

SONOMA COUNTY WASTE MANAGEMENT AGENCY

**March 17, 2010
SPECIAL MEETING NOTICE**

**Special Meeting 8:30 a.m.
(Open to public)**

Regular Meeting 9:00 a.m.

Estimated Ending Time 12:00 p.m.

PLEASE NOTE TIME CHANGE

City of Santa Rosa Utilities Department
Subregional Water Reclamation System Laguna Plant
4300 Llano Road, Santa Rosa, CA 95407
Estuary Meeting Room

*****UNANIMOUS VOTE ITEMS #9.2, 10.1*****

<u>ITEM</u>	<u>AGENDA</u>	<u>ACTION</u>
1.	Call to Order Special Meeting/Introductions Regular meeting will begin at 9:00 a.m.	
2.	Agenda Approval	
3.	<u>Attachments/Correspondence:</u> Director's Agenda Notes	
4.	<u>On file w/Clerk: for copy call 565-3579</u> Resolutions approved in February 2010 2010-003 Resolution Certifying the Final SPEIR for the 2009 2010-004 Resolution SCWMA Approving the 2009 Amendments to the ColWMP 2010-005 Appropriation Transfer for Compost Site Relocation	
5.	Public Comments (items not on the agenda)	
<u>CONSENT</u> (w/attachments)		Discussion/Action
6.1	Minutes of February 17, 2010	
6.2	Carryout Bag Update	
6.3	ECS Refining Second Amendment	

REGULAR CALENDAR

PLANNING

- 7.1) Sonoma County/City Solid Waste Advisory Group Report [Barbose] Discussion/Action

EDUCATION

- 8.1) SonoMax.org Program Transition [Chilcott] Discussion/Action
8.2) Agency Education and Outreach Program 2010 [Chilcott] Discussion/Action

ADMINISTRATION

- 9.1) Staffing Services (continued from February) [Klassen](Staff report and attachments will be sent under separate cover) Discussion/Action
9.2) FY 10-11 Draft Budget [Klassen](Attachment) **UNANIMOUS VOTE**

ORGANICS

- 10.1) Agreement between SCWMA and the COUNTY for Transportation of Organic Materials [Klassen](Attachment) **UNANIMOUS VOTE**
10.2) Composting Services and Timeline Report [Carter](Attachment) Discussion/Action
11. Boardmember Comments
12. Staff Comments
13. Next SCWMA Meeting 4/21/2010
14. Adjourn

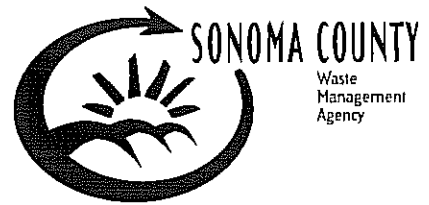
CONSENT CALENDAR: These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

REGULAR CALENDAR: These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

PUBLIC COMMENTS: Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

NOTICING: This notice is posted 72 hours prior to the meeting at The Board of Supervisors, 575 Administration Drive, Santa Rosa, and at the meeting site the City of Santa Rosa Utilities Department Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa. It is also available on the internet at www.recyclenow.org



TO: SCWMA Board Members

FROM: Susan Klassen, Interim Executive Director

SUBJECT: MARCH 17, 2010 AGENDA NOTES

CONSENT CALENDAR

These items include routine financial and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 6.1) Minutes of February 2010
- 6.2) Carryout Bag Update Updates Board members on the status of carryout bag ordinances and related recycling and reduction efforts.
- 6.3) ECS Refining Second Amendment At the February 17, 2010 Agency Board meeting, the Board approved staff's recommendation to extend the current contract with ECS Refining for Transport and Recycling Services of E-waste collected at the County Transfer Stations and the Central Disposal Site. **Recommended Action: Adopt Resolution to approve the Second Amendment to the Agreement with ECS Refining to transport and recycle Sonoma County's electronic waste and to authorize the Chair to execute the Second Amendment to the Agreement on behalf of the Agency.**

REGULAR CALENDAR

PLANNING

- 7.1) Sonoma County/City Solid Waste Advisory Group (SWAG) Report Verbal report from Steve Barbose, City of Sonoma, serving as SCWMA liaison to the recently convened advisory group.

EDUCATION

- 8.1) Sonomax.org Program Transition SonoMax.org (Sonoma County Materials Exchange Program) is a on-line classified-ad program where users, especially businesses, can post available or wanted materials that might otherwise be landfilled. Even with recent outreach publicity for the program funded with a CalRecycle grant, the SonoMax.org program suffers from low participation in comparison to monthly contractor web site maintenance costs. The benefits of transitioning SonoMax.org to a CalRecycle CalMAX MiniMax partner represent a significant cost savings to the Agency, whereby keeping the intent of the program operational. **Recommended Action: Authorize staff to execute the termination clause in the Agency's agreement with Genacom, Inc. for Web Site Support and Maintenance and approve the transition of the program into a CalMAX MiniMax partnership.**
- 8.2) 2010 Outreach Publicity Plan At the February 17, 2010 meeting, Board members asked for more detail about the role of the Agency's Education program in Sonoma County as well as for more detail about item 4.13, Social Community Based On-line Marketing Outreach proposed in the draft Work Plan for FY 10-11. **Recommended Action: No action required.**

ADMINISTRATION

- 9.1) Staffing Services At the January 20, 2010 meeting the Agency Board tentatively approved the draft documents and authorized staff working with the Ad Hoc subcommittee and County Human Resources Department (HR) and Counsel to finalize the agreements for Agency

and Board of Supervisors approval and to complete the job description and proceed toward opening the recruitment. **Recommended Action: Approve the Agreement between the Agency and the County of Sonoma for Executive Director Services, the Amendment to MOU for Staffing Services, and direct staff to work with the County to gain County Board of Supervisors approval of the agreement and open the recruitment for the position**

9.2) FY 10-11 Draft Budget Historically, the preparation of the SCWMA's annual budget begins with a presentation of a draft budget for approval by the Board. The FY 10-11 Draft Budget contains three surcharge rate scenarios for consideration. Upon approval of the draft budget, which serves as financial direction, staff will bring forward a final budget at a succeeding meeting. **UNANIMOUS VOTE REQUIRED.**

ORGANICS

10.1) Agreement between the County of Sonoma (COUNTY) and the Sonoma County Waste Management Agency (SCWMA) for Organic Materials Transportation The County is circulating Requests for Proposals (RFP) for the operations and transportation agreement due to expire in August 2010. The Agency agreed to be a part of the RFP for the transportation of wood waste and yard debris from the transfer stations to the composting facility at the Central Disposal Site at the December meeting. In the RFP, the rate for organics hauling from all of the transfer stations to the composting facility is set at \$9.35 per ton. The set rate includes an adjustment similar to the current formula, which is a computation involving a fuel cost adjustment and a CPI calculation. The proposed agreement between Agency and County defines the process for reimbursement from the Agency to the County for the organics hauling. **Requested Action: Authorize the Chair to sign the Agreement between the COUNTY and SCWMA for Organic Materials Transportation and direct staff to forward the executed agreement to be included in the Transportation and Public Works Department presentation of the operations and transportation agreement. UNANIMOUS VOTE.**

10.2) Composting Services and Timeline Report Staff will present a summary of pricing structures and services of five neighboring compost facilities and a timeline of important milestones for development of the new site and constraints on the existing site. **Recommended Action: Staff does not recommend the issuance of a Request For Proposals to select a new compost facility operator at this time.**



MINUTES OF FEBRUARY 17, 2010

The Sonoma County Waste Management Agency met on February 17, 2010, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

PRESENT:

Town of Windsor
City of Cloverdale
City of Cotati
City of Healdsburg
City of Petaluma
City of Rohnert Park
City of Santa Rosa
City of Sebastopol
City of Sonoma
County of Sonoma

Christa Johnson, Chair
Nina Regor
Marsha Sue Lustig
Mike Kirn
Vince Marengo
Dan Schwarz
Dell Tredinnick
Jack Griffin
Steve Barbose
Phil Demery

STAFF PRESENT:

Interim Executive Director
Counsel
Staff

Susan Klassen
Janet Coleson
Patrick Carter
Karina Chilcott
Charlotte Fisher
Lisa Steinman
Elizabeth Koetke

Recorder

1. CALL TO ORDER/INTRODUCTIONS

The meeting was called to order at 9:05 a.m.

2. AGENDA APPROVAL

Susan Klassen, Interim Executive Director, requested Item 9.1 Staffing Services be continued until the regularly scheduled March meeting.

3. ATTACHMENTS/CORRESPONDENCE

Chair Christa Johnson, called attention to the Director's Agenda Notes and letters from the Local Enforcement Agency (LEA), Cold Creek Compost, Inc. and ECS Refining.

4. ON FILE WITH CLERK

Chair Johnson noted the resolutions approved in January 20, 2010, on file with the clerk.

5. PUBLIC COMMENTS (items not on the agenda)

Pam Davis, North Bay Corporation (NBC) reported that NBC has received correspondence from the LEA that NBC has approval to proceed with a commercial food waste composting program that will not include meat or dairy.

CONSENT

6.1 Minutes of January 20, 2010

6.2 FY 09-10 Mid-year Financial Report

- 6.3 **SCC Monthly Reports**
- 6.4 **Carryout Bag Update**

Mike Kirn, Healdsburg, moved to approve the Consent Calendar. Dell Tredinnick, Santa Rosa seconded. Motion was approved unanimously.

Dan Schwarz, City of Rohnert Park, arrived at 9:10 a.m.

REGULAR CALENDAR

PLANNING

7.1 PUBLIC HEARING OF FINAL SPEIR FOR THE 2009 AMENDMENT TO THE CoIWMP

This item was continued from the January 20, 2009 meeting. The Public Hearing was opened by Chair Johnson with Patrick Carter presenting the staff report. Questions from the Board included clarification of the drop off at the Household Hazardous Waste (HHW) Facility, allowance for additional HHW facilities, the outhaul option for solid waste, and allowance for the County to sell and/or landfill.

Public Comment

Ken Wells, Sierra Club, complimented the excellent document preparation and stated that in-county landfilling was the environmentally preferred option.

The Public Hearing was closed by Chair Johnson at 9:17 a.m.

Marsha Sue Lustig, Cotati, moved the SCWMA Board of Directors adopt the resolution of the Sonoma County Waste Management Agency certifying the Final Supplemental Program Environmental Impact Report for the 2009 Amendment to the Countywide Integrated Waste Management Plan; adopting findings pursuant to the California Environmental Quality Act; adopting a Statement of Overriding Considerations, and adopting a Mitigation Monitoring and Reporting Program. Vince Marengo, Petaluma, seconded the motion. The motion carried unanimously.

Steve Barbose, City of Sonoma, moved the SCWMA Board of Directors adopt the resolution of the Sonoma County Waste Management Agency approving the 2009 Amendments to the Countywide Integrated Waste Management Plan and forwarding the 2009 Amendments to the California Integrated Waste Management Board in accordance with the California Integrated Waste Management Act of 1989 (AB 939). Dell Tredinnick, Santa Rosa, seconded the motion. The motion carried unanimously.

ORGANICS

8.1 AMENDMENT TO AGREEMENT TO ESA FOR COMPOST RELOCATION

The amendment to ESA includes an expanded environmental study scope of work to include a portion of property on the County of Sonoma's Central Disposal Site (CDS) and the property next to CDS known as the Gray Property. The amendment extends the term until October 31, 2010 and increases the payment to \$683,186 (an additional \$63,000). There were no questions from the SCWMA Board and no comments from the public.

Steve Barbose, City of Sonoma, moved to approve the Fourth Amendment to the Agreement with ESA for the Compost Relocation Project. Nina Regor, Cloverdale, seconded the motion. The motion carried unanimously.

ADMINISTRATION

9.1 STAFFING SERVICES UPDATE – continued until March 20, 2010.

The SCWMA Board recessed from 9:25 a.m. until 9:30 a.m.

9.2 FY 10-11 DRAFT WORK PLAN

Ms. Klassen presented a verbal as well as a power point presentation of the FY 10-11 Work Plan. The plan was organized by cost centers and included information on the SCWMA programs/projects, the contractor cost (if any), staff costs the goal or justification for the programs/projects and the schedule.

Dan Schwarz , Rohnert Park, asked for a presentation on social marketing.

Ms. Klassen, said more information on social marketing would be included in the packet for the March meeting.

Public Comment

Ernie Carpenter addressed the issue of collecting a surcharge on the residuals from the processing facilities being hauled out of county and avoiding the County system. He suggested considering an ordinance to capture these funds.

Tim Smith, former SCWMA Boardmember, added that self-haul and debris boxes should also be considered when identifying sources of surcharge funding.

Ken Wells, Sierra Club, stated that one third of the waste stream is bypassing the County system. He also remarked that decreasing funding for Education is not appropriate and is an abdication of the SCWMA mission, funding for Education should be increased. He suggested using social marketing techniques.

Phil Demery, Sonoma County, moved to approve the Work Plan as a planning document for building the FY 10-11 Budget with options to increase funding for Education included.

Amendments

Marsha Sue Lustig, Cotati, asked that some thought be given to adding a public agenda item under Planning or Education that would address common city interests that would help the goals of the Agency.

Dan Schwarz, Rohnert Park, requested a clear description of Education be included in the budget.

Steve Barbose, City of Sonoma, seconded the motion as amended.

After much discussion, the motion passed unanimously.

The SCWMA Board was in recess from 10:30 a.m. until 10:35 a.m.

9.3 Discussion of New City/County Task Force

Ms. Klassen presented an overview of the newly created task force and then Director Demery presented a brief history of the solid waste system and attempt at divestiture that lead to the creation of this advisory group.

Questions

Boardmembers expressed interest in the structure of the roster of the group and requested a copy of the list of participating members as soon as it was available. There was also a question concerning the lack of SCWMA's participation.

Public Comment

Robin Goble, Councilmember from Windsor, said she recently attended a Builder's Exchange meeting and was surprised by the lack of knowledge the elected officials had of what the Sonoma County Waste Management Agency does.

Ernie Carpenter stated that what he sees as the focus of the advisory group is to gain flow control from the cities.

There was much discussion concerning the role and responsibility of the task force, the level of expertise available to the task force from the SCWMA and the recognition that the Boardmember from the City of Sonoma is also serving on the task force.

The Executive Director said she had spoken to Steve Barbose, City of Sonoma, and he was willing to serve as liaison from the task force to the SCWMA.

Jack Griffin, Sebastopol, moved that Steve Barbose be invited to be the task force liaison to the SCWMA.

Marsha Sue Lustig, Cotati, seconded the motion. The motion carried unanimously.

HOUSEHOLD HAZARDOUS WASTE

10.1 RFP for E-waste Collection from Transfer Stations

Under consideration in this item is the transporting and recycling consolidated E-waste from the Central Disposal Site. There are two options: (1) distribute an RFP for competitive reasons or (2) approach the current contractor (ECS Refining) about extending the current agreement.

On the day the packet was sent to the Boardmembers, Agency staff received a letter from ECS Refining offering to extend the existing agreement until May 31st, 2012 with the same terms and conditions.

Public Comment

Pat Potter, ECS Refining, stated that the company pays more to SCWMA than other clients because of the consistency and efficiency of the agreement with SCWMA. She also stated that ECS is a processor of the e-waste as well as collector.

There was no discussion.

Vince Marengo, Petaluma, moved to accept the offer from ECS Refining to extend the current Agreement with the same terms and conditions, until May 31, 2012.

Dell Tredinnick, Santa Rosa, seconded the motion. The motion carried unanimously.

10.1 EMERGENCY RESPONSE AGREEMENT FOR HHW

Ms. Steinman presented the emergency response agreement developed to act as a model available to the jurisdictions. This is an informational item only and requires no action.

Public Comment

Ken Wells, Guiding Sustainability, stated that this is not mandated; this is a service offered by SCWMA to the jurisdictions.

11. BOARDMEMBER COMMENTS

Steve Barbose, City of Sonoma, is interested in pursuing the capture of fees on waste being hauled out of the County.

Ms. Klassen said that will be part of the sustainable funding project which will come to the Board in April or May.

Vince Marengo, Petaluma, related that Petaluma is having a problem with the non-exclusive fee collection, particularly construction and demolition debris. He questioned when a sample of the mandatory recycling ordinance would be released.

Ms. Klassen responded that Yvonne Hunter will come and make a presentation at the May Agency meeting addressing this issue.

Dell Tredinnick, Santa Rosa, distributed materials dealing with pharmaceuticals. He commented that the City of Santa Rosa is working with Ken Wells on Extended Producer Responsibility. He also announced the Earth Day celebration scheduled for April 17, 2010, downtown Santa Rosa, which will be powered by solar and will also include an e-waste collection event.

Christa Johnson, Windsor, announced Health First in Windsor is available for pharmaceutical drop off.

Nina Regor, Cloverdale, announced that Cloverdale Pharmacy is available for pharmaceutical drop off in Cloverdale.

12. STAFF COMMENTS

Ms. Klassen followed up a Board request for the meeting place relocation. A poll of the Boardmembers established the meeting place would change to the Santa Rosa City Council chambers beginning in July 2010.

Ms. Chilcott announced that the Business Environmental Alliance breakfast will be held on February 26, 2010. At this event, the businesses who are actively involved in take-back programs for plastic bags and rechargeable batteries will be honored.

13. ADJOURNMENT

Meeting adjourned at 11:28 a.m.

Respectfully submitted,
Elizabeth Koetke

Copies of the following were distributed and/or submitted at this meeting:

- **Brochure and magnet produced by the City of Santa Rosa identifying the drop off locations for pharmaceuticals**



Agenda Item #: 6.2
Cost Center: Diversion
Staff Contact: Carter
Agenda Date: 3/17/2010

ITEM: Carryout Bag Update

I. BACKGROUND

The SCWMA Board of Directors requested staff to provide updates at each SCWMA meeting subsequent to the March 2008 meeting. Staff researches new developments in California and out-of-state legislation regarding paper and plastic carryout bags.

II. DISCUSSION

Green Cities California expects to release the final draft of the Master Environmental Assessment (MEA) from ICF Jones and Stokes before the March 17, 2010 Agency Meeting. The MEA is an analysis of existing studies on the issue of manufacturing and use of paper, plastic, and reusable carryout bags. While the MEA is not itself an Environmental Impact Report that could be readily adopted as justification for a carryout bag ban, it is expected to contain significant research and analysis that could be referenced or incorporated into an EIR, resulting in a significant budget and time savings should a jurisdiction decide to ban paper or plastic carryout bags.

At the time of transmittal preparation, staff did not receive the MEA and therefore could not provide a summary or analysis of the document. Staff will endeavor to include a copy of the assessment for the Board Members at the March 17, 2010 Agency Meeting.

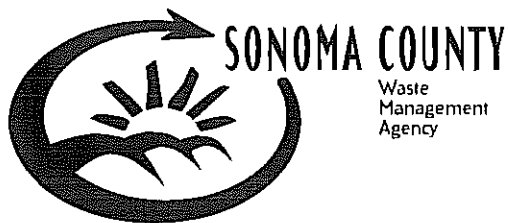
III. FUNDING IMPACT

There are no funding impacts resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This transmittal is for informational purposes only. There is no requested action.

Approved by: 
Susan Klassen, Interim Executive Director, SCWMA



Agenda Item #: 6.3
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 3/17/2010

ITEM: ECS Refining 2nd Amendment

I. BACKGROUND

At the November 15, 2006 Agency Board meeting, the Board approved executing a two year Agreement with ECS Refining to provide electronic waste (E-waste) transportation and recycling for the Sonoma County Waste Management Agency. This Agreement requires ECS Refining to provide transportation and recycling services for the E-waste collected at the County Transfer Stations and the Central Disposal Site. There was one Amendment to the Agreement, approved by the Agency Board on August 20, 2008, which extended the term to the current date of May 31, 2010.

In a letter dated February 8, 2010, ECS indicated their willingness to extend the term of the Agreement, with the same terms and conditions, until May 31, 2012.

Staff approached the Board, at the February 17, 2010 Agency Board meeting, recommending two options for the continuation of this service. Staff recommended either extending the current Agreement with ECS Refining, based on the letter submitted by ECS Refining, or distributing a Request for Proposals (RFP) for these services. The Board moved to accept the offer from ECS Refining to extend the current Agreement, with the same terms and conditions, until May 31, 2012. The motion was carried out unanimously.

II. DISCUSSION

The purpose of this staff report is to bring forth the Second Amendment to the Board for the Chair's signature.

III. FUNDING IMPACT

The California Department of Toxics Substances Control (DTSC) has determined that Cathode Ray Tubes (CRT's) found in products such as televisions and computer monitors, when disposed, are hazardous waste, thereby making CRT's generated by residents a household hazardous waste. The California Electronics Recycling Act became effective on January 1, 2005, making revenues available for the management of this category of E-waste, referred to in the Act as Covered Electronic Wastes (CEW's).

Under the Recycling Act, the Agency does not pay the Approved Recycler for recycling services; rather the Approved Recycler pays the Agency for the CEW's they receive. There will be no change to the payments made to the Agency as a result of approval of the Second Amendment. ECS pays the Agency \$0.26/pound for all CEW's.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Adopt Resolution to approve the Second Amendment to the Agreement with ECS Refining to transport and recycle Sonoma County's electronic waste and to authorize the Chair to execute the Second Amendment to the Agreement on behalf of the Agency.

