson
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0016

SUBJECT: AB 501 (Swanson) –Support if Amended

Dear Assemblymember Swanson:

The Sonoma County Waste Management Agency (SCWMA) is a California Integrated Waste Management Board (CIWMB)-approved Regional Agency comprised of all the jurisdictions in Sonoma County tasked with many of the responsibilities of AB 939, including management of household hazardous wastes. In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies.

The SCWMA supports the policies of EPR that shifts California's product waste management system from one focused on government funded and ratepayer financed waste diversion to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

We are delighted that your original draft of AB 501 would have included mandatory producer responsibility to ensure the return of pre-filled sharps. We would support AB 501 in a form similar to the original language of this bill, if the final bill places real performance requirements on manufacturers of pre-filled syringes and household sharps - and that such requirements do not depend on first receiving requests from customers who may not even know that disposal of their sharps is now illegal in California.



In its current form, AB 501 would require that manufacturers provide mail-back sharps containers for prefilled injection devices only upon customer request, with absolutely no requirements that manufacturers or retailers inform customers that such sharps are illegal to place in the trash, or that such mail-back containers be readily available at retail outlets. We strongly believe that in its current form, AB 501 will produce very few tangible benefits to inform consumers of home generated sharps (HGS) products about proper management of HGS, or to make proper disposal of HGS more convenient.

Under the requirements of Chapter 64 2006 statute (SB 1305), California local governments are expected to implement a ban on disposal of HGS starting in September 2008 without any additional resources for education, outreach, or program design and implementation. Local governments have no role in the design of HGS products, nor do we receive any income from their sale. **Therefore, we believe it is inappropriate for local government to develop collection programs without manufacturers establishing programs to reduce the costs to manage their products at end of life.**

The SCWMA supports the California Product Stewardship Council (CPSC) and the enclosed Extended Producer Responsibility Framework Principles especially for products banned from disposal. These principles are also consistent with those developed by the California Integrated Waste Management Board.

Most of the burden of HGS management after September 2008 still appears to be placed on local governments – another unfunded mandate. Therefore, we support AB 501 if amended to address the concerns expressed above. Thank you for your consideration and should you have any question please contact Lisa Steinman of this office at 707-565-3632.

Sincerely,

Susan Klassen, Interim Executive Director
Sonoma County Waste Management Agency

cc: California Product Stewardship Council
California Integrated Waste Management Board
Sonoma County Waste Management Agency Board Members

Enclosure: CPSC Extended Producer Responsibility Framework Principles



Sonoma County AB939 Local Task Force

To: Sonoma County Board of Supervisors

From: Sonoma County AB 939 Solid Waste Task Force, Michael W. Anderson, Chair

Date: January 29, 2008

RE: Divestiture of County Solid Waste Diversion and Disposal Facilities

The Sonoma County AB 939 Solid Waste Task Force operates under state law to advise and assist the county, cities and the Sonoma County Waste Management Agency in dealing with County-wide solid waste management issues. In that role the Task Force makes the following recommendations concerning the County's divestiture process:

- That the County seek input from the Task Force regarding proposals received for the divestiture
- That primary goals of the proposals received be to maintain the County's 70% diversion goal by 2015 and the long term goal of zero landfill disposal
- That the County retain control and oversight of any future contractor's programs and operations, including a regulatory rate setting structure with public input.
- That funds received from divestiture be directed toward supporting the County's zero-waste goals and programs.
- That the County will provide continuity of the existing diversion programs and operations at all facilities being considered for divestiture.

The County of Sonoma has over the years received a number of awards for its innovative diversion programs and operations at the Central Landfill. The most recent award was the National Recycling Coalition's 2004 Award for Outstanding Government Recycling. The Task Force believes that it is imperative that these programs and operations continue and be expanded. Not only do they lessen the amount of garbage generated, they make a positive contribution to the County's goals of reducing greenhouse gas emissions that contribute to global warming and of reducing our carbon footprint.

The Solid Waste Management Task Force recommends and requests that the Board of Supervisors seek input from the Task Force prior to any decisions regarding divestiture.

For the Sonoma County Solid Waste Management Task Force,
Michael W. Anderson, Chair



Sonoma County AB 939 Local Task Force
2300 County Center Drive, B100
Santa Rosa, CA 95403

Supervisor Mike Kerns, Chair
Sonoma County Board of Supervisors
575 Administration Drive, Room 100A
Santa Rosa, CA 95401

April 29, 2008

RE: SONOMA COUNTY DISPOSAL SYSTEM DIVESTITURE PROJECT

Dear Supervisor Kerns:

The Sonoma County AB 939 Local Task Force (LTF) operates under state law to advise and assist the county, cities and the Sonoma County Waste Management Agency in dealing with countywide solid waste management issues. In this role, the LTF makes the following recommendations concerning the Sonoma County Disposal System Divestiture project:

- 1) The County require the contractor support, promote and implement the goals of the Countywide Integrated Waste Management Plan (CoIWMP) including the zero waste and diversion goals.
- 2) The County continue oversight of contractor operations and continue oversight and funding, through a surcharge on disposal fees, of existing and future County programs. This oversight will include regulatory rate setting and public input.
- 3) The County prohibit the contractor from accepting "out of county" garbage at the County landfill and transfer stations. Further, the County require the contractor to develop and implement programs to extend the life of the landfill.
- 4) The County include the LTF in the proposal review and the bidder selection process, with the LTF providing input to the County.
- 5) Structure the divestiture contract to provide an incentive for enforcing all current and future bans. This can be accomplished by including a performance clause with incentives in the contractor's agreement specifying the bans currently in place and an agreement to enforce any future bans adopted by the County and the LTF.

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**Sonoma County Disposal
System Divestiture Project**

- 6) The County perform an annual review of the contractor's performance and the LTF receive a copy of the annual review within 10 days of its completion.
- 7) The County require the contractor to retain the current County employees, subcontractors and program operators working at the landfill and transfer stations.
- 8) The County require the contractor provide opportunities to local companies to competitively bid on services which are currently bid by the County (e.g.: the treated wood and metal recycling services).

Over the years, the County of Sonoma has received numerous awards for its innovative diversion programs and operations at the Central Landfill. The most recent award was the National Recycling Coalition's 2004 Award for Outstanding Government Recycling.

The LTF believes that it is imperative that these programs and operations continue and be expanded. Not only do they lessen the amount of garbage generated, they make a positive contribution to the County's goals of reducing greenhouse gas emissions that contribute to global warming and reduce our carbon footprint.

The AB 939 Local Task Force recommends and requests that the Board of Supervisors seek input from the LTF prior to any decisions regarding divestiture and the possible selection of a private contractor.

Sincerely,



Michael W. Anderson
Chair

cc: Board of Supervisors
SCWMA Board Members



May 5, 2008

By E-Mail and U.S. Mail

Patrick Carter
Waste Management Specialist
Sonoma County Waste Management Agency
2300 County Center Dr. Ste. B 100
Santa Rosa, CA 95403

Re: Cold Creek Compost, Inc.

Dear Mr. Carter,

I wanted to thank you for taking the time to speak with me about Sonoma County's current waste management system for compostable materials. Cold Creek Compost, Inc. is a fully permitted organic compost facility located in Ukiah, California, in an area known as Potter Valley, just off of Highway 20. The purpose of this letter is to introduce Cold Creek Compost to the Joint Powers Authority ("JPA") in Sonoma County.

We are in the market for additional green waste materials for Cold Creek Compost. Two of the closest sources outside of Mendocino County are Coverdale and Healdsburg, and Cold Creek Compost could offer Sonoma County a very competitive price for this green waste material. Our current tip fee for green waste material is \$32/ton. We estimate that about one third (1/3) of the green waste material processed at Sonoma County's current compost facility is already hauled right past our door on it's way to being burned at PALCO. The green waste from Healdsburg and Cloverdale, roughly 20% of the total in Sonoma County, could just as easily be hauled to Cold Creek Compost as the Meacham Road facility.

It is also my understanding that the JPA is exploring options and alternatives in the likely event that it decides to close the County's Meacham Road compost facility. Specifically, the JPA is looking for a site on which to build a new facility. I believe the JPA has another option – Cold Creek Compost. Indeed, Cold Creek Compost facility in Ukiah may be a preferable alternative.

"Fertilizer and Soil Amendments for Sustainable Agriculture"

6000 Potter Valley Road • Ukiah, CA 95482 • P.O. Box 818 • Redwood Valley, CA 95470
(707) 485-5966 • Fax (707) 485-7048



Cold Creek Compost is already a major contributor to the recycling effort in Sonoma County. Approximately two thirds of our feedstock is already sourced from Sonoma County. This includes grape pomace from wineries as well as manure and poultry mortalities from the local poultry farms. Closer to home, we receive and process residential green waste materials from the City of Ukiah and Fort Bragg. Comparing the two facilities, Cold Creek Compost currently processes a total volume of material equivalent to about 33% the current volume at the Meacham Road facility. But, we have unused permitted capacity and could, should the JPA decide to send the green waste from Cloverdale and/or Healdsburg, begin receiving it immediately. Of course, in order to process all of the material that currently goes to Meacham Road, we would need to expand our facility and amend our permits. Cold Creek Compost has the available land and experience to accomplish this. We invite the JPA to compare this with the daunting and costly task of first finding and acquiring a suitable site for a new compost facility, then going through the environmental review and permitting process and finally designing and constructing a new facility. The option of signing a contract with an already well established private facility may well be the easiest and least expensive alternative.

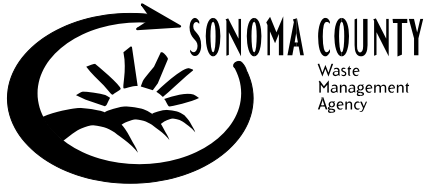
Many years ago, when I first designed Cold Creek Compost, my vision was of a regional facility, capable of serving all of the North Counties with a cost effective means of waste diversion of compostable materials. I hope that the JPA will give us the opportunity to present a more detailed proposal. The first step, in our view, would be to direct the green waste material from Healdsburg and Cloverdale to Cold Creek Compost. This, we believe, would provide the JPA with a "test drive" of our facility, and at the same time provide an immediate cost savings on the diversion of this material. The second step in our discussions, if the JPA is willing, would be to review the potential of shifting Sonoma County's compost site to Cold Creek Compost.

We thank you for your consideration and look forward to further discussion of these matters.

Very truly yours,

A black rectangular redaction box covering the signature of Martin Mileck.

Martin Mileck,
President



Item #8.1

MINUTES OF APRIL 16, 2008

The Sonoma County Waste Management Agency met on April 16, 2008, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

PRESENT:

City of Rohnert Park	Tim Smith, Chair
City of Healdsburg	Marjie Pettus
City of Petaluma	Vince Marengo
City of Santa Rosa	Elise Howard
City of Sebastopol	Dave Brennan
City of Sonoma	Steve Barbose
Town of Windsor	Christa Johnson

ABSENT:

City of Cotati
City of Cloverdale
County of Sonoma

STAFF PRESENT:

Interim Executive Director	Susan Klassen
Counsel	Janet Coleson
Staff	Patrick Carter
	Karina Chilcott
	Charlotte Fisher
	Lisa Steinman
Recorder	Elizabeth Koetke

1. CALL TO ORDER SPECIAL MEETING

Chair Tim Smith called the special meeting to order at 8:30 a.m.

2. OPEN CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code Section 54956.9(c), one case.

3. ADJOURN CLOSED SESSION

No report.

4. CALL TO ORDER REGULAR MEETING/INTRODUCTIONS

Chairman Tim Smith called the regular meeting to order at 9:00 a.m.

After introductions, Chairman Smith reported he had been attended a screening of three documentaries by the Sundance Channel. One was about the Central Landfill and the programs the SCWMA provides, another was Amy's Kitchen, for their use of organic foods, and lastly Benziger Family Winery for their biodynamic organic grape production. The Sundance show about Central will air on May 13th.

5. ATTACHMENTS/CORRESPONDENCE

Chairman Smith, called attention to the Director's Agenda Notes and the AB 2058 Letter of Support.

6. ON FILE WITH CLERK

Chair Smith, noted the resolutions from the March 19, 2008 meeting on file with the clerk.

7. PUBLIC COMMENTS

There were no public comments.

CONSENT

8.1 Minutes of March 19, 2008

Susan Klassen, Interim Executive Director, found an error on the March minutes; Damien O'Bid represented the City of Cotati, not Marsha Sue Lustig as the minutes reported.

Christa Johnson, Town of Windsor, wanted to clarify what she had said in respect to her comments about the plastic bags on page 12 of the minutes. She said she wasn't suggesting that the Agency spend their budget on this, she was saying it's a Town of Windsor project.

8.2 Recycling Container Purchase

Stephen Barbose, Sonoma, made a motion to approve the consent calendar. Vince Marengo, Petaluma, seconded. Motion approved.

REGULAR CALENDAR

COMPOSTING/WOOD WASTE

9.1 COMPOST PROGRAM UPDATE

There was no report.

9.2 COMPOST RELOCATION UPDATE

Patrick Carter commented this is a regular monthly update to the Board on the compost relocation project. Since the last Agency meeting, staff sent letters to property owners and attempted to contact them to introduce them to the project and discuss any issues that may be related to those sites. The only thing to report is that staff expects to return to the Board in May with suggestions for sites to be studied for a new EIR. At that time staff will seek direction from the Board whether to go forward with the EIR.

HOUSEHOLD HAZARDOUS WASTE

10.1 AGREEMENTS ASSOCIATED WITH COUNTY DIVESTITURE PROJECT

Susan Klassen said the County has identified two agreements that are needed to facilitate the potential divestiture project. They are an agreement between the County and the SCWMA for fees and programs, and also a facility lease for the Household Hazardous Waste Facility.

The Joint Powers Agreement requires that the SCWMA set the fees for both operation of wood and yard waste programs and for expenses related to administration, operation, capital expenditures, education, diversion, HHW and planning. The second part is referred to as the Agency surcharge, a cost per ton that is collected at the gate.

The Joint Powers Agreement requires that the County collect the fees at the County owned disposal facilities and then transmit them to the Agency. Should the divestiture take place, a new owner who is not a party to the JPA Agreement, would not be obligated to collect the fees for the Agency, therefore the County is proposing to draft a

separate agreement which would be consummated between a new owner and the SCWMA. It would have provisions in it to insure that the surcharge and the wood and yard waste fees are still collected at those disposal sites and transmitted to the Agency. The Agency would continue to set fees, and the transactions occurring between the Agency and the County now, would be memorialized in an agreement that the new owner would sign.

Staff seeks approval to draft an agreement with Agency input and include it in the divestiture transaction. The new owner would be required to sign the agreement as a part of the divestiture process.

As it relates to the HHW facility, the building is 4,200 square feet in size and is used for the collection of toxics for the Agency. The building was built as part of the Central Disposal Site Operations improvements. It was constructed between 2002 and 2005 when it became operational. The Agency is responsible for administration of the contract and the Agency has been paying a lease payment to the County, who built the facility and paid for the majority of the construction.

As part of collection of information for the divestiture process it was identified that there is no agreement between the Agency and the County for the HHW Facility to be on County property. This arrangement needs to be memorialized. The County is hoping to resolve this situation. Inserting a provision in the purchase agreement requiring the new owner to allow the operation to continue was considered, but formalizing a lease agreement and then assigning it to the new owner would be more protective of the Agency's interests and would be a better mechanism to formalize the arrangement. The County is proposing to negotiate an agreement between the County and the Agency, get it approved and then it would be a listed document in the divestiture transaction that would be assigned to the new owner and they would be required to meet the provisions.

County Counsel is preparing two draft agreements, one is between the new owner of the landfill and the Agency, for the Agency based programs. The other is a proposed facility lease for the HHW building. They will be drafted with the same term as the JPA agreement which is 2017.

There is no funding impact as a result of the agreement for the Agency fees and programs, it just memorializes an existing practice. In terms of the HHW lease, the cost of the facility was about \$850,000 total. The Agency contributed to that cost with a grant toward part of the design and some funding for change orders during construction. The total contribution the Agency made to that facility for design and construction was \$310,000. The construction cost was \$850,000, that amount doesn't include the design. The Agency has made three lease payments to the County since its construction, totaling about \$50,000. There is no formal lease and no formalized discussion on how those lease payments were set and what they were intended to do. Future details such ownership of the building when the lease expires and closure of the facility need to be discussed between the Agency and the County.

Staff recommends forming an ad-hoc committee to work with Agency Counsel, County staff and County Counsel to work on the proposed terms of these agreements. Time is of the essence because the divestiture is moving forward and these agreements should be in place before the award for any type of contract for the divestiture.

Christa Johnson, Town of Windsor, said she didn't know why an ad-hoc committee was needed.

Susan Klassen said one of the reasons she suggested it is because she is working in a dual capacity, as Deputy Director of T&PW she is involved with the divestiture process. And as the Executive Director of the Agency, she would be forced to negotiate with herself. She felt it was important to include a few Agency Board members in the process of the negotiation so there would be no question about the Agency's interests being addressed. This arrangement would avoid a potential conflict situation.

Janet Coleson, Agency Counsel, said she would look at any agreements that were drafted and she would be available to help draft agreements and give advice and recommendations back to the Board.

Chairman Smith asked if any of the Board members would like to serve on the ad-hoc committee.

Vince Marengo, Petaluma, and Dave Brennan, Sebastopol, offered to serve on the ad-hoc committee.

Alan Siegle, Sonoma Compost Company, said the compost program is in a similar situation as the HHW facility assuming the relocation may take several years and the divestiture is moving quickly, he asked if it would be possible to draft a similar agreement for the compost facility.

Susan Klassen said the existing agreement, which is a three-party agreement, was analyzed. With the County acting as landlord, it was the County's view that that three-party agreement could be reassigned to the new owner. The new owner would take on the role of landlord.

Chairman Smith said he was supportive of extending the agreements through 2017 with an option beyond the 2017 if possible. He also stated the costs that were put into the facility should be capitalized.

10.2 HHW FEASIBILITY STUDY

Patrick Carter said this resulted from the Sweetser Study that benchmarked the HHW Program looking for cost savings and efficiencies. One of the major improvements that could be made was expansion of the facility. It was determined that the current facility was at or near capacity and some communities were not being served as well as others.

