

Sonoma County Waste Management Agency

October 20, 2010

9:00 a.m.

City of Santa Rosa Council Chambers
100 Santa Rosa Avenue
Santa Rosa, CA

Estimated Ending Time 11:30 a.m.

Agenda

<u>Item</u>	<u>Action</u>
1. Call to Order Regular/Introductions	
2. Agenda Approval	
3. <u>Attachments/Correspondence:</u> Director's Agenda Notes Support letters: AB 737 AB 1343 AB 2398 SB 1454	
4. <u>On file w/Clerk: for copy call 565-3579</u> Draft Employment Agreement Resolutions approved in September 2010 2010-023 Resolution Authorizing the Purchase of Recycling Containers from Envirozone for use in the Charles M. Schulz – Sonoma County Airport 2010-024 Resolution Adopting Budgetary Adjustments to the Annual Budget for Fiscal Year 2010-11	
5. Public Comments (items not on the agenda)	
<u>Consent</u> (w/attachments)	Discussion/Action
6.1 Minutes of September 15, 2010	
6.2 EPR Update	
6.3 SCC Monthly Reports for May, June, July	
<u>Regular Calendar</u>	
7. Sonoma County/City Solid Waste Advisory [Barbose]	Discussion/Action Planning

- | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|
| 8. | Resolution Selecting Executive Director and Forwarding the Selection to the County for Execution of an Employment Agreement between the County and the Executive Director
[Klassen](Attachment) | Discussion/Action
Administration |
| 9. | Update on Compost Relocation Project
[Carter] | Discussion/Action
Organics |
| 10. | Presentation on Mandatory Commercial Recycling
Guest Speaker Susan Warner, Division Manager,
Salinas Valley Solid Waste Authority | Presentation
Education |
| 11. | Boardmember Comments | |
| 12. | Staff Comments | |
| 13. | Next SCWMA Meeting
November 17, 2010 | |
| 14. | Adjourn | |

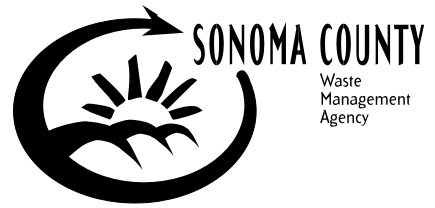
CONSENT CALENDAR: These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

REGULAR CALENDAR: These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

PUBLIC COMMENTS: Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

DISABLED ACCOMMODATION: If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

NOTICING: This notice is posted 72 hours prior to the meeting at The Board of Supervisors, 575 Administration Drive, Santa Rosa, and at the meeting site the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa. It is also available on the internet at www.recyclenow.org



TO: SCWMA Board Members
FROM: Susan Klassen, Interim Executive Director
SUBJECT: OCTOBER 20, 2010 AGENDA NOTES

CONSENT CALENDAR

These items include routine financial and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 6.1 Minutes of September 15, 2010
- 6.2 EPR Update The purpose of this staff report is to update the Agency Board on current Extended Producer Responsibility (EPR) legislation.
- 6.3 SCC Monthly Reports for May, June, July

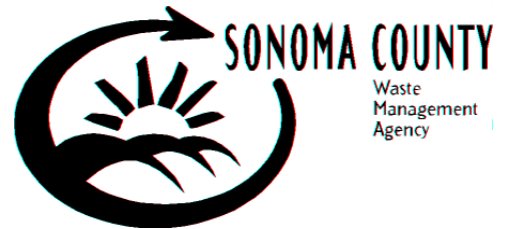
REGULAR CALENDAR

- 7. Sonoma County/City Solid Waste Advisory Verbal report from Steve Barbose, City of Sonoma, serving as SCWMA liaison to the recently convened advisory group. **No action required.**

- 8. Resolution Selecting Executive Director and Forwarding the Selection to the County for Execution of an Employment Agreement Between the County and the Executive Director The Staffing Subcommittee successfully negotiated an at-will employment contract within the parameters set by the Agency Board with Henry Mikus. On September 29, 2010 Mr. Mikus accepted a contingent offer of employment. At this time Mr. Mikus has successfully completed the County's pre-employment requirements and has agreed to a tentative start date of January 3, 2011, contingent on the Agency selection and the County approval of his employment contract. **Requested Action: Approve selection.**