V. ATTACHMENTS

Second Amendment to Agreement
Resolution
Letter from ECS

Approved by:

A black rectangular redaction box covering a signature.

Susan Klassen, Interim Executive Director
Sonoma County Waste Management Agency

SECOND AMENDMENT TO
AGREEMENT BETWEEN SONOMA COUNTY WASTE MANAGEMENT AGENCY
AND ECS REFINING
FOR E-WASTE TRANSPORT AND RECYCLING SERVICES

This Second Amendment ("Amendment") to the Agreement for E-Waste Transport and Recycling Services ("Agreement"), dated as of _____, 2010, is by and between the Sonoma County Waste Management Agency ("Agency"), a joint powers agency and ECS Refining, a Limited Liability Corporation, ("Contractor"). All capitalized terms used herein shall, unless otherwise defined, have the meaning ascribed to those terms in the existing Agreement.

RECITALS

WHEREAS, Agency and Contractor entered into that certain Agreement to transport and recycle E-waste dated as of December 1, 2006 ("Agreement"); and

WHEREAS, Agency is satisfied with services provided by Contractor and would like to continue receiving said services from Contractor; and

WHEREAS, the parties desire to amend the Agreement to extend the term of Agreement until May 31, 2012; and,

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

AGREEMENT

1. Section 3 Term of Agreement is hereby deleted and replaced in its entirety to read as follows:

3. Term of Agreement. The term of this Agreement shall be from December 1, 2006 to May 31, 2012, unless terminated earlier in accordance with the provisions of Article 4 below.

AGENCY AND CONTRACTOR HAVE CAREFULLY READ AND REVIEWED THIS AMENDMENT AND EACH TERM AND PROVISION CONTAINED HEREIN AND, BY EXECUTION OF THIS AMENDMENT, SHOW THEIR INFORMED AND VOLUNTARY CONSENT THERETO.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

AGENCY:

SONOMA COUNTY WASTE MANAGEMENT
AGENCY

By:

Christa Johnson, Chair

CONTRACTOR:

ECS REFINING

By:

Title:

APPROVED AS TO FORM FOR AGENCY:

Janet Coleson, Agency Counsel

APPROVED AS TO SUBSTANCE FOR AGENCY:



Susan Klassen, Interim Executive Director

DATED:

RESOLUTION OF THE
SONOMA COUNTY WASTE MANAGEMENT AGENCY ("AGENCY") APPROVING THE
SECOND AMENDMENT WITH ECS REFINING ("CONTRACTOR") FOR E-WASTE
TRANSPORT AND RECYCLING SERVICES

WHEREAS, Agency and Contractor entered into that certain Agreement to transport and recycle E-waste dated as of December 1, 2006 ("Agreement"); and

WHEREAS, Agency is satisfied with services provided by Contractor and would like to continue receiving said services from Contractor.

WHEREAS, the parties desire to amend the Agreement to extend the term of Agreement until May 31, 2012; and,

NOW, THEREFORE, BE IT RESOLVED that the Agency hereby approves the terms of the Second Amendment to the Agreement ("Agreement") extending the Agreement to May 31, 2012 and authorizes the Chairperson to execute the Second Amendment on behalf of the Agency.

MEMBERS:

<u>Cloverdale</u>	<u>Cotati</u>	<u>County</u>	<u>Healdsburg</u>	<u>Petaluma</u>
<u>Rohnert Park</u>	<u>Santa Rosa</u>	<u>Sebastopol</u>	<u>Sonoma</u>	<u>Windsor</u>

AYES -- NOES -- ABSENT -- ABSTAIN --

SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



February 8, 2010

Ms. Lisa Steinman
Sonoma County Waste Management Agency
2300 County Center Drive
Suite 100 B
Santa Rosa, CA 95403

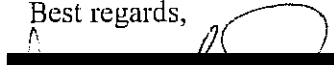
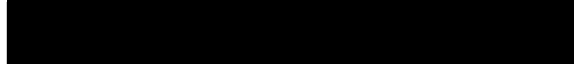
Dear Lisa:

Thank you very much for the opportunity you have given us to recycle Sonoma County's electronic waste. To date our partnership has kept 6.5 million pounds of the County's e-waste from landfill and export to a developing country. These millions of pounds of e-waste have been converted back into raw materials and are being reclaimed as copper, steel, aluminum, and plastic. The circuit boards have gone to Xstrata Mining for their copper and precious metals. By shipping to a copper smelter the County is saving the earth from more mining and saving the environment from the pollution caused from mining operations.

The partnership we have developed together is a valuable one to us, and we would very much like to continue it. We would like to request an extension to our current contract to May 31, 2012. If the SCWMA is able to extend our contract, we will guarantee to hold our current rate of \$0.26/lb. for the SB20 material through the term of the contract.

Thank you very much for considering our request. It is a great pleasure working with you and the Sonoma County Waste Management Agency.

Best regards,



James L. Taggart
President



Agenda Item #: 8.1
Cost Center: Education
Staff Contact: Chilcott
Agenda Date: 3/17/2010

ITEM: SonoMax.org Program Transition

I. BACKGROUND

Based on the CalRecycle's (formerly the California Integrated Waste Management Board), CalMax (California Materials Exchange Program) protocol, the Agency has operated SonoMax (Sonoma County Materials Exchange) program since 1995. Intended to target business waste, SonoMax is a classified-ad program where users can post available or wanted materials that might otherwise be landfilled. In response to new technology and staffing limitations, the way SonoMax operates has changed over time:

1995-2005

SonoMax was operated through the Agency's Eco-Desk public recycling hotline. Available and wanted SonoMax ads were compiled quarterly into a printed newsletter and mailed. Listers were updated via fax/phone in preparation for new SonoMax mailings. In addition, Agency staff created a web site for the SonoMax program in 1998 at www.recyclenow.org/sonomax.

2004

In response to increased web site usage at the Agency's web site www.recyclenow.org and in order to reduce staff time required to maintain the SonoMax program, in October 2004 the Agency Boardmembers gave direction to staff to submit a CalRecycle Reuse Assistance Grant application for the SonoMax.org web site development. Unfortunately, the project was not selected for funding.

2006

Funding for SonoMax to make the transition to an entirely web-based program was budgeted in the Agency's FY 2005-06 Education budget. At the June 2006 Board meeting, a not-to-exceed contract for \$17,125 was approved with Genacom, Inc. to develop the SonoMax.org online materials exchange program. Genacom, Inc., a Napa-based web site management company, was uniquely suited to accomplish this project because they had completed four similar materials exchange database web sites for other jurisdictions in California. The Genacom, Inc. materials exchange model involved complicated programming based on active server pages with a front end (what the web site visitor actually sees) and a back end (where all system administration and reporting is accomplished).

For efficiency, the new SonoMax.org web site was built upon existing programming. In addition, new programming was added for user-friendly features. Staff intended to enter into a maintenance and hosting agreement with Genacom, Inc. once the site was established, fully operational and a maintenance agreement was signed.

2007

Anticipating completion of Genacom, Inc's new SonoMax.org web site, in March 2007 Agency Board members approved submittal of an application for a competitive CalRecycle (formerly California Integrated Waste Management Board) Reuse Assistance Grant to publicize www.SonoMax.org. On Oct. 15, 2007 the Agency was awarded \$16,600 for a two-year SonoMax.org publicity project expiring November 30, 2009. The new SonoMax.org web site became operational in Nov. 2007.

2009

On February 18, 2009, The Board approved work plan prioritized publicizing SonoMax.org according to the project outlined in the CalRecycle Reuse Assistance grant award. The publicity campaign included radio, newspaper ad, magazine articles, email listserves, target business mailings and flier distribution. On April 15, 2009, the Board approved paying Genacom, Inc. a one-time contract for maintenance and support services as well as entering into a \$350/month agreement for web site hosting, support and on-going maintenance.

2010

The final report and payment request to fulfill the obligations of the CalRecycle Reuse Assistance Grant was submitted on January 28, 2010.

II. DISCUSSION

On November 3, 2009, CalRecycle hosted a Webinar with the purpose of demonstrating to local materials exchange operators the benefits and improvements of the www.CalMax.org web site. In 2008, CalRecycle funded developing a new, more user-friendly version of www.CalMax.org including improved search features, customized ad alerts and self-service ad management. In addition, CalRecycle also awarded a \$50,000 grant to another reuse exchange called Freecycle.org in order for them to upgrade some technical aspects of their web site structure. FreeCycle.org is a grassroots nonprofit listserve that facilitates giving and receiving "free" stuff. Freecycle, operated by volunteer moderators, has grown substantially in the past two years thanks to its expanded web presence.

CalRecycle encourages other regional materials exchange programs that have historically operated somewhat autonomously, like SonoMax.org, to transition to becoming "MiniMax partners." In fact, NapaMAX.org became a MiniMax partner in spring 2009 and VenturaMAX.org became one in January 2010.

The benefits of transitioning SonoMax.org to a CalMAX MiniMax partner represent a significant cost savings to the Agency:

- There is no cost to the Agency for the initial set up with CalMAX.
- There is no cost to the Agency for on-going web site administration.
- CalMAX is safe compared to other on-line exchanges like Craigslist.org because CalRecycle staff monitors the pictures and filters ads.
- Customized reports for disposal exchanges in Sonoma County during a certain timeframe can be made. See <http://www.calrecycle.ca.gov/CalMAX/Ad/default.aspx?Partner=NapaMax> as an example.
- CalRecycle will organize the majority of publicity for CalMAX and its MiniMax partners. However, at the discretion of CalRecycle and local Recycling Market Development Zone staff, Zone Incentive Funds (ZIF) can be used to combine outreach about RMDZ and the MiniMax program targeting reuse manufacturers. Currently the RMDZ program is administered by the Sonoma County Economic Development Board.
- The \$350/month maintenance fee and service agreement between Genacom and the Agency for SonoMax.org is no longer necessary.

It behooves the Agency to continue to foster reuse programs such as the CalMax MiniMax partnership as CalRecycle predicts that reuse will be emphasized when commercial recycling becomes mandatory through AB 32.

The transition of SonoMax.org to become a MiniMAX partner may take 2-3 months as currently CalRecycle IT staff are busy merging the Department of Conservation and the CIWMB web sites.

III. FUNDING IMPACT


There is a positive funding impact to the Agency Education budget in terminating the \$350/monthly service agreement with Genacom, Inc. In fact, the draft Work Plan FY 10-11 already reflects this change.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends that the Chair direct Staff to authorize executing the termination clause in the "Agency's Agreement for Genacom, Inc. Web Site Support and Maintenance" and approve transitioning the SonoMax.org program to a CalMAX MiniMax partnership.

V. ATTACHMENTS

SonoMax.org Tracking Report (2007-2009)

Approved by: 
Susan Klassen, Interim Executive Director, SCWMA

SonoMax.org Tracking Report (2007-2009)

The SonoMax.org program became an exclusively online program in November 2007. The majority of publicity efforts for SonoMax.org took place in 2009, paid for with CalRecycle Reuse Assistance Grant funding. Promotion targeted building professionals and diversion of C&D materials. Promotional tools included Builder's Guide to Re-Use, SonoMax.org postcards, radio, utility bill inserts, events, special mailings and presentations.

Figure 1: Number of new listings created per month

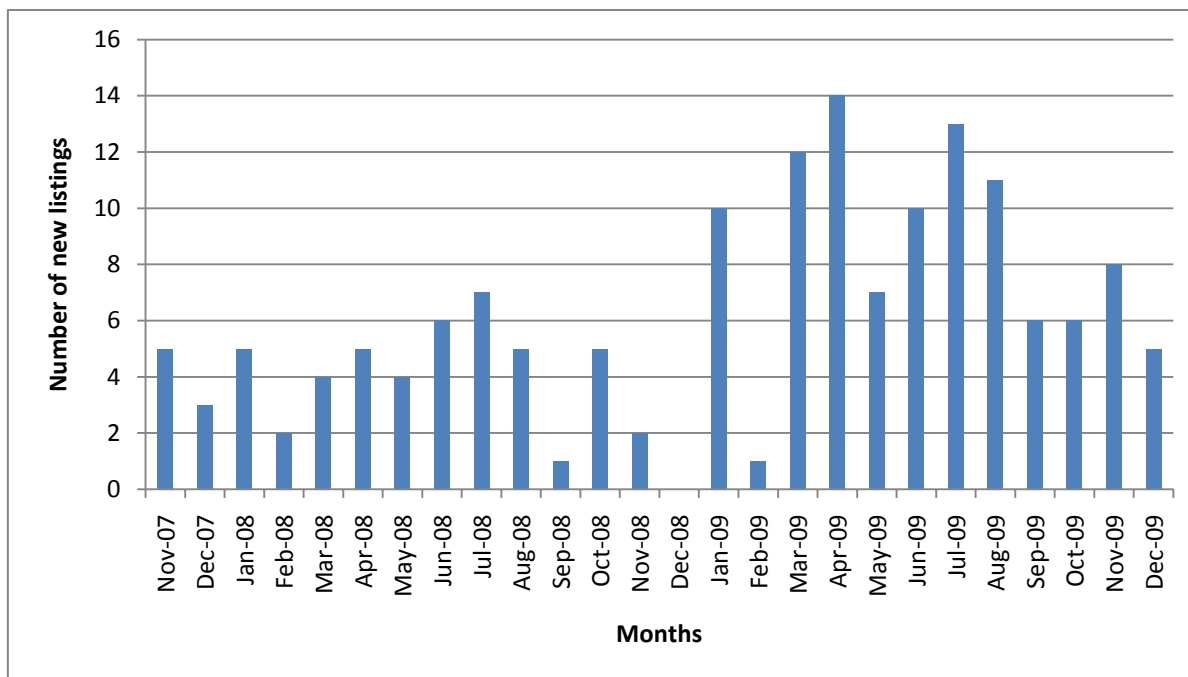


Figure 2: How many listings were posted by region

Santa Rosa, the largest city in Sonoma County, generated the largest number of ads.

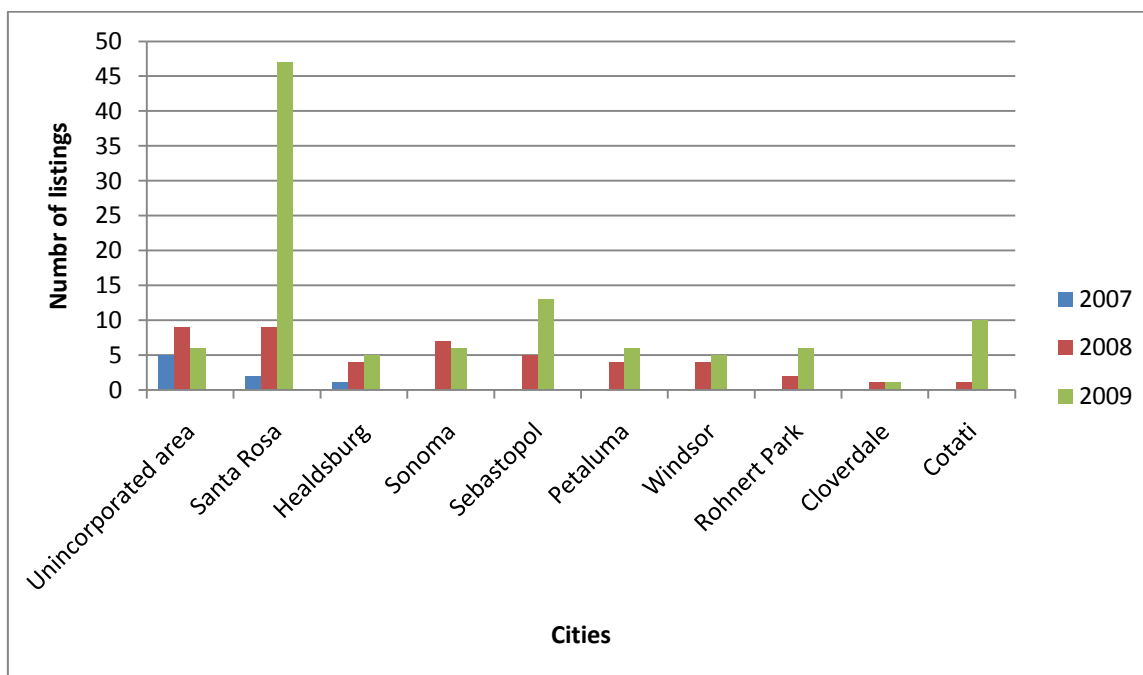


Figure 1: Weight reported for each listing when it was initially created

Most of the ads and related material weights were in the construction, wood and pallets categories. This shows that outreach to building professionals was effective.

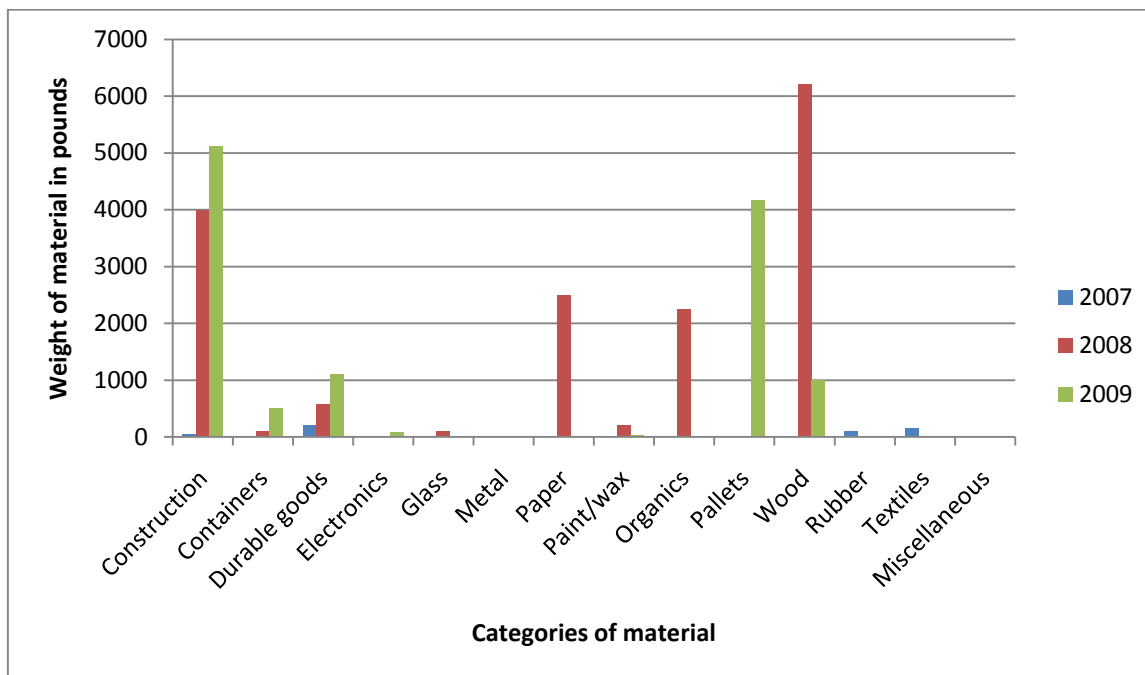


Figure 2: The number of listings per category

The majority of ads placed were in the construction and durable goods categories showing again showing that outreach to building professionals was effective.