The CTC's (Community Toxics Collections) were identified as being expensive per pound for collecting HHW. Replacing some of the CTC's with permanent facilities was considered to save costs. Although replacing some of the CTC's with permanent facilities looked good on paper (on a per pound basis, the processing cost goes from \$1.22 per pound with CTC's to .82 per pound with a permanent facility) last year only 145,000 pounds of material were collected through CTC's. Using that multiplier, there is about \$58,000 worth of savings. If the material collected at the CTC's were half of the total poundage collected that would be a large savings realized, and these buildings could pay for themselves just by transferring from mobile collections to permanent collections. Since the savings would be approximately \$58,000/year it would take many years to pay off the buildings that could cost anywhere from quarter of a million for a satellite facility to one or two million for a large facility. If there are additional buildings, it will be more convenient and participation will increase, then disposal costs will go up. One of the findings in the report is that the building is not going to pay for itself; a cost savings will not be realized. With people getting rid of more HHW through these buildings, some efficiencies will probably be realized. It will be more efficient and less costly to process the material through these buildings rather than put them back in a truck and ship them to the Central Disposal Site. There are some efficiencies to be gained, but not necessarily a payback.

The Agency is faced with the decision of whether to invest in a long-term strategy of convenient HHW disposal through additional facilities, or whether to focus more heavily on Extended Producer Responsibility (EPR) to lessen the need for such facilities, or a combination of both approaches.

This feasibility study indicates that replacing the CTC's with permanent facilities will not result in a cost savings that pays for itself though it may result in some long-term operational cost saving on a \$/lb collected basis. If the intent was to enhance the current system and at the same time seek better operational efficiency, permanent facilities will increase the Agency's capacity to collect HHW and may result in cost savings on a per pound collected when compared to the current collection.

Staff recommends more staff time be spent on EPR and funding. EPR programs have the potential to reduce demands on the existing system. Under this scenario the feasibility project would end and the agreement with R.W. Beck would not continue.

Alternatively, if siting additional HHW disposal facilities is determined by the Board to be the preferred option to address the capacity need of the system and achieve operational efficiencies, staff seeks to be given authority to develop a Scope of Work with R.W. Beck for Phase II of this project. These tasks would include identification of potential sites and preliminary facility design. Staff would request the Board give direction as to the number of permanent sites to be studied further by the consultant. Staff would negotiate the scope of work with R.W. Beck and return to the Board at a future meeting with an Agreement for Phase II.

Chairman Smith asked for Board comments.

Vince Marengo, Petaluma, commented that there was a grant to pay for the study and asked what the funding source would be for everything else.

Patrick Carter said the money would come from HHW Facility Reserve; budgeted out for future years. It was projected in the current budget and would be staged; \$250,000 first year or two, and one million a year for a year or two after.

Vince Marengo said the money should be tracked to see if the future funding sources align with the Beck report.

Patrick Carter said R.W. Beck took into account that the Agency would receive some grants. And staff told R.W. Beck that the buildings themselves would be paid for with a combination of grant funds and Agency contributions. But the disposal costs are projections and would have to come from Agency funding.

Susan Klassen said in the HHW Facility Reserve the 5-year projection of the budget used the numbers from the Sweetser report and put in those numbers coming out of the Facility Reserve associated with the capital costs and then any grant funds that are received would require less from the reserve amount. It does not cover the increase cost of operations, which comes directly out of the surcharge. If there is another facility built in north county and it gets more usage than the current CTC program, there will be a direct impact on the annual operations with a resulting impact on the surcharge. It is difficult to predict through these studies just how much of an increase in usage there will be.

Dave Brennan, Sebastopol, said he understands the reason for need of more facilities is the demand for service exceeds the facility capacity. He asked if it makes more sense to

invest in building another facility in another part of the County and incur those operational costs, or to expand the existing site, such as doubling the facility in use now. Susan Klassen replied that Central was designed with a specific footprint and expanding that footprint at this point would be difficult. Staff is working on an extension to the roof of the building to maximize space. Currently the facility is only open three days a week, the number of days it is open could possibly be increased, but it's the amount of the material that's going through there that is a factor. If the facility is open additional days, it could be overwhelmed with material. Opening additional days may not capture the people now living in Sonoma, Cloverdale and Healdsburg where distance is an issue.

Dave Brennan agreed that opening an additional site in Healdsburg would not necessarily capture the people from Sonoma.

John Sorensen, Clean Harbors, said the idea of satellite facilities around the County is a good one. Capacity is an issue, not only because of participation, but the number of pounds that comes into the facility has increased by about 9% a year. This year participation is continuing to grow. The project to extend the roof will help to increase the space, but it will fill up quickly. The best thing would be to build satellite facilities in the north or the east, people could come and drop off their waste, it could be processed on site and then shipped back to the main site and shipped out right away, which would not use capacity at the main site.

Heidi Sanborn, R3 Consulting, said she did the report on EPR for the Agency last year and that there were some new developments in that area. One of the things is that the paint product stewardship initiative on the national level is expecting to have a full program rollout in California by 2010. In Minnesota they are rolling out the pilot for statewide paint collection soon. It will be used as a model for California and other states. The goal is to have the cost of paint disposal completely covered by the manufacturers. It might be that paint is collected at the site, but the Agency would be reimbursed for it, like they do in Canada, by the producers of the paint. Another consideration in developing facilities is the continued enabling of local governments to be used as the tool and sole funder of collection of these materials. That is an issue that California is struggling with right now. Using Europe and Canada as models, where the producers, the retailers and the people that actually benefitted from selling these products has to participate in a solution at end of life. A continuation of the public infrastructure somewhat undermines that movement.

Stephen Barbose asked if under the various EPR approaches would any of the material that the businesses collect come back to the HHW facility?

John Sorensen said the current contract has a small quantity generator program, but the people who qualify are limited to bringing 220 gallons per month. With EPR the retailers would probably take a much greater volume than that. They would most likely have their own outsourcing vendors to take care of that. There is a limit to the amount of material that can be collected at the site.

Heidi Sanborn said in Canada they have the system in place for paint. Where they had existing facilities and people were used to bringing their paint, the facilities were kept open and producers negotiated with the depots to reimburse them a certain number of dollars for every gallon that was collected. However, there was a whole new variety of collection points that were much more convenient to consumers including the paint retailers.

Dave Brennan said the Board should consider an alternative to having a public agency process even more HHW. Some considerations are: what is being processed, how long

it sits in the facility, and how quickly it can be moved off the property. He would like to pursue producer responsibility sites for some of this material. He suggested more discussion about directing staff to spend more time exploring EPR.

Christa Johnson said the CTC's are popular with the residents in the Town of Windsor, so she would like to see those continue, she is also supportive of EPR.

Chairman Smith said staff had brought forth two interesting recommendations. He commented that he supports EPR and if there is a problem with the current capacity at the site, it would be remiss of the Agency not to use the grant money to study building additional sites. He suggested that staff come back with what they propose the scope of work be in reference to option 2, which should be within the scope of the grant.

Stephen Barbose agreed that the cost of the scope of work should be held at the grant funding level. He would also want what the report says to be considered, given this Agency's strong commitment to EPR. A consideration is working effectively with EPR in terms of what's going to be left after EPR.

Chairman Smith said those are things being worked through. Other agencies throughout the state are also being faced with this issue.

Susan Klassen stated that what she understands the direction from the Board is staff should explore all remaining opportunities to increase capacity at the existing HHW facility. Staff will also talk with the contractor and the consultant and see if some of that exploration can be done as part of the scope of work with R.W. Beck.

Patrick Carter said that Del Norte County received a grant through this same program for EPR and they are traveling around the State giving EPR presentations so there's a precedent set that the CIWMB is willing to consider EPR promotion or EPR studies, using these grant funds. There is a process of requesting a change order in the grant. Patrick asked if he could pursue the option and if it fails, go back to plan B.

Chairman Smith said that staff could pursue that option.

10.3 SHARPS PRESENTATION

Karina Chilcott reported that in December 2007, the Agency received a \$7,000 non-competitive HD 16C Household Hazardous Waste sharps coordination grant from the California Integrated Waste Management Board. Heidi Sanborn, working with R3 Consulting Group, under contract with the Agency is responsible for coordinating this project.

Prior to becoming Executive Director of the California Product Stewardship Council, Heidi Sanborn was a Senior Manager at R3 Consulting Group Inc. in Sacramento. She has been working in the solid waste industry as a private consultant and a government employee at the California Integrated Waste Management Board for over 17 years.

This presentation is the culmination of research Heidi Sanborn has done in order to assist Sonoma County to implement a collection program in response to a disposal ban on home-generated sharps that goes into effect September 1, 2008.

The stakeholder recommendations were to; establish drop-off points throughout Sonoma County, provide containers at point of sale, provide public education at point of sale, make program easy and convenient, use same containers for all users to reduce "stigma" and increase compliance, encourage kiosk sponsorship and start education and collection with veterinary offices and health facilities.

The proposed strategy is a 3-phased approach; 1) target legal users first, health care providers, veterinary clinics, pharmacies and distribute containers with needle sales, 2) obtain resources for consolidation points, existing consolidation points identified and registered, kiosk siting and sponsorship collection, seek grant funds for kiosk purchase, public education development and technical assistance, and 3) design a proposal to sponsor the kiosk (Asepsis will fund and host one kiosk) and obtain long-term commitments.

Chairman Smith asked if grant funding was a possibility.

Heidi Sanborn said there was a very good chance if a really good proposal can be written.

Stephen Barbose suggested asking local pharmacies to take back sharps or host a kiosk.

Heidi Sanborn said she had contacted every single one in Sonoma County. Walgreen regional representative came to the meeting.

Chairman Smith said he would like information about which company sells most of the sharps. Sending those companies letters requesting that they sponsor a kiosk could be effective.

Heidi Sanborn said contacting those producers about sponsoring a kiosk could be written into the grant. Support letters from companies willing to sponsor kiosks will make the grant application look stronger.

Chairman Smith requested names of some of the companies that produce the prefilled sharps so that a letter could be sent to them.

Heidi Sanborn said Abbott is the only lab that takes their sharps back voluntarily.

Christa Johnson, Windsor, asked if some of the resources could be used to benefit public education. Utilizing municipal publications would be helpful.

Heidi Sanborn said she met with two people from the public health state agency that oversee this law, and asked them about the container issue. They told her they haven't decided yet what type of container people are to bring back to the facilities. It is difficult to educate the public when there is no clear direction on what is and is not allowed. She has put a request in writing to the state asking for direction.

Steve McCaffrey, Northbay Corp., said with public education, when people are told to get material out of the trash, they consider the next best thing to be the recycle bin. Several of his employees have been stuck with needles over the years, and it is a life-changing event for them. They would like to be included in the process of public education.

Pam Davis, Northbay Corp., said they would be happy to put any information about this in garbage bills and newsletters.

John Sorensen, Clean Harbors, said that sharps are one of the most dangerous things that are accepted at the facility. They come into the facility in all types of containers.

Chairman Smith, asked if Medicare or Medicaid pays for the containers.

Ms. Sanborn said it's her understanding that they don't. Barbara Graves, So. Co. Dept. of Health Services, said she and Ellen Swedberg have enjoyed working on this project with Ms Sanborn and Chilcott. To give an idea of the numbers there are around 750,000 sharps generated in the community annually needing disposal. It's a huge public health risk.

Vince Marengo, Petaluma, thanked Karina Chilcott and Heidi Sanborn.

DIVERSION

11.1 PLASTIC BAGS UPDATE

Patrick Carter said at the November 2007 Agency meeting staff prepared a report on the plastic bag At-Store Recycling Program (AB 2449). This issue has been updated monthly since. Staff contacted the City of Santa Monica, they have a comprehensive plan to ban plastic bags including biodegradable plastic bags, and charges a fee on single-use paper bags. Their City Council unanimously voted to pursue that course of action and City of Santa Monica staff expects to have an ordinance ready for City Council consideration by summer, 2008.

The City of Yucaipa is also looking into it, they have a stakeholder meeting between different pharmacies and grocers to talk about different ways to reduce plastic bag use, and eliminate the need for it.

Regarding AB 2058, they changed it a little bit and it passed through the Assembly Natural Resources Committee and is headed next for the Appropriations Committee and the State Assembly. The changes are that instead of the 35% benchmark by January 1, 2011, it should be July 1, 2011. And the 70% should be instead of January 1, 2012, it should be July 1, 2012.

Nova Scotia has a self-imposed ban of plastic bags from liquor stores. It's a voluntary program that the liquor stores association is imposing on themselves. Ontario is looking at a similar program; they have a voluntary program to reduce plastic bags by 1 billion bags by 2012.

EDUCATION

12.1 2008 BAY AREA RECYCLING OUTREACH COALITION STOP JUNK MAIL/BYOB CAMPAIGN

The 2007 Sonoma County Waste Characterization Study identified recyclable paper as the third largest component, or 16.3% of our overall waste stream.

The 2008 Bay Area Recycling Outreach Coalition "Stop Junk Mail" campaign supports waste reduction of paper by outlining easy ways to reduce junk mail. Last month Stop Junk Mail Kits were provided to the Board.

Currently, BayROC is in the process of completing the second part of their annual waste reduction campaign encouraging shoppers to BYOB (or Bring Your Own Bag).

12.2 RE-STORE PRESENTATION

In April 2006, the Agency received a competitive \$50,000 Reuse Assistance grant from California Integrated Waste Management Board to significantly expand Habitat for Humanity of Sonoma County's ReStore.

Grant funding for this project expired March 31, 2008. ReStore, which promotes the reuse of surplus new and used building materials supports the Agency's goal of reducing construction and demolition materials from the landfill. The 2007 Sonoma County Waste

Characterization Study identified C&D materials as the second largest component, or 27.4% of our overall waste stream.

Brent Billings, ReStore Manager gave a Power Point presentation on the status of ReStore and its aspirations after the end of the grant term. The presentation ended with a short 3 minute ReStore video.

ADMINISTRATION

13.1 UPDATE ON SCWMA EXECUTIVE DIRECTOR POSITION

Susan Klassen said the position opened April 2nd, 2008 and will close on April 25th. It has been advertised and the Waste Agency promoted it on some list serves. At last check, seven applications had been received.

13.2 BOARD MEETING RELOCATION

Chairman Smith said after reviewing the staff report, he suggested that staff contact the City of Rohnert Park and inquire about using City Hall for the monthly Agency meetings, starting in October 2008.

14. BOARD MEMBER COMMENTS

Christa Johnson said she received an email from staff requesting volunteers for an e-waste subcommittee. She asked if that was a request from the Board.

Susan Klassen, said that it was.

Christa Johnson said she is not in favor of it. The Town of Windsor pays the Agency and pays the staff to do this kind of work. She said she has trust and competence in the ability of the professional staff to do this work and bring it back. Her comment may sound negative, but it is meant to be positive, staff can do the work and come back and have adequate review by this Board and by Agency Counsel.

Vince Marengo, Petaluma, asked that the amendment to the Petaluma Contract be agendized for next month.

Charlotte Fisher confirmed that it was already done.

Chairman Smith said he feels that staff does an excellent job as well, but he is in favor of the Board being engaged in appropriate items. Part of that view comes from the fact that Cloverdale, Rohnert Park, and Sonoma all send elected officials to this Board rather than staff and what develops because of that is a greater understanding and a greater ability to affect what happens in the community. He appreciates Council members that attend the meeting. On any particular item the Board should reflect on whether it's appropriate for Board members to be involved.

Susan Klassen said Petaluma asked that staff come back with a discussion about the HHW Closure Reserve. Some considerations are: is the reserve goal adequate and is it appropriate. It's a larger research project than expected so it did not make it onto this agenda.

15. STAFF COMMENTS

Karina Chilcott said the 2008 Recycling Guides are printed and there are boxes of guides for everyone to take.

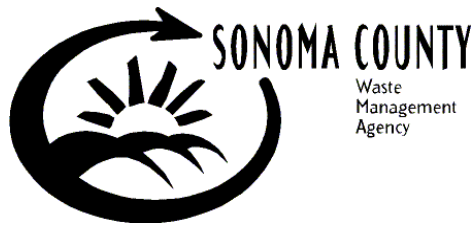
16. ADJOURN

Meeting adjourned at 11:00 a.m

Respectfully submitted,
Elizabeth Koetke

Distributed at meeting:

- Sharps Collection Strategy Power Point
- Re-Store Habitat for Humanity Power Point
- Assortment of handouts from Re-Store
- Plastic Bag Recycling / Redwood Empire Disposal, Northbay Corp.
- HHW Program Improvements Financial Assessment Report, R.W. Beck Report



Agenda Item #: 8.2
Cost Center: All
Staff Contact: Klassen/Fisher
Meeting Date: 5/21/2008

ITEM: FY 07-08 Third Quarter Financial Report

I. BACKGROUND

In accordance with the JPA requirement that the Agency make quarterly reports of Agency operations and of all receipts to and disbursements from the Agency, this staff report covers the Third Quarter Report for FY 07-08.

II. FUNDING IMPACT

This Third Quarter Report uses information from the county accounting system (FAMIS) for expenses. Revenues include tipping fees through March 2008. Interest on Pooled Cash was posted through December. Administration Costs for the Roads and Refuse portions through March. The Third Quarter Report also contains the actual amounts spent or received to date, the projected revenues and expenses, the approved budget and the difference between the approved budget and the projections.

Wood Waste Cost Center

Revenues are \$32,777 under budget due to Interest on Pooled Cash, \$7,001, being accrued on the undesignated funds that were not transferred to the Organics Reserve yet. Tipping Fee Revenue is under budget, \$80,367, due to decreased tons of material being delivered to the composting site for processing. Sale of Material is over budget, \$40,589, due to receipts from FY 06-07 being deposited this fiscal year.

Expenses are \$85,437 under budget due to decreased Contract Services, \$89,001, reflecting the decreased tons of material to be processed by the contractor. Other Charges is anticipated to be \$52,660 over budget due to increased contributions from Wood Waste to Organics Reserve.

Yard Debris

Revenues are \$421,016 over budget due to Interest on Pooled Cash, \$40,828, being accrued on the undesignated funds that were not transferred to the Organics Reserve yet. Tipping Fee Revenue is over budget, \$313,172 due to increased tons of material being delivered to the composting site for processing. Sale of Material is over budget, \$64,516 for the same reason. Donations/Reimbursements is over budget, \$2,500 due to receipts from FY 06-07 for the partial reimbursement from Sonoma Compost Company for their contribution for the green hauling from the transfer stations.

Expenses are \$421,140 over budget due to increased Office Expense resulting from the "Compost Your Veggies" program that was and additional program developed after the approval of the FY 07-08 budget. Contract Services are projected to be \$18,138 over budget reflecting the increased tons of material to be processed by the contractor. Administration Costs are projected to be \$11,932 under budget due to salary savings from a vacancy for a portion of the fiscal year. Other Charges is anticipated to be \$404,140 over budget due to increased contributions from Yard Debris to Organics Reserve.

Household Hazardous Waste

Revenues are expected to be \$221,697 under budget due to less tonnage being disposed of at the county's facilities resulting in a reduced surcharge tipping fee, \$135,925. Interest on Pooled Cash is over budget, \$50,414, due to interest being accrued on undesignated funds that were not transferred to the HHW Operations Reserve.

Expenses (Service and Supplies) are \$221,697 under budget. Office Expense is \$5,773 over budget because of payment of membership to the California Product Stewardship Council, ads in the local newspapers for e-waste events, and extra printing associated with the e-waste program. Contract Services is \$676,230 under budget due to less expense associated with the e-waste program. Administration Costs are \$1,963 under budget due decreased staff time for management of the HHW facility and changes to the e-waste program. Small Tools is projected to be \$1,334 under budget due to a government discount on the computer purchase. Travel Expense is anticipated to be \$1,064 over budget due to extra training for the Integrated Waste Manager assigned to the HHW program.

Education

Revenues are expected to be \$8,686 over budget. Interest on Pooled Cash is over budget, \$14,112, is due to interest being accrued on undesignated funds that were not transferred to the Contingency Reserve. The lower surcharge tipping fee, \$29,877 is due to less tonnage being disposed of at the county's facilities.

Expenses are projected to be \$8,686 under budget with Service and Supplies being \$40,502 under budget. Administration Costs are \$46,880 under budget due to some staff time being shifted to cost centers that will reimburse for staffing assistance. Legal Services is \$5,848 over budget due to additional Board directed projects, such as extended producer responsibility. Other Charges is projected to be \$31,816 over budget due to increased contributions to the Contingency Reserve.

Diversion

Revenues are expected to be \$1,625 over budget due to greater than anticipated Interest on Pooled Cash, which is interest calculated on the grant funds from the Beverage Container Recycling Grant from the Department of Conservation. The decreased surcharge tipping fee revenues, \$4,262 is based on the anticipated decreased tonnages of material coming through the County system. The Contribution from Reserves is projected to be \$2,625 over budget due primarily to the reduction in tipping fee surcharge revenues.

Expenses (Service and Supplies) are \$1,625 over budget primarily because Office Expense is over budget, \$2,251, due to a payment for ICLEI membership. It was assumed that the invoice was for regional membership. It was discovered that the cities who wish to participate in ICLEI are paying for their individual memberships. The inflated membership invoice will be rectified before the end of the fiscal year.

Planning

Revenues are \$2,093 over budget. Interest on Pooled Cash is over budget, \$6,186, due to interest being accrued on undesignated funds that were not transferred to the Contingency Reserve. The lower surcharge tipping fee, \$4,093 is due to less tonnage being disposed of at the county's facilities.

Expenses are projected to be \$2,093 over budget with Contract Services being \$1,005 more than anticipated as a result of increased work by the consultant who did the Waste Characterization Study. Legal Services is projected to be \$2,000 under budget due to lack of demand for assistance from Agency Counsel. Other Charges is projected to be \$3,726 over budget due to increased contribution to the Contingency Reserve.

Organics Reserve

At the Third Quarter, the Organics Reserve is projected to be \$427,278 over budget due to greater than anticipated funds being contributed to the reserve from the Wood Waste and Yard Debris cost centers.

HHW Facility Closure Reserve

The reserve fund for the closure of the HHW facility is projected to be at budget at the end of FY 07-08 including an extra \$15 which was additional interest earned on the balance of funds held in the reserve.

HHW Operations Reserve

At the Third Quarter, the HHW cost center is projected to contribute \$1,410,564 to the reserve, which is \$450,727 over budget. Other revenues are expected to be \$234,113 under budget because of grant work being postponed. This results in the net cost being \$645,788 under budget.

Contingency

Expenses (Services and Supplies) are anticipated to be \$8,001 over budget due to increased contact expenses working on the ColWMP environmental documents. Other Charges is anticipated to be \$2,645 over budget because of a transfer of funds to the Diversion cost center in order to balance that cost center budget.

Revenues are projected to be \$23,151 over budget primarily because the contributions from the Education, and Planning cost centers

Below is a chart showing the difference between the anticipated reserve funds versus what was used for the FY 08-09 Budget.

Sonoma County Waste Management Agency
Fund Balance Comparison of Projected Third Quarter FY 07-08
to Proposed in FY 08-09 Budget

	Actual FY 06-07	Budgeted FY 07-08	Projected FY 07-08	Proposed FY 08-09
Organics				
Beginning Reserves	948,557	2,733,486	2,733,486	3,741,032
Contributions	1,784,929	1,578,546	2,006,087	870,813
Uses	0	(571,000)	(571,263)	(267,500)
Ending Reserves	2,733,486	3,741,032	4,168,310	4,344,345
HHW Closure				
Beginning Reserves	40,411	48,992	48,992	55,659
Contributions	8,581	6,667	6,682	8,893
Uses	0	0	0	0
Ending Reserves	48,992	55,659	55,674	64,552
HHW Facility				
Beginning Reserves	0	81,000	81,000	1,199,614
Contributions	81,000	1,468,614	1,880,289	218,987
Uses	0	(350,000)	(115,887)	(180,112)
Ending Reserves	81,000	1,199,614	1,845,402	1,238,489
Contingency				
Beginning Reserves	50,820	303,227	303,227	362,567
Contributions	252,407	279,949	303,100	27,474
Uses	0	(220,609)	(231,275)	(25,000)
Ending Reserves	303,227	362,567	375,052	365,041

III. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends approving the Third Quarter Financial Report on the Consent Calendar.

IV. ATTACHMENT

Third Quarter 07-08 Revenue and Expenditure Comparison Summary

**THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDEX 799114, 799213, 799312, 799411, 799510
799619, 799221, 799320, 799338, 799718

PREPARED BY: CHARLOTTE FISHER

INTERIM DIRECTOR: [REDACTED]
SUSAN KLASSEN

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	10,443,018	0	10,443,018	10,181,408	(261,610)
TOTAL REVENUES	9,735,218	0	9,735,218	10,559,174	823,956
NET COST	707,800	0	707,800	(377,766)	(1,085,566)

B. SUMMARY OF EXPENDITURES

	Actual July 07 - Mar 08	Expense Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	3,228,263	2,904,983	6,133,246	7,340,570	(1,207,324)
OTHER CHARGES	0	4,048,162	4,048,162	3,102,448	945,714
TOTAL EXPENDITURES	3,228,263	6,953,145	10,181,408	10,443,018	(261,610)

C. SUMMARY OF REVENUES

	Actual July 07 - Mar 08	Revenue Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	153,141	153,142	306,283	283,187	23,096
TIPPING FEE REVENUE	3,000,417	2,143,135	5,143,552	5,084,904	58,648
SALE OF MATERIAL	115,105	93,600	208,705	103,600	105,105
STATE-OTHER	5,985	433,695	439,680	624,680	(185,000)
OT-WITHIN ENTERPRISE	0	4,048,162	4,048,162	3,099,448	948,714
DONATIONS/REIMBURSEMENTS	256,293	156,499	412,792	539,399	(126,607)
TOTAL REVENUES	3,530,941	7,028,233	10,559,174	9,735,218	823,956

C. SUMMARY OF NET COSTS

	Actual July 07 - Mar 08	Estimated Apr-Jun 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
NET COST	(302,678)	(75,088)	(377,766)	707,800	(1,085,566)

**THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDEX 799114 WOOD WASTE

PREPARED BY: CHARLOTTE FISHER

INTERIM DIRECTOR: 
SUSAN KLASSEN

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	515,438	0	515,438	482,661	(32,777)
TOTAL REVENUES	353,504	0	353,504	320,727	(32,777)
NET COST	161,934	0	161,934	161,934	0

B. SUMMARY OF EXPENDITURES

	Actual July 07-Mar 08	Expenditure Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	161,560	80,175	241,735	327,172	(85,437)
OT WITHIN ENTERPRISE	0	240,926	240,926	188,266	52,660
TOTAL EXPENDITURES	161,560	321,101	482,661	515,438	(32,777)

Services and Supplies is projected to be \$85,437 under budget primarily as a result of:

Contract Services is anticipated to be under budget by \$89,001. Tonnage of wood waste processed by this program has not met the budget estimate of 32 tons/day. For the period July 1, 2007 to February 29, 2008, wood waste processed averaged 23 tons/day. The non-fuel wood waste processing is billed at \$23.18 and the fuel wood waste is billed at \$21.36 due to the volume of wood waste that is currently being processed.

OT-Within Enterprise is anticipated to be \$52,660 over budget due to more funds being available for transfer to the Organics Reserve.

C. SUMMARY OF REVENUES

	Actual July 07-Mar 08	Revenue Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	3,501	3,500	7,001	0	7,001
TIPPING FEE REVENUE	145,562	103,975	249,537	329,904	(80,367)
SALE OF MATERIALS	40,589	18,600	59,189	18,600	40,589
DONATIONS/REIMBURSEMENT	2,500	2,500	5,000	5,000	0
TOTAL REVENUES	192,152	128,575	320,727	353,504	(32,777)

Interest on Pooled Cash is anticipated to be \$7,001 over budget. The interest is accrued on the remaining undesignated funds not transferred to the Organics Reserve. The interest along with the undesignated funds will be transferred with a technical adjustment at the beginning of FY 08-09.

Tipping Fee Revenue is under budget \$80,367 due to lower anticipated wood waste tonnage processed.

Sale of Materials is anticipated to be \$40,589 over budget due to revenue sharing from last year being deposited in this fiscal year. This sort of delay is common to this part of the composting program.

D. SUMMARY OF NET COST

Overall, the Wood Waste Cost Center is anticipated to meet budget.

**THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDEX 799213 YARD DEBRIS

PREPARED BY: CHARLOTTE FISHER

INTERIM DIRECTOR: 
SUSAN KLASSEN

A. SUMMARY OF PROJECTIONS	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	3,826,335	0	3,826,335	4,247,351	421,016
TOTAL REVENUES	2,955,000	0	2,955,000	3,376,016	421,016
NET COST	871,335	0	871,335	871,335	0

B. SUMMARY OF EXPENDITURES	Actual July 07-Mar 08	Expenditure Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	1,743,918	873,118	2,617,036	2,600,160	16,876
OTHER CHARGES	0	1,630,315	1,630,315	1,226,175	404,140
TOTAL EXPENDITURES	1,743,918	2,503,433	4,247,351	3,826,335	421,016

Services and supplies is projected to be \$16,876 over budget due to:

Office Expense is projected to be \$31,590 over budget because the "Compost Your Veggie Program" expenses have been placed in this subobject. The estimated expense of \$17,000 for the fourth quarter includes \$8,000 for bins, \$2,000 for printing labels and brochures, \$2,000 for Manpower assistance to setup, and \$5,000 for interns. These expenses are reimbursable from grant funds. An appropriation transfer will be prepared at the end of the fiscal year.

Professional Services is anticipated to be \$1,900 over budget due to the "Compost Your Veggie Program". These expenses are for booth or entry fees for various events and will be reimbursed with grant funds.

Contract Services is anticipated to be over budget by \$18,139. Tonnage of yard debris processed by this program has exceeded the budget estimate of 227 tons/day. For the period July 1, 2007 to February 29, 2008, yard debris processed averaged 271 tons/day. The Laguna prepared yard debris is billed at \$24.00 and the yard debris processed at the facility is billed at \$26.35. The hauling expense is \$2.29 per ton at Central and \$4.58 per ton at the transfer stations.

Administration Costs are anticipated to be \$11,932 under budget due to a staff vacancy for a portion of FY 07-08.

Engineering Services are anticipated to be \$18,000 under budget based on the actual expense for FY 06-07.

Rents/Leases Equipment is estimated to be \$2,401 over budget due to greater usage of the copier.

Small Tools is anticipated to be \$1,334 under budget because the expense of new computers was less than expected.

Enforcement Agency Fee is projected to be \$6,458 under budget based on the actual expense for FY 06-07.

OT-Within Enterprise is anticipated to be \$404,140 over budget because of the increase in revenues due greater tonnage of material being processed.

C. SUMMARY OF REVENUES	Actual July 07 - Mar 08	Estimated Apr-June 08	Estimated FY 07-08	Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	20,413	20,415	40,828	0	40,828
TIPPING FEE REVENUE	1,853,932	1,324,240	3,178,172	2,865,000	313,172
SALE OF MATERIALS	74,516	75,000	149,516	85,000	64,516
DONATIONS/REIMBURSEMENT	5,000	2,500	7,500	5,000	2,500
TOTAL REVENUES	1,953,861	1,422,155	3,376,016	2,955,000	421,016

Interest on Pooled Cash is anticipated to be \$40,828 over budget due to the undesignated funds not transferred.

Tipping Fee Revenue will exceed budget by \$313,172 based on increased tonnage projections.

Sale of Material is anticipated to exceed budget by \$64,516 due to greater sales of processed material and a deposit from FY 06-07.

Donations/Reimbursement is estimated to be \$2,500 over budget due to the sale of the sinkside composting bins.

D. SUMMARY OF NET COST
Overall, the Yard Debris Cost Center net cost is anticipated to meet budget.

**THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDICES 799312 HOUSEHOLD HAZARDOUS WASTE
799411 EDUCATION
799510 DIVERSION
799619 PLANNING

PREPARED BY: CHARLOTTE FISHER

INTERIM DIRECTOR: [REDACTED]
SUSAN KLASSEN

A. SUMMARY OF PROJECTIONS	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	4,759,636	0	4,759,636	4,532,971	(226,665)
TOTAL REVENUES	2,892,938	0	2,892,938	2,666,273	(226,665)
NET COST	1,866,698	0	1,866,698	1,866,698	0

B. SUMMARY OF EXPENDITURES	Actual July 07 - Mar 08	Expenditure Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	1,186,881	1,192,423	2,379,304	3,092,238	(712,934)
OTHER CHARGES	0	2,153,667	2,153,667	1,667,398	486,269
TOTAL EXPENDITURES	1,186,881	3,346,090	4,532,971	4,759,636	(226,665)

SERVICES and SUPPLIES are projected to be \$712,934 under budget and OTHER CHARGES are projected to be \$486,269 over budget as a result of the following:

Household Hazardous Waste Cost Center

Office Expense is anticipated to be \$5,773 over budget due to payment of membership to California Product Stewardship Council, ads in local newspapers for e-waste event and extra printing associated with the e-waste program.

Contract Services is estimated to be under budget \$676,230 based on the actuals for operating the HHW facility, the e-waste program and the hauling expense for transporting e-waste from the transfer stations to Central.

Administration Costs are expected to be \$1,963 under budget due to a staff vacancy for a portion of FY 07-08.

Small Tools is anticipated to be \$1,334 under budget because the computer purchased for this cost center cost less than expected with a government discount.

Travel Expense is projected to be \$1,064 over budget due to extra training for the HHW employee. This training will facilitate the preparation of the Request for Proposal and Agreement for the operation of the HHW facility.

Other Charges are anticipated to be \$450,727 over budget because of greater efficiencies of the HHW operation, particularly with the e-waste program.

Education Cost Center

Administration Costs are projected to be \$46,880 under budget due to a staff vacancy for a portion of FY 07-08 and Some staff time has been shifted to other cost centers due to change in the work load and reimbursements from grant funds.

Legal Services are anticipated to be \$5,848 over budget due to increase legal assistance dealing with issues coming before the Board such as plastic bag recycling and extended producer responsibility.

Small Tools is expected to be \$1,077 over budget due to purchase of necessary software for the design portion of the educational program, particularly the additional posters for the "Compost Your Veggies" program.

Other Charges are anticipated to be \$31,816 over budget primarily due to savings in Administration Costs because staff time was charged to other cost centers depending on the location of the work.

Diversion

Office Expense is projected to be \$2,251 over budget due to a payment for membership in ICLEI. This payment was made assuming this was a regional payment. This turned out not to be the case. The cities are paying themselves. ICLEI presented an inflated invoice. A credit is being processed and the payment will be rectified by the end of the fiscal year.

Administration Costs are projected to be \$1,044 under budget due to staff time being shifted from another cost center.

B. SUMMARY OF EXPENDITURES (con't)

Planning

Contract Services is \$1,005 over budget due to an extra request to Cascadia Consulting for further analysis to be included in the Waste Characterization Study. This analysis of waste by jurisdiction was requested by the Board of Directors. Legal Services is projected to be \$2,000 under budget because of less than anticipated need for legal services. Any legal services associated with the new compost site planning will be charged to the Organics Reserve.

OT-Within Enterprise is anticipated to be \$3,726 over budget due to less expenses and greater revenues primarily Interest Earned on Pooled Cash.

C. SUMMARY OF REVENUES

	Actual July 07 - Mar 08	Revenue Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	51,102	51,102	102,204	28,250	73,954
STATE - OTHER	5,985	418,695	424,680	424,680	0
TIPPING FEE REVENUE	1,000,923	714,920	1,715,843	1,890,000	(174,157)
DONATIONS/REIMBURSEMENTS	241,765	151,499	393,264	529,399	7,079
OT-WITHIN ENTERPRISE	0	23,254	23,254	20,609	2,645
TOTAL REVENUES	1,299,775	1,359,470	2,659,245	2,892,938	(90,479)

Interest on Pooled Cash is projected to be \$73,954 over budget due to a higher cash balance in all of the surcharge cost centers, mainly from grant funds not yet expended and undesignated funds not transferred to the appropriate reserves. Tipping Fee revenues is projected to be \$174,157 under budget with decreased projections to surcharge tonnages. Donations/Reimbursements are projected to be \$7,079 over budget due to the sale of the sinkside composting bins and greater e-waste payments from the collection done at the HHW facility and the transfer stations.

OT-Within Enterprise is projected to be \$2,645 over budget because of a possible transfer of funds from the Contingency Reserve into Diversion.

D. SUMMARY OF NET COST

The net cost for cost centers receiving revenue from the \$5.40/ton surcharge is anticipated to meet budget.

**THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SONOMA COUNTY WASTE MANAGEMENT AGENCY**

INDICES 799221 ORGANICS RESERVE
799320 HHW FACILITY CLOSURE
799338 HHW FACILITY RESERVE
799718 CONTINGENCY

PREPARED BY: CHARLOTTE FISHER

INTERIM DIRECTOR: 
SUSAN KLASSEN

A. SUMMARY OF PROJECTIONS

	FY 07-08 Adopted Budget	Adjustment	FY 07-08 Adjusted Budget	FY 07-08 Projection	Over/(Under) Budget
TOTAL EXPENDITURES	1,341,609	0	1,341,609	918,425	(423,184)
TOTAL REVENUES	3,533,776	0	3,533,776	4,196,158	662,382
NET COST	(2,192,167)	0	(2,192,167)	(3,277,733)	(1,085,566)

B. SUMMARY OF EXPENDITURES

	Actual July 07-Mar 08	Expenditure Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
SERVICES & SUPPLIES	135,904	759,267	895,171	1,321,000	(225,849)
OTHER CHARGES	0	23,254	23,254	20,609	2,645
TOTAL EXPENDITURES	135,904	782,521	918,425	1,341,609	(223,204)

HHW Facility Reserve

Professional Services is anticipated to be \$185,000 under budget due to the Board directed phased approach in which additional contacts have not been created. It is anticipated that there will be continued satellite design and planning for these facilities in FY 08-09.