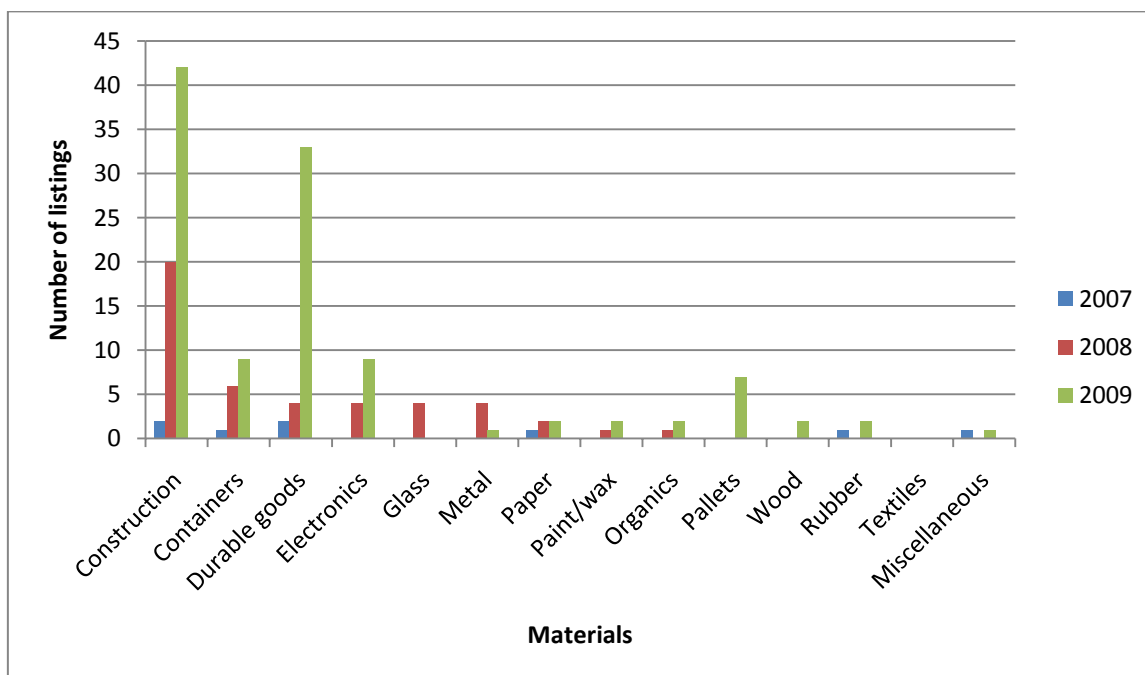
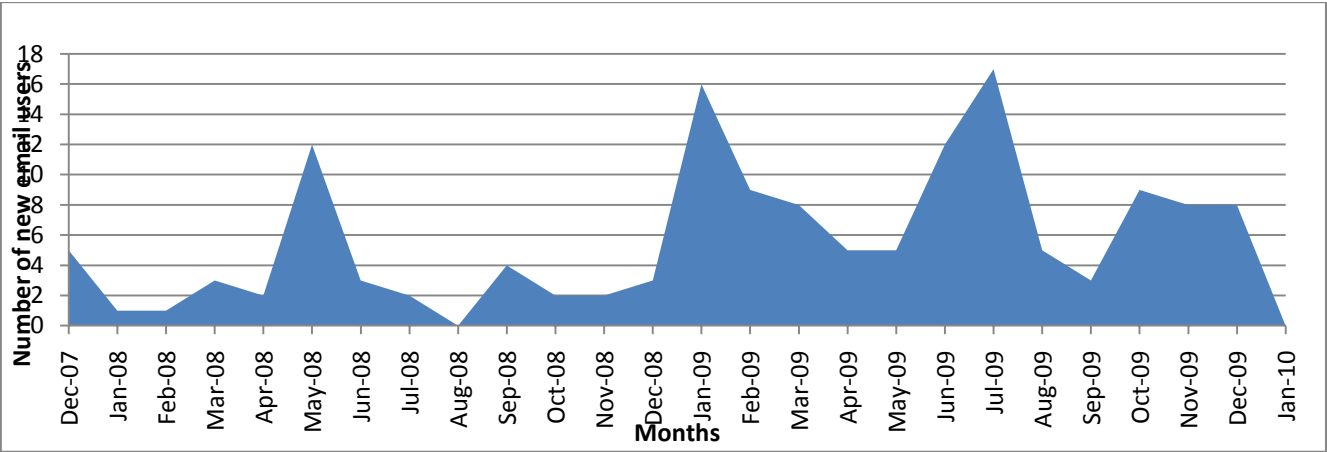
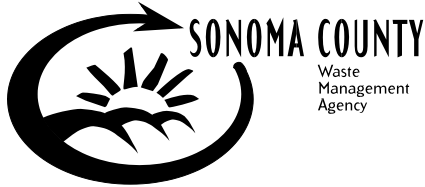


Figure 3: The number of new additions to the SonoMax.org email list serve per month.

There are currently 167 users on the bi-weekly SonoMax.org newsletter listserve. Below shows how many were added per month.





Agenda Item #: 8.2
Cost Center: Education
Staff Contact: Chilcott
Agenda Date: 3/17/2010

ITEM: Agency Education and Outreach Program 2010

I. BACKGROUND

At the February 17, 2010 meeting, Board members asked for more detail about the role of the Agency's Education program in Sonoma County as well as for more detail about item 4.13, Social Community Based On-line Marketing Outreach proposed in the draft Work Plan for FY 10-11.

SCWMA's education efforts are defined by Education programs listed in the ColWMP, mandated in the JPA agreement and Board directed. Specific Education programs are listed in the Work Plan, which is approved by the Board annually. Generally, there are two types of education programs: 1) Theme programs that respond to grant opportunities, industry trends, and areas identified in the Sonoma County Waste Characterization Study; and, 2) Core programs that provide the foundation for all other Agency efforts and programs.

Core programs include:

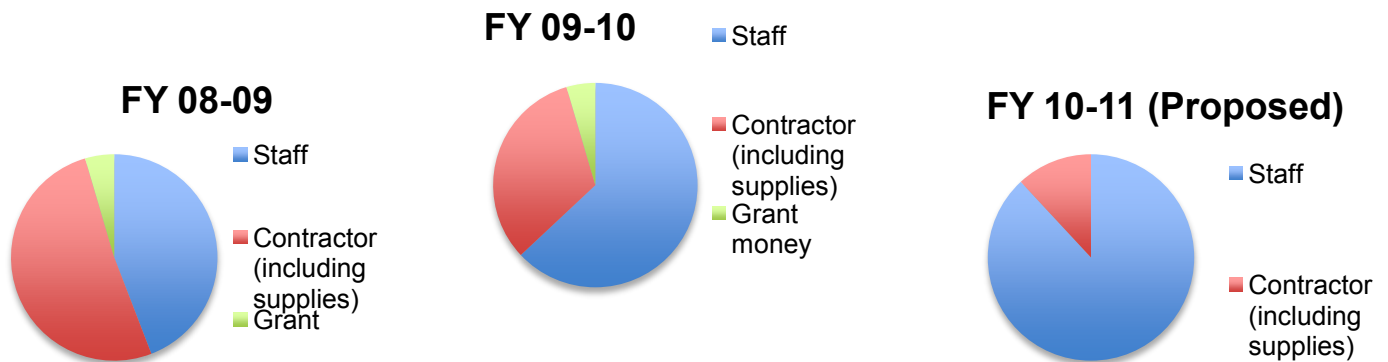
- Eco-Desk 565-3375 phone number and database
- Recycling Guide—definitive comprehensive resource for Sonoma County.
- Fairs and events outreach.
- www.recyclenow.org—comprehensive web site including searchable Eco-Desk/Recycling Guide resources.

Outreach themes vary from year to year:

The annual outreach theme is reflected in all the Agency's products (the Recycling Guide, on the Agency's web site at www.recyclenow.org and at public events.)

- 2007 and 2008 Veggies recycling (Theme based on the Waste Characterization Study that showed residential food waste comprises 35.47% of the waste stream)
- 2009 SonoMax.org and E-waste (Theme based on CalRecycle grant money and Agency implementation of monthly E-waste collection events)
- 2010 Product Stewardship (Theme based on Board directive to further public interest in Extended Producer Responsibility).

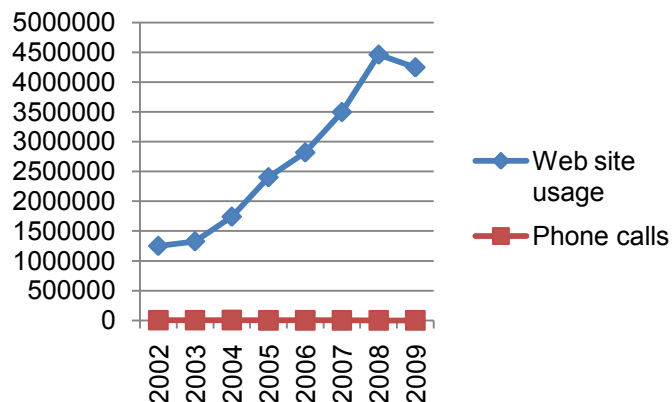
Work is performed mostly by staff with help by some contractors. See below for how the cost of staff performing work, versus contractors has changed over time:



Feedback shows why it is necessary to modify the delivery of the Agency's education programs:

Figure 1: Web site activity versus Eco-Desk call activity (2002-2009)

Annual Eco-Desk phone usage reports, clearly show how the www.recyclenow.org web site is favored over the phone (see chart on the right). To make the Agency's web site meet current accessibility standards and to modernize the programming code for current browsers, the Board elected in the WorkPlan 09-10 to fund the County Information Systems Department staff revising www.recyclenow.org. This new web site will be launched by June 2010. Embracing more paper-less outreach was also reflected when the Agency Board elected in February 2009 to discontinue paying for printing the Recycling Guide in the AT&T Yellow Pages phone book in favor of more on-line promotion.



In 2004, in an attempt to address that the Spanish speaking population had grown to 22% of Sonoma County's population, the Board directed staff to conduct a pilot Eco-Desk Spanish Language program. This program later became the Spanish Language Outreach Contract which is conducted by a contractor, C2 Alternative Services whose two-year contract will expire in June 2010.

II. DISCUSSION

The strength of the Agency's waste diversion education programs is to act as an impartial organizer and coordinator of information among garbage companies, the State, city/county programs, the business community and other organizations in order to help achieve county-wide integration of messages and consistency. The goal is to reach as many members of the general public (English and Spanish speaking) as possible and to provide information at a time a place where it is most convenient.

As the Agency education/outreach budget has traditionally been lean, it takes a creative use of resources and fostering relationships to meet the Agency's education objectives.

Coordination with garbage company staff:

Education and outreach requirements of the garbage companies vary among franchise agreements of the Agency's member jurisdictions. Agency staff assists the garbage companies in outreach by regularly contributing to garbage company newsletter content and by producing promotional material for stickers, posters and utility bill inserts for programs that have shared waste diversion benefit (e.g., Veggie scrap recycling). Agency staff also assists in some material research to help foster more programs (e.g., Research for opportunities to collect formed Styrofoam, plastic bags, carpet, irrigation tubing, etc.)

Agency staff relies on the garbage companies to help update what is printed in the Guide and to help promote Agency programs through their outreach staff, newsletters, utility bill inserts and web site.

Service-related site visits by garbage company staff is more appropriate than by Agency staff as these issues are the prevue of the garbage company. See chart below for a comparison of requirements by franchise agreement:

Garbage Company Outreach and Educational Requirements by jurisdiction	
Cloverdale:	
Requirements: none	Extras Provided: 2x/year newsletters; new start packets; minimum annual school contact; commercial and multifamily visits; newspaper holiday ad; quarterly school emails
Cotati:	
Requirements: 40 Commercial and Multifamily visits/year; annual school contact; 2x/year newsletter; new start packets; newspaper holiday ad	Extras Provided: quarterly school emails
Healdsburg:	
Requirements: 2x/year bill inserts; 4x/year newsletters; annual school contact, annual city facility visit; new start packets	Extras Provided: commercial and multifamily visits; newspaper holiday ad; quarterly school emails
Rohnert Park:	
Requirements: 2x/year bill insert; 2x/year newsletter; 100 Commercial visits/year; 100 Multifamily visits/year; new start packets; newspaper ads; attend minimum of 4 business association groups	Extras Provided: minimum annual school contact; quarterly school emails
Santa Rosa:	
Requirements: 2x/year newsletter; yearly outreach plan of 4 campaigns (see current year plan attached)	Extras Provided: quarterly school emails
Sebastopol:	
Requirements: 1x/year Multifamily bill insert; 1x/year Commercial bill insert; 2x/year newsletter; annual school contact; new start packets	Extras Provided: quarterly school emails
Sonoma:	
Requirements: 2x/year customer newsletter	Extras Provided: none
Petaluma:	
Requirements: TBD (Contract assignment from GreenWaste to North Bay Corp in negotiation)	Extras Provided: TBD (Contract assignment from GreenWaste to North Bay Corp in negotiation)
Unincorporated:	
North Bay Corp Requirements: 2x/year newsletters; new start packets	North Bay Corporation Extras Provided: quarterly school emails to school
Sonoma Garbage Company Requirements: TBD	Extras Provided: TBD
Industrial Carting Requirements: TBD	Extras Provided: TBD
Windsor:	
Requirements: 40 Multifamily visits/year; 40 Commercial visits/year; annual school contact; 2x/year town building contact; 2x/year newsletter; yearly outreach plan of 4 campaigns (see current year plan attached)	Extras Provided: new start packets; quarterly school emails

Coordination among other businesses and organizations:

To leverage the Agency's small education budget, Agency staff has developed strong working relationships with local groups amicable to the Agency's environmental messages. Examples of some of these relationships are listed below:

- Russian River Water Association--Agency staff attends monthly working group meetings and regularly write articles for publication in their Environmental Newsletter.
- Sonoma County Water Agency--Agency staff and the Sonoma County Water Agency leverage Spanish language outreach to combine themes at events, which results in funds to staff additional events. In addition, the Water Agency has partnered on paying for double-sided utility bill inserts for the Agency's e-waste events.
- Sonoma Compost Company--The contractor regularly includes information about Agency topics at their events and Agency staff distributes compost samples and information at its events.
- Sonoma County Green Business Program--Agency staff performs on-site verifications of waste reduction, recycling, and pollution prevention measures for businesses wishing to join the Green Business Program.
- California Product Stewardship Council--Agency staff listens to monthly teleconferences.

- *Next Step Newsletter*. The City of Sebastopol sponsors a columnist, Patricia Dines, to write about identifying and reducing the use of everyday toxics, see <http://www.ci.sebastopol.ca.us/toxicseducation.shtml>. Articles which are also published in the West County Gazette, include Agency topics nearly every month. For example, see Jan/Feb. 2010 article *Disposing Waste Wisely* <http://www.ci.sebastopol.ca.us/pdfs/programs/step/stepvol10no1.pdf> and an article about Sonoma Compost Company at http://www.patriciadines.info/a_FN_SCC.html

How the Agency's relationship with AT&T employees provides financial benefit:

In 2003 the Agency was the first in the nation to pioneer the Recycling Guide printed in the phone book. As a result, relationships with top level AT&T staff became established. This relationship is demonstrated by AT&T agreeing to print an amended version of the Recycling Guide 2010 in the May phone book at no cost.

Contractor costs for the Recycling Guide in FY 08-09	Services provided to the Agency for the Guide by contractors (not including staff time)	Contractor costs for the Recycling Guide proposed in FY 10-11	Services provided to the Agency for the Guide by contractors (not including staff time)
\$43,000	<ul style="list-style-type: none"> • Printing 20,000 extra copies. • Illustration for the front cover • Printing and distribution in the big AT&T Yellow Pages phone book of 32-pages of the Guide. Estimated distribution 349,900. • Printing and distribution in the mini AT&T Yellow Pages phone book of 32-pages of the Guide. Estimated distribution 226,000. • Tab (partly paid for by service providers.) • Banner ads in the "What's inside section." 	\$11,000	<ul style="list-style-type: none"> • Printing 20,000 extra copies. • Illustration for the front cover • Printing and distribution in the big AT&T Yellow Pages phone book of 10-pages of the Guide. Estimated distribution 349,900.

Social media outreach (new program proposed in the budget for FY 10-11)

According to the Research Brief Center for Media Research (Nov. 2008) more than two-thirds (68%) of survey respondents cite online as a source of green information, on par with traditional media (72%).¹ Calls at the Eco-Desk and web site usage at www.recyclenow.org also echo this trend.

As staff time permits, the following is a sampling of the kinds of tasks included in the proposed on-line outreach budget for FY 10-11. At this point, only staff time is allocated in the FY 10-11 budget for Social Media, no contractor expenses.

Detail for staff time proposed in item 4.13 Social Community Based On-line Marketing Outreach included in the Work Plan FY 10-11	
Update Agency links/information on other web sites	When the new www.recyclenow.org web site is operational, Agency staff will communicate with the web masters of other web sites known to have linked to Agency's web site pages including the cities, county and state government offices, www.KeepSonomaClean , the garbage companies, Business Environmental Alliance and many others.
ADA Section 508 compliant .pdfs to post to www.recyclenow.org	Make .pdfs of Agency publications posted on the Agency's web site accessible for Screen Readers. This is a very time intensive, arduous process. See http://webstandards.sonoma-county.org/content.aspx?sid=1014&id=1123 for technical information.
Twitter	The Agency already has a Twitter site http://twitter.com/Recyclenow that was established by Agency staff in FY 09-10 where we currently have 57 followers. In FY

¹ This study included 1,500 internet respondents between the ages of 18-54 from a diverse cross-section of the population from around the country, as well as in-person interviews with people who live in Los Angeles, Chicago and Portland.

	10-11 staff plans to add a connection between a Facebook account so all Facebook postings populate the Twitter page.
Facebook	Set-up a new free fan page and manage the site. Elements of the fan page may include: <ul style="list-style-type: none"> • Events - Schedule of current events (e.g., E-waste events) • FBML(define) – Allows for a link to the Downloadable Sonoma County Recycling Guide • Links – Links from www.recyclenow.org and other applicable sites listed. • Discussions – Post articles. • Favorites – recruit favorites to help build page community around our target audience. • Videos - Connected to a YouTube account and videos will automatically populate on the Facebook Account. • Photos – Galleries on specific projects
YouTube Channel	Create a free Home Page for the Agency in YouTube where you can post videos (e.g., the video of the E-waste collection event in Santa Rosa). The channel is customizable in design and URL. Set-up is free and can easily connect to the Facebook account. However, the Agency's video library could be improved, see "Unfunded wish list FY10-11" below.
Sonoma County 2-1-1 www.211wc.org/	Coordinate with 2-1-1 staff to update local Eco-Desk resources on Sonoma 2-1-1 and to set up a mechanism where these resources can be updated annually.
iRecycle – Earth911.com (formerly Cleanup.org) App for iPhone	http://earth911.com/iphone/ Earth911 is an environmental services company with a searchable database. Recently, they added a feature called iRecycle which is an application on iPhones where the public can search for where to recycle items by material, much like the information in the Recycling Guide. Work with Earth911.com staff to program local Eco-Desk resources on iRecycle and to set up a mechanism where these resources could be updated annually. Read more at http://earth911.com/iphone/
CalRecycle (formerly CIWMB) database updates	Work with CalRecycle staff to update Sonoma County resources on the State's web site as needed including: <ul style="list-style-type: none"> • Ewaste recycling facilities search http://www.erecycle.org/search.asp • ConDemo Recycling facilities search • Sharps and Medical Waste Disposal Facilities • Ewaste facilities search
Design banner ads as needed	A banner ad is paid advertising on a web site that usually links to another web site. Agency staff recruits options for banner ad placement and designs the ads. There is a Contractor cost component to this item. See "Unfunded wish list FY10-11" below.
Evaluation methods of online media	Online media holds the opportunity to gather sophisticated feedback about usership that can help define where on-line advertising money gets spent. A contractor with technical expertise, could assist Agency staff in setting this up. See "Unfunded wish list FY10-11" below.

Yes, more could be done.

The strong environmental messages that the Agency promotes are very well received by the community. As a result, there are endless channels of promotion available to the Agency, only limited by resources and staff time. It's always interesting to receive feedback when engaging the public at the Eco-Desk phone or at fairs quizzing them about their recycling knowledge. Our messages are definitely reaching the public, however there are some areas that could benefit from additional resources.

Unfunded wish list FY 10-11:

Based on public inquiries, prior Agency programs and recommendations from garbage company staff, the following lists programs that could be conducted by the Agency on behalf of all jurisdictions. Some of the suggestions are Contractor expenses that augment what is currently in the FY 10-11 Work Plan, others are more comprehensive higher cost programs.