Administration Services are projected to be \$6,002 over budget because staff time for the planning of satellite facilities can be reimbursed from grant funds.

Contingency Fund

Contract Services is anticipated to be \$8,001 over budget due to a Board approved increase in ESA's agreement.

OT-Within Enterprise will be \$2,645 over budget due to a necessary transfer to the Diversion cost center to bring that projected budget into balance.

C. SUMMARY OF REVENUES

	Actual July 07-Mar 07	Revenue Estimated Apr-June 08	Total Estimated FY 07-08	Adjusted Budget FY 07-08	Over/(Under) Budget
INTEREST ON POOLED CASH	78,125	78,125	156,250	254,937	(98,687)
OT-WITHIN ENTERPRISE	0	4,024,908	4,024,908	3,078,839	946,069
TOTAL REVENUES	78,125	4,103,033	4,181,158	3,333,776	847,382

Interest on Pooled Cash for all of the reserve cost centers is anticipated to be \$98,678 under budget because all of the undesignated funds in the contributing cost centers were not transferred yet. The interest being earned on these undesignated funds is accrued in the individual cost centers and will be transferred at end of the fiscal year.

OT-Within Enterprise for all of the reserve funds is projected to be \$946,069 over budget because the contributing cost centers are projected to have additional funds to contribute after the close of the fiscal year.

D. SUMMARY OF NET COST

The net cost for cost centers receiving contributions from the appropriate cost centers is anticipated to be \$335,255 under budget as follows:

Index 799221	Organics Reserve	(427,278)
Index 799320	HHW Facility Closure	(15)
Index 799338	HHW Operating Reserve	(645,788)
Index 799718	Contingency Reserve	(12,485)
	Overall Net Cost	(1,085,566)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - WOOD WASTE
DETAIL

799114

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6103	LIABILITY INSURANCE	955	0	955	1,000	(45)
6400	OFFICE EXPENSE	17	485	502	500	2
6521	COUNTY SERVICES	176	350	526	525	1
6540	CONTRACT SERVICES	133,427	66,715	200,142	289,143	(89,001)
6573	ADMINISTRATION COSTS	24,967	8,320	33,287	30,000	3,287
6610	LEGAL SERVICES	78	1,920	1,998	2,000	(2)
6629	FISCAL ACCOUNTING SERVICES	274	385	659	504	155
6630	AUDIT/ACCOUNTING SVCS	0	2,000	2,000	2,000	0
6880	SMALL TOOLS	1,666	0	1,666	1,500	166
7062	ENFORCEMENT AGENCY FEES	0	0	0	0	0
7302	TRAVEL	0	0	0	0	0
TOTAL SERVICES & SUPPL		161,560	80,175	241,735	327,172	(85,437)
8624	OT-WITHIN ENTERPRISE	0	78,992	78,992	26,332	52,660
	OT-WITHIN ENTERPRISE(PY)	0	161,934	161,934	161,934	0
TOTAL OTHER CHARGES		0	240,926	240,926	188,266	52,660
TOTAL EXPENDITURES		161,560	321,101	482,661	515,438	(32,777)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - WOOD WASTE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	REVENUE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	3,501	3,500	7,001	0	7,001
2901	TIPPING FEE REVENUE	145,562	103,975	249,537	329,904	(80,367)
4020	SALE OF MATERIAL	40,589	18,600	59,189	18,600	40,589
4102	DONATIONS/REIMURSEMENTS	2,500	2,500	5,000	5,000	0
TOTAL REVENUES		192,152	128,575	320,727	353,504	(32,777)
NET COST		(30,592)	192,526	161,934	161,934	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - YARD DEBRIS
DETAIL

799213
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	1,870	0	1,870	2,000	(130)
6400	OFFICE EXPENSE	15,090	17,000	32,090	500	31,590
6500	PROFESSIONAL SERVICES	1,900	0	1,900	0	1,900
6521	COUNTY SERVICES	342	183	525	525	0
6540	CONTRACT SERVICES	1,653,099	826,550	2,479,649	2,461,510	18,139
6573	ADMINISTRATION COSTS	43,618	14,550	58,168	70,100	(11,932)
6590	ENGINEERING SERVICES	0	2,000	2,000	20,000	(18,000)
6610	LEGAL SERVICES	1,482	4,518	6,000	6,000	0
6629	FISCAL ACCOUNTING SERVICES	1,370	1,370	2,740	2,325	415
6630	AUDIT/ACCOUNTING SVCS	0	2,500	2,500	2,500	0
6820	RENTS/LEASES - EQUIPMENT	4,486	3,115	7,601	5,200	2,401
6880	SMALL TOOLS/INSTRUMENTS	1,666	0	1,666	3,000	(1,334)
7062	ENFORCEMENT AGENCY FEE	16,542	0	16,542	23,000	(6,458)
7301	COUNTY CAR	1,668	1,332	3,000	3,000	0
7302	TRAVEL EXPENSE	356	0	356	500	(144)
7309	UNCLAIMABLE COUNTY	429	0	429	0	429
	TOTAL SERVICES & SUPPL	1,743,918	873,118	2,617,036	2,600,160	16,876
8624	OT-WITHIN ENTERPRISE	0	756,820	756,820	352,680	404,140
	OT-WITHIN ENTERPRISE (PY)	0	873,495	873,495	873,495	0
	TOTAL OTHER CHARGES	0	1,630,315	1,630,315	1,226,175	404,140
	TOTAL EXPENDITURES	1,743,918	2,503,433	4,247,351	3,826,335	421,016

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - YARD DEBRIS
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY-MAR 08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	20,413	20,415	40,828	0	40,828
2901	TIPPING FEE REVENUE	1,853,932	1,324,240	3,178,172	2,865,000	313,172
4030	SALE OF MATERIAL	74,516	75,000	149,516	85,000	64,516
4102	DONATIONS/REIMBURSEMENT	5,000	2,500	7,500	5,000	2,500
	TOTAL REVENUES	1,953,861	1,422,155	3,376,016	2,955,000	421,016
	NET COST	(209,943)	1,081,278	871,335	871,335	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HOUSEHOLD HAZARDOUS WASTE
DETAIL

799312
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	3,740	0	3,740	4,000	(260)
6400	OFFICE EXPENSE	9,953	3,000	12,953	7,180	5,773
6500	PROFESSIONAL SERVICES	40,362	190,463	230,825	230,825	0
6521	COUNTY SERVICES	1,194	1,000	2,194	1,575	619
6540	CONTRACT SERVICES	618,770	550,000	1,168,770	1,845,000	(676,230)
6573	ADMINISTRATION COSTS	106,237	36,000	142,237	144,200	(1,963)
6610	LEGAL SERVICES	6,591	1,409	8,000	8,000	0
6629	FISCAL ACCOUNTING SERVICES	549	461	1,010	1,010	0
6630	AUDIT/ACCOUNTING SVCS	0	7,000	7,000	7,000	0
6840	RENTS/LEASES-BLDGS/IMP	23,400	0	23,400	23,400	0
6880	SMALL TOOLS/INSTRUMENTS	1,666	0	1,666	3,000	(1,334)
7303	TRAVEL EXPENSE	3,064	0	3,064	2,000	1,064
7400	DATA PROCESSING	7	0	7	100	(93)
TOTAL SERVICES & SUPPL		815,533	789,333	1,604,866	2,277,290	(672,424)
8624	OT-WITHIN ENTERPRISE	0	467,569	467,569	16,842	450,727
	OT-WITHIN ENTERPRISE (PY)	0	1,393,722	1,393,722	1,393,722	0
	HHW CLOSURE	0	4,260	4,260	4,260	0
TOTAL OTHER CHARGES		0	1,865,551	1,865,551	1,414,824	450,727
TOTAL EXPENDITURES		815,533	2,654,884	3,470,417	3,692,114	(221,697)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HOUSEHOLD HAZARDOUS WASTE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	35,707	35,707	71,414	21,000	50,414
2500	STATE-OTHER	0	230,825	230,825	230,825	0
2901	TIPPING FEE REVENUE	781,220	558,000	1,339,220	1,475,145	(135,925)
4102	DONATIONS/REIMBURSEMENT	222,739	132,525	355,264	491,450	(136,186)
TOTAL REVENUES		1,039,666	957,057	1,996,723	2,218,420	(221,697)
NET COST		(224,133)	1,697,827	1,473,694	1,473,694	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - EDUCATION
DETAIL

799411
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	1,378	0	1,378	1,500	(122)
6400	OFFICE EXPENSE	6,302	19,925	26,227	26,227	0
6500	PROFESSIONAL SERVICES	7,730	17,230	24,960	24,960	0
6521	COUNTY SERVICES	1,349	226	1,575	1,575	0
6540	CONTRACT SERVICES	29,632	147,438	177,070	177,070	0
6573	ADMINISTRATION COSTS	96,000	32,000	128,000	174,880	(46,880)
6610	LEGAL SERVICES	11,848	4,000	15,848	10,000	5,848
6630	FISCAL ACCOUNTING SERVICES	549	461	1,010	1,010	0
6642	AUDIT/ACCOUNTING SVCS	0	4,000	4,000	4,000	0
6840	RENTS/LEASES-BLDGS/MP	0	3,000	3,000	3,000	0
6880	SMALL TOOLS/INSTRUMENTS	3,077	0	3,077	2,000	1,077
7303	TRAVEL EXPENSE	75	0	75	500	(425)
TOTAL SERVICES & SUPPL		157,940	228,280	386,220	426,722	(40,502)
8624	OT-Within Enterprise	0	31,816	31,816	0	31,816
	OT-Within Enterprise (PY)	0	172,681	172,681	172,681	0
TOTAL OTHER CHARGES		0	204,497	204,497	172,681	31,816
TOTAL EXPENDITURES		157,940	432,777	590,717	599,403	(8,686)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - EDUCATION
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	7,056	7,056	14,112	0	14,112
2500	STATE OTHER	5,985	18,975	24,960	24,960	0
2901	TIPPING FEE REVENUE	171,658	122,600	294,258	324,135	(29,877)
4103	DONATIONS/REIMBURSEMENTS	17,621	10,542	28,163	21,084	7,079
TOTAL REVENUES		202,320	159,173	361,493	370,179	(8,686)
NET COST		(44,380)	273,604	229,224	229,224	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - DIVERSION
DETAIL

799510

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6104	LIABILITY INSURANCE	955	0	955	1,000	(45)
6400	OFFICE EXPENSE	4,325	0	4,325	1,804	2,521
6500	PROFESSIONAL SERVICES	70,643	143,852	214,495	214,495	0
6521	COUNTY SERVICES	467	300	767	525	242
6573	ADMINISTRATION COSTS	37,886	12,630	50,516	51,560	(1,044)
6610	LEGAL SERVICES	273	727	1,000	1,000	0
6629	ACCOUNTING SERVICES	109	100	209	0	209
6630	AUDIT SERVICES	0	1,000	1,000	1,000	0
6880	SMALL TOOLS	1,666	0	1,666	1,500	166
7302	TRAVEL EXPENSE	0	0	0	424	(424)
TOTAL SERVICES & SUPPL		116,324	158,609	274,933	273,308	1,625
8624	OT-Within Enterprise	0	0	0	0	0
	OT-Within Enterprise (PY)	0	0	0	0	0
TOTAL OTHER CHARGES		0	0	0	0	0
TOTAL EXPENDITURES		116,324	158,609	274,933	273,308	1,625

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - DIVERSION
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON POOLED CASH	5,246	5,246	10,492	7,250	3,242
2500	STATE-OTHER	0	168,895	168,895	168,895	0
2901	TIPPING FEE REVENUE	24,523	17,520	42,043	46,305	(4,262)
4102	DONATIONS/REIMBURSEMENT	1,405	1,405	2,810	2,810	0
4624	CONTRIBUTION FROM RESERVE	0	23,254	23,254	20,609	2,645
TOTAL REVENUES		31,174	216,320	247,494	245,869	1,625
NET COST		85,150	(57,711)	27,439	27,439	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - PLANNING
DETAIL

799619
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6103	LIABILITY INSURANCE	945	0	945	1,000	(55)
6400	OFFICE EXPENSE	5	629	634	634	0
6521	COUNTY SERVICES	52	472	524	524	0
6540	CONTRACT SERVICES	55,105	0	55,105	54,100	1,005
6573	ADMINISTRATION COSTS	39,202	13,100	52,302	53,160	(858)
6610	LEGAL SERVICES	0	0	0	2,000	(2,000)
6629	FISCAL ACCOUNTING	109	0	109	0	109
6630	AUDIT SERVICES	0	2,000	2,000	2,000	0
6880	SMALL TOOLS	1,666	0	1,666	1,500	166
TOTAL SERVICES & SUPPL		97,084	16,201	113,285	114,918	(1,633)
8624	OT-Within Enterprise	0	0	0	0	0
	OT-Within Enterprise (PY)	0	83,619	83,619	79,893	3,726
TOTAL OTHER CHARGES		0	83,619	83,619	79,893	3,726
TOTAL EXPENDITURES		97,084	99,820	196,904	194,811	2,093

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - PLANNING
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST ON EARNED CASH	3,093	3,093	6,186	0	6,186
2901	TIPPING FEE REVENUE	23,522	16,800	40,322	44,415	(4,093)
4102	DONATIONS/REIMBURSEMENT	7,028	7,027	14,055	14,055	0
TOTAL REVENUES		33,643	26,920	60,563	58,470	2,093
NET COST		63,441	72,900	136,341	136,341	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - ORGANICS RESERVE
DETAIL

799221

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6540	CONTRACT SERVICES	102,290	418,656	520,946	521,000	(54)
6573	ADMINISTRATION SERVICES	317	0	317	0	317
6590	ENGINEERING SERVICES	232	19,768	20,000	20,000	0
6610	LEGAL SERVICES	234	29,766	30,000	30,000	0
	TOTAL SERVICES & SUPPL	103,073	468,190	571,263	571,000	263

TOTAL EXPENDITURES	103,073	468,190	571,263	571,000	263
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THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - ORGANICS RESERVE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST/POOLED CASH	67,423	67,423	134,846	164,105	(29,259)
4624	OT-WITHIN ENTERPRISE	0	1,871,241	1,871,241	1,414,441	456,800
	TOTAL REVENUES	67,423	1,938,664	2,006,087	1,578,546	427,541

NET COST	35,650	(1,470,474)	(1,434,824)	(1,007,546)	(427,278)
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THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY CLOSURE
DETAIL

799320

EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
8624	OT-WITHIN ENTERPRISE	0	0	0	0	0
	TOTAL SERVICES & SUPPL	0	0	0	0	0
TOTAL EXPENDITURES		0	0	0	0	0

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY CLOSURE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST/POOLED CASH	1,211	1,211	2,422	2,407	15
4624	OT-WITHIN ENTERPRISE	0	4,260	4,260	4,260	0
	TOTAL REVENUES	1,211	5,471	6,682	6,667	15
NET COST		(1,211)	(5,471)	(6,682)	(6,667)	(15)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY RESERVE
DETAIL

799338
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6500	PROFESSIONAL SERVICES	0	15,000	15,000	200,000	(185,000)
6540	CONTRACT SERVICES	16,996	42,889	59,885	300,000	(240,115)
6573	ADMINISTRATION SERVICES	6,002	0	6,002	0	6,002
6590	ENGINEERING SERVICES	0	50,000	50,000	50,000	0
	TOTAL SERVICES & SUPPLY	22,998	92,889	115,887	550,000	(234,113)
	TOTAL EXPENDITURES	22,998	92,889	115,887	550,000	(234,113)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - HHW FACILITY RESERVE
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST/POOLED CASH	1,999	1,999	3,998	58,050	(54,052)
2500	STATE-OTHER	0	15,000	15,000	200,000	(185,000)
4624	OT-WITHIN ENTERPRISE	0	1,861,291	1,861,291	1,410,564	450,727
	TOTAL REVENUES	1,999	1,878,290	1,880,289	1,668,614	211,675
	NET COST	20,999	(1,785,401)	(1,764,402)	(1,118,614)	(645,788)

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - CONTINGENCY FUND
DETAIL

799718

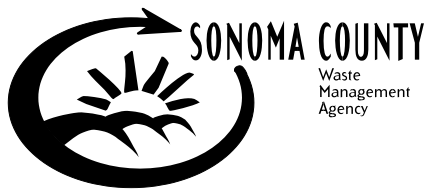
EXPENDITURES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
6540	CONTRACT SERVICES	8,885	149,116	158,001	150,000	8,001
6590	ENGINEERING SERVICES	928	49,072	50,000	50,000	0
6610	LEGAL SERVICES	20	0	20	0	20
	TOTAL SERVICES & SUPPLY	9,833	198,188	208,021	200,000	8,001
8624	OT-WITHIN ENTERPRISE	0	23,254	23,254	20,609	2,645
	TOTAL OTHER CHARGES	0	23,254	23,254	20,609	2,645
	TOTAL EXPENDITURES	9,833	221,442	231,275	220,609	10,666

THIRD QUARTER 07-08 REVENUE AND EXPENDITURE SUMMARY AND PROJECTION
SCWMA - CONTINGENCY FUND
DETAIL

REVENUES

SUB-OB NO.	DESCRIPTION	ACTUAL JULY07-MAR08	EXPENDITURE ESTIMATED APR-JUNE 08	TOTAL ESTIMATED FY 07-08	ADOPTED BUDGET FY 07-08	OVER/ (UNDER) BUDGET
1700	INTEREST/POOLED CASH	7,492	7,492	14,984	30,375	(15,391)
4624	OT-WITHIN ENTERPRISE	0	288,116	288,116	249,574	38,542
	TOTAL REVENUES	7,492	295,608	303,100	279,949	23,151
	NET COST	2,341	(74,166)	(71,825)	(59,340)	(12,485)



Agenda Item #: 8.3
Cost Center: Diversion
Staff Contact: Carter
Agenda Date: 5/21/2008

ITEM: Recycling Container Purchase

I. BACKGROUND

In January 2000, the California Department of Conservation (DOC) appropriated \$10.5 million annually to be paid to cities and counties to support the recycling of cans and bottles. The SCWMA has administered this program for all Sonoma County jurisdictions since 2000, collecting the funds, creating agreements for beverage container collection service, and purchasing new collection containers and enclosures. Each cycle, the SCWMA staff makes the Board aware that funding is available for projects meeting the DOC's guidelines.

II. DISCUSSION

The Town of Windsor has requested that the SCWMA purchase fifteen recycling containers to replace recycling bins in the Town Green. The current bins do not meet the capacity needs for both trash and recycling; the proposed bins will effectively double the recycling capacity. The Town will purchase the trash receptacles separately.

III. FUNDING IMPACT

Purchasing 15 recycling containers for the Town of Windsor costs \$11,247.50. These containers would be purchased using funds from the DOC's City/County Payment grant. Not including the purchase proposed in this transmittal or Agenda Item 8.4, \$31,354.70 remains unencumbered and available for use from the 2007/08 City Payment Program funding.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends the Board grant the Chair authority to sign a purchase order for the selected recycling containers at a cost of \$11,247.50.

V. ATTACHMENTS

Price quote from Creative Pipe, Inc.
Resolution

Creative Pipe, Inc.

PO Box 2458

Rancho Mirage, CA 92270-1087

Estimate

Date	Estimate #
4/25/2008	13391

Name / Address
Windsor, Town of-CA

Fax Number	Rep	Project	Attn:
via email	JLH		Jim

Item	Description	Qty	Cost	Total
CCT-RC-FBS-32-F-P-DT	Cascadia series Trash/Recycling Receptacle, Flat Bar sidewalls, 32 gallon capacity, Flanged surface mount, Powder coat finish, Dome Top.	15	620.00	9,300.00T
SHIPPING	Shipping Charge to Windsor, CA 95492		1,250.00	1,250.00
FLGMT	This price is for a flanged surface mount to be bolted to concrete.		0.00	0.00T
PCFS	The above price is for a standard color powder coated finish. Powder coated finish is a two coat process, consisting of a primer coat, followed by a T.G.I.C. Polyester Powder Coat topcoat.		0.00	0.00T
PRICE HOLD	Creative Pipe, Inc. will hold the above listed price for thirty (30) days from date of estimate.		0.00	0.00T
FUEL SURCHARGE	Due to the current fluctuation in fuel surcharges, quoted freight is only an estimate. Actual freight charge will be billed at time of shipment.		0.00	0.00T
ED	Please note if residential or inside delivery is required, there may be a separate freight charge which will be billed to you after delivery. Charge will be a minimum of \$60.00.		0.00	0.00T
			Subtotal	

Phone #	Fax #
760-340-5555	760-340-5883

Web Site
www.creativepipe.com

Sales Tax (7.5%)
Total

Creative Pipe, Inc.

PO Box 2458

Rancho Mirage, CA 92270-1087

Estimate

Date	Estimate #
4/25/2008	13391

Name / Address
Windsor, Town of-CA

Fax Number	Rep	Project	Attn:
via email	JLH		Jim

Item	Description	Qty	Cost	Total
ST	Unless otherwise specified, quote does not include any installation or applicable sales tax. 50% Deposit is requested with all orders. Upon receipt of an order, Creative Pipe, Inc.'s standard policy is to check credit history of all first time customers through Dun & Bradstreet's online service. Payment terms based on approval. Thank you for contacting Creative Pipe, Inc.		0.00	0.00T
			Subtotal	\$10,550.00

Phone #	Fax #
760-340-5555	760-340-5883

Web Site
www.creativepipe.com

Sales Tax (7.5%)	\$697.50
Total	\$11,247.50

DATED: May 21, 2008

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY AUTHORIZING THE PURCHASE OF RECYCLING CONTAINERS FROM CREATIVE PIPE, INC. FOR USE IN THE TOWN OF WINDSOR.

WHEREAS, the California State beverage container recycling legislation was amended by Senate Bill 332 to increase the number and types of containers with California Redemption Value and appropriated funds for distribution to jurisdictions for the express purpose of increasing the diversion of California Redemption Value containers; and

WHEREAS, the Cities of Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, and Sonoma, the Town of Windsor, and the County of Sonoma have authorized the California State Department of Conservation 2007/08 City/County Payment Program funds to be dispersed to the Sonoma County Waste Management Agency, once funds are received by their fiscal agents, for the purpose of continuing the implementation of the beverage container recycling program throughout the jurisdictions of Sonoma County; and

WHEREAS, diverting recyclables, including beverage containers, from the County disposal sites is one of the goals towards meeting the California Integrated Waste Management Act of 1989 (AB 939) diversion requirement of 50 percent by 2000; and

WHEREAS, each of the jurisdictions in the County have a mutual goal of serving the residents of Sonoma County.

NOW THEREFORE, BE IT RESOLVED that the Sonoma County Waste Management Agency authorizes the Agency Chair to sign a purchase order for the purchase 15 recycling containers from Creative Pipe, Inc. at a cost of \$11,247.50 for use in the Town of Windsor.

MEMBERS:

--	--	--	--	--
Cloverdale	Cotati	County	Healdsburg	Petaluma
--	--	--	--	--
Rohnert Park	Santa Rosa	Sebastopol	Sonoma	Windsor

AYES: -- NOES: -- ABSENT: -- ABSTAIN: --

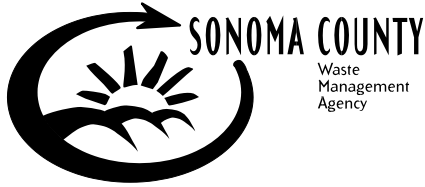
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 8.4
Cost Center: Education
Staff Contact: Chilcott
Agenda Date: 5/21/2008

ITEM: Kitchen Veggie Transfer Pail Purchase Order

I. BACKGROUND

The Veggies Recycling Campaign is one of the projects listed in the Agency's Work Plan for FY 2007-08 and FY 2008-09. Educating the public, especially residents, about diverting kitchen food scraps to the municipal composting facility or to home composting piles is important because the 2007 Waste Characterization Study showed that 35% of the residential waste stream is food.

At the March 2008 Agency meeting, a purchase order and resolution were passed by the Board to purchase 1,560 pails from Norseman Plastics for \$8,002.80 (or \$5.13 each). The kitchen veggie scrap transfer pail is one of the tools used at special events to help educate the public about the program. The intended use of the pail is to collect vegetable and fruit cuttings wherever meals are prepared. The contents can then be emptied into the curbside yard debris cart or home compost pile. A sticker and information sheet is distributed with each pail.


Since the inception of the campaign, the Agency has consistently requested a \$2 donation per pail. Based on social marketing principles, the veggie pail itself is seen as a tool to overcoming perceived barriers for food scrap collection and the nominal charge for the pail is seen as a "commitment fee." Community Based Social Marketing, www.cbsm.com, describes that "people who agree to a small request are more likely to subsequently agree to a much larger one as it often alters the way they perceive themselves." As it relates to our program, a person who is willing to donate \$2 for a veggie pail will likely perceive that the pail has more value, will likely perceive themselves as the kind of person who cares about composting, and will more likely use the pail for its intended purpose.

II. DISCUSSION

The first order was placed after the Agency meeting on March 19, the first shipment of pails arrived on April 17. From that date through May 21, the Agency will have participated in 13 events. Two interns, Sharon Templeton and Mary Romes who are students at SSU, have been hired to assist with staffing the events. As distribution of the new green colored kitchen pails is brisk and our events schedule is ambitious, especially during the summer, it is necessary to purchase additional pails. From the date of the order, it takes the pail manufacturer Norseman Plastics at least a month for production.

It has also been determined that since the Norseman Kitchen pail contains from 25%-50% postconsumer recycled plastic, the purchase of the pails can be reimbursed through the Department of Conservation Beverage Container Grant funds.

The price per kitchen pail for this proposed order is \$4.64, less than the \$5.13 each paid last time, because of the additional quantity and a one-time transportation charge. For the last order, an arrangement was made to deliver the order in thirds (one pallet at a time) due to space constraints in the Agency's storage locker. Accepting a large one-time delivery requires that additional storage space be acquired. Fortunately, after significant research, arrangements were made with Alexander's Van & Storage in Santa Rosa to meet the Agency's extra temporary storage needs for \$30 per month per pallet (not including delivery to the Agency's storage locker and handling).

Manufacturer	Name of product & details	% postconsumer plastic content	Quantity and cost	
Norseman Plastics	Kitchen Collector 7.5 litre size	25% to 50% postconsumer plastic	\$4.64 each Quantity: 2600 \$12,074.40 (including tax and shipping)	

III. FUNDING IMPACT

The cost for the purchase of kitchen veggie pails would be reimbursed from beverage container grant money from the Department of Conservation. The budget for FY 07-08 Beverage Container Grant 799510-6500 Office Expense has funding for this expenditure.

As the Agency intends to collect \$2 a donation for the sale of 2,600 kitchen pails, \$5,200 would be collected either to offset program costs related to veggies recycling or to help fund a future education program in the schools. Not all of the money will be recovered as some of the containers will be given away as raffle prizes or for other special promotion.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Agency staff recommends the Chair sign the Purchase Order with Norseman Plastics for \$12,074.40 for purchase of the 2,600 kitchen pails.

V. ATTACHMENTS

Purchase Order with Norseman Plastics for the purchase of the 2,600 kitchen pails.
Resolution of the Sonoma County Waste Management Agency approving the Purchase Order with Norseman Plastics for the purchase of kitchen pails.

RESOLUTION NO.: 2008 -

DATED: May 21, 2008

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY ("AGENCY"),
APPROVING THE PURCHASE ORDER WITH NORSEMAN PLASTICS FOR THE PURCHASE
OF KITCHEN VEGGIE SCRAP COLLECTION PAILS

WHEREAS, all Agency member jurisdictions in Sonoma County have committed to educating all residents in the county as to how they can reduce, recycle and reuse; and

WHEREAS, Sonoma County has recognizes that a kitchen veggie transfer pail is useful tool to educate the public about recycling vegetable food scraps in the curbside yard debris container; and

WHEREAS, Agency staff has completed a competitive bid process for purchase of kitchen transfer pails; and

WHEREAS, Norseman Plastics offered a competitive price and a postconsumer recycled content; and

WHEREAS, the Agency wishes to purchase kitchen pails from Norseman Plastics at a cost that shall not exceed \$12,074.40 for the purchase of 2,600 pails.

NOW THEREFORE, BE IT RESOLVED that the Sonoma County Waste Management Agency ("Agency") authorizes the Agency Chairman to sign the purchase order, subject to Agency counsel review and approval, in an amount that shall not exceed \$12,074.40.

MEMBERS:

_____ Cloverdale	_____ Cotati	_____ County	_____ Healdsburg	_____ Petaluma
_____ Rohnert Park	_____ Santa Rosa	_____ Sebastopol	_____ Sonoma	_____ Windsor

AYES NOES ABSENT ABSTAIN

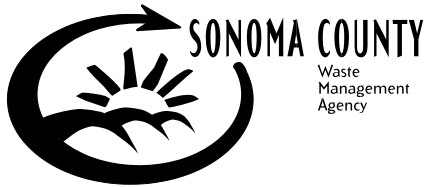
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 9.1
Cost Center: All
Staff Contact: Klassen
Agenda Date: 5/21/2008

ITEM: Update on Executive Director Position

I. BACKGROUND

Section 4. of the Agreement between the Cities of Sonoma County and Sonoma County for a Joint Powers Agency to Deal with Waste Management Issues (JPA Agreement) dated February 11, 1992 as amended January 24, 1996, states that the JPA will contract with the County of Sonoma for staff services with the Recycling, Marketing and Integrated Solid Waste Manager. A Memorandum of Understanding for Staffing Services was approved by the SCWMA and the County of Sonoma in 2007. The MOU provided an opportunity for input from the SCWMA during the Executive Director selection process

The Recycling Manager position was approved by the Civil Service Commission on March 6, 2008. The time distribution for the Recycling Manager will be split 80% as Executive Director to the SCWMA and 20% on County activities related solely to County funded diversion and recycling efforts.

The recruitment began on April 2nd and closed on April 25th. The modified salary has been approved by the Board of Supervisors.

At the April 16 Board meeting, Chairman Tim Smith volunteered to be a part of the selection process representing the Agency.

II. DISCUSSION

Thirty-four applications were received in response to the recruitment. With this number of responses, there will be an Oral Board examination to select the top qualified candidates. The date of the Oral Board is May 22, 2008. The members of the Oral Board are Tim Smith, SCWMA, Mike Anderson, AB 939 Local Task Force and Donna Caldwell, Public Works staff. Following the Oral Board, a departmental interview will be conducted to select the candidate who will receive a job offer.

III. FUNDING IMPACT

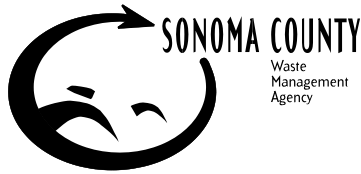
Salary and benefits budgeted by the SCWMA in the adopted FY 08-09 Work Plan presented at the January 2008 meeting and proposed preliminary budget for the Executive Director function is \$118,297 which includes a 3% increase in salary and benefits cost. The salary range \$88,140 to \$107,130 approved by the Board of Supervisors results in salary savings to the Agency.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This is an informational Item. No action is required.

V. ATTACHMENTS

None



Agenda Item #:	9.2
Cost Center:	All
Staff Contact:	Klassen
Agenda Date:	5/21/2008

ITEM: Fourth Amendment to Petaluma Services Agreement

I. BACKGROUND

In November 2004 the Board approved an agreement with the City of Petaluma in which the Agency agreed to provide HHW services to Petaluma residents for calendar year 2005. The cost for this service was paid directly by the City of Petaluma, instead of through the tipping fee surcharge, as Petaluma's solid waste by-passes the County disposal system.

The 1st Amendment to the Agreement, approved in November 2005, extended the term until the end of FY 05-06 (June 30, 2006).

The 2nd Amendment (revised) to the Agreement, approved in April 2006, extended the term until the end of FY 06-07 (June 30, 2007) and added all Agency surcharge-funded services, in addition to HHW services.

The 3rd Amendment (revised) to the Agreement, approved in May 2007, extended the term until the end of FY 07-08 (June 30, 2008) and added all Agency surcharge-funded services, in addition to HHW services.

II. DISCUSSION

At the April 2008 Board meeting, the City of Petaluma indicated that the City would like to continue paying directly for Agency services as it has for the past three years. Staff was directed to return with a draft agreement for consideration of approval at the May meeting. The schedule for this agreement would be for the Agency Board to consider the Fourth Amendment to the Agreement on May 21, 2008 with the City Council of Petaluma considering the Amendment at a later date.

During the term of the Fourth Amendment, Petaluma would also provide monthly tonnage reports to the Agency for AB939 reporting purposes and to establish subsequent compensation amounts.

III. FUNDING IMPACT

Petaluma's direct payment for Agency services for FY 08-09 will be \$167,900 based upon a \$5.40/ton tipping fee surcharge, which was approved during the FY 08-09 budget process.

Compensation for services is proposed to be calculated using the tipping fee surcharge applied to the actual tonnage of solid waste disposed by the City of Petaluma's franchised waste hauler, GreenWaste Recovery, Inc. during the prior year, with

payments to be made to the Agency by Petaluma on a quarterly basis. The basis for calculation for FY 08-09 is 31,096 tons, for the period of January 2007 through December 2007.

IV. RECOMMENDED ACTION/ALTERNATIVES TO RECOMMENDATION

Approve the Fourth Amendment to the Petaluma Services Agreement and direct staff to work with Petaluma's representatives to present the Fourth Amendment to the Petaluma City Council for its approval.

V. ATTACHMENTS

Draft Fourth Amendment to the Petaluma Services Agreement
Exhibit A
Resolution

FOURTH AMENDMENT TO AGREEMENT

Household Hazardous Waste and AB939 Program Services

This Fourth Amendment to Agreement, effective the 1st day of July, 2008, ("Effective Date"), is made and entered into by and between the City of Petaluma, a municipal corporation and a charter city, hereinafter referred to as "CITY," and the Sonoma County Waste Management Agency, a joint powers agency, hereinafter referred to as "AGENCY."

WHEREAS, CITY and AGENCY entered into an Agreement effective January 1, 2005 and terminating on January 1, 2006, governing the use of AGENCY's Household Hazardous Waste Facility (hereinafter the "Agreement"); and

WHEREAS, CITY and AGENCY approved the First Amendment to the Agreement to extend the term of the Agreement for an additional six (6) months, until June 30, 2006; and,

WHEREAS, CITY and AGENCY approved the Second Amendment to the Agreement to (1) add additional services for compliance to the requirements mandated by AB 939, (2) compensate the Agency for services managed and performed by the Agency, and (3) extend the term of the Agreement for an additional twelve (12) months, until June 30, 2007; and,

WHEREAS, CITY and AGENCY approved the Third Amendment to the Agreement to compensate the Agency for services managed and performed by the Agency, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2008; and,

WHEREAS, CITY and AGENCY wish to amend the Agreement a fourth time (in this Fourth Amendment) to adjust the compensation to the Agency for services managed and performed by the Agency, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2009.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained in this Fourth Amendment, AGENCY and CITY agree as follows:

Section 1. Section 2. of the Agreement, "Compensation; Business Tax Certificate," is amended to read as follows:

2. Compensation

- A. For the full performance of the Services as described herein, City shall compensate Agency one hundred sixty seven thousand, nine hundred dollars (\$167,900) under the terms defined in Exhibit A., Payment of this amount is due in four equal quarterly installments, upon invoice, beginning July 1, 2008.
- B. Agency shall be compensated for services in addition to those described in Exhibit A, only if Agency and City execute a written amendment to this Agreement describing the additional services to be performed and the compensation to be paid for such services. In no case shall the total compensation under this Agreement exceed \$167,900 without prior written consent of the City Manager.

Section 2. Section 3 of the Agreement, "Term," is amended to read as follows:

3. **Term.** The term of this Agreement commences on the Effective Date and terminates at midnight on June 30, 2009, unless extended or terminated sooner pursuant to the provisions of this Agreement.

Section 3. Except as expressly amended hereby, all the remaining provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to the Agreement to be executed as of the date first set forth above.

CITY OF PETALUMA

SONOMA COUNTY WASTE MANAGEMENT
AGENCY

City Manager

Agency Chair

APPROVED AS TO FORM:

Agency Counsel

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

APPROVED:

Risk Manager

APPROVED:

Finance Director

Exhibit “A” – Fourth Amendment

Services and Compensation

Under the terms of this agreement, the Sonoma County Waste Management Agency shall allow the City and its residents the use of the Household Hazardous Waste (HHW) Facility at the Central Disposal Site, without additional charge during the term of the Agreement. City residents shall be provided any other privilege or right enjoyed by other member agencies of the Sonoma County Waste Management Agency regarding the promotion and use of the HHW Facility at the Central Disposal Site.