NOT INCLUDED in FY 10-11		Estimated contractor costs
Spanish Language Contractor Tasks/Expenses		
Distribution for the printed 2010 Spanish Recycling Guide in Hispanic grocery stores and other locations Distribution is necessary for the Spanish Recycling Guide. Not currently budgeted, although could be included in the revised Scope of Work for Spanish Language Outreach contract for FY 10-11.	Newspaper stand rental for Spanish Recycling Guide and Guide distribution.	\$1,500 (Cost based on rental of the stands + negotiation of rental deals) Estimated costs from C2Alternative Services, the Agency's current contractor for Spanish Language Outreach)
Spanish TV advertising in local Hispanic grocery stores TV outreach could enhance Spanish language outreach efforts. Not currently budgeted, although could be included in the revised Scope of Work for Spanish Language Outreach contract for FY 10-11.	Recently, TVs have been placed in some Hispanic grocery stores with paid advertising messages. Prices are based on the frequency of advertising.	\$675-\$1,500 (Variable cost based on frequency of advertising. Vendor Nexo Advertising.)
Cost estimate		\$2,175-\$3,000
Web outreach Contractor Tasks/Expenses		
Web marketing contractor Web consultant would enhance on-line outreach not currently budgeted in FY 10-11.	To provide initial set up and linking of Facebook, YouTube and Twitter accounts, as well refining our Social Marketing and evaluation plan.	\$975 (Cost based on proposal received by web site consultant \$65 x 15 hours)
Educational outreach videos for www.RecycleNow.org and YouTube Videos would enhance on-line outreach not currently budgeted in FY 10-11.	<ul style="list-style-type: none"> Using the Sonoma County Water Agency/RRWA model, http://www.scwa.ca.gov/video-contests/, host a waste reduction video competition using high school students and post the winning submissions on our new YouTube site and web site. Update existing videos about Sonoma County waste management created in 2002. Existing :60 second segments include "Goodbye Garbage," "Does garbage glow (about the methane power plant)," "The dump on a diet (about waste diversion goals)," "Take a Toxic Trip", "Compost," "Reuse & Recycle." Develop a :60second video produced about local single-stream recycling and what becomes of recycling. 	\$4,500 \$2,500 for updating existing videos + \$1,500 for a new video + \$500 in prize offerings for the competition (Cost derived partly from input from the Russian River Water Association)
Banner Ads to promote the new www.recyclenow.org website on local on-line media sources Banner ads would enhance on-line outreach not currently budgeted in FY 10-11.	A sampling of local organizations identified for banner ad advertising: <ul style="list-style-type: none"> Press Democrat Green Living section http://www.pressdemocrat.com/section/lifestyle05 Petaluma360.com North Bay Bohemian online http://www.bohemian.com/ Kenwood Press online http://www.kenwoodpress.com/ West County Gazette http://www.sonomacountygazette.com/ 	\$1,500-\$3,000 (Variable cost based on frequency of advertising)
Cost estimate		\$6,975-\$8,475

Additional programs		
Multifamily outreach Diversion at multifamily residences has historically been low when compared to single family diversion. Targeted education and outreach can improve the disparity.	Working with garbage company staff on implementation, provide bi-lingual assistance at 50 multifamily complexes located throughout the county. <ul style="list-style-type: none"> • Free indoor recycling containers (or token donation request) • Develop bilingual recycling poster for container • Technical support to property owner/manager 	\$24,000 (Cost based on door-to-door outreach at 50 complexes + purchase of 1,000 indoor containers at \$5 each + 50 manager/tenant presentations + \$600 printing handouts + Spanish translations services) <i>Estimate does not include Agency staff time for administration and coordination.</i>
Veggies recycling pail distribution campaign Need demonstrated by the popularity of the Veggies Recycling campaign 2007-2008 and the expressed public interest in purchasing more of these containers at low-cost.	Make low-cost veggie pails more readily available to the public: <ul style="list-style-type: none"> • Purchase and store supplies of veggie pails. • Establish points of purchase in the cities/unincorporated area. • Educate the public through garbage company newsletters, etc. about veggies recycling and where to purchase containers. • Hire interns to distribute the pails at farmers markets. 	\$24,000 Cost based on purchase of 2,600 Norseman kitchen pails + storage logistics + handouts + farmers markets registration fees + hiring interns at \$14/hr. + printing handouts/stickers)
Schools on-site composting and waste reduction program Need demonstrated as a result of the Compost Club's final report for the one-time FY 08-09 Agency Schools Grant Program.	Working with garbage company staff on implementation, provide technical assistance in up to 20 schools annually wanting to set up composting programs and/or improve recycling at their schools. <ul style="list-style-type: none"> • Provide resources to purchase composting supplies. • Stickers, customizable posters and handouts to schools upon request. • Handout development • Follow up as needed for technical support. • Teacher/administrator training. • Perform classroom presentations. 	\$12,000 (Cost based on printing 1,000 7"x10" stickers for \$795 + 20 classroom presentations at \$300 each + \$600 printing handouts + Spanish translations services + up to 4 hours of composting technical assistance in 20 schools + composting supplies + contractor/garbage company coordination) <i>Estimate does not include Agency staff time for administration, training and outreach material development. Pending the status of commercial food scrap recycling, this program could be expanded.</i>
Schools grant program Need demonstrated by the large number of applicants for the one-time FY 08-09 Agency Schools Grant Program. This program could also benefit programs such as the Environmental Discovery Center that lost funding in prior years.	Competitive RFP process where selected schools or contractors implement programs.	\$9,000 - \$20,000
Re-Use program for business discards	Revive this popular program that collected business discards (especially manufacturing scraps), warehoused materials, and made the items available to schools and other groups.	\$50,000 (Cost based prior contractor whose agreement ended in 2005.)

Business assistance program Need demonstrated by frequent requests from the business community wanted assistance in "greening" their business.	Working with garbage company staff on implementation, provide up to 30 businesses annually with resources on "greening" their business: <ul style="list-style-type: none"> • Stickers, customizable posters and handouts to businesses upon request. • Fact sheet on common questions (e.g., why coffee cups can't be recycled with single-stream, what kind of coffee cups can be composted). • Vendor resources for environmentally preferable procurement. • Business food scrap composting assistance. • Site visits to distribute materials. • Spanish translation of outreach materials. 	\$12,000 (Cost based on printing 1,000 7"x10" stickers for \$795 + visits to businesses by a contractor or intern to distribute materials + \$600 printing handouts + Spanish translations services and outreach as needed) <i>Estimate does not include Agency staff time for administration and outreach material development. Pending the status of commercial food scrap recycling and the requirements in the mandatory commercial recycling ordinance, this program's scope could change.</i>
Cost estimate		\$131,000-\$142,000

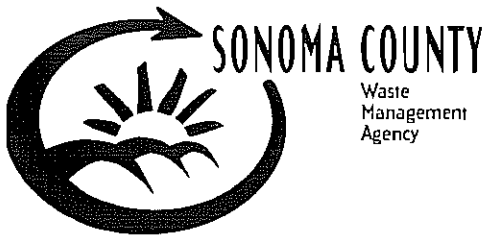
III. FUNDING IMPACT

There are no funding impacts as a result of this memo.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

This item is only informational. No action is requested.

Approved by: 
 Susan Klassen, Interim Executive/Director, SCWMA



Agenda Item #: 9.2
Cost Center: All
Staff Contact: Klassen
Agenda Date: 3/17/2010

ITEM: Approval of the FY 10-11 Draft Budget

I. BACKGROUND

After the Board's approval of the Work Plan, the preparation of the SCWMA's annual budget begins with direction and approval by the Board of a Draft Budget, establishing budget funding guidelines and other parameters necessary to integrate the SCWMA's annual budget with the County's budget process. Following SCWMA approval of the Draft Budget, staff prepares a detailed Final Budget for later approval.

II. DISCUSSION / FUNDING IMPACTS

FY 10-11 Budget: Significant Elements

There are two significant elements and assumptions impacting the FY 10-11 budget:

1. An estimated decrease is projected in tonnage of municipal solid waste coming to the County system for disposal. The decrease is from an estimated 270,000 tons in FY 09-10 to an estimated 240,000 tons for FY 10-11. A revenue reduction of approximately \$162,000 will impact the FY 10-11 Surcharge fee-based programs (HHW, Education, and Planning).
2. The interest rate used to calculate the interest earned on the pooled cash, both in the cost centers and in the reserve funds, has been reduced from 1% in FY 09-10 to 0.75%. The interest is calculated on the previous year's fund balance.

Organics

The organic cost centers are Wood Waste and Yard Debris. These two cost centers as well as the Organics Reserve are treated separately as defined by the Joint Powers Agreement, which states "Agency shall separately account for all costs of handling and disposing yard waste and wood waste so that the costs of each are known" Section 11.

Wood Waste Cost Center

Revenues

Revenues for the FY 10-11 Wood Waste cost center are based on 5,700 tons of incoming material per year or 16 tons per day, which was forecast from actual tonnages for the most recent twelve months. This quantity is a decrease of 2,300 tons from the prior year amount of 8,000 tons. This decrease will result in a decrease of \$65,412 from FY 09-10. Revenues from wood waste tipping fees collected at County disposal sites are dedicated toward the operation of the Wood Waste cost center and the transportation of organic materials from the transfer stations to the composting facility at the Central Disposal Site (CDS).

The other revenue sources are Sale of Material, which is a revenue sharing agreement with Sonoma Compost Company (SCC) budgeted at the FY 09-10 level of \$15,000 and Donations/Reimbursement, budgeted at the FY 09-10 level of \$5,000, which is the contribution from SCC offsetting the transfer station hauling expense per their contract.

Expenses

Contract Services, which includes the processing contract with SCC and the hauling fee for wood waste transported from the transfer stations to the composting facility located at the CDS, is forecast to decrease due to the projection of less wood waste material coming to the composting facility. An inflator to the rates per agreements is included in the calculations. When combined with the decreased administrative costs and reduced wood waste tonnage requiring processing, the projected net impact on operational expenditures is a decrease of \$59,218.

Contribution to Organic Program Reserve

The FY 10-11 Wood Waste Cost Center budget will have an estimated net surplus of \$52,450, which includes \$30,000 from prior year, to be transferred to the Organics Program Reserve.

Yard Debris Cost Center

Revenues

Revenues for the Yard Debris cost center are based on 90,000 tons per year or 250 tons per day, which was forecast from the actual tonnages from the previous twelve months. This quantity is an increase, from the prior year budget amount, of 2,200 tons, which results in an increase of \$76,868. The Yard Debris tipping fee provides funding for the transportation of the material from the transfer stations, processing and marketing of the material by Sonoma Compost Company at the CDS, and public outreach efforts.

The other revenue sources are Sale of Material and Donations/Reimbursement, which are budgeted to remain at the FY 09-10 levels of \$85,000 and 5,000 respectively.

Expenses

Contract Services, which includes the processing contract with SCC and the hauling fee for yard debris transported from the transfer stations to the composting facility located at the CDS, is forecast to increase \$86,947 based on the materials coming to the composting facility. An inflator to the rates per agreements is included in the calculations.

Contribution to Organic Program Reserve

The FY 10-11 Yard Debris Cost Center budget will have an estimated net surplus of \$797,996, which includes \$400,000 from prior year, to be transferred to the Organics Program Reserve.

Organics Program Reserve All undesignated balances from the SCWMA's wood waste and yard debris programs are deposited into the Organics Program Reserve at the end of each fiscal year. These funds are to be used for the purchase of a new organics composting site or other related purposes as determined by the Board. It is anticipated that the Organics Program Reserve balance at the end of FY 10-11 will be \$4,539,614. This includes expenditures for the site purchase process (consultant, staff, engineering, legal and audit), but not the actual purchase of the property.

Surcharge Cost Centers (HHW, Education and Planning)

Expenses (for all surcharge cost centers)

The contract and administration expenses included in the FY 10-11 Budget were taken directly from the FY 10-11 Work Plan. Overhead expenses include: insurance, office expenses, County services provided to the SCWMA, administration costs, legal services, accounting and audit services and data processing expenses. All of these are negotiated as a part of the Memorandum of Understanding that SCWMA has with the County. Mandated expenses include contract services (HHW program) and rent/lease expense for the HHW

facility. Discretionary expenses are contract services (Education programs), professional services (grants), advertising (E-waste program) and travel expense. While these expenses could be eliminated, the programs can be financially beneficial to SCWMA, i.e. advertising for the E-waste events, which results in a net revenue stream from materials collected at the events.

The majority of SCWMA expenditures are mandatory, essentially the operation of the household toxics program. The other major expense category is overhead. The history of surcharge overhead expenses is as follows:

FY 07-08	\$504,417
FY 08-09	\$549,987
FY 09-10	\$437,738
FY 10-11	\$554,956

The discretionary category represents only 5% of the expenses and has been steadily declining in the recent past; FY 08-09 was \$335,492, FY 09-10 was \$321,752 and FY 10-11 is proposed to be \$106,634, primarily in response to reduced grant revenues and reduced surcharge revenue.

Revenues (for all surcharge cost centers)

The majority of SCWMA programs are funded by the surcharge placed on the solid waste tip fee. The current surcharge is \$5.40/ton, which was instituted in FY 07-08. The 11% reduction in solid waste tonnage (240,000 tons in FY 10-11 from 270,000 tons in FY 09-10) translates into less available funding for surcharge-funded programs. Three budget scenarios have been developed for Board consideration. They are (1) continuing with the \$5.40 rate, (2) increasing the rate to \$5.65 (increase of \$0.25 per ton) and increasing the rate to \$5.95 (increase of \$0.55 per ton).

Surcharge Tipping Revenue FY 10-11

Year	Tonnage	Rate	Revenue	HHW		Education		Diversion		Planning	
05-06	372,200	3.50	1,302,700	1,003,079	77.00%	241,000	18.50%	39,081	3.00%	19,541	1.50%
06-07	383,000	4.50	1,723,500	1,268,496	73.60%	258,525	15.00%	41,364	2.40%	155,115	9.00%
07-08	350,000	5.40	1,890,000	1,475,145	78.05%	324,135	17.15%	46,305	2.45%	44,415	2.35%
08-09	335,000	5.40	1,809,000	1,320,570	73.00%	388,935	21.50%	45,225	2.50%	54,270	3.00%
Revised	310,000	5.40	1,674,000	1,222,020	73.00%	359,910	21.50%	41,850	2.50%	50,220	3.00%
09-10	270,000	5.40	1,458,000	1,057,050	72.50%	320,760	22.00%	29,160	2.00%	51,030	3.50%
10-11											
#1	240,000	5.40	1,296,000	1,062,720	82.00%	220,320	17.00%	0	0.00%	12,960	1.00%
#2	240,000	5.65	1,356,000	1,111,920	82.00%	230,520	17.00%	0	0.00%	13,560	1.00%
#3	240,000	5.95	1,428,000	1,181,670	82.75%	230,622	16.15%	0	0.00%	15,708	1.10%

The funding levels and percentage of the surcharge tipping fee are exhibited in the table above. The majority of the surcharge revenues are used by the household hazardous waste program for transport, operation of the facility and disposal of materials brought to the facility by Sonoma County residents. This program is free of charge to all residential participants; businesses are charged for disposal and a small administrative fee. The Board explored charging service fees for residential usage of the facility. The April 19, 2006 agenda item addressing this issue along with other concerns can be found on the SCWMA website www.recyclenow.org. At that time the Board decided to issue a Request for Proposal to address all concerns. This resulted in the hiring of Sweetser and Associates and their final report can also be found on the website.

The funding level in the other surcharge cost centers has dropped to below FY 05-06 levels even with a rate increase. This creates considerable challenges to staff to continue providing programs that fulfill the mission of the SCWMA.

Net Costs (for all surcharge cost centers)

The net costs for the surcharge cost centers using Scenario #1 - \$5.40 are as follows:

	#1 \$5.40	#2 \$5.65	#3 \$5.95
HHW	\$118,378	\$69,178	(\$572)
Education	\$9,708	(\$492)	(\$594)
Planning	\$2,089	\$1,489	(\$659)

A positive net cost should be seen as a use of reserves and a negative net cost should be seen as a contribution to reserves. In the surcharge cost centers, the only scenario that does not use reserves for on-going expenditures is #3, which is a rate increase of \$0.55 per ton.

Reserves (for all cost centers)

There are three reserve funds for the surcharge cost centers developed by SCWMA Board policies. The first policy was initiated in 2001 with establishing the Compost Site Purchase (to become the Organics Program Reserve), HHW Waste Facility (to become the HHW Closure) and the Contingency Reserve. The goals for accumulation of reserves were: Compost Site Purchase - \$1,300,000 in five years; HHW Facility - \$100,000 in fifteen years; and Contingency – 50% of operating expenses for surcharge cost centers in four years.

A revision was made to the reserve policy at the February 15, 2006 Board meeting. The policies presented and approved were:

"Organics Program Reserve. This restricted reserve would be what is now the Site Purchase Reserve with the addition of undesignated funds now in Wood Waste and Yard Debris. The primary use of the funds in the Organics Program Reserve would be to accumulate funds for the development of a new composting site and other related uses.

HHW Facility Closure. As required by State regulations, a restricted reserve fund has been established that is collecting funds to be used for the HHW facility closure. As directed by the Board in 2001, this fund will have accumulated \$100,000 by FY 2016-17.

HHW Operating Reserve. The Agency's HHW program currently uses about 80% of the tipping fee surcharge funding and has the potential to increase significantly in short periods of time. Therefore it is proposed that that a HHW reserve fund be established with a goal of 50% of the HHW program operational expenses be held in a specific reserve fund for unexpected HHW costs or HHW program changes. The balance currently held in the Surcharge undesignated special fund is proposed to be shifted to this one to have funding in place in the next fiscal year.

Contingency Reserve. The Contingency Reserve would be revised to establish a goal to set aside 25% of annual operating expenses of the remaining surcharge cost centers (Education, Diversion, and Planning), not including HHW. "

The most recent reserve policy revision was to decrease the HHW Closure Reserve to \$62,000 to take into account the Revised Closure Plan for the facility.

All of these agenda items and the closure plan can be found on the website (www.recyclenow.org)

HHW Facility Closure Reserve is mandated by the permit-by-rule for treatment of hazardous waste collected the facility, owned by the County and occupied and operated the SCWMA. The SCWMA is the permit holder of Permit No: 00-7161 issued by the Certified Unified Program Agency (Sonoma County Department of Emergency Services) and is responsible for establishing and maintaining a closure fund. The permit holder may establish the amount contained in the closure fund. When the Board established the reserve policies in 2001, the amount for this reserve was established to have \$100,000 accumulated by FY 16-17 to coincide with the expiration of the JPA agreement. This policy was amended by the Board in May 2008 to accumulate \$62,000 based on a survey of other similar facilities.

The only transfer from HHW will be \$6,777 to the HHW Closure Fund, which will satisfy the reserve policy collecting funds to be used for the HHW facility closure. It is estimated that there will be \$59,535 including interest earned at the end of FY 09-10. The goal for the HHW Closure Fund will be exceeded in FY 10-11.

HHW Facility Reserve Fund was established by the SCWMA Board in 2006 when it became apparent with the opening of the facility in 2005 that the HHW program would use about 80% of the tipping fee surcharge funding and had the potential to increase significantly in short periods of time. The goal for the facility reserve was established at 50% of the HHW program operational expenses to be used for an unexpected cost or a program change. The FY 09-10 projected balance is \$1,669,157.

The effects of the three scenarios on the HHW Facility Reserve are as follows:

	<u>Use</u>	<u>Contribution</u>	<u>Balance (proposed)</u>
#1	\$118,378	\$0	\$1,563,299
#2	\$69,178	\$0	\$1,612,499
#3	\$0	\$527	\$1,682,204

For FY 10-11, the HHW Facility Reserve should contain \$798,640 to meet policy. The balances above are assuming that the expansion of the facility has been completed and has been fully funded with grant funds.

Contingency Reserve policy was established in 2001 with a goal of 50% of the annual operating expenses of the Education, Diversion and Planning surcharge cost centers. This goal was revised in 2006 to be 25% of the operating expenses (insurance liability, office expense, accounting services, audit services, legal services, rent for spaces and events, small tools and travel) of the three cost centers. Due to lack of activity, the Diversion cost center has been vacated and is no longer contributing or using any reserves from the Contingency Reserve.

Combining the Education and Planning cost centers, the effects of the three scenarios on the Contingency Reserve are as follows:

	<u>Use</u>	<u>Contribution</u>	<u>Balance (proposed)</u>
#1	\$11,797	\$0	\$177,837
#2	\$997	\$0	\$188,637
#3	\$0	\$1,253	\$190,887

Funds are available in the balances of the three cost centers which have built up over the past fiscal years that can be used to cover the expenses needed. The chart above is intended to illustrate that in budget scenarios #1 and #2 fund balance is being used to cover on-going expenditures. These funds would otherwise be available to be added to the Contingency Reserve. Although the use of fund balances shown in the table above are not significant, and will still leave the Contingency Reserve at a level consistent with adopted policy, it sets a precedent of using reserve funds to fund on-going operations which will continue to get worse in future years if additional revenues are not generated.

For Scenario #1 the transfer of prior years fund balance from the cost centers to the Contingency Reserves will be \$135,440 and for Scenario #2 the transfer will be \$146,240 after subtracting the funds used to balance the Education and Planning cost centers for those two scenarios. For Scenario #3, there will be a contribution of \$148,490, which includes new monies of \$1,253 (\$594 from Education and \$659 from Planning). Remaining in the cost centers is 10% to 20% of operating expenses for cash flow maintenance.

The policy states the reserves For FY 10-11 the Contingency Reserve should contain \$138,739 per policy. At the end of FY 09-10, the Contingency Reserve is projected to contain \$74,330. During FY 09-10, Contingency Reserves were used for a special project of the sustainable funding model development. In FY 10-11 the Contingency Reserve has expenses budgeted to fund the implementation of that funding model with proposed expenses of \$53,493.

III. BUDGETARY DISCUSSION OF BOARD'S RESPONSE TO FY 10-11 WORK PLAN

Following the presentation of the FY 10-11 Work Plan, the Board responded with questions pertaining to staff activities and suggestions for further explorations of cost effective activities.

Education Funding and Efforts

There was concern expressed about the decrease in funding to Education. The funding decrease is only in Contract Services. Given that the proposed budget, even with two rate increases, leaves little discretionary spending opportunities. The decrease in Contract Services from FY 09-10 at \$98,100 to FY 10-11 at \$26,994 is substantial and is largely due to lack of grant application opportunities. Staff considered how to continue the level of public education that has been highly effective and proven beneficial as well as a requirement of the JPA agreement.

The result was to concentrate efforts within existing staff to streamline some existing efforts and develop new avenues of communication that would capitalize on staff time versus spending funds on consultants and purchasing media products. Using the approved FY 10-11 Work Plan (can be found on the www.recyclenow.org website), this approach is seen in the comparison of staff costs in the FY 09-10 Work Plan, which was \$151,906 to the approved FY 10-11 Work Plan, which is \$176,163. Should funding become available staff

is prepared to move forward with an enhanced effort using the basis presented in this budget with a return to methods that have been established as effective in the past. There was mention of using social based marketing, which has been used in the past, but would require additional staff or substantial use of contractors in order to be able to successfully implement.

Exploration of Grant Funding

In FY 09-10 the proposed funding was \$18,507 and in proposed FY 10-11 the amount is \$7,290. In FY 09-10 the funds included actual grant awards to two local schools for development and implementation of recycling programs. This was done at the direction of the Board. Should funding become available again, the award of local grants could be done again.