Services provided by this agreement shall also include educational efforts, recycling and other waste diversion services, compliance with AB 939 reporting requirements and any updates necessary to state and/or county planning documents on behalf of City as required by the Countywide Integrated Waste Management Plan and state regulations.

The annual compensation for services shall be calculated by applying the SCWMA tipping fee surcharge rate on the actual tonnages of solid waste disposed of by the City of Petaluma's franchised waste hauler, GreenWaste Recovery, Inc. during the period of January 2007 through December 2007.

Petaluma's franchised waste hauler disposed of 31,096 tons of solid waste during the period January 2007 through December 2007. The tipping fee surcharge is \$5.40/ton; therefore, Petaluma's compensation for FY 08-09 to the Agency is not to exceed \$ \$167,900, due in four equal quarterly installments, upon invoice, beginning July 1, 2008.

During the term of the Fourth Amendment, City shall provide to Agency monthly reports of the solid waste disposed by its franchised waste hauler by the 20th of each following month for AB 939 reporting purposes.

RESOLUTION NO.: 2008-

DATED: May 21, 2008

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY
("AGENCY") APPROVING THE FOURTH AMENDMENT TO THE AGREEMENT FOR
AB 939 AND HOUSEHOLD HAZARDOUS WASTE FACILITY SERVICES, BY AND
BETWEEN THE AGENCY AND THE CITY OF PETALUMA

WHEREAS, on November 17, 2004 the Agency authorized the Agency Chair to sign a contract with the City of Petaluma, which was subsequently amended in November 2005, April 2006, May 2007 and

WHEREAS, the contract, as amended, allows the citizens of Petaluma the use of the Household Hazardous Waste Facility and includes other Agency services funded by the Agency's tipping fee surcharge, and

WHEREAS, the amount of the contract is \$167,900 for FISCAL YEAR 08-09, which is an alternative funding source in lieu of the portion of tipping fees no longer available with the City of Petaluma's outhaul of solid waste; and

WHEREAS, the City of Petaluma and the Agency agree to extend the Agreement for Household Hazardous Waste program and other Agency services for an additional twelve (12) months, until June 30, 2009.

NOW, THEREFORE, BE IT RESOLVED that the Agency hereby approves the Fourth Amendment to the Agreement for AB 939 and Household Hazardous Waste Facility Services with the City of Petaluma.

MEMBERS:

--	--	--	--	--
_____ Cloverdale	_____ Cotati	_____ County	_____ Healdsburg	_____ Petaluma
--	--	--	--	--
_____ Rohnert Park	_____ Santa Rosa	_____ Sebastopol	_____ Sonoma	_____ Windsor

AYES -- NOES -- ABSENT - ABSTAIN --

SO ORDERED

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management Agency
of the State of California in and for the County of Sonoma



Agenda Item #10.1

SONOMA COMPOST COMPANY MONTHLY REPORT

February-08

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	5,744.28 tons
average tons per day of yard debris:	198.08 tons
total tons of wood debris:	576.38 tons
average tons per day of wood debris:	19.88 tons
total tons of yard debris to Laguna *	459.66 tons
Total tons of food discards **	62.04 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	width	height	length
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	None
at compost site:	None

Moisture Content (%)

by feel:	lab results:
50-65%	53.5%
(active compost)	(finished compost)

Additives

Feathers, Vegetative Food Discards

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
-----------------	---

c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	5.25
# of storm events:	5
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Mar-08
date sample taken:	2/28/08
# of sub-samples:	12
location of samples:	18,38,39

analysis: HEAVY METALS	
next date due:	Mar-08
date sample taken:	2/28/08
# of sub-samples:	63
location of samples:	12,14,20,21,26,32,36

analysis: PATHOGEN REDUCTION	
next date due:	Mar-08
date sample taken:	2/28/08
# of sub samples:	63
locations of samples:	12,14,20,21,26,32,
	36

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Mar-08
date sample taken:	2/28/08
# of sub-samples:	63
locations of samples:	12,14,20,21,26,32,36

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	3,044.00	cubic yds.
total cubic yards of screened compost:	2,155.00	cubic yds.
total cubic yards of early mulch:	0.00	cubic yds.
total cubic yards of screened mulch:	889.00	cubic yds.
yard debris product allocations:	42.00	cubic yds.
yard debris product donations:	22.50	cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	3,676.00	tons
total tons of wood to non-fuel markets:	151.00	tons
total tons of wood bio-fuel*:	3,525.00	tons
wood debris product allocations:	0.00	cubic yds.
wood debris product donations:	0.00	cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	81.6	1.21%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS	cubic yards
unscreened compost	3,800 cy
screened compost	1,600 cy
mulch	1,200 cy
"intermediates"	200 cy

INTERMEDIATELY COMPOSTED MATERIALS	
aged over 2 weeks	24,000 cy

FRESH MATERIAL	
on-site under 2 weeks	3,240 cy

EXPERIMENTAL MATERIAL	
None	0 cy



**SONOMA COMPOST COMPANY
MONTHLY REPORT**

March-08

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	7,524.11 tons
average tons per day of yard debris:	250.80 tons
total tons of wood debris:	732.88 tons
average tons per day of wood debris:	24.43 tons
total tons of yard debris to Laguna *	504.82 tons
Total tons of food discards **	80.28 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Sprinkler
at compost site:	None

Moisture Content (%)

by feel:	lab results:
50-65%	52.0%
(active compost)	(finished compost)

Additives

Feathers, Vegetative Food Discards Grape Lees
--

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
-----------------	---

c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	0.375
# of storm events:	2
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Apr-08
date sample taken:	3/21/08
# of sub-samples:	12
location of samples:	Mallard Plus

analysis: HEAVY METALS	
next date due:	Apr-08
date sample taken:	3/21/08
# of sub-samples:	45
location of samples:	22,28,35,38,45

analysis: PATHOGEN REDUCTION	
next date due:	Apr-08
date sample taken:	3/3/08
# of sub samples:	45
locations of samples:	22,28,35,38,45

Quarterly Test:	
analysis: PESTICIDE RESIDUES	
next date due:	Apr-08
date sample taken:	3/21/08
# of sub-samples:	45
locations of samples:	22,28,35,38,45

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	4,964.00	cubic yds.
total cubic yards of screened compost:	2,609.00	cubic yds.
total cubic yards of early mulch:	61.00	cubic yds.
total cubic yards of screened mulch:	2,294.00	cubic yds.
yard debris product allocations:	40.00	cubic yds.
yard debris product donations:	58.00	cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	3,013.00	tons
total tons of wood to non-fuel markets:	230.00	tons
total tons of wood bio-fuel*:	2,783.00	tons
wood debris product allocations:	177.00	cubic yds.
wood debris product donations:	20.00	cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	102	1.16%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS	cubic yards
unscreened compost	4,500 cy
screened compost	1,200 cy
mulch	750 cy
"intermediates"	450 cy

INTERMEDIATELY COMPOSTED MATERIALS

aged over 2 weeks	23,500 cy
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FRESH MATERIAL

on-site under 2 weeks	3,570 cy
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EXPERIMENTAL MATERIAL

None	0 cy
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Agenda Item #: 10.2
Cost Center: Organics
Staff Contact: Carter
Agenda Date: 5/21/2008

ITEM: Compost Relocation Project

I. BACKGROUND

At the August 15, 2007 SCWMA Board meeting, the Board entered into an agreement with a team of consultants led by Environmental Science Associates (ESA) to assist the SCWMA in the selection, conceptual design, and preparation of CEQA documents for a new compost site in Sonoma County. Staff and the contractor have provided updates on the progress of the siting effort at each subsequent Board meeting.

At the February 20, 2008 SCWMA meeting staff received direction from the Board to mail a letter to potentially affected property owners and meet with those property owners in person to discuss the project. A major goal of such a meeting would be to gauge which of these property owners are willing to open a dialogue with the SCWMA as it continues in the process of narrowing down to three sites to be included in the Environmental Impact Report.

At the April 16, 2008 SCWMA meeting staff received direction from the Board to determine how sea level change may affect the potential compost sites.

II. DISCUSSION

Staff arranged for the contractor to present the results of the siting analysis that has been completed to this point. However, the consultant will not present findings related to sea level change, as this analysis is still in progress. Staff recommends postponing the decision of the three sites to be studied further under an environmental impact report until the seal level analysis is complete.

III. FUNDING IMPACT

As sea level change was not specified in the Agreement for Consulting Services signed by ESA, staff recommends the use of funds specified in Task 11: Other Necessary Tasks to cover the additional analysis costs incurred by the consultant. Task 11 authorizes the SCWMA Executive Director to allocate up to \$25,000 to fund unforeseen tasks to the consultant rather than return to the Board to amend the agreement.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This transmittal is for informational purposes only. There is no requested action.

V. ATTACHMENTS

Summary of Potential Compost Sites distributed at meeting

Agenda Item #: 11.1
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 5/21/2008

ITEM: E-Waste Contract Recommendation

I. BACKGROUND

Currently the Sonoma County Waste Management Agency (Agency) has a contract with Goodwill Industries of the Redwood Empire (GIRE) to hold Agency-sponsored Electronic Waste Collection Events. The existing two year contract was approved by the Agency Board on October 17, 2007. Agency staff was made aware, during the first meeting with GIRE to discuss the future E-waste events that an error was made in staff's reading of GIRE's proposal. This issue was discussed at the November 28, 2007 Agency Board meeting and, due to a desire to assure the integrity of the selection process, the Board moved to put this item on the Agenda for the January 16, 2008 meeting. At the January meeting, the Board approved issuing a new Request for Proposal (RFP) for E-waste Collection Event Services and bringing back a notice of termination for the existing Agreement at time of award of the new Agreement.

II. DISCUSSION

Staff distributed the new RFP on February 19, 2008. Six proposals were received by the due date of March 24, 2008. The proposals were reviewed and evaluated by the Interim Agency Director and Agency staff. Scoring Criteria was used to enable staff to evaluate potential Electronic Waste Collection Event Contractors. Evaluations were based on twelve questions which were included in the Proposed Scope of Services. Each category was scored with a maximum score of 100 points being possible. The final ranking was based upon the comparison of proposals by category. Of the six Proposers, ASL Recycling and Goodwill Industries of the Redwood Empire (GIRE) were the two highest ranking proposals. A table listing all of the Proposers and their ranking is included in this staff report as the Request for Proposals-Comparison attachment.

Both ASL and GIRE have hosted E-waste Collection Events since 2005 and are well qualified to provide this service in partnership with the Agency. Staff's determination of the best proposal took into consideration many criteria other than the highest payment proposal. Of the six Proposers, ASL's proposed payment to the Agency for recycling the materials was the highest, paying the Agency \$0.25/lb for CRTs and an additional \$0.13/lb for CPUs. GIRE's proposed rate to be paid to the Agency is \$0.08/lb for CRTs only. GIRE has also stated in their proposal that the above rate could be higher based on volume of materials collected.

The CEW recovery and recycling payment system has been operating under the same recovery and recycling payment rates paid to approved recyclers and collectors since the program began. The California Integrated Waste Management Board (CIWMB) has indicated that an adjustment to the current payment rates is warranted. Fee adjustments may result in reduced reimbursement to Approved Recyclers for SB 20 qualified material. The majority of Proposers have indicated in their proposals the need to renegotiate the payment to the Agency if there is a reduction in the State's reimbursement rate. Fee adjustments are proposed to go into effect by September 2008. Any new Agreement for E-waste Collection Event Services might need to be amended or terminated if the rates change.

The biggest challenge for staff, concerning the E-waste Collection Event Contract, is the time necessary for selecting sites to hold the events. ASL conducted a thorough Survey of Sonoma County and included 6 recommended sites in their proposal based on the findings. Five of the recommended sites are located in Santa Rosa and the sixth is located in Windsor. The Proposed Scope of Services, included in the RFP as Exhibit A, states that "Event locations should vary to most conveniently serve population centers and the unincorporated areas of Sonoma County." If ASL is selected as the Contractor, staff anticipates Agency funds will need to be spent in the staff time necessary to find sites to service all areas of the County. GIRE has proposed that their existing 12 centers, located throughout the County, could be used for Agency sponsored E-waste collection events, eliminating site selection challenges faced with the other proposals.

In summary, both of the top ranked Proposers would provide good service to the Agency and the cities. The primary difference between the two is that ASL will provide the maximum revenue and GIRE will require less Agency staff and staff support to locate the venues.

III. FUNDING IMPACT

There will be a cost to the Agency for the necessary public outreach and staff time for other logistical requirements to hold the events. Revenues generated from the E-waste collection events are expected to offset Agency costs. The revenues generated in excess of these costs will help offset other HHW program costs.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends:

Awarding to ASL Recycling, the highest ranking Proposer, the two year contract for E-waste Collection Event Services.

Alternatives to recommendation:

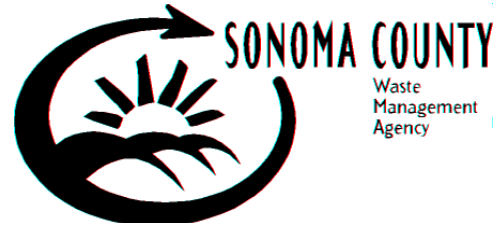
This is not a low/high bid Agreement. The Agency Board may award the Agreement to GIRE or to any of the Proposers who are determined to best meet the needs of the Agency.

V. ATTACHMENTS

Request for Proposals-Comparison
Resolution
Notice of Termination for Agreement with GIRE
(Agreement is on file with the Clerk)

REQUEST FOR PROPOSALS COMPARISON

[illegible]



May 21, 2008

Goodwill Industries of the Redwood Empire
651 Yolanda Avenue
Santa Rosa, CA 95404

RE: Electronic Waste Management Services Agreement by and between the Sonoma County Waste Management Agency ("Agency") and Goodwill Industries of the Redwood Empire (GIRE) dated as of October 17, 2007.

To Whom It May Concern:

Please consider this as formal notice of termination, effective immediately, of the above-referenced contract pursuant to Section 4.1 Termination Without Cause of the Contract.

Section 4.1 states:

"Notwithstanding any other provision of this Agreement, at any time and without cause, Agency shall have the right, in its sole discretion, to terminate this Agreement by giving ten (10) days written notice to Contractor."

This letter constitutes the 10 days' written notice set forth in Section 4.1

Sincerely,

Susan Klassen, Interim Executive Director
Sonoma County Waste Management Agency

cc: Sonoma County Waste Management Agency Board

RESOLUTION NO.: 2008 -

DATED: May 21, 2008

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY ("AGENCY")
AUTHORIZING AN AGREEMENT WITH _____ ("CONTRACTOR") FOR
ELECTRONIC WASTE (E-WASTE) COLLECTION EVENT SERVICES.

WHEREAS, Contractor represents that it is duly qualified and experienced in
Electronic Waste ("E-Waste") Collection Event Services; and

WHEREAS, in the judgment of the Board of Directors of Agency, it is
necessary and desirable to employ the services of Contractor to hold E-Waste Collection
Events.

NOW, THEREFORE, BE IT RESOLVED that the Sonoma County Waste
Management Agency hereby authorizes the Agency, Chairman of the Board to execute
a two-year Agreement with _____ for E-Waste Collection Event Services.

MEMBERS:

_____ -- Cloverdale	_____ -- Cotati	_____ -- County	_____ -- Healdsburg	_____ -- Petaluma
_____ -- Rohnert Park	_____ -- Santa Rosa	_____ -- Sebastopol	_____ -- Sonoma	_____ -- Windsor

AYES -- NOES -- ABSENT -- ABSTAIN --
SO ORDERED

The within instrument is a correct copy
of the original on file with this office.

ATTEST: DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management Agency
Agency of the State of California in and for the
County of Sonoma

Agenda Item #: 11.2
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 5/21/2008

ITEM: HHW Facility Closure Cost

I. BACKGROUND

Sonoma County's Household Toxics Facility Operations Plan was prepared in November 2004 as part of the Agreement with Teris LLC (dba MSE Environmental) for Operation of Household Hazardous Waste Programs. In June 2005, a revised plan was prepared by Teris LLC and Sonoma County Waste Management Agency (SCWMA) in compliance with California Code of Regulations, Title 22 section 67450.25(a)(3). Appendix "A" of the 2005 Operations Plan, titled Permit by Rule Notification, includes the following documents: Permit, Notification, Site Maps, Certificates of Self-Insurance, Financial Assurance for Cost of Closure, Closure Plan, and Sonoma County Waste Management Agency Joint Powers Authority Agreement. The Closure Plan has been prepared in accordance with Title 22, CCR, Article 7, Closure and Post-Closure Care, and is designed to prohibit the discharge of hazardous waste into the environment and minimize threats to human health and the environment. A copy of the 2005 revised plan is included with this staff report.

II. DISCUSSION

It was requested by the Agency Board that staff report back to the Board with an analysis of closure costs pertaining to the Household Toxics Waste Facility located at the Central Disposal Site in Petaluma.

Staff reviewed the 2005 Closure Plan with the Household Toxics Waste Facility Contractor, Clean Harbors Environmental (formerly Teris LLC). The attached Draft Second Revision to the Closure Plan includes recalculated cost estimates as determined by consultation with Clean Harbors. Staff also worked with Dixon Haun, County Construction Engineer, to determine estimated costs for potential soil contamination, demolition of the existing structure, and bulk disposal of demolition materials. The BNI Building News Public Works Cost Book was used to calculate the above mentioned costs. These costs were not broken out in the 2005 Closure Plan. The draft of the Second Revision of the Closure Plan includes estimated costs for these additional categories. Staff does not anticipate that these additional activities will be necessary in the case of closure, but they are included if it is determined that the building will need to be demolished. Staff can provide a more comprehensive analysis of demolition costs and associated costs at the Board's request.

III. FUNDING IMPACT

There is no funding impact as a result of this staff report. The total closure costs, not including demolition of the building, is estimated at \$61,946.40. This includes a contingency of \$10,324.40 (20%).

If it is determined that the building will need to be demolished, then an additional \$450,000.00 will need to be added to the estimated costs. This includes a contingency amount of \$75,000 (20%).

The contingency has been included into the above mentioned estimated amounts to cover additional unexpected costs and from the demolition of the proposed new building expansion project, which has not been built.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends that the Board approve the Second Revision to the Sonoma County Household Toxics Facility Closure Plan. Staff also recommends excluding the estimated costs (\$450,000) for the demolition of the existing structure and disposal of the materials. Staff does not anticipate the need for demolition of the HHW facility. It is believed that the building itself has many potential beneficial uses for the County or a new owner, should it not be used for HHW collection. Therefore, no change to the existing HHW contingency reserve program is recommended at this time.

V. ATTACHMENTS

2005 Revised Sonoma County Household Toxics Facility Closure Plan
2008 Draft of Second Revision Sonoma County Household Toxics Facility Closure Plan

SONOMA COUNTY PHHWCF No. 111 000 690
SECOND REVISION CLOSURE PLAN

A. INTRODUCTION: A brief summary of the procedures the facility will use to achieve closure.

This Closure Plan has been prepared in accordance with the Title 22, CCR, Article 7, Closure and Post-Closure Care, and is designed to prohibit the discharge of hazardous waste into the environment and minimize threats to human health and the environment. Because the facility handles only household hazardous wastes, threats to the environment will be minimized. The following sections discuss the steps that will be taken to satisfy the closure performance standard.

General Closure Procedures: The following general closure activities will be undertaken:

- Removal of all hazardous waste (both wastes on site and waste generated during closure) to a licensed TSD facility.
- Transfer unused drums and materials off site.
- Cleaning and decontamination of storage areas.
- Proper disposal of materials used during decontamination.
- Safety precautions will be taken during decontamination procedures to prevent personal injury to employees.

The Sonoma County Household Hazardous Waste Program Manager and the Contractor Project Manager will supervise the work involved in decontamination. Personnel will be equipped with the necessary safety equipment such as goggles, gloves, boots, and chemical resistant clothing.

Smoking will not be allowed at or near the collection facility during operation, closure, or decontamination activities. Fire extinguishers, appropriate absorbents, and neutralizing materials will be available on site in case of a spill during closure procedures. Should any spill-control materials be employed, the resulting waste will be placed in the proper DOT approved containers available at the closure site and disposed of as hazardous waste.

Before leaving the work area, personnel will remove contaminated protective clothing and wash areas of exposed skin. They will be inspected for cleanliness by the supervisor before leaving the site. The following is a list of examples of cleanup materials with may be used:

Absorbents and neutralizing materials
Long-handled shovel
Brooms
55 gallon HDPE and steel drums
Forklift
Sampling bottles and equipment
Emergency eyewash and shower

Cubic yard tri-wall disposal boxes
Fire extinguishers
Dustpan
Personal protective equipment
Plastic bags at least 3 mil thick
Hand tools

Applicability

Some of the closure steps outlined in Title 22, CCR Section §66265.112 are not applicable to this facility because of its location and the nature of waste collected:

- All wastes stored at this facility are contained within approved secondary containment on an impervious surface. There is no need to test for contamination of soils unless stains or spills are found or occur during closure activities.
- The site is not a Class I Landfill so no leachate monitoring of run on or run off will be performed.
- Ground water contamination and subsequent monitoring is not necessary because the facility is sited so that surface water is controlled.

Specific Steps and Implementation Schedule

T-180 days: Submit Closure Plan to Sonoma County Certified Unified Program Agency (CUPA)/DTSC

T-45 days: Notify CUPA/DTSC and appropriate local agencies of closure date and plan implementation

Day 0: Last day waste will be accepted at the facility

Day 1: Pack waste and ship to contracted, permitted TSD facility

Day 2: Clean facility

Day 3: Sample soil of adjacent property, if indicated, for hazardous constituents

Day 20: Receive results from laboratory for soil samples if sampling is done

Day 25: Dispose of any other remaining hazardous and solid wastes in accordance with Title 22, CCR Chapter 12.

Day 30: Obtain closure certification in accordance with Title 22, CCR §66265.115.

Decontamination Procedures

Once the storage building, waste oil storage tank, and all packaged hazardous wastes are removed, the facility pavement will be cleaned. The pavement area will be cleaned by absorbing with appropriate absorbents, and sweeping up the contaminated absorbents. The contaminated absorbent will be packaged, analyzed, and shipped as hazardous waste to an approved TSD facility for proper disposal or treatment. See section D below.

B. MAXIMUM INVENTORY ESTIMATES (§66265.112 (b) (3) & (4))

This section of the closure plan describes the maximum hazardous waste inventory that will be held on site at any one time over the active life of the facility. The maximum inventory is a sum of all hazardous waste and waste generated from closure activities.

- | | |
|---|--|
| 1. Estimate of maximum waste inventory: | 6912 gallons volume
+9,608 pounds solids |
| a. Maximum hazardous waste in containers: | 10,560 gallons liquid volume
(192 55-gallon drums solid
and liquid equivalent) |
| b. Maximum hazardous waste in tanks: | 960 gallons |
| c. Other waste stored on facility (roll-offs): | 5,000 pounds |

2. Estimate of waste generated from closure activities

Waste generated from decontamination activities: 100 pounds inert contaminated absorbent used to absorb surface oils and any other possible contaminate from the drum storage area. Clean absorbent will be poured onto the concrete surface, allowed to stand for 30 minutes, and then swept up and disposed of as hazardous waste into a DOT approved steel drum.

C. WASTE REMOVAL/TREATMENT (§66265.112 (b) (4))

All hazardous waste will be removed by a licensed hazardous waste transporter and disposed of off site at a licensed TSD facility.

D. DECONTAMINATION PROCEDURE (§66265.112 (b) (4))

This section of the Closure Plan identifies all structures, buildings, and equipment that the facility plans to decontaminate.

- Containers
- Loading and Unloading Area
- Waste Storage Areas
- Equipment (e.g. forklifts, dollies, pallets, shovels)

This facility is operated by Clean Harbors Environmental for Sonoma County. Wastes are collected from Sonoma County residents at this facility and placed into DOT-approved shipping containers and transported off site to permitted Treatment, Storage, Disposal or other recycling facilities authorized by state or federal permits. All wastes removed from the facility during closure, including closure clean-up wastes, will be transported to the facilities mentioned above.

The roll-off storage container (if owned) once emptied and decontaminated, will be transferred to Sonoma County Central Landfill and used as dry equipment storage.

Loading and unloading areas at this facility are located on impervious surfaces, which will be inspected at the time of closure for evidence of contamination. However, since it is facility policy to manage spills as they occur, no contamination of the facility is expected. Containers used at the facility are DOT-approved shipping containers which will be disposed of along with the hazardous waste which they contain, and will therefore require no decontamination. Equipment and tools will be cleaned and decontaminated and transferred to Sonoma County Central Landfill for use upon facility closure.

E. CLOSURE COST ESTIMATE FOR A TWO WEEK AVERAGE ACCUMULATION Waste in Containers*:

Types of Waste	No. of Containers	Type of Containers	*Unit Cost \$	Total Cost \$
Flammable Liquid/Solid	20	55 gal drum	210.00	\$4,200.00
Bulk Flammable Liquid	9	55 gal drum	145.00	\$1,305.00
Oil Base Paint	57	55 gal drum	160.00	\$9,120.00
Poison Liquid/Solid	13	55 gal drum	235.00	\$3,055.00
Reactives	1	5 gal drum	100.00	\$100.00
Corrosive Liquid/Solid – Acid	4	55 gal drum	250.00	\$1,000.00
Corrosive Liquid/Solid – Base	6	55 gal drum	250.00	\$1,500.00
Oxidizer Liquid/Solid	1	55 gal drum	270.00	\$270.00
PCB Containing	1	55 gal drum	485.00	\$485.00
Aerosol	8	55 gal drum	200.00	\$1,600.00
Antifreeze	2	55 gal drum	110.00	\$110.00
Lead Acid Batteries	5 pallets	388 batteries	0.00	\$0.00
Fluorescent Bulbs	6702 ft	Box=400ft/box	0.14/ft	\$938.00
Latex Paint, Bulk	13	55 gal drum	170.00	\$2,210.00
Oil Filters	1	55 gal drum	95.00	\$95.00
Motor Oil	1	pick-up	100.00/PU	\$100.00
Mercury	1	5 gal drum	245.00	\$245.00
Medical Waste	3	10 gal drum	90.00	\$270.00
Household Batteries	1	337 lbs	0.70/lb	\$118.00
Asbestos	2	55 gal drum	190.00	\$380.00
Other	1961 lbs	Misc.	1.00/lb	\$1,961.00
Total				\$29,062.00

*All costs are calculated based on 55-gallon drum containers. If waste is packaged in a cubic yard box, assume a 4-55 gallon drum equivalent
Unit cost includes materials, transportation and disposal

Waste Oil in Tanks (maximum storage 960 gallons, flat rate per pickup): **\$100.00**

Labor Cost including Personal Protective Equipment:

1 Project Manager, 1 Chemist and 1 Technician X 10 days X 8 hours each

\$3,520 +\$2,560 +1,920 \$8,000.00

Removal and transfer of storage building: **\$1,000.00**

Wastes from decontamination activities:

100 lbs.Contaminated absorbent material 1 55-gallon steel drum @ \$210.00 **\$210.00**

Sampling and analysis (if sampling performed): **\$1,000.00**

Absorbent material for cleanup activities: **\$50.00**

Closure Certification Costs:

Preparation of Certification (clerical) 1 @ \$100.00 **\$100.00**

Preparation of Certification by P.E. 1 @ \$100.00 **\$100.00**

Closure Inspection by Professional Engineer 1 @ \$500.00 **\$500.00**

Potential Soil Contamination

Soil Sampling and Testing **\$2,500.00**

Removal and Hauling of Soil **\$9,000.00**

Subtotal Estimated Closure Costs: **\$51,622.00**

20% Contingency **\$10,324.40**

Subtotal with 20% Contingency **\$61,946.40**

Demolition of Existing Structure

Site Work Demolition of Corrugated Metal **\$20,000.00**

Concrete Demolition (including use of heavy equipment) **\$40,000.00**

Bulk Material Disposal Costs

Landfill disposal costs (at \$89.90/ton) **\$315,000.00**

Subtotal Estimated Costs for Demolition & Disposal **\$375,000.00**

20% Contingency **\$75,000.00**

Subtotal with 20% Contingency: **\$450,000.00**

Total Estimated Closure Costs: **\$511,946.40**

F. EXPECTED YEAR OF FINAL CLOSURE (\$66265.112 (b) (7))

The County of Sonoma estimates the expected year of final closure for this facility to be 2022.

G. INITIAL STUDY INFORMATION (§66265.112 (b) (8))

Any additional information not contained in this plan or the Permit By Rule Notification, which the Sonoma County Certified Unified Program Agency or the California Department of Toxic Substances Control requires to prepare an Initial Study for this Closure Plan, if applicable, is available upon request. Contact Lisa Steinman of the Sonoma County Waste Management Agency at (707) 565-3632 or John Sorensen of Clean Harbors Environmental (707) 795-2070 for this additional information.

H. CLOSURE PLAN AMENDMENTS (§66265.112 (c))

This closure plan will be modified in accordance with Title 22, CCR §66265.112 (c) whenever changes in facility design or operation occur that warrant a change in the closure plan.

I. DISPOSAL OR DECONTAMINATION OF EQUIPMENT, STRUCTURES, AND SOILS (§66265.114)

All equipment used for closure activities will be properly disposed of to authorized recycling or disposal facilities. Equipment used at the facility during operation will be cleaned and decontaminated and transferred to Sonoma County Central Landfill upon facility closure. Contaminated soils will be removed, if indicated during closure activities, in accordance with local and state guidelines and disposed of as hazardous waste in accordance with this section.

J. CERTIFICATE OF CLOSURE (§66265.115)

A Certificate of Closure will be prepared in accordance with this section and delivered to the Department of Toxic Substances Control via registered mail within 60 days of completion of final closure.

**COUNTY OF SONOMA
SONOMA COUNTY'S
HOUSEHOLD TOXICS FACILITY**

CAH 111 000 690

CLOSURE PLAN

**SONOMA COUNTY HOUSEHOLD TOXICS FACILITY No. CAH 111 000 690
CLOSURE PLAN**

A. INTRODUCTION: A brief summary of the procedures the facility will use to achieve closure.

This Closure Plan has been prepared in accordance with Title 22, CCR, Article 7, Closure and Post-Closure Care, and is designed to prohibit the discharge of hazardous waste into the environment and minimize threats to human health and the environment. Because the facility handles only household hazardous wastes, threats to the environment will be minimized. The following sections discuss the steps that will be taken to satisfy the closure performance standard.

General Closure Procedures: The following general closure activities will be undertaken:

- Removal of all hazardous waste (both wastes on site and waste generated during closure) to a licensed TSD facility.
- Transfer unused drums and materials off site.
- Cleaning and decontamination of storage areas.
- Proper disposal of materials used during decontamination.
- Safety precautions will be taken during decontamination procedures to prevent personal injury to employees.

The Sonoma County Household Hazardous Waste Program Manager and the Contractor Project Manager will supervise the work involved in decontamination. Personnel will be equipped with the necessary safety equipment such as goggles, gloves, boots, and chemical resistant clothing.

Smoking will not be allowed at or near the collection facility during operation, closure, or decontamination activities. Fire extinguishers, appropriate absorbents, and neutralizing materials will be available on site in case of a spill during closure procedures. Should any spill-control materials be employed, the resulting waste will be placed in the proper DOT approved containers available at the closure site and disposed of as hazardous waste.

Before leaving the work area, personnel will remove contaminated protective clothing and wash areas of exposed skin. They will be inspected for cleanliness by the supervisor before leaving the site. The following is a list of examples of cleanup materials which may be used:

absorbents and neutralizing materials
long-handled shovel
brooms
55 gallon HDPE and steel drums
forklift
sampling bottles and equipment
emergency eyewash and shower

cubic yard tri-wall disposal boxes
fire extinguishers
dustpan
personal protective equipment
plastic bags at least 3 mil thick
hand tools

Applicability

Some of the closure steps outlined in Title 22, CCR Section §66265.112 are not applicable to this facility because of its location and the nature of the waste collected:

- All wastes stored at this facility are contained within approved secondary containment on an impervious surface. There is no need to test for contamination of soils unless stains or spills are found or occur during closure activities.
- The site is not a Class I Landfill so no leachate monitoring of run on or run off will be performed.
- Ground water contamination and subsequent monitoring is not necessary because the facility is sited so that surface water is controlled.

Specific Steps and Implementation Schedule

- T-180 days: Submit Closure Plan to Sonoma County Certified Unified Program Agency (CUPA)/DTSC
- T-45 days: Notify CUPA/DTSC and appropriate local agencies of closure date and plan implementation
- Day 0: Last day waste will be accepted at the facility
- Day 1: Pack waste and ship to contracted, permitted TSD facility
- Day 2: Clean facility
- Day 3: Sample soil of adjacent property, if indicated, for hazardous constituents
- Day 20: Receive results from laboratory for soil samples, if sampling is done
- Day 25: Dispose of any other remaining hazardous and solid wastes in accordance with Title 22, CCR Chapter 12.
- Day 30: Obtain closure certification in accordance with Title 22, CCR §66265.115.

Decontamination Procedures

Once the storage building, waste oil storage tank, and all packaged hazardous wastes are removed, the facility pavement will be cleaned. The pavement area will be cleaned by absorbing with appropriate absorbents, and sweeping up the contaminated absorbents. The contaminated absorbent will be packaged, analyzed, and shipped as hazardous waste to an approved TSD facility for proper disposal or treatment. See section D below.

B. MAXIMUM INVENTORY ESTIMATES (§66265.112 (b) (3) & (4))

This section of the closure plan describes the maximum hazardous waste inventory that will be held on site at any one time over the active life of the facility. The maximum inventory is a sum of all hazardous waste and waste generated from closure activities.

- 1. Estimate of maximum waste inventory**
6912 gallons volume
+ 9608 pounds solids
 - a. Maximum hazardous waste in containers:** 10,560 gallons liquid volume
(192 55-gallon drums solid and liquid equivalent)
 - b. Maximum hazardous waste in tanks:** 960 gallons
 - c. Other wastes stored on facility (roll-offs):** 5,000 pounds
- 2. Estimate of waste generated from closure activities**

Waste generated from decontamination activities: 100 pounds inert contaminated absorbent used to absorb surface oils and any other possible contaminant from the drum storage area. Clean absorbent will be poured onto the concrete surface, allowed to stand for 30 minutes, and then swept up and disposed of as hazardous waste into a DOT approved steel drum.

C. WASTE REMOVAL / TREATMENT (§66265.112 (b) (4))

All hazardous waste will be removed by a licensed hazardous waste transporter and disposed of off site at a licensed TSD facility.

D. DECONTAMINATION PROCEDURE (§66265.112 (b) (4))

This section of the Closure Plan identifies all structures, buildings, and equipment that the facility plans to decontaminate.

- Containers
- Loading and Unloading Area
- Waste Storage areas
- Equipment (e.g. forklifts, dollies, pallets, shovels)

This facility is operated by Teris LLC for Sonoma County. Wastes are collected from Sonoma County residents at this facility and placed into DOT-approved shipping containers and transported off site to permitted Treatment, Storage, Disposal or other recycling facilities

authorized by state or federal permits. All wastes removed from the facility during closure, including closure clean-up wastes, will be transported to the facilities mentioned above.

Loading and unloading areas at this facility are located on impervious surfaces, which will be inspected at the time of closure for evidence of contamination. However, since it is facility policy to manage spills as they occur, no contamination of the facility is expected. Containers used at the facility are DOT-approved shipping containers which will be disposed of along with the hazardous waste which they contain, and will therefore require no decontamination. Equipment and tools will be cleaned and decontaminated and transferred to Sonoma County Central Landfill for use upon facility closure.