The other activity in the "Grants" category is exploration of available grants. With the current economic situation, staff is not optimistic that exploration efforts will be successful, but there is a constant effort, mainly through membership in professional organizations and utilization of electronic communication, to maintain awareness of any appropriate grant opportunities. SCWMA has been very successful in the past in receiving a high percentage of grant awards from applications made on behalf of the SCWMA.

Jurisdictional Support

Discussion of the FY 10-11 Work Plan included comments pertaining to staff educating and assisting the cities' staff to raise awareness of diversion/recycling possibilities that are available, through such activities as reviewing and commenting on franchise agreements as they are being developed and reviewing education plans submitted by city haulers, etc. The motion to adopt the FY 10-11 Work Plan included an amendment to present options to increase funding for these educational endeavors. Given the budgetary constraints and significant workload of existing staff this presents a challenging request, both for personnel and future financial planning.


Meeting this request with existing staff would necessitate dropping other programs. A majority of the programs currently being maintained by staff are mandated either by AB 939 or the JPA. There is no relief from the AB 939 programs and/or JPA mandated programs. Having a full time Executive Director in the future may yield this opportunity to provide greater support to individual jurisdictions on a going forward basis.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff requests Board direction concerning the surcharge rate structure in order to present a Final FY 10-11 Budget.

V. ATTACHMENTS

Draft FY 10-11 Budget with no surcharge rate change – Scenario #1
Draft FY 10-11 Budget with \$0.25 surcharge rate increase – Scenario #2
Draft FY 10-11 Budget with \$0.55 surcharge rate increase – Scenario #3

Approved by: 
Susan Klassen, Interim Executive Director, SCWMA

FY 10-11 SUMMARY BUDGET

\$5.40 - No change in rate

SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	279,472	171,452	79,568	66,727	51,902	(14,825)
2500 State - Other	279,805	227,960	397,374	397,374	102,780	(294,594)
2901 County	5,113,384	4,757,656	4,264,448	4,753,252	4,602,708	(150,544)
3980 Revenues-Prior Year	(377)	12,865	0	0	0	0
4020 Sale of Materials	177,713	254,056	281,664	95,000	100,000	5,000
4102 Donations and Reimbursements	462,125	440,745	419,223	419,023	400,732	(18,291)
SUBTOTAL	6,312,122	5,864,734	5,442,277	5,731,376	5,258,122	(473,254)
4624 OT-Within Enterprise	0	2,402,586	1,721,632	2,252,630	1,080,931	(1,171,699)
SUBTOTAL	0	2,402,586	1,721,632	2,252,630	1,080,931	(1,171,699)
TOTAL REVENUES	6,312,122	8,267,320	7,163,909	7,984,006	6,339,053	(1,644,953)
Expenditures						
6103 Liability Insurance	9,843	9,163	8,941	10,175	10,175	0
6400 Office Expense	61,621	48,951	21,358	36,500	15,000	(21,500)
6500 Professional/Spec Svcs	294,759	232,963	113,960	112,620	67,140	(45,480)
6521 County Services	3,580	4,133	6,896	6,896	6,925	29
6540 Contract Services	4,256,385	4,216,804	4,829,665	4,599,903	4,207,178	(392,725)
6573 Administrative Costs	523,299	540,279	522,798	722,706	661,872	(60,834)
6590 Engineering Services	2,204	9,115	17,663	17,413	26,000	8,587
6610 Legal Expenses	47,293	74,372	102,047	102,000	72,000	(30,000)
6629 Accounting Services	5,457	5,849	14,925	10,389	10,243	(146)
6630 Audit Services	18,500	20,000	18,500	18,500	20,000	1,500
6785 Advertising	0	0	0	0	12,000	12,000
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	25,680	23,541	26,740	25,500	25,500	0
6880 Small Tools	11,407	30,876	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,342	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,023	3,000	3,000	3,000	0
7302 Travel Expense	4,532	268	462	1,000	500	(500)
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	8	0	13,855	14,498	11,779	(2,719)
7402 DP-New Projects	0	0	35,000	35,000	0	(35,000)
SUBTOTAL	5,289,257	5,239,543	5,754,209	5,741,600	5,174,812	(566,788)
8624 OT - Within Enterprise	0	2,430,255	1,721,632	2,252,630	1,080,931	(1,171,699)
8700 Reimbursements	0	0	(79,011)	(79,011)	(47,288)	31,723
SUBTOTAL	0	2,430,255	1,642,621	2,173,619	1,033,643	(1,139,976)
TOTAL EXPENDITURES	5,289,257	7,669,798	7,396,830	7,915,219	6,208,455	(1,706,764)
NET COST	(1,022,865)	(597,522)	232,921	(68,787)	(130,598)	(61,811)
Beginning Fund Balance	5,975,197	6,553,140	7,151,335		6,918,414	
Less: Net Cost for Current Year	1,022,865	598,195	(232,921)		130,598	
Audit/Encumbrance Adjustments	(444,922)	0	0		0	
Ending Fund Balance	6,553,140	7,151,335	6,918,414		7,049,012	

Wood Waste	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	7,187	4,080	840	795	470	(325)
2500 State - Other	0	0	0	0	0	0
2901 County	251,190	177,713	147,393	227,520	162,108	(65,412)
4020 Sale of Materials	70,858	66,788	72,045	10,000	15,000	5,000
4102 Donations and Reimbursements	5,000	5,000	5,000	5,000	5,000	0
SUBTOTAL	334,235	253,581	225,278	243,315	182,578	(60,737)
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	334,235	253,581	225,278	243,315	182,578	(60,737)
Expenditures						
6103 Liability Insurance	955	889	835	950	950	0
6400 Office Expense	27	18	3	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	176	236	500	500	525	25
6540 Contract Services	208,914	174,592	188,986	205,880	151,454	(54,426)
6573 Administrative Costs	38,566	30,906	6,781	6,710	2,752	(3,958)
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	78	0	0	0	0	0
6629 Accounting Services	505	504	1,193	998	984	(14)
6630 Audit Services	2,000	2,000	1,900	1,900	1,500	(400)
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	4,411	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	2,194	2,408	1,963	(445)
SUBTOTAL	252,887	213,556	202,392	219,346	160,128	(59,218)
8624 OT - Within Enterprise	0	197,140	46,519	81,519	52,450	(29,069)
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	197,140	46,519	81,519	52,450	(29,069)
TOTAL EXPENDITURES	252,887	410,696	248,911	300,865	212,578	(88,287)
NET COST	(81,348)	157,115	23,633	57,550	30,000	(27,550)
Beginning Fund Balance	161,933	243,281	86,166		62,533	
Less: Net Cost for Current Year	81,348	(157,115)	(23,633)		(30,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	243,281	86,166	62,533		32,533	

Yard Debris	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
SUBJECT TITLE						
Revenues						
1700 Interest on Pooled Cash	43,150	34,220	14,760	12,840	7,250	(5,590)
2500 State - Other	0	0	0	0	0	0
2901 County	3,225,879	3,157,079	2,807,976	3,067,732	3,144,600	76,868
3700 Copy/Transcribe Fee	0	0	0	0	0	0
4020 Sale of Materials	106,855	187,268	209,619	85,000	85,000	0
4102 Donations and Reimbursements	10,164	10,523	5,000	5,000	5,000	0
SUBTOTAL	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
Expenditures						
6103 Liability Insurance	1,870	1,741	1,669	1,900	2,425	525
6400 Office Expense	26,581	5,030	590	0	0	0
6500 Professional/Spec Svcs	1,900	625	0	0	0	0
6521 County Services	342	490	525	525	1,000	475
6540 Contract Services	2,579,179	2,452,696	2,407,615	2,634,788	2,774,992	140,204
6573 Administrative Costs	74,471	88,738	73,573	100,231	52,283	(47,948)
6590 Engineering Services	0	7,421	250	0	0	0
6610 Legal Expenses	3,030	3,686	5,176	8,000	2,000	(6,000)
6629 Accounting Services	2,528	2,325	8,550	4,797	4,727	(70)
6630 Audit Services	2,500	3,000	3,350	3,350	4,000	650
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	8,821	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,121	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,007	3,000	3,000	3,000	0
7302 Travel Expense	356	0	17	0	0	0
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	0	0	4,387	4,816	3,927	(889)
SUBTOTAL	2,719,112	2,597,565	2,527,101	2,786,907	2,873,854	86,947
8624 OT - Within Enterprise	0	778,177	1,116,345	1,410,013	767,996	(642,017)
8700 Reimbursements	0	0	(21,060)	(21,060)	0	21,060
SUBTOTAL	0	778,177	1,095,285	1,388,953	767,996	(620,957)
TOTAL EXPENDITURES	2,719,112	3,375,742	3,622,386	4,175,860	3,641,850	(534,010)
NET COST	(666,936)	(13,348)	585,031	1,005,288	400,000	(605,288)
Beginning Fund Balance	871,337	1,538,273	1,551,621		966,590	
Less: Net Cost for Current Year	666,936	13,348	(585,031)		(400,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	1,538,273	1,551,621	966,590		566,590	

HHW	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	67,672	31,921	6,488	7,615	420	(7,195)
2500	State - Other	98,300	82,396	163,873	163,873	67,140	(96,733)
2901	County	1,277,144	1,102,077	1,009,782	1,057,050	1,062,720	5,670
3980	Revenue-Prior Year	(377)	12,865	0	0	0	0
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	403,769	367,960	354,861	354,861	350,000	(4,861)
SUBTOTAL		1,846,508	1,597,219	1,535,004	1,583,399	1,480,280	(103,119)
4624	OT-Within Enterprise	0	0	0	0	118,378	118,378
SUBTOTAL		0	0	0	0	118,378	118,378
TOTAL REVENUES		1,846,508	1,597,219	1,535,004	1,583,399	1,598,658	15,259
Expenditures							
6103	Liability Insurance	3,740	3,481	3,515	4,000	4,425	425
6400	Office Expense	14,442	20,333	8,024	6,000	4,000	(2,000)
6500	Professional/Spec Svcs	114,089	89,608	79,520	79,520	67,140	(12,380)
6521	County Services	1,194	1,373	2,000	2,000	2,300	300
6540	Contract Services	1,143,757	1,157,167	1,353,913	1,221,135	1,253,738	32,603
6573	Administrative Costs	156,794	157,620	139,714	168,314	209,447	41,133
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	8,158	15,941	8,120	15,000	8,000	(7,000)
6629	Accounting Services	1,012	1,010	2,259	1,900	2,266	366
6630	Audit Services	7,000	8,000	8,400	8,400	8,500	100
6785	Advertising	0	0	0	0	12,000	12,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	23,400	23,000	23,000	23,000	23,000	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	221	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	4,017	115	445	1,000	500	(500)
7400	Data Processing	8	0	2,458	2,458	1,963	(495)
SUBTOTAL		1,479,277	1,482,280	1,631,368	1,532,727	1,597,279	64,552
8010	Contrib Non-Co Gov		(673)	0	0	0	0
8624	OT - Within Enterprise	0	1,309,425	509,105	672,244	6,667	(665,577)
8700	Reimbursements	0	0	(14,656)	(14,656)	(5,288)	9,368
SUBTOTAL		0	1,308,752	494,449	657,588	1,379	(656,209)
TOTAL EXPENDITURES		1,479,277	2,791,032	2,125,817	2,190,315	1,598,658	(591,657)
NET COST		(367,231)	1,193,813	590,813	606,916	0	(606,916)
Beginning Fund Balance		1,473,697	1,840,928	647,115		56,302	
Less: Net Cost for Current Year		367,231	(1,193,813)	(590,813)		0	
Audit/Encumbrance Adjustments		0	0	0		0	
Ending Fund Balance		<u>1,840,928</u>	<u>647,115</u>	<u>56,302</u>		<u>56,302</u>	

Education	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	12,427	5,115	716	79	890	811
2500	State - Other	16,840	13,432	11,000	11,000	0	(11,000)
2901	County	280,628	249,464	237,446	320,760	220,320	(100,440)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	29,854	48,743	46,276	46,276	36,000	(10,276)
SUBTOTAL		339,749	316,754	295,438	378,115	257,210	(120,905)
4624	OT-Within Enterprise	0	0	35,000	35,000	0	(35,000)
SUBTOTAL		0	0	35,000	35,000	0	(35,000)
TOTAL REVENUES		339,749	316,754	330,438	413,115	257,210	(155,905)
Expenditures							
6103	Liability Insurance	1,378	1,283	1,252	1,425	1,425	0
6400	Office Expense	16,019	23,244	11,838	30,000	11,000	(19,000)
6500	Professional/Spec Svcs	9,850	8,082	11,000	11,000	0	(11,000)
6521	County Services	1,349	1,551	2,374	2,374	2,300	(74)
6540	Contract Services	108,988	114,519	86,259	98,100	26,994	(71,106)
6573	Administrative Costs	136,451	180,151	133,180	213,203	211,863	(1,340)
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	19,227	31,753	27,151	25,000	25,000	0
6629	Accounting Services	1,012	1,010	2,129	1,900	1,873	(27)
6630	Audit Services	4,000	4,000	2,000	2,000	3,000	1,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	2,280	541	3,740	2,500	2,500	0
6880	Small Tools	3,077	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	16	0	0	0	0
7302	Travel Expense	159	153	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
7402	DP-New Projects	0	0	35,000	35,000	0	(35,000)
SUBTOTAL		303,790	370,714	318,331	424,910	287,918	(136,992)
8624	OT - Within Enterprise	0	134,575	12,107	0	75,292	75,292
8700	Reimbursements	0	0	(43,295)	(43,295)	(21,000)	22,295
SUBTOTAL		0	134,575	(31,188)	(43,295)	54,292	97,587
TOTAL EXPENDITURES		303,790	505,289	287,143	381,615	342,210	(39,405)
NET COST		(35,959)	188,535	(43,295)	(31,500)	85,000	116,500
Beginning Fund Balance		191,944	263,685	75,150		118,445	
Less: Net Cost for Current Year		35,959	(188,535)	43,295		(85,000)	
Audit/Encumbrance Adjustments		35,782	0	0		0	
Ending Fund Balance		263,685	75,150	118,445		33,445	

Division	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	8,883	2,234	1,076	389	352	(37)
2500	State - Other	157,637	132,132	22,746	22,746	0	(22,746)
2901	County	40,090	37,068	29,160	29,160	0	(29,160)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	6,310	3,388	3,154	3,154	0	(3,154)
	SUBTOTAL	212,920	174,822	56,136	55,449	352	(55,097)
4624	OT-Within Enterprise	0	0	0	0	0	0
	SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES							
		212,920	174,822	56,136	55,449	352	(55,097)
Expenditures							
6103	Liability Insurance	955	889	835	950	0	(950)
6400	Office Expense	4,326	95	0	500	0	(500)
6500	Professional/Spec Svcs	168,920	134,648	23,440	22,100	0	(22,100)
6521	County Services	467	483	700	700	0	(700)
6540	Contract Services	0	0	10,000	0	0	0
6573	Administrative Costs	55,504	22,968	16,220	37,232	0	(37,232)
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	7,469	4,661	4,173	7,000	0	(7,000)
6629	Accounting Services	200	1,000	397	397	0	(397)
6630	Audit Services	1,000	1,000	950	950	0	(950)
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	0	0	0	0	0	0
7400	Data Processing	0	0	0	0	0	0
	SUBTOTAL	240,507	170,155	56,715	69,829	0	(69,829)
8624	OT - Within Enterprise	0	0	2,556	0	47,237	47,237
8700	Reimbursements	0	0	0	0	0	0
	SUBTOTAL	0	0	2,556	0	47,237	47,237
TOTAL EXPENDITURES							
		240,507	170,155	59,271	69,829	47,237	(22,592)
NET COST							
		27,587	(4,667)	3,135	14,380	46,885	32,505
Beginning Fund Balance							
		27,340	45,353	50,020		46,885	
Less: Net Cost for Current Year							
		(27,587)	4,667	(3,135)		(46,885)	
Audit/Encumbrance Adjustments							
		45,600	0	0		0	
Ending Fund Balance							
		45,353	50,020	46,885		0	

Planning		Actual	Actual	Estimated	Budgeted	Requested	
	SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	4,447	1,691	508	583	210	(373)
2500	State - Other	7,028	0	0	0	35,640	35,640
2901	County	38,453	34,255	32,691	51,030	12,960	(38,070)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	7,028	5,131	4,732	4,732	4,732	0
SUBTOTAL		56,956	41,077	37,931	56,345	53,542	(2,803)
4624	OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL		0	0	0	0	0	0
TOTAL REVENUES		56,956	41,077	37,931	56,345	53,542	(2,803)
Expenditures							
6103	Liability Insurance	945	880	835	950	950	0
6400	Office Expense	226	2	2	0	0	0
6500	Professional/Spec Svcs	0	0	0	0	0	0
6521	County Services	52	0	797	797	800	3
6540	Contract Services	55,105	0	0	0	0	0
6573	Administrative Costs	51,222	35,117	39,877	39,877	46,525	6,648
6590	Engineering Services	0	1,694	7,964	7,964	0	(7,964)
6610	Legal Expenses	0	12,500	12,427	2,000	4,000	2,000
6629	Accounting Services	200	0	397	397	393	(4)
6630	Audit Services	2,000	2,000	900	900	1,000	100
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	0	0	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
SUBTOTAL		111,416	56,604	65,607	55,293	55,631	338
8624	OT - Within Enterprise	0	10,938	0	53,854	12,911	(40,943)
8700	Reimbursements	0	0	0	0	0	0
SUBTOTAL		0	10,938	0	53,854	12,911	(40,943)
TOTAL EXPENDITURES		111,416	67,542	65,607	109,147	68,542	(40,605)
NET COST		54,460	26,465	27,676	52,802	15,000	(37,802)
Beginning Fund Balance		82,241	81,881	55,416		27,740	
Less: Net Cost for Current Year		(54,460)	(26,465)	(27,676)		(15,000)	
Audit/Encumbrance Adjustments		54,100	0	0		0	
Ending Fund Balance		81,881	55,416	27,740		12,740	

Organic Program Reserve (Site Purchase)	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	117,326	71,321	37,532	31,914	28,780	(3,134)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	117,326	71,321	37,532	31,914	28,780	(3,134)
4624 OT-Within Enterprise	0	975,317	1,162,864	1,491,532	820,446	(671,086)
SUBTOTAL	0	975,317	1,162,864	1,491,532	820,446	(671,086)
TOTAL REVENUES	117,326	1,046,638	1,200,396	1,523,446	849,226	(674,220)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	229	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	102,290	187,945	430,711	200,000	0	(200,000)
6573 Administrative Costs	317	14,615	52,156	52,156	95,009	42,853
6590 Engineering Services	232	0	8,690	8,690	26,000	17,310
6610 Legal Expenses	9,311	4,797	30,000	30,000	24,000	(6,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	1,000	1,000	1,500	500
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	112,150	207,586	522,557	291,846	146,509	(145,337)
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	112,150	207,586	522,557	291,846	146,509	(145,337)
NET COST	(5,176)	(839,052)	(677,839)	(1,231,600)	(702,717)	528,883
Beginning Fund Balance	2,733,486	2,320,006	3,159,058		3,836,897	
Less: Net Cost for Current Year	5,176	839,052	677,839		702,717	
Audit/Encumbrance Adjustments	(418,656)	0	0		0	
Ending Fund Balance	2,320,006	3,159,058	3,836,897		4,539,614	

HHW Facility Closure Fund	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	2,136	1,188	552	593	450	(143)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	2,136	1,188	552	593	450	(143)
4624 OT-Within Enterprise	0	0	6,667	6,667	6,667	0
SUBTOTAL	0	0	6,667	6,667	6,667	0
TOTAL REVENUES	2,136	1,188	7,219	7,260	7,117	(143)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	0	0	0	0	0	0
6573 Administrative Costs	0	0	0	0	0	0
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	0	0	0	0	0	0
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0
NET COST	(2,136)	(1,188)	(7,219)	(7,260)	(7,117)	143
Beginning Fund Balance	48,992	51,128	52,316		59,535	
Less: Net Cost for Current Year	2,136	1,188	7,219		7,117	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	51,128	52,316	59,535		66,652	

HHW Facility Reserve SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	3,182	12,134	13,652	10,419	12,520	2,101
2500 State - Other	0	0	199,755	199,755	0	(199,755)
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	200	0	0	0
SUBTOTAL	3,182	12,134	213,607	210,174	12,520	(197,654)
4624 OT-Within Enterprise	0	1,281,756	502,438	665,577	0	(665,577)
SUBTOTAL	0	1,281,756	502,438	665,577	0	(665,577)
TOTAL REVENUES	3,182	1,293,890	716,045	875,751	12,520	(863,231)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	901	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	33,218	36,750	256,800	240,000	0	(240,000)
6573 Administrative Costs	9,974	5,388	47,675	47,675	0	(47,675)
6590 Engineering Services	0	0	759	759	0	(759)
6610 Legal Expenses	0	741	5,000	5,000	0	(5,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	43,192	42,879	311,135	293,434	0	(293,434)
8624 OT - Within Enterprise	0	0	0	0	118,378	118,378
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	118,378	118,378
TOTAL EXPENDITURES	43,192	42,879	311,135	293,434	118,378	(175,056)
NET COST	40,010	(1,251,011)	(404,910)	(582,317)	105,858	688,175
Beginning Fund Balance	81,000	13,236	1,264,247		1,669,157	
Less: Net Cost for Current Year	(40,010)	1,251,011	404,910		(105,858)	
Audit/Encumbrance Adjustments	(27,754)	0	0		0	
Ending Fund Balance	13,236	1,264,247	1,669,157		1,563,299	

Contingency Reserve SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	13,062	7,548	3,444	1,500	560	(940)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	13,062	7,548	3,444	1,500	560	(940)
4624 OT-Within Enterprise	0	145,513	14,663	53,854	135,440	81,586
SUBTOTAL	0	145,513	14,663	53,854	135,440	81,586
TOTAL REVENUES	13,062	153,061	18,107	55,354	136,000	80,646
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	24,934	93,135	95,381	0	0	0
6573 Administrative Costs	0	4,776	13,622	57,308	43,993	(13,315)
6590 Engineering Services	1,972	0	0	0	0	0
6610 Legal Expenses	20	293	10,000	10,000	9,000	(1,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	500	500
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	26,926	98,204	119,003	67,308	53,493	(13,815)
8624 OT - Within Enterprise	0	0	35,000	35,000	0	(35,000)
8700 Reimbursements	0	0	0	0	(21,000)	(21,000)
SUBTOTAL	0	0	35,000	35,000	(21,000)	(56,000)
TOTAL EXPENDITURES	26,926	98,204	154,003	102,308	32,493	(69,815)
NET COST	13,864	(54,857)	135,896	46,954	(103,507)	(150,461)
Beginning Fund Balance	303,227	155,369	210,226		74,330	
Less: Net Cost for Current Year	(13,864)	54,857	(135,896)		103,507	
Audit/Encumbrance Adjustments	(133,994)	0	0		0	
Ending Fund Balance	155,369	210,226	74,330		177,837	

FY 10-11 SUMMARY BUDGET

\$5.65 - Increase \$0.25 per ton
SUBJECT TITLE

	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	279,472	171,452	79,568	66,727	51,902	(14,825)
2500 State - Other	279,805	227,960	397,374	397,374	102,780	(294,594)
2901 County	5,113,384	4,757,656	4,264,448	4,753,252	4,662,708	(90,544)
3980 Revenues-Prior Year	(377)	12,865	0	0	0	0
4020 Sale of Materials	177,713	254,056	281,664	95,000	100,000	5,000
4102 Donations and Reimbursements	462,125	440,745	419,223	419,023	400,732	(18,291)
SUBTOTAL	6,312,122	5,864,734	5,442,277	5,731,376	5,318,122	(413,254)
4624 OT-Within Enterprise	0	2,402,586	1,721,632	2,252,630	1,042,531	(1,210,099)
SUBTOTAL	0	2,402,586	1,721,632	2,252,630	1,042,531	(1,210,099)
TOTAL REVENUES	6,312,122	8,267,320	7,163,909	7,984,006	6,360,653	(1,623,353)
Expenditures						
6103 Liability Insurance	9,843	9,163	8,941	10,175	10,175	0
6400 Office Expense	61,621	48,951	21,358	36,500	15,000	(21,500)
6500 Professional/Spec Svcs	294,759	232,963	113,960	112,620	67,140	(45,480)
6521 County Services	3,580	4,133	6,896	6,896	6,925	29
6540 Contract Services	4,256,385	4,216,804	4,829,665	4,599,903	4,207,178	(392,725)
6573 Administrative Costs	523,299	540,279	522,798	722,706	661,872	(60,834)
6590 Engineering Services	2,204	9,115	17,663	17,413	26,000	8,587
6610 Legal Expenses	47,293	74,372	102,047	102,000	72,000	(30,000)
6629 Accounting Services	5,457	5,849	14,925	10,389	10,243	(146)
6630 Audit Services	18,500	20,000	18,500	18,500	20,000	1,500
6785 Advertising	0	0	0	0	12,000	12,000
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	25,680	23,541	26,740	25,500	25,500	0
6880 Small Tools	11,407	30,876	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,342	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,023	3,000	3,000	3,000	0
7302 Travel Expense	4,532	268	462	1,000	500	(500)
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	8	0	13,855	14,498	11,779	(2,719)
7402 DP-New Projects	0	0	35,000	35,000	0	(35,000)
SUBTOTAL	5,289,257	5,239,543	5,754,209	5,741,600	5,174,812	(566,788)
8624 OT - Within Enterprise	0	2,430,255	1,721,632	2,252,630	1,042,531	(1,210,099)
8700 Reimbursements	0	0	(79,011)	(79,011)	(47,288)	31,723
SUBTOTAL	0	2,430,255	1,642,621	2,173,619	995,243	(1,178,376)
TOTAL EXPENDITURES	5,289,257	7,669,798	7,396,830	7,915,219	6,170,055	(1,745,164)
NET COST	(1,022,865)	(597,522)	232,921	(68,787)	(190,598)	(121,811)
Beginning Fund Balance	5,975,197	6,553,140	7,151,335		6,918,414	
Less: Net Cost for Current Year	1,022,865	598,195	(232,921)		190,598	
Audit/Encumbrance Adjustments	(444,922)	0	0		0	
Ending Fund Balance	6,553,140	7,151,335	6,918,414		7,109,012	

Wood Waste	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	7,187	4,080	840	795	470	(325)
2500 State - Other	0	0	0	0	0	0
2901 County	251,190	177,713	147,393	227,520	162,108	(65,412)
4020 Sale of Materials	70,858	66,788	72,045	10,000	15,000	5,000
4102 Donations and Reimbursements	5,000	5,000	5,000	5,000	5,000	0
SUBTOTAL	334,235	253,581	225,278	243,315	182,578	(60,737)
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	334,235	253,581	225,278	243,315	182,578	(60,737)
Expenditures						
6103 Liability Insurance	955	889	835	950	950	0
6400 Office Expense	27	18	3	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	176	236	500	500	525	25
6540 Contract Services	208,914	174,592	188,986	205,880	151,454	(54,426)
6573 Administrative Costs	38,566	30,906	6,781	6,710	2,752	(3,958)
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	78	0	0	0	0	0
6629 Accounting Services	505	504	1,193	998	984	(14)
6630 Audit Services	2,000	2,000	1,900	1,900	1,500	(400)
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	4,411	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	2,194	2,408	1,963	(445)
SUBTOTAL	252,887	213,556	202,392	219,346	160,128	(59,218)
8624 OT - Within Enterprise	0	197,140	46,519	81,519	52,450	(29,069)
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	197,140	46,519	81,519	52,450	(29,069)
TOTAL EXPENDITURES	252,887	410,696	248,911	300,865	212,578	(88,287)
NET COST	(81,348)	157,115	23,633	57,550	30,000	(27,550)
Beginning Fund Balance	161,933	243,281	86,166		62,533	
Less: Net Cost for Current Year	81,348	(157,115)	(23,633)		(30,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	243,281	86,166	62,533		32,533	

Yard Debris	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	43,150	34,220	14,760	12,840	7,250	(5,590)
2500 State - Other	0	0	0	0	0	0
2901 County	3,225,879	3,157,079	2,807,976	3,067,732	3,144,600	76,868
3700 Copy/Transcribe Fee	0	0	0	0	0	0
4020 Sale of Materials	106,855	187,268	209,619	85,000	85,000	0
4102 Donations and Reimbursements	10,164	10,523	5,000	5,000	5,000	0
SUBTOTAL	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
Expenditures						
6103 Liability Insurance	1,870	1,741	1,669	1,900	2,425	525
6400 Office Expense	26,581	5,030	590	0	0	0
6500 Professional/Spec Svcs	1,900	625	0	0	0	0
6521 County Services	342	490	525	525	1,000	475
6540 Contract Services	2,579,179	2,452,696	2,407,615	2,634,788	2,774,992	140,204
6573 Administrative Costs	74,471	88,738	73,573	100,231	52,283	(47,948)
6590 Engineering Services	0	7,421	250	0	0	0
6610 Legal Expenses	3,030	3,686	5,176	8,000	2,000	(6,000)
6629 Accounting Services	2,528	2,325	8,550	4,797	4,727	(70)
6630 Audit Services	2,500	3,000	3,350	3,350	4,000	650
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	8,821	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,121	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,007	3,000	3,000	3,000	0
7302 Travel Expense	356	0	17	0	0	0
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	0	0	4,387	4,816	3,927	(889)
SUBTOTAL	2,719,112	2,597,565	2,527,101	2,786,907	2,873,854	86,947
8624 OT - Within Enterprise	0	778,177	1,116,345	1,410,013	767,996	(642,017)
8700 Reimbursements	0	0	(21,060)	(21,060)	0	21,060
SUBTOTAL	0	778,177	1,095,285	1,388,953	767,996	(620,957)
TOTAL EXPENDITURES	2,719,112	3,375,742	3,622,386	4,175,860	3,641,850	(534,010)
NET COST	(666,936)	(13,348)	585,031	1,005,288	400,000	(605,288)
Beginning Fund Balance	871,337	1,538,273	1,551,621		966,590	
Less: Net Cost for Current Year	666,936	13,348	(585,031)		(400,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	1,538,273	1,551,621	966,590		566,590	

HHW	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	67,672	31,921	6,488	7,615	420	(7,195)
2500	State - Other	98,300	82,396	163,873	163,873	67,140	(96,733)
2901	County	1,277,144	1,102,077	1,009,782	1,057,050	1,111,920	54,870
3980	Revenue-Prior Year	(377)	12,865	0	0	0	0
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	403,769	367,960	354,861	354,861	350,000	(4,861)
SUBTOTAL		1,846,508	1,597,219	1,535,004	1,583,399	1,529,480	(53,919)
4624	OT-Within Enterprise	0	0	0	0	69,178	69,178
SUBTOTAL		0	0	0	0	69,178	69,178
TOTAL REVENUES		1,846,508	1,597,219	1,535,004	1,583,399	1,598,658	15,259
Expenditures							
6103	Liability Insurance	3,740	3,481	3,515	4,000	4,425	425
6400	Office Expense	14,442	20,333	8,024	6,000	4,000	(2,000)
6500	Professional/Spec Svcs	114,089	89,608	79,520	79,520	67,140	(12,380)
6521	County Services	1,194	1,373	2,000	2,000	2,300	300
6540	Contract Services	1,143,757	1,157,167	1,353,913	1,221,135	1,253,738	32,603
6573	Administrative Costs	156,794	157,620	139,714	168,314	209,447	41,133
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	8,158	15,941	8,120	15,000	8,000	(7,000)
6629	Accounting Services	1,012	1,010	2,259	1,900	2,266	366
6630	Audit Services	7,000	8,000	8,400	8,400	8,500	100
6785	Advertising	0	0	0	0	12,000	12,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	23,400	23,000	23,000	23,000	23,000	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	221	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	4,017	115	445	1,000	500	(500)
7400	Data Processing	8	0	2,458	2,458	1,963	(495)
SUBTOTAL		1,479,277	1,482,280	1,631,368	1,532,727	1,597,279	64,552
8010	Contrib Non-Co Gov		(673)	0	0	0	0
8624	OT - Within Enterprise	0	1,309,425	509,105	672,244	6,667	(665,577)
8700	Reimbursements	0	0	(14,656)	(14,656)	(5,288)	9,368
SUBTOTAL		0	1,308,752	494,449	657,588	1,379	(656,209)
TOTAL EXPENDITURES		1,479,277	2,791,032	2,125,817	2,190,315	1,598,658	(591,657)
NET COST		(367,231)	1,193,813	590,813	606,916	0	(606,916)
Beginning Fund Balance		1,473,697	1,840,928	647,115		56,302	
Less: Net Cost for Current Year		367,231	(1,193,813)	(590,813)		0	
Audit/Encumbrance Adjustments		0	0	0		0	
Ending Fund Balance		1,840,928	647,115	56,302		56,302	

Education	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	12,427	5,115	716	79	890	811
2500	State - Other	16,840	13,432	11,000	11,000	0	(11,000)
2901	County	280,628	249,464	237,446	320,760	230,520	(90,240)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	29,854	48,743	46,276	46,276	36,000	(10,276)
SUBTOTAL		339,749	316,754	295,438	378,115	267,410	(110,705)
4624	OT-Within Enterprise	0	0	35,000	35,000	0	(35,000)
SUBTOTAL		0	0	35,000	35,000	0	(35,000)
TOTAL REVENUES		339,749	316,754	330,438	413,115	267,410	(145,705)
Expenditures							
6103	Liability Insurance	1,378	1,283	1,252	1,425	1,425	0
6400	Office Expense	16,019	23,244	11,838	30,000	11,000	(19,000)
6500	Professional/Spec Svcs	9,850	8,082	11,000	11,000	0	(11,000)
6521	County Services	1,349	1,551	2,374	2,374	2,300	(74)
6540	Contract Services	108,988	114,519	86,259	98,100	26,994	(71,106)
6573	Administrative Costs	136,451	180,151	133,180	213,203	211,863	(1,340)
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	19,227	31,753	27,151	25,000	25,000	0
6629	Accounting Services	1,012	1,010	2,129	1,900	1,873	(27)
6630	Audit Services	4,000	4,000	2,000	2,000	3,000	1,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	2,280	541	3,740	2,500	2,500	0
6880	Small Tools	3,077	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	16	0	0	0	0
7302	Travel Expense	159	153	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
7402	DP-New Projects	0	0	35,000	35,000	0	(35,000)
SUBTOTAL		303,790	370,714	318,331	424,910	287,918	(136,992)
8624	OT - Within Enterprise	0	134,575	12,107	0	85,492	85,492
8700	Reimbursements	0	0	(43,295)	(43,295)	(21,000)	22,295
SUBTOTAL		0	134,575	(31,188)	(43,295)	64,492	107,787
TOTAL EXPENDITURES		303,790	505,289	287,143	381,615	352,410	(29,205)
NET COST		(35,959)	188,535	(43,295)	(31,500)	85,000	116,500
Beginning Fund Balance		191,944	263,685	75,150		118,445	
Less: Net Cost for Current Year		35,959	(188,535)	43,295		(85,000)	
Audit/Encumbrance Adjustments		35,782	0	0		0	
Ending Fund Balance		263,685	75,150	118,445		33,445	

Division	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	8,883	2,234	1,076	389	352	(37)
2500 State - Other	157,637	132,132	22,746	22,746	0	(22,746)
2901 County	40,090	37,068	29,160	29,160	0	(29,160)
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	6,310	3,388	3,154	3,154	0	(3,154)
SUBTOTAL	212,920	174,822	56,136	55,449	352	(55,097)
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	212,920	174,822	56,136	55,449	352	(55,097)
Expenditures						
6103 Liability Insurance	955	889	835	950	0	(950)
6400 Office Expense	4,326	95	0	500	0	(500)
6500 Professional/Spec Svcs	168,920	134,648	23,440	22,100	0	(22,100)
6521 County Services	467	483	700	700	0	(700)
6540 Contract Services	0	0	10,000	0	0	0
6573 Administrative Costs	55,504	22,968	16,220	37,232	0	(37,232)
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	7,469	4,661	4,173	7,000	0	(7,000)
6629 Accounting Services	200	1,000	397	397	0	(397)
6630 Audit Services	1,000	1,000	950	950	0	(950)
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	4,411	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	240,507	170,155	56,715	69,829	0	(69,829)
8624 OT - Within Enterprise	0	0	2,556	0	47,237	47,237
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	2,556	0	47,237	47,237
TOTAL EXPENDITURES	240,507	170,155	59,271	69,829	47,237	(22,592)
NET COST	27,587	(4,667)	3,135	14,380	46,885	32,505
Beginning Fund Balance	27,340	45,353	50,020		46,885	
Less: Net Cost for Current Year	(27,587)	4,667	(3,135)		(46,885)	
Audit/Encumbrance Adjustments	45,600	0	0		0	
Ending Fund Balance	45,353	50,020	46,885		0	

Planning		Actual	Actual	Estimated	Budgeted	Requested	
	SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	4,447	1,691	508	583	210	(373)
2500	State - Other	7,028	0	0	0	35,640	35,640
2901	County	38,453	34,255	32,691	51,030	13,560	(37,470)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	7,028	5,131	4,732	4,732	4,732	0
SUBTOTAL		56,956	41,077	37,931	56,345	54,142	(2,203)
4624	OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL		0	0	0	0	0	0
TOTAL REVENUES		56,956	41,077	37,931	56,345	54,142	(2,203)
Expenditures							
6103	Liability Insurance	945	880	835	950	950	0
6400	Office Expense	226	2	2	0	0	0
6500	Professional/Spec Svcs	0	0	0	0	0	0
6521	County Services	52	0	797	797	800	3
6540	Contract Services	55,105	0	0	0	0	0
6573	Administrative Costs	51,222	35,117	39,877	39,877	46,525	6,648
6590	Engineering Services	0	1,694	7,964	7,964	0	(7,964)
6610	Legal Expenses	0	12,500	12,427	2,000	4,000	2,000
6629	Accounting Services	200	0	397	397	393	(4)
6630	Audit Services	2,000	2,000	900	900	1,000	100
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	0	0	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
SUBTOTAL		111,416	56,604	65,607	55,293	55,631	338
8624	OT - Within Enterprise	0	10,938	0	53,854	13,511	(40,343)
8700	Reimbursements	0	0	0	0	0	0
SUBTOTAL		0	10,938	0	53,854	13,511	(40,343)
TOTAL EXPENDITURES		111,416	67,542	65,607	109,147	69,142	(40,005)
NET COST		54,460	26,465	27,676	52,802	15,000	(37,802)
Beginning Fund Balance		82,241	81,881	55,416		27,740	
Less: Net Cost for Current Year		(54,460)	(26,465)	(27,676)		(15,000)	
Audit/Encumbrance Adjustments		54,100	0	0		0	
Ending Fund Balance		81,881	55,416	27,740		12,740	

Organic Program Reserve (Site Purchase) SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	117,326	71,321	37,532	31,914	28,780	(3,134)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	117,326	71,321	37,532	31,914	28,780	(3,134)
4624 OT-Within Enterprise	0	975,317	1,162,864	1,491,532	820,446	(671,086)
SUBTOTAL	0	975,317	1,162,864	1,491,532	820,446	(671,086)
TOTAL REVENUES	117,326	1,046,638	1,200,396	1,523,446	849,226	(674,220)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	229	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	102,290	187,945	430,711	200,000	0	(200,000)
6573 Administrative Costs	317	14,615	52,156	52,156	95,009	42,853
6590 Engineering Services	232	0	8,690	8,690	26,000	17,310
6610 Legal Expenses	9,311	4,797	30,000	30,000	24,000	(6,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	1,000	1,000	1,500	500
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	112,150	207,586	522,557	291,846	146,509	(145,337)
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	112,150	207,586	522,557	291,846	146,509	(145,337)
NET COST	(5,176)	(839,052)	(677,839)	(1,231,600)	(702,717)	528,883
Beginning Fund Balance	2,733,486	2,320,006	3,159,058		3,836,897	
Less: Net Cost for Current Year	5,176	839,052	677,839		702,717	
Audit/Encumbrance Adjustments	(418,656)	0	0		0	
Ending Fund Balance	2,320,006	3,159,058	3,836,897		4,539,614	

HHW Facility Closure Fund	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	2,136	1,188	552	593	450	(143)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	2,136	1,188	552	593	450	(143)
						0
4624 OT-Within Enterprise	0	0	6,667	6,667	6,667	0
SUBTOTAL	0	0	6,667	6,667	6,667	0
						0
TOTAL REVENUES	2,136	1,188	7,219	7,260	7,117	(143)
						0
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	0	0	0	0	0	0
6573 Administrative Costs	0	0	0	0	0	0
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	0	0	0	0	0	0
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
						0
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
						0
TOTAL EXPENDITURES	0	0	0	0	0	0
						0
NET COST	(2,136)	(1,188)	(7,219)	(7,260)	(7,117)	143
Beginning Fund Balance	48,992	51,128	52,316		59,535	
Less: Net Cost for Current Year	2,136	1,188	7,219		7,117	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	51,128	52,316	59,535		66,652	

HHW Facility Reserve	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	3,182	12,134	13,652	10,419	12,520	2,101
2500 State - Other	0	0	199,755	199,755	0	(199,755)
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	200	0	0	0
SUBTOTAL	3,182	12,134	213,607	210,174	12,520	(197,654)
4624 OT-Within Enterprise	0	1,281,756	502,438	665,577	0	(665,577)
SUBTOTAL	0	1,281,756	502,438	665,577	0	(665,577)
TOTAL REVENUES	3,182	1,293,890	716,045	875,751	12,520	(863,231)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	901	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	33,218	36,750	256,800	240,000	0	(240,000)
6573 Administrative Costs	9,974	5,388	47,675	47,675	0	(47,675)
6590 Engineering Services	0	0	759	759	0	(759)
6610 Legal Expenses	0	741	5,000	5,000	0	(5,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	43,192	42,879	311,135	293,434	0	(293,434)
8624 OT - Within Enterprise	0	0	0	0	69,178	69,178
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	69,178	69,178
TOTAL EXPENDITURES	43,192	42,879	311,135	293,434	69,178	(224,256)
NET COST	40,010	(1,251,011)	(404,910)	(582,317)	56,658	638,975
Beginning Fund Balance	81,000	13,236	1,264,247		1,669,157	
Less: Net Cost for Current Year	(40,010)	1,251,011	404,910		(56,658)	
Audit/Encumbrance Adjustments	(27,754)	0	0		0	
Ending Fund Balance	13,236	1,264,247	1,669,157		1,612,499	