E. CLOSURE COST ESTIMATE FOR A TWO WEEK AVERAGE ACCUMULATION Waste in Containers*:

Type of Waste	No. of Containers	Type of Containers	*Unit Cost	Total Cost
Flammable Liquid/Solid	17	55 gal drum	\$210.00	\$3,570.00
Bulk Flammable Liquid	8	55 gal drum	\$145.00	\$1,160.00
Oil Base Paint	27	55 gal drum	\$160.00	4,320.00 F
Poison Liquid/Solid	7	55 gal drum	\$235.00	\$1,645.00
Reactives	1	5 gal drum	\$100.00	\$100.00
Corrosive Liquid/Solid - Acid	1	55 gal drum	\$250.00	\$250.00
Corrosive Liquid/Solid - Base	2	55 gal drum	\$250.00	\$500.00
Oxidizer Liquid/Solid	1	55 gal drum	270.00 F	270.00 F
PCB Containing	1	55 gal drum	\$485.00	\$485.00
Aerosol	6	55 gal drum	\$200.00	\$1,200.00
Antifreeze	2	55 gal drum	\$100.00	\$200.00
Lead Acid Batteries	5 pallets	388 batteries	\$0.00	\$0.00
Fluorescent Bulbs	10 boxes	Box of 37, 4' bulbs	\$21.00	\$210.00
Latex Paint, Bulk	23	55 gal drum	\$170.00	\$3,910.00
Oil Filters	8	55 gal drum	\$95.00	\$760.00
Mercury	1	5 gal drum	\$245.00	\$245.00
Medical Waste	1	10 gal drum	\$90.00	\$90.00
Household Batteries	1	337 lbs	0.70/lb	\$118.00
Asbestos	2	55 gal drum	\$190.00	\$380.00
Other	1641 lbs	Misc.	1.00/lb	\$1,641.00
Total				\$21,054.00

*All costs are calculated based on 55 gallon drum containers. If waste is packaged in a cubic yard box, assume a 4-55 gallon drum equivalent. Unit cost includes materials, transportation and disposal

Waste Oil in Tanks (maximum storage 960 gallons, flat rate per pickup) \$100.00

Labor Cost including Personal Protective Equipment

1 Project Manager, 1 Chemist and 1 Technician X 6 days X 8 hours each

$\$2,112 + \$1,536 + \$1,152$ \$4,800.00

Removal and transfer of reuse locker: \$150.00

Wastes from decontamination activities:

100 lbs. contaminated absorbent material 1 55-gallon steel drum @\$210.00 \$210.00

Sampling and analysis (if sampling performed) \$1,000.00

Absorbent material for cleanup activities: \$50.00

Closure Certification Costs:

Preparation of Certification (clerical)	1	@	\$100.00	\$100.00
Preparation of Certification by P.E.	1	@	\$100.00	\$100.00
Closure Inspection by Professional Engineer 1		@	\$500.00	\$500.00

Potential Soil Contamination Fund	\$51,936.00
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Contingency of 20%	\$20,000.00
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Total Estimated Closure Costs:	\$100,000.00
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F. EXPECTED YEAR OF FINAL CLOSURE (§66265.112(b) (7))

The Sonoma County estimates the expected year of final closure for this facility to be 2022.

G. INITIAL STUDY INFORMATION (§66265.112(b) (8))

Any additional information not contained in this plan or the Permit By Rule Notification, which the Sonoma County Certified Unified Program Agency or the California Department of Toxic Substances Control requires to prepare an Initial Study for this Closure Plan, if applicable, is available upon request. Contact Lesli Daniel of Sonoma County Waste Management at (707) 527-3687 or John Sorensen of Teris LLC (805) 276-2647 for this additional information.

H. CLOSURE PLAN AMENDMENTS (§66265.112 (c))

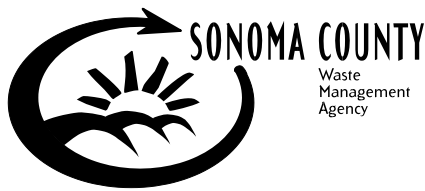
This closure plan will be modified in accordance with Title 22, CCR §66265.112 (c) whenever changes in facility design or operation occur that warrant a change in the closure plan.

I. DISPOSAL OR DECONTAMINATION OF EQUIPMENT, STRUCTURES, AND SOILS (§66265.114)

All equipment used for closure activities will be properly disposed of to authorized recycling or disposal facilities. Equipment used at the facility during operation will be cleaned and decontaminated and transferred to Sonoma County Central Landfill upon facility closure. Contaminated soils will be removed, if indicated during closure activities, in accordance with local and state guidelines and disposed of as hazardous waste in accordance with this section.

J. CERTIFICATE OF CLOSURE (§66265.115)

A Certificate of Closure will be prepared in accordance with this section and delivered to the Department of Toxic Substances Control via registered mail within 60 days of completion of final closure.



Agenda Item #: 12.1
Cost Center: Planning
Staff Contact: Carter
Agenda Date: 5/21/2008

ITEM: Report on 2006 Diversion Quantities

I. BACKGROUND

SCWMA staff prepares diversion report cards for each member jurisdiction using data collected in conjunction with the AB 939 Annual Report to the California Integrated Waste Management Board. These report cards contain information for recycling, compost, municipal solid waste (MSW), and Household Hazardous Waste. Demographic information such as population and housing counts compiled by the California Department of Finance and the California Integrated Waste Management Board's estimated statewide diversion rate are included in the Diversion Report Cards in an attempt to compare statistics between jurisdictions.

II. DISCUSSION

According to the California Integrated Waste Management Board staff, the Sonoma Countywide diversion rate for 2006 was 64%, up three percentage points from the 2005 Annual Report.

SCWMA staff compiled data for residential and commercial recycling, compost, and municipal solid waste. Dividing the residential materials by the number of households in each jurisdiction as well as the county as a whole provides a standard metric. Household hazardous waste totals and the diversion rate listed are for the entire county.

Though the data sources are noted on the report cards, there are several limitations that should be addressed. The recycling and composting data only include material collected by the commercial haulers or self-hauled materials, not materials taken to drop-off locations outside of the County Disposal System. Allocating the municipal solid waste (MSW) between residential and commercial sectors was done by examining the percentages from the 2006/07 Waste Characterization Study. Staff does not have a method to determine residential/commercial ratio of self-hauled MSW, so self-hauled MSW was excluded from the process to determine the residential/commercial percentages of MSW on the 2006 Report Cards.

III. FUNDING IMPACT

There are no funding impacts resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This transmittal is for informational purposes only. There is no requested action.

V. ATTACHMENTS

2006 Diversion Report Cards

Integrated Waste Management Report Card 2006

Countywide		2006 Diversion Rate:	64%
Population:	478,222	Estimated State Diversion Rate:	54%
Total Households:	193,860		
Single-Family Households:	147,296 ¹		

RECYCLING	tons	lbs/household/month
Single-Family Residential Curbside:	55,005	62.24
Commercial Collection:	40,767	n/a

ORGANICS RECYCLING	tons	lbs/household/month
Yard Debris (total households, including single-family):	81,463	70.04
Wood Waste:	10,476	9.01

TRASH ²	430,383 tons	lbs/household/month
Residential: ³	185,065	159.11
Commercial: ³	245,318	n/a
ADC:	13,842	n/a

HOUSEHOLD HAZARDOUS WASTE		Pounds	Percent
Participants	Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	Reuse:	285,695	17.63%
% of Countywide Households:	Recycled:	326,732	20.17%
Households Reportedly Served: ⁵	Used for Fuel:	644,053	39.75%
% of Countywide Households:	Incinerated:	356,915	22.03%
	Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

⁴ Source: California Integrated Waste Management Board, Jurisdiction Disposal and ADC Tons by Facility Report

⁵ Source: Surveys collected from participants at the HHW collection facility and mobile collection events

Integrated Waste Management Report Card 2006

Unincorporated County		2006 Diversion Rate:	64%
Population:	150,808	Estimated State Diversion Rate:	54%
Total Households:	65,338		
Single-Family Households:	55,736 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	17,343	51.86
Commercial Collection:	8,493	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	22,448	57.26
Wood Waste:	2,233	5.70

TRASH ²		
	83,245 tons	lbs/household/month
Residential: ³	35,796	91.31
Commercial: ³	47,450	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Unincorporated Participants:	5,863	Used for Fuel:	644,053	39.75%
% of Unincorporated Households:	8.97%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Cloverdale		2006 Diversion Rate:	64%
Population:	8,435	Estimated State Diversion Rate:	54%
Total Households:	3,297		
Single-Family Households:	2,660 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	1,302	81.58
Commercial Collection:	368	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	1,279	64.65
Wood Waste:	341	17.23

TRASH ²		
	7,285 tons	lbs/household/month
Residential: ³	3,132	158.35
Commercial: ³	4,152	n/a

HOUSEHOLD HAZARDOUS WASTE		Pounds	Percent
Participants	Total Pounds of		
Countywide Participants:	Waste Countywide:	1,620,263	100%
% of Countywide Households:	Reuse:	285,695	17.63%
Cloverdale Participants:	Recycled:	326,732	20.17%
% of Cloverdale Households:	Used for Fuel:	644,053	39.75%
	Incinerated:	356,915	22.03%
	Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Cotati		2006 Diversion Rate:	64%
Population:	7,367	Estimated State Diversion Rate:	54%
Total Households:	2,994		
Single-Family Households:	2,167 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	1061.94	81.68
Commercial Collection:	903.26	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	618.64	34.44
Wood Waste:	164.07	9.13

TRASH ²		
	3,154 tons	lbs/household/month
Residential: ³	1,356	75.49
Commercial: ³	1,798	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of		
Countywide Participants:	15,212	Waste Countywide:	1,620,263	100%
% of Countywide Households:	7.85%	Reuse:	285,695	17.63%
Cotati Participants:	302	Recycled:	326,732	20.17%
% of Cotati Households:	10.09%	Used for Fuel:	644,053	39.75%
		Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Healdsburg		2006 Diversion Rate:	64%
Population:	11,680	Estimated State Diversion Rate:	54%
Total Households:	4,565		
Single-Family Households:	3,530 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	1,750	82.63
Commercial Collection:	858	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	3,004	109.69
Wood Waste:	901	32.88

TRASH ²		
	18,955 tons	lbs/household/month
Residential: ³	8,151	297.58
Commercial: ³	10,804	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Healdsburg Participants:	98	Used for Fuel:	644,053	39.75%
% of Healdsburg Households:	2.15%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Petaluma		2006 Diversion Rate:	64%
Population:	56,608	Estimated State Diversion Rate:	54%
Total Households:	21,443		
Single-Family Households:	17,083 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	8,013	78.18
Commercial Collection:	3,795	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	7,787	60.52
Wood Waste:	1,115	8.67

TRASH ²		
	65,206 tons	lbs/household/month
Residential: ³	28,039	217.93
Commercial: ³	37,167	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Petaluma Participants:	2,094	Used for Fuel:	644,053	39.75%
% of Petaluma Households:	9.77%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Rohnert Park		2006 Diversion Rate:	64%
Population:	42,937	Estimated State Diversion Rate:	54%
Total Households:	16,353		
Single-Family Households:	9,359 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	2,061	36.70
Commercial Collection:	3,272	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	5,331	54.33
Wood Waste:	394.69	4.02

TRASH ²		
	33,588 tons	lbs/household/month
Residential: ³	14,443	147.20
Commercial: ³	19,145	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Rohnert Park Participants:	1,119	Used for Fuel:	644,053	39.75%
% of Rohnert Park Households:	6.84%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Santa Rosa

2006 Diversion Rate:

64%

Population: 156,820
Total Households: 62,398
Single-Family Households: 43,393 ¹

Estimated State Diversion Rate:

54%

RECYCLING	tons	lbs/household/month
Single-Family Residential Curbside:	17,601	67.60
Commercial Collection:	19,133	n/a

ORGANICS RECYCLING	tons	lbs/household/month
Yard Debris (total households, including single-family):	28,339	75.69
Wood Waste:	2,991	7.99

TRASH ²	157,385 tons	lbs/household/month
Residential: ³	67,676	180.76
Commercial: ³	89,710	n/a

HOUSEHOLD HAZARDOUS WASTE		Pounds	Percent
Participants	Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants: 15,212	Reuse:	285,695	17.63%
% of Countywide Households: 7.85%	Recycled:	326,732	20.17%
Santa Rosa Participants: 4,161	Used for Fuel:	644,053	39.75%
% of Santa Rosa Households: 6.67%	Incinerated:	356,915	22.03%
	Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Sebastopol		2006 Diversion Rate:	64%
Population:	7,737	Estimated State Diversion Rate:	54%
Total Households:	3,362		
Single-Family Households:	2,271 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	1,311	96.22
Commercial Collection:	691	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	2,993	148.40
Wood Waste:	321	15.89

TRASH ²		
	12,895.45 tons	lbs/household/month
Residential: ³	5,545	274.89
Commercial: ³	7,350	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Sebastopol Participants:	449	Used for Fuel:	644,053	39.75%
% of Sebastopol Households:	13.36%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

City of Sonoma		2006 Diversion Rate:	64%
Population:	9,873	Estimated State Diversion Rate:	54%
Total Households:	5,135		
Single-Family Households:	3,633 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	2,165	99.32
Commercial Collection:	527	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	4,627	150.17
Wood Waste:	722	23.43

TRASH ²		
	23,478 tons	lbs/household/month
Residential: ³	10,096	327.68
Commercial: ³	13,383	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Sonoma Participants:	162	Used for Fuel:	644,053	39.75%
% of Sonoma Households:	3.15%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.

Integrated Waste Management Report Card 2006

Town of Windsor		2006 Diversion Rate:	64%
Population:	25,957	Estimated State Diversion Rate:	54%
Total Households:	8,975		
Single-Family Households:	7,464 ¹		

RECYCLING		
	tons	lbs/household/month
Single-Family Residential Curbside:	2,397	53.51
Commercial Collection:	2,726	n/a

ORGANICS RECYCLING		
	tons	lbs/household/month
Yard Debris (total households, including single-family):	5,036	93.52
Wood Waste:	1,293	24.02

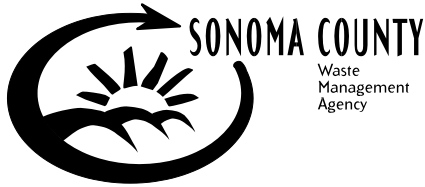
TRASH ²		
	25,191 tons	lbs/household/month
Residential: ³	10,832	201.15
Commercial: ³	14,359	n/a

HOUSEHOLD HAZARDOUS WASTE			Pounds	Percent
Participants		Total Pounds of Waste Countywide:	1,620,263	100%
Countywide Participants:	15,212	Reuse:	285,695	17.63%
% of Countywide Households:	7.85%	Recycled:	326,732	20.17%
Windsor Participants:	303	Used for Fuel:	644,053	39.75%
% of Windsor Households:	3.38%	Incinerated:	356,915	22.03%
		Landfilled:	6,868	0.42%

¹ City/County Population and Housing Estimates, Revised 1/1/2006, California Department of Finance

² Sources: Disposal Reports from landfills receiving Sonoma County waste and the Sonoma County Source Tonnage

³ Percentage breakdown of 43% residential and 57% nonresidential obtained from the 2006/07 Waste Characterization Study.



Agenda Item #: 13.1
Cost Center: Diversion
Staff Contact: Carter
Agenda Date: 5/21/2008

ITEM: Plastic Bag Update

I. BACKGROUND

At the November 2007 SCWMA Agency meeting, the Board members requested that staff prepare a report about the plastic bag At-Store Recycling Program (AB 2449). In response the Board's request, the issue was discussed at the January 2008 SCWMA Board meeting.

At the March 2008 SCWMA meeting, staff presented a detailed summary of public and private actions taken to reduce single use plastic grocery bags. Staff was directed by the Board to present an update about new developments regarding plastic bags at each subsequent SCWMA meeting.

II. DISCUSSION

On April 14, 2008, the California Superior Court in Alameda County ruled in favor of the Coalition to Support Plastic Bag Recycling. The court determined the City of Oakland's use of an exemption from CEQA analysis with regard to the City's ordinance to ban the distribution of single-use plastic bags at the point of sale was invalid. The City would need to perform an environmental impact report to determine what environmental impacts would result of the banning specified plastic bags for the ordinance to be enforceable. It is unknown at the time of transmittal preparation what course of action the City of Oakland will pursue.

AB 2058 was amended on May 5, 2008. The amendments increases the target diversion rate for plastic bags to 70%, as measured in the 12-month period ending December 31, 2010, increasing the fee charged to customers to \$0.25 per bag (up from \$0.15 per bag), extending the fee to paper carryout bags beginning July 1, 2011, and removing the language introduced in AB 2449 that preempts local government from establishing its own fee schedule for plastic carryout bags. Additionally, stores which collect fees from paper or plastic carryout bags must demonstrate that the fees used toward paper and plastic litter removal, waste reduction, and recycling efforts in consultation with local communities.

III. FUNDING IMPACT

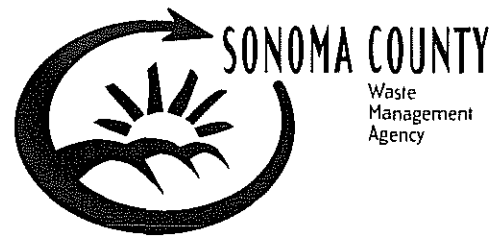
There are no funding impacts resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This transmittal is for informational purposes only. There is no requested action.

V. ATTACHMENTS

Letter of Support for AB 2058



May 7, 2008

Assembly Member Mark Leno, Chair
Assembly Appropriations Committee
State Capitol
Sacramento, CA 95814
Via Fax: (916) 319-2181

RE: AB 2058 (Levine) Plastic Bag Litter Reduction – Support

Dear Assembly Member Leno,

The Sonoma County Waste Management Agency urges your support of Assembly Bill 2058 by Assembly Member Lloyd Levine, which proposes to reduce paper and plastic bag litter and provide an economic incentive for consumers to replace wasteful habits with practices that encourage waste prevention and reuse.

Plastic bag litter is a dangerous, costly, and growing problem. Californians use an estimated 19 billion plastic bags annually, many of which become litter. Plastic bags have historically suffered from low recycling rates. Even when properly disposed, plastic bags are often blown from receptacles and unintentionally become litter. As plastic bags are lightweight and aerodynamic, they are quickly transported into the watershed or landscape where they persist for long periods of time.

AB 2058 would encourage more responsibility for plastic bags by requiring high volume retailers that wish to continue freely handing out plastic bags to demonstrate significant reductions in plastic bag distribution and increases in plastic bag recycling. Specifically, AB 2058 (Levine) would require California retailers to demonstrate a 70% plastic bag diversion rate by 2011 if they wish to continue freely distributing bags at the point of sale. If the 70% diversion rate is not met, retailers would be required to charge a 25 cent per-bag fee. The law also grants local governments increased authority to charge additional fees. In order to ensure that AB 2058 will not substitute one type of disposable bag with another, AB 2058 would require retailers to charge an equal fee on paper bags by 2011.

AB 2058 will create a state-wide solution to the growing problem of plastic bags and will give local governments a powerful resource to reduce local plastic litter. A plastic bag tax was implemented in the Republic of Ireland in 2002 and continues to be very successful reducing single-use plastic bag consumption and litter.

The Sonoma County Waste Management Agency respectfully urges your 'Aye' vote when AB 2058 is heard in committee.

Sincerely,


Susan Klassen
Interim Executive Director
Sonoma County Waste Management Agency

c.c. Members, Assembly Appropriations Committee
Sonoma County Waste Management Agency Board of Directors