Contingency Reserve SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
<u>Revenues</u>						
1700 Interest on Pooled Cash	13,062	7,548	3,444	1,500	560	(940)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	13,062	7,548	3,444	1,500	560	(940)
4624 OT-Within Enterprise	0	145,513	14,663	53,854	146,240	92,386
SUBTOTAL	0	145,513	14,663	53,854	146,240	92,386
TOTAL REVENUES	13,062	153,061	18,107	55,354	146,800	91,446
<u>Expenditures</u>						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	24,934	93,135	95,381	0	0	0
6573 Administrative Costs	0	4,776	13,622	57,308	43,993	(13,315)
6590 Engineering Services	1,972	0	0	0	0	0
6610 Legal Expenses	20	293	10,000	10,000	9,000	(1,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	500	500
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	26,926	98,204	119,003	67,308	53,493	(13,815)
8624 OT - Within Enterprise	0	0	35,000	35,000	0	(35,000)
8700 Reimbursements	0	0	0	0	(21,000)	(21,000)
SUBTOTAL	0	0	35,000	35,000	(21,000)	(56,000)
TOTAL EXPENDITURES	26,926	98,204	154,003	102,308	32,493	(69,815)
NET COST	13,864	(54,857)	135,896	46,954	(114,307)	(161,261)
Beginning Fund Balance	303,227	155,369	210,226		74,330	
Less: Net Cost for Current Year	(13,864)	54,857	(135,896)		114,307	
Audit/Encumbrance Adjustments	(133,994)	0	0		0	
Ending Fund Balance	155,369	210,226	74,330		188,637	

FY 10-11 SUMMARY BUDGET

\$5.95 - Increase \$0.55 per ton
SUBJECT TITLE

	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	279,472	171,452	79,568	66,727	51,902	(14,825)
2500 State - Other	279,805	227,960	397,374	397,374	102,780	(294,594)
2901 County	5,113,384	4,757,656	4,264,448	4,753,252	4,734,708	(18,544)
3980 Revenues-Prior Year	(377)	12,865	0	0	0	0
4020 Sale of Materials	177,713	254,056	281,664	95,000	100,000	5,000
4102 Donations and Reimbursements	462,125	440,745	419,223	419,023	400,732	(18,291)
SUBTOTAL	6,312,122	5,864,734	5,442,277	5,731,376	5,390,122	(341,254)
4624 OT-Within Enterprise	0	2,402,586	1,721,632	2,252,630	976,130	(1,276,500)
SUBTOTAL	0	2,402,586	1,721,632	2,252,630	976,130	(1,276,500)
TOTAL REVENUES	6,312,122	8,267,320	7,163,909	7,984,006	6,366,252	(1,617,754)
Expenditures						
6103 Liability Insurance	9,843	9,163	8,941	10,175	10,175	0
6400 Office Expense	61,621	48,951	21,358	36,500	15,000	(21,500)
6500 Professional/Spec Svcs	294,759	232,963	113,960	112,620	67,140	(45,480)
6521 County Services	3,580	4,133	6,896	6,896	6,925	29
6540 Contract Services	4,256,385	4,216,804	4,829,665	4,599,903	4,207,178	(392,725)
6573 Administrative Costs	523,299	540,279	522,798	722,706	661,872	(60,834)
6590 Engineering Services	2,204	9,115	17,663	17,413	26,000	8,587
6610 Legal Expenses	47,293	74,372	102,047	102,000	72,000	(30,000)
6629 Accounting Services	5,457	5,849	14,925	10,389	10,243	(146)
6630 Audit Services	18,500	20,000	18,500	18,500	20,000	1,500
6785 Advertising	0	0	0	0	12,000	12,000
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	25,680	23,541	26,740	25,500	25,500	0
6880 Small Tools	11,407	30,876	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,342	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,023	3,000	3,000	3,000	0
7302 Travel Expense	4,532	268	462	1,000	500	(500)
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	8	0	13,855	14,498	11,779	(2,719)
7402 DP-New Projects	0	0	35,000	35,000	0	(35,000)
SUBTOTAL	5,289,257	5,239,543	5,754,209	5,741,600	5,174,812	(566,788)
8624 OT - Within Enterprise	0	2,430,255	1,721,632	2,252,630	976,175	(1,276,455)
8700 Reimbursements	0	0	(79,011)	(79,011)	(47,288)	31,723
SUBTOTAL	0	2,430,255	1,642,621	2,173,619	928,887	(1,244,732)
TOTAL EXPENDITURES	5,289,257	7,669,798	7,396,830	7,915,219	6,103,699	(1,811,520)
NET COST	(1,022,865)	(597,522)	232,921	(68,787)	(262,553)	(193,766)
Beginning Fund Balance	5,975,197	6,553,140	7,151,335		6,918,414	
Less: Net Cost for Current Year	1,022,865	598,195	(232,921)		262,553	
Audit/Encumbrance Adjustments	(444,922)	0	0		0	
Ending Fund Balance	6,553,140	7,151,335	6,918,414		7,180,967	

Wood Waste SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	7,187	4,080	840	795	470	(325)
2500 State - Other	0	0	0	0	0	0
2901 County	251,190	177,713	147,393	227,520	162,108	(65,412)
4020 Sale of Materials	70,858	66,788	72,045	10,000	15,000	5,000
4102 Donations and Reimbursements	5,000	5,000	5,000	5,000	5,000	0
SUBTOTAL	334,235	253,581	225,278	243,315	182,578	(60,737)
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	334,235	253,581	225,278	243,315	182,578	(60,737)
Expenditures						
6103 Liability Insurance	955	889	835	950	950	0
6400 Office Expense	27	18	3	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	176	236	500	500	525	25
6540 Contract Services	208,914	174,592	188,986	205,880	151,454	(54,426)
6573 Administrative Costs	38,566	30,906	6,781	6,710	2,752	(3,958)
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	78	0	0	0	0	0
6629 Accounting Services	505	504	1,193	998	984	(14)
6630 Audit Services	2,000	2,000	1,900	1,900	1,500	(400)
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	4,411	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	2,194	2,408	1,963	(445)
SUBTOTAL	252,887	213,556	202,392	219,346	160,128	(59,218)
8624 OT - Within Enterprise	0	197,140	46,519	81,519	52,450	(29,069)
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	197,140	46,519	81,519	52,450	(29,069)
TOTAL EXPENDITURES	252,887	410,696	248,911	300,865	212,578	(88,287)
NET COST	(81,348)	157,115	23,633	57,550	30,000	(27,550)
Beginning Fund Balance	161,933	243,281	86,166		62,533	
Less: Net Cost for Current Year	81,348	(157,115)	(23,633)		(30,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	243,281	86,166	62,533		32,533	

Yard Debris	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
SUBJECT TITLE						
Revenues						
1700 Interest on Pooled Cash	43,150	34,220	14,760	12,840	7,250	(5,590)
2500 State - Other	0	0	0	0	0	0
2901 County	3,225,879	3,157,079	2,807,976	3,067,732	3,144,600	76,868
3700 Copy/Transcribe Fee	0	0	0	0	0	0
4020 Sale of Materials	106,855	187,268	209,619	85,000	85,000	0
4102 Donations and Reimbursements	10,164	10,523	5,000	5,000	5,000	0
SUBTOTAL	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
4624 OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL REVENUES	3,386,048	3,389,090	3,037,355	3,170,572	3,241,850	71,278
Expenditures						
6103 Liability Insurance	1,870	1,741	1,669	1,900	2,425	525
6400 Office Expense	26,581	5,030	590	0	0	0
6500 Professional/Spec Svcs	1,900	625	0	0	0	0
6521 County Services	342	490	525	525	1,000	475
6540 Contract Services	2,579,179	2,452,696	2,407,615	2,634,788	2,774,992	140,204
6573 Administrative Costs	74,471	88,738	73,573	100,231	52,283	(47,948)
6590 Engineering Services	0	7,421	250	0	0	0
6610 Legal Expenses	3,030	3,686	5,176	8,000	2,000	(6,000)
6629 Accounting Services	2,528	2,325	8,550	4,797	4,727	(70)
6630 Audit Services	2,500	3,000	3,350	3,350	4,000	650
6820 Rents/Lease Equipment	4,680	3,049	3,278	5,500	5,500	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	1,666	8,821	0	0	0	0
7062 Enforcement Agency Fees	16,542	17,121	15,000	20,000	20,000	0
7301 County Car Expense	2,826	2,007	3,000	3,000	3,000	0
7302 Travel Expense	356	0	17	0	0	0
7309 Unclaimable County	641	815	121	0	0	0
7400 Data Processing	0	0	4,387	4,816	3,927	(889)
SUBTOTAL	2,719,112	2,597,565	2,527,101	2,786,907	2,873,854	86,947
8624 OT - Within Enterprise	0	778,177	1,116,345	1,410,013	767,996	(642,017)
8700 Reimbursements	0	0	(21,060)	(21,060)	0	21,060
SUBTOTAL	0	778,177	1,095,285	1,388,953	767,996	(620,957)
TOTAL EXPENDITURES	2,719,112	3,375,742	3,622,386	4,175,860	3,641,850	(534,010)
NET COST	(666,936)	(13,348)	585,031	1,005,288	400,000	(605,288)
Beginning Fund Balance	871,337	1,538,273	1,551,621		966,590	
Less: Net Cost for Current Year	666,936	13,348	(585,031)		(400,000)	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	1,538,273	1,551,621	966,590		566,590	

HHW	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	67,672	31,921	6,488	7,615	420	(7,195)
2500	State - Other	98,300	82,396	163,873	163,873	67,140	(96,733)
2901	County	1,277,144	1,102,077	1,009,782	1,057,050	1,181,670	124,620
3980	Revenue-Prior Year	(377)	12,865	0	0	0	0
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	403,769	367,960	354,861	354,861	350,000	(4,861)
SUBTOTAL		1,846,508	1,597,219	1,535,004	1,583,399	1,599,230	15,831
4624	OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL		0	0	0	0	0	0
TOTAL REVENUES		1,846,508	1,597,219	1,535,004	1,583,399	1,599,230	15,831
Expenditures							
6103	Liability Insurance	3,740	3,481	3,515	4,000	4,425	425
6400	Office Expense	14,442	20,333	8,024	6,000	4,000	(2,000)
6500	Professional/Spec Svcs	114,089	89,608	79,520	79,520	67,140	(12,380)
6521	County Services	1,194	1,373	2,000	2,000	2,300	300
6540	Contract Services	1,143,757	1,157,167	1,353,913	1,221,135	1,253,738	32,603
6573	Administrative Costs	156,794	157,620	139,714	168,314	209,447	41,133
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	8,158	15,941	8,120	15,000	8,000	(7,000)
6629	Accounting Services	1,012	1,010	2,259	1,900	2,266	366
6630	Audit Services	7,000	8,000	8,400	8,400	8,500	100
6785	Advertising	0	0	0	0	12,000	12,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	23,400	23,000	23,000	23,000	23,000	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	221	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	4,017	115	445	1,000	500	(500)
7400	Data Processing	8	0	2,458	2,458	1,963	(495)
SUBTOTAL		1,479,277	1,482,280	1,631,368	1,532,727	1,597,279	64,552
8010	Contrib Non-Co Gov		(673)	0	0	0	0
8624	OT - Within Enterprise	0	1,309,425	509,105	672,244	7,239	(665,005)
8700	Reimbursements	0	0	(14,656)	(14,656)	(5,288)	9,368
SUBTOTAL		0	1,308,752	494,449	657,588	1,951	(655,637)
TOTAL EXPENDITURES		1,479,277	2,791,032	2,125,817	2,190,315	1,599,230	(591,085)
NET COST		(367,231)	1,193,813	590,813	606,916	0	(606,916)
Beginning Fund Balance		1,473,697	1,840,928	647,115		56,302	
Less: Net Cost for Current Year		367,231	(1,193,813)	(590,813)		0	
Audit/Encumbrance Adjustments		0	0	0		0	
Ending Fund Balance		1,840,928	647,115	56,302		56,302	

Education	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	12,427	5,115	716	79	890	811
2500	State - Other	16,840	13,432	11,000	11,000	0	(11,000)
2901	County	280,628	249,464	237,446	320,760	230,622	(90,138)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	29,854	48,743	46,276	46,276	36,000	(10,276)
	SUBTOTAL	339,749	316,754	295,438	378,115	267,512	(110,603)
							0
4624	OT-Within Enterprise	0	0	35,000	35,000	0	(35,000)
	SUBTOTAL	0	0	35,000	35,000	0	(35,000)
							0
	TOTAL REVENUES	339,749	316,754	330,438	413,115	267,512	(145,603)
							0
Expenditures							
6103	Liability Insurance	1,378	1,283	1,252	1,425	1,425	0
6400	Office Expense	16,019	23,244	11,838	30,000	11,000	(19,000)
6500	Professional/Spec Svcs	9,850	8,082	11,000	11,000	0	(11,000)
6521	County Services	1,349	1,551	2,374	2,374	2,300	(74)
6540	Contract Services	108,988	114,519	86,259	98,100	26,994	(71,106)
6573	Administrative Costs	136,451	180,151	133,180	213,203	211,863	(1,340)
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	19,227	31,753	27,151	25,000	25,000	0
6629	Accounting Services	1,012	1,010	2,129	1,900	1,873	(27)
6630	Audit Services	4,000	4,000	2,000	2,000	3,000	1,000
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	2,280	541	3,740	2,500	2,500	0
6880	Small Tools	3,077	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	16	0	0	0	0
7302	Travel Expense	159	153	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
7402	DP-New Projects	0	0	35,000	35,000	0	(35,000)
	SUBTOTAL	303,790	370,714	318,331	424,910	287,918	(136,992)
							0
8624	OT - Within Enterprise	0	134,575	12,107	0	85,594	85,594
8700	Reimbursements	0	0	(43,295)	(43,295)	(21,000)	22,295
	SUBTOTAL	0	134,575	(31,188)	(43,295)	64,594	107,889
							0
	TOTAL EXPENDITURES	303,790	505,289	287,143	381,615	352,512	(29,103)
							0
	NET COST	(35,959)	188,535	(43,295)	(31,500)	85,000	116,500
							0
	Beginning Fund Balance	191,944	263,685	75,150		118,445	
	Less: Net Cost for Current Year	35,959	(188,535)	43,295		(85,000)	
	Audit/Encumbrance Adjustments	35,782	0	0		0	
	Ending Fund Balance	263,685	75,150	118,445		33,445	

Diversion	SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	8,883	2,234	1,076	389	352	(37)
2500	State - Other	157,637	132,132	22,746	22,746	0	(22,746)
2901	County	40,090	37,068	29,160	29,160	0	(29,160)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	6,310	3,388	3,154	3,154	0	(3,154)
SUBTOTAL		212,920	174,822	56,136	55,449	352	(55,097)
4624	OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL		0	0	0	0	0	0
TOTAL REVENUES		212,920	174,822	56,136	55,449	352	(55,097)
Expenditures							
6103	Liability Insurance	955	889	835	950	0	(950)
6400	Office Expense	4,326	95	0	500	0	(500)
6500	Professional/Spec Svcs	168,920	134,648	23,440	22,100	0	(22,100)
6521	County Services	467	483	700	700	0	(700)
6540	Contract Services	0	0	10,000	0	0	0
6573	Administrative Costs	55,504	22,968	16,220	37,232	0	(37,232)
6590	Engineering Services	0	0	0	0	0	0
6610	Legal Expenses	7,469	4,661	4,173	7,000	0	(7,000)
6629	Accounting Services	200	1,000	397	397	0	(397)
6630	Audit Services	1,000	1,000	950	950	0	(950)
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880	Small Tools	1,666	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	0	0	0	0	0	0
7400	Data Processing	0	0	0	0	0	0
SUBTOTAL		240,507	170,155	56,715	69,829	0	(69,829)
8624	OT - Within Enterprise	0	0	2,556	0	47,237	47,237
8700	Reimbursements	0	0	0	0	0	0
SUBTOTAL		0	0	2,556	0	47,237	47,237
TOTAL EXPENDITURES		240,507	170,155	59,271	69,829	47,237	(22,592)
NET COST		27,587	(4,667)	3,135	14,380	46,885	32,505
Beginning Fund Balance		27,340	45,353	50,020		46,885	
Less: Net Cost for Current Year		(27,587)	4,667	(3,135)		(46,885)	
Audit/Encumbrance Adjustments		45,600	0	0		0	
Ending Fund Balance		45,353	50,020	46,885		0	

Planning		Actual	Actual	Estimated	Budgeted	Requested	
	SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues							
1700	Interest on Pooled Cash	4,447	1,691	508	583	210	(373)
2500	State - Other	7,028	0	0	0	35,640	35,640
2901	County	38,453	34,255	32,691	51,030	15,708	(35,322)
4020	Sale of Materials	0	0	0	0	0	0
4102	Donations and Reimbursements	7,028	5,131	4,732	4,732	4,732	0
SUBTOTAL		56,956	41,077	37,931	56,345	56,290	(55)
4624	OT-Within Enterprise	0	0	0	0	0	0
SUBTOTAL		0	0	0	0	0	0
TOTAL REVENUES		56,956	41,077	37,931	56,345	56,290	(55)
Expenditures							
6103	Liability Insurance	945	880	835	950	950	0
6400	Office Expense	226	2	2	0	0	0
6500	Professional/Spec Svcs	0	0	0	0	0	0
6521	County Services	52	0	797	797	800	3
6540	Contract Services	55,105	0	0	0	0	0
6573	Administrative Costs	51,222	35,117	39,877	39,877	46,525	6,648
6590	Engineering Services	0	1,694	7,964	7,964	0	(7,964)
6610	Legal Expenses	0	12,500	12,427	2,000	4,000	2,000
6629	Accounting Services	200	0	397	397	393	(4)
6630	Audit Services	2,000	2,000	900	900	1,000	100
6820	Rents/Lease Equipment	0	0	0	0	0	0
6840	Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880	Small Tools	1,686	4,411	0	0	0	0
7062	Enforcement Agency Fees	0	0	0	0	0	0
7301	County Car Expense	0	0	0	0	0	0
7302	Travel Expense	0	0	0	0	0	0
7400	Data Processing	0	0	2,408	2,408	1,963	(445)
SUBTOTAL		111,416	56,604	65,607	55,293	55,631	338
8624	OT - Within Enterprise	0	10,938	0	53,854	15,659	(38,195)
8700	Reimbursements	0	0	0	0	0	0
SUBTOTAL		0	10,938	0	53,854	15,659	(38,195)
TOTAL EXPENDITURES		111,416	67,542	65,607	109,147	71,290	(37,857)
NET COST		54,460	26,465	27,676	52,802	15,000	(37,802)
Beginning Fund Balance		82,241	81,881	55,416		27,740	
Less: Net Cost for Current Year		(54,460)	(26,465)	(27,676)		(15,000)	
Audit/Encumbrance Adjustments		54,100	0	0		0	
Ending Fund Balance		81,881	55,416	27,740		12,740	

Organic Program Reserve (Site Purchase) SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	117,326	71,321	37,532	31,914	28,780	(3,134)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	117,326	71,321	37,532	31,914	28,780	(3,134)
4624 OT-Within Enterprise	0	975,317	1,162,864	1,491,532	820,446	(671,086)
SUBTOTAL	0	975,317	1,162,864	1,491,532	820,446	(671,086)
TOTAL REVENUES	117,326	1,046,638	1,200,396	1,523,446	849,226	(674,220)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	229	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	102,290	187,945	430,711	200,000	0	(200,000)
6573 Administrative Costs	317	14,615	52,156	52,156	95,009	42,853
6590 Engineering Services	232	0	8,690	8,690	26,000	17,310
6610 Legal Expenses	9,311	4,797	30,000	30,000	24,000	(6,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	1,000	1,000	1,500	500
6620 Rents/Lease Equipment	0	0	0	0	0	0
6640 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6680 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	112,150	207,586	522,557	291,846	146,509	(145,337)
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	112,150	207,586	522,557	291,846	146,509	(145,337)
NET COST	(5,176)	(839,052)	(677,839)	(1,231,600)	(702,717)	528,863
Beginning Fund Balance	2,733,486	2,320,006	3,159,058		3,836,897	
Less: Net Cost for Current Year	5,176	839,052	677,839		702,717	
Audit/Encumbrance Adjustments	(418,656)	0	0		0	
Ending Fund Balance	2,320,006	3,159,058	3,836,897		4,539,614	

HHW Facility Closure Fund SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	2,136	1,188	552	593	450	(143)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	2,136	1,188	552	593	450	(143)
4624 OT-Within Enterprise	0	0	6,667	6,667	6,667	0
SUBTOTAL	0	0	6,667	6,667	6,667	0
TOTAL REVENUES	2,136	1,188	7,219	7,260	7,117	(143)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	0	0	0	0	0	0
6573 Administrative Costs	0	0	0	0	0	0
6590 Engineering Services	0	0	0	0	0	0
6610 Legal Expenses	0	0	0	0	0	0
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0
NET COST	(2,136)	(1,188)	(7,219)	(7,260)	(7,117)	143
Beginning Fund Balance	48,992	51,128	52,316		59,535	
Less: Net Cost for Current Year	2,136	1,188	7,219		7,117	
Audit/Encumbrance Adjustments	0	0	0		0	
Ending Fund Balance	51,128	52,316	59,535		66,652	

HHW Facility Reserve SUBJECT TITLE	Actual FY 07-08	Actual FY 08-09	Estimated FY 09-10	Budgeted FY 09-10	Requested FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	3,182	12,134	13,652	10,419	12,520	2,101
2500 State - Other	0	0	199,755	199,755	0	(199,755)
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	200	0	0	0
SUBTOTAL	3,182	12,134	213,607	210,174	12,520	(197,654)
4624 OT-Within Enterprise	0	1,281,756	502,438	665,577	527	(665,050)
SUBTOTAL	0	1,281,756	502,438	665,577	527	(665,050)
TOTAL REVENUES	3,182	1,293,890	716,045	875,751	13,047	(862,704)
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	901	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	33,218	36,750	256,800	240,000	0	(240,000)
6573 Administrative Costs	9,974	5,388	47,675	47,675	0	(47,675)
6590 Engineering Services	0	0	759	759	0	(759)
6610 Legal Expenses	0	741	5,000	5,000	0	(5,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	0	0
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	43,192	42,879	311,135	293,434	0	(293,434)
8624 OT - Within Enterprise	0	0	0	0	0	0
8700 Reimbursements	0	0	0	0	0	0
SUBTOTAL	0	0	0	0	0	0
TOTAL EXPENDITURES	43,192	42,879	311,135	293,434	0	(293,434)
NET COST	40,010	(1,251,011)	(404,910)	(582,317)	(13,047)	569,270
Beginning Fund Balance	81,000	13,236	1,264,247		1,669,157	
Less: Net Cost for Current Year	(40,010)	1,251,011	404,910		13,047	
Audit/Encumbrance Adjustments	(27,754)	0	0		0	
Ending Fund Balance	13,236	1,264,247	1,669,157		1,682,204	

Contingency Reserve	Actual	Actual	Estimated	Budgeted	Requested	
SUBJECT TITLE	FY 07-08	FY 08-09	FY 09-10	FY 09-10	FY 10-11	Difference
Revenues						
1700 Interest on Pooled Cash	13,062	7,548	3,444	1,500	560	(940)
2500 State - Other	0	0	0	0	0	0
2901 County	0	0	0	0	0	0
4020 Sale of Materials	0	0	0	0	0	0
4102 Donations and Reimbursements	0	0	0	0	0	0
SUBTOTAL	13,062	7,548	3,444	1,500	560	(940)
4624 OT-Within Enterprise	0	145,513	14,663	53,854	148,490	94,636
SUBTOTAL	0	145,513	14,663	53,854	148,490	94,636
TOTAL REVENUES	13,062	153,061	18,107	55,354	149,050	93,696
Expenditures						
6103 Liability Insurance	0	0	0	0	0	0
6400 Office Expense	0	0	0	0	0	0
6500 Professional/Spec Svcs	0	0	0	0	0	0
6521 County Services	0	0	0	0	0	0
6540 Contract Services	24,934	93,135	95,381	0	0	0
6573 Administrative Costs	0	4,776	13,622	57,308	43,993	(13,315)
6590 Engineering Services	1,972	0	0	0	0	0
6610 Legal Expenses	20	293	10,000	10,000	9,000	(1,000)
6629 Accounting Services	0	0	0	0	0	0
6630 Audit Services	0	0	0	0	500	500
6820 Rents/Lease Equipment	0	0	0	0	0	0
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0
6880 Small Tools	0	0	0	0	0	0
7062 Enforcement Agency Fees	0	0	0	0	0	0
7301 County Car Expense	0	0	0	0	0	0
7302 Travel Expense	0	0	0	0	0	0
7400 Data Processing	0	0	0	0	0	0
SUBTOTAL	26,926	98,204	119,003	67,308	53,493	(13,815)
8624 OT - Within Enterprise	0	0	35,000	35,000	0	(35,000)
8700 Reimbursements	0	0	0	0	(21,000)	(21,000)
SUBTOTAL	0	0	35,000	35,000	(21,000)	(56,000)
TOTAL EXPENDITURES	26,926	98,204	154,003	102,308	32,493	(69,815)
NET COST	13,864	(54,857)	135,896	46,954	(116,557)	(163,511)
Beginning Fund Balance	303,227	155,369	210,226		74,330	
Less: Net Cost for Current Year	(13,864)	54,857	(135,896)		116,557	
Audit/Encumbrance Adjustments	(133,994)	0	0		0	
Ending Fund Balance	155,369	210,226	74,330		190,887	



Agenda Item #: 10.1
Cost Center: Wood/Yard
Staff Contact: Klassen
Agenda Date: 3/17/2010

ITEM: Agreement Between SCWMA and the County for Transportation of Organic Materials

I. BACKGROUND

On August 16, 2005, the Sonoma County Board of Supervisors approved the Agreement for Transport and Disposal of Solid Waste between the County of Sonoma and West Sonoma County Disposal Service, Inc. (WSCD) Article 4.01.3.3 of this Agreement, entitled Yard Debris and Wood Waste states "..... Contractor shall receive, accept and safely and lawfully transport all Yard Debris and Wood Waste delivered to Contractor at the County Transfer Stations to the Central Disposal Site. Contractor shall assign sufficient Transfer Vehicles and equipment to haul Yard Debris and Wood Waste from all of the County Transfer Stations to the Central Disposal Site so that County is in full compliance with its Facility Permits."

When the County was negotiating the hauling contract with WSCD, the SCWMA was informed that the County would no longer be subsidizing the hauling of the organic materials as had been the practice in the past. The SCWMA would be paying WSCD directly using the rates and adjustment for fuel increases/decreases defined in the County's hauling agreement.

II. DISCUSSION

The County is circulating Requests for Proposals (RFP) for the operations and transportation agreement. Existing contracts are due to expire in August 2010. SCWMA agreed to be a part of the RFP for the transportation agreement at the December meeting. In the RFP, the rate for organics hauling from all of the transfer stations to the composting facility is set at \$9.35 per ton. The set rate includes an adjustment similar to the current formula, which is a computation involving a fuel cost adjustment for the component of the rate related to fuel and an adjustment for CPI up to 3% maximum per year. The proposed agreement between SCWMA and County defines the process for reimbursement from the SCWMA to the County for the organics hauling expenditures.

III. FUNDING IMPACT

The proposed expense is \$9.35 per ton of organic materials transported from the transfer stations to the composting facility, which is comparable to the FY 08-09 total expense for this activity..

Sonoma Compost Company is contributing \$10,000 as an offset to the hauling expense and will continue to do so per their agreement with SCWMA.


The wood and yard waste fees have not been adjusted since FY 06-07, when the Board increased the rates by adding \$2.10/ton at Central and \$4.20/ton at the other transfer stations for the additional transportation expense. Although the funds generated by the \$2.10/ton and \$4.20/ton no longer cover the total transport expense due to increases in the unit cost and quantity of material, as both wood waste and yard debris cost centers are currently generating excess revenues, staff is not recommending any adjustment to wood and yard waste rates.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

It is recommended that the SCWMA Board approve the agreement between the County of Sonoma and SCWMA for the reimbursement of organic materials hauling from the transfer stations to the composting facility at the Central Disposal Site. If approved, this agreement will be included in the Transportation and Public Works Department presentation of the entire operations and transportation agreement to the Board of Supervisors for their approval. Once this Agreement has been executed by both parties it becomes effective September 1, 2010.

V. ATTACHMENT

Draft Agreement between the County of Sonoma and the Sonoma County Waste Management Agency for Transportation of Organic Materials

Approved by: 

Susan Klassen, Interim Executive Director, SCWMA

**AGREEMENT BETWEEN THE COUNTY OF SONOMA AND THE SONOMA
COUNTY WASTE MANAGEMENT AGENCY FOR TRANSPORTATION OF
ORGANIC MATERIALS**

THIS AGREEMENT is made as of this _____ day of 2010 (“ Execution Date”) by and between the County of Sonoma, a political subdivision of the State of California (hereinafter “COUNTY”) and Sonoma County Waste Management Agency, a joint powers agency (hereinafter “SCWMA”). COUNTY and SCWMA shall be referred to collectively as the “Parties”.

WHEREAS, SCWMA is a joint powers agency, consisting of the Cities in Sonoma County and the County of Sonoma, established to deal with waste management issues such as wood waste, yard waste, household hazardous waste and public education; and

WHEREAS, wood waste and yard waste known as organic materials, are received at the Transfer Stations, owned and operated by COUNTY; and

WHEREAS, the composting facility, operated by SCWMA, is located at the Central Disposal Site (“CDS”), owned by COUNTY; and

WHEREAS, it is necessary and desirable to enter into this Agreement between COUNTY and SCWMA for transport of all organic materials from the Transfer Stations to the composting facility;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

DEFINITIONS

Act. “Act” means the California Integrated Waste Management Act of 1989, as amended, Public Resources Code Sections 40000, *et seq.*

Adjustment Date. The term “Adjustment Date” means July 1st of each year, commencing July 1, 2011.

Agreement. “Agreement” means this Agreement including any future amendments hereto.

Board. “Board” means the Board of Supervisors for Sonoma County.

Central Disposal Site. “CDS” means that certain property located at 500 Mecham Road in Petaluma, California which is comprised of approximately 398 acres and includes the Central Landfill, the Central Transfer Station and the composting site.

Commencement Date. “Commencement Date” means September 1, 2010.

Composting Facility. “Composting Facility” means facility capable of accepting from the jurisdictions and processing, keeping within any regulatory boundaries, organic materials into useable products.

Organic Materials. “Organic Materials” means the wood waste and yard waste being diverted from landfilling as mandated by the Act.

Organic Materials Fee. “Organic Materials Fee” means the per ton compensation paid by SCWMA to COUNTY for Organic Materials Transport Services. The Organic Materials Fee shall be nine dollars and thirty-five cents (\$9.35) per ton, or as may be adjusted by the County in accordance with Section 3.2 below. COUNTY shall provide SCWMA thirty (30) days notice of the adjustment prior to implementation.

Organic Materials Fuel Fee Component. “Organic Materials Fuel Fee Component” means the component of the Organic Materials Fee representing the fuel costs associated with the organic materials transport services. The Organic Materials Fuel Fee Component is adjusted bi-annually using a fuel factor. COUNTY shall calculate the Organic Materials Fuel Fee Component and provide SCWMA thirty (30) days notice of the adjustment prior to implementation.

Transfer Stations. “Transfer Stations” means those certain transfer stations commonly known as the Annapolis Transfer Station, the Guerneville Transfer Station, the Healdsburg Transfer Station, and the Sonoma Transfer Station.

ARTICLE 2.

TERM OF AGREEMENT

2.1 Initial Term. This Agreement shall begin on the Commencement Date and terminate on August 31, 2012 (“Expiration Date”), unless terminated earlier in accordance with the provisions of this Agreement.

2.2 Extension Option. COUNTY and SCWMA shall have the option to extend the Term of this Agreement for an additional 12 months (“First Extended Term”) by each Party providing written notice to the other Parties at least sixty (60) days prior to the Expiration Date.

ARTICLE 3.

COMPENSATION

3.1 Organic Materials Transport Services. COUNTY or COUNTY’s selected contractor shall transport Organic Materials from each of the Transfer Stations to the Composting Facility located at the CDS and SCWMA shall pay to COUNTY the Organics Materials Fee for each ton of Organic Materials transported.

3.2 Adjustments to Organic Materials Fee. SCWMA agrees to compensate adjustments to the Organic Materials Fee for Consumer Price Index (CPI) increases and the Fuel Fee Component as

defined. These adjustments are defined in COUNTY's Agreement to Transport and Dispose of Solid Waste. The adjustment for CPI shall not exceed a maximum of 3%. No other adjustments are allowable.

3.3 Invoices and Payments. COUNTY is responsible for issuing monthly invoices stating the amount of Organic Materials transported from the Transfer Stations to the Composting Facility at CDS the previous month on or before the fifteenth (15th) day of each month, and beginning with the month immediately following the month in which work commences under this Agreement. SCWMA is responsible for paying the invoice within thirty (30) days of receipt of the invoice. If the SCWMA disputes a portion of any invoice, it shall, within thirty (30) days, notify COUNTY, in writing, of the reason(s) for the disputed amount with appropriate documentation. SCWMA may request clarification and/or additional information about any invoice. Such a request shall be in writing and shall describe the information requested with reasonable specificity. COUNTY shall furnish the clarification and/or additional information requested promptly and in any event within thirty (30) days from the date of the request. SCWMA shall have an additional 30 days after receipt of the information in which to make payment.

ARTICLE 4

NOTICES

4.1 Notices. Any communication, notice or demand of any kind whatsoever which either Party may be required or may desire to give to or serve upon the other Party shall be in writing and delivered by personal service (including express or courier service), by electronic communication, (if confirmed in writing sent by registered or certified mail, postage prepaid, return receipt requested), or by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

If to the COUNTY:

County of Sonoma, Dept. of Transportation and Public Works
2300 County Center Drive, Suite B-100
Santa Rosa, CA 95403
Attention: Phillip Demery, Transportation and Public Works Director
Phone: (707) 565-2231 Fax: (707) 565-2620

If to the SCWMA:

Sonoma County Waste Management Agency
2300 County Center Drive, Suite B-100
Santa Rosa, CA 95403
Phone: (707) 565-3579 Fax: (707) 565-3701
Attention: Executive Director

ARTICLE 5.

RECORD KEEPING REQUIREMENT

5.1 Record Keeping. COUNTY shall maintain, in its office, records of the quantities of materials transported. Said records shall be subject to the inspection provisions as provided in Section 5.2.

5.2 Right to Inspect Records. SCWMA and its authorized officers, agents or employees, shall, at any reasonable time, have the right to review and inspect COUNTY's records and enter COUNTY's premises for the purposes of such review. COUNTY shall make records available for audit purposes upon seven (7) days advance notice from SCWMA. SCWMA's right to review and inspect COUNTY's records in this Article shall survive termination of this Agreement.

ARTICLE 6

MISCELLANEOUS AGREEMENTS

6.1 Governing Law. The validity, interpretation and effect of this Agreement are governed by and shall be construed in accordance with the Laws of the State of California applicable to contracts made and performed in such State and without regard to conflicts of law doctrines except to the extent that certain matters are preempted by federal law.

6.2 Jurisdiction. Any lawsuits between the parties arising out of this Agreement shall be brought in the courts of the State of California, County of Sonoma.

6.3 Article and Section Headings. The article headings and section headings in this Agreement are for convenience of reference only and are not intended to be used in the construction of this Agreement nor to alter or affect any of its provisions.

6.4 Amendment. This Agreement may not be modified or altered except by an amendment in writing signed by both Parties.

6.5 Time of the Essence. Time is of the essence of each term of this Agreement. Without limiting the generality of the foregoing, all times provided for in this Agreement for the performance of any act shall be strictly construed.

IN WITNESS WHEREOF, COUNTY and SCWMA have executed this Agreement

COUNTY: THE COUNTY OF SONOMA,
a political subdivision of the State of California

By: _____
Chair, Board of Supervisors

**SCWMA: SONOMA COUNTY WASTE
MANAGEMENT AGENCY**

By: _____
Chair, Board of Directors

**APPROVED AS TO SUBSTANCE
FOR COUNTY**

Phillip Demery Director
Department of Transportation and Public Works

APPROVED AS TO FORM FOR COUNTY:

Sheryl L. Bratton
Chief Deputy County Counsel

APPROVED AS TO FORM FOR SCWMA

Janet E. Coleson
Agency Counsel



Agenda Item #: 10.2
 Cost Center: Organics
 Staff Contact: Carter
 Agenda Date: 3/17/2010

ITEM: Compost Services and Timeline

I. BACKGROUND

At the January 20, 2010 Agency Meeting, the Board directed staff to return at the March 17, 2010 Agency meeting with a summary of pricing structures and services of neighboring compost facilities and a timeline of important milestones for development of the new site and constraints on the existing site. This information was requested to give the Board a better understanding of the issues related to the development of an RFP for the operation of the Agency's regional composting program.

II. DISCUSSION

Compost Facility Comparison:

Staff contacted five other compost facilities throughout the Bay Area regarding their facilities, services, and agreements with municipalities: Cold Creek Compost in Mendocino County, Upper Napa Valley Disposal Service in Napa County, Napa Garbage Service in Napa County, Redwood Landfill in Marin County, and Jepson Prairie Organics in Solano County. Below is a matrix of their prices, services, and contractual provisions:

Facility Operator	Redwood Landfill	Cold Creek Compost	Upper Valley Disposal Service	Napa Garbage Service	Jepson Prairie	Sonoma Compost
County	Marin	Mendocino	Napa	Napa	Solano	Sonoma
Tip Fee	\$33/cu yd	\$16/ton curbside \$32/ton debris boxes	\$49.70/ton	\$36/ton	\$32.75/ton for yard \$50/ton for food	\$34.10/ton
Agreements with:	Unknown	Ukiah	Northern Napa County	Southern Napa County	San Francisco, Vacaville, Dixon, Vallejo, Alameda County	All Sonoma County jurisdictions
Revenue Sharing (%)	Unknown	No	No	Yes, 70%	No	Yes, 50%
Organic Status	None Listed	OMRI Listed, 1 product	OMRI Listed, 1 product	OMRI Listed, 1 product	OMRI Listed, 2 products	OMRI Listed, 5 products
Donations/allocations	Unknown	Schools, senior centers get free compost	Case-by-case basis for donations	Case-by-case basis for donations	Solano County residents receive free materials Donations on case by case	Allocations of 10% of compost and wood chips to Sonoma County jurisdictions

Staff made the following observations on the matrix:

- Though donation of material is not uncommon in the region, the contractual allocation of compost and wood chips to municipalities appears to be unique in the region.
- Only one other facility was found to have revenue sharing of finished products, the Napa Valley Garbage facility.
- Our tipping fees appear average when compared to other regional facilities, with Cold Creek Compost and Jepson Prairie offering a lower rate for incoming material.

- Though most facilities offer OMRI listed organic products, Sonoma Compost has a wider selection of listed products than others surveyed.

Staff calculated the value of the Sonoma Compost allocation program to have been \$475,740 in 2009, and the amount of revenue shared from the sales of finished compost to be \$283,769 for FY 2008-09.

Existing and Future Compost Site Timeline:

Staff has prepared and attached a summary of major milestones and deadlines for the composting program. The timeline includes estimation of completion of the relocation project, existing compost permit duration, landfill closure, and the expiration of the JPA. Staff would like to highlight several observations:

- Unless there are major delays in the Environmental Impact Report, permitting, construction of the new site, or the County is forced to close Central earlier than their schedule envisions, the new site should be available to accept and process material before the County begins constructing liner on the section of the landfill where the current compost site exists. There are about 9 months of additional time.
- The new site would not be ready to accept new material before the existing agreement with Sonoma Compost requires them to stop accepting materials in July 2011. An extension of one year would barely be sufficient unless there are major delays in the process of getting the new site ready.
- The existing solid waste permit would not need to be renewed. The existing permit would expire approximately 2 months after the new site would be ready to accept materials. Any delays of 2 months or more would necessitate a permit renewal.
- The JPA expires February 11, 2017, so unless the JPA is extended, the longest agreement the Agency could enter into after the site is ready to accept material is less than 5 years.

Conclusions:

Although the information from Redwood Landfill is incomplete, staff believes the Agency receives as good if not superior pricing, product offering, and benefits from the agreement with Sonoma Compost when compared to other regional facilities.

Furthermore, it is difficult for staff to envision a circumstance in which an RFP which awards the operation of the existing compost facility for the period of one year to two years which would result in a lower tip fee, greater allocation of finished products, and a more favorable form of revenue sharing. Though staff has not received direction to release an RFI to determine if there would be any interest from other companies which specialize in composting in operating a site for such a short time period, it is difficult for staff to envision an overwhelming response to such an RFI.

Staff's main source of concern revolves around the length of time the Agency will be allowed to use the current compost location. If regulating agencies force the County to significantly accelerate closure of the Central Disposal Site, it is unlikely the Agency will have developed a new facility to compost organics. That uncertainty is the primary reason staff does not recommend a longer term of agreement with Sonoma Compost Company on the existing site at this time. Staff strongly believes at least one additional year of operation will be necessary after the 7th Amendment to the agreement with Sonoma Compost Company expires.

III. FUNDING IMPACT

Development and release of an RFP would require staff resources but would not otherwise involve any funding impacts. However, funding impacts cannot be predicted if a new agreement were created for the compost facility operation.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff does not recommend the issuance of a Request For Proposals to select a new compost facility operator at this time.

V. ATTACHMENTS

Compost Program Timeline

Approved by: 
Susan Klassen, Interim Executive Director, SCWMA