- 9. Update on Compost Relocation Project This item updates the Board recent progress regarding the compost relocation project. Staff did not receive the requested assistance from Caltrans so no engineering estimates can be provided for Site 13. Staff does not recommend pursuing a traffic study for Site 13. **Requested action: Continue the project without amending ESA's agreement to perform a formal traffic analysis of Site 13 for Caltrans.**

- 10. Presentation on Mandatory Commercial Recycling **No action.**



October 11, 2010

The Honorable Arnold Schwarzenegger
Governor, State of California
State Capitol Building
Sacramento, CA 95814
Fax: 916-558-3177

RE: AB 737 (Chesbro) – Commercial Recycling – Request for Signature

Dear Governor Schwarzenegger:

The Sonoma County Waste Management Agency (SCWMA) urges you to sign AB 737 (by Assembly Member Wesley Chesbro), a bill that would bring the opportunity to recycle to all Californians.

SCWMA is a Joint Powers Agency responsible for implementing waste diversion programs as required by AB939 including household hazardous waste, organics composting, public education, and solid waste planning for Sonoma County.

California has led the nation in waste reduction and recycling. We have developed an extensive material collection and recycling infrastructure which has helped divert materials from the landfill to recycling and composting and added over 125,000 jobs to our economy.

Despite these achievements, California businesses and apartment buildings continue to dispose of millions of tons of recyclable materials each year. Large office buildings, for instance, divert only 7% of their waste, compared with a statewide average of 58% diversion. Disposing these recyclable and compostable materials is a drag on California's economy, a significant waste of energy, and contributes to global climate change.

To address these issues, AB 737 would create a landmark business and multi-family recycling program that will allow California to lead the way on waste reduction.

For this reason, we urge your signature on AB 737.

Sincerely,

Susan Klassen
Interim Executive Director
Sonoma County Waste Management Agency



September 13, 2010

The Honorable Arnold Schwarzenegger
Governor of California
State Capitol Building
Sacramento, CA 95814
SENT VIA FAX: (916) 558-3177

RE: AB 1343 (Huffman) Paint Product Stewardship – SUPPORT

Dear Governor Schwarzenegger:

The Sonoma County Waste Management Agency (SCWMA) is a California Integrated Waste Management Board (CIWMB)-approved Regional Agency comprised of all the jurisdictions in Sonoma County tasked with many of the responsibilities of AB 939, including management of household hazardous wastes. In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

The SCWMA urges your support of AB 1343, which would establish a producer managed postconsumer paint recovery program. Paint is the single largest waste stream managed by local government household hazardous waste (HHW) programs, costing California taxpayers and garbage ratepayers approximately \$27 million dollars annually to manage.

In 2008, California HHW programs collected more than 26 million pounds of postconsumer paint. In Sonoma County, paint represents 57% of the waste we manage, costing around \$384,000 annually.

By creating a manufacturer run program, AB 1343 can help save local governments and taxpayers millions of dollars. Specifically, AB 1343 requires architectural paint manufacturers to develop and implement a stewardship plan to reduce the generation of postconsumer paint, promote the reuse, and manage the end-of-life of postconsumer paint in an environmentally sound manner. California paint recyclers and manufacturers also support AB 1343 and we look forward to working with all the parties to successfully implement the program.

Local governments have shouldered 100% of the responsibility for managing leftover paint for too long. The SCWMA, respectfully urges your signature of AB 1343.

Sincerely,

Susan Klassen, Interim Executive Director
Sonoma County Waste Management Agency

Cc: SCWMA Board Member



September 8, 2010

The Honorable Arnold Schwarzenegger
Governor of California
State Capitol Building
Sacramento, CA 95814
SENT VIA FAX: (916) 558-3177

RE: AB 2398 (Perez) Carpet Product Stewardship – Support

The Honorable Governor Schwarzenegger:

The Sonoma County Waste Management Agency (SCWMA) is a California Integrated Waste Management Board (CIWMB)-approved Regional Agency comprised of all the jurisdictions in Sonoma County tasked with many of the responsibilities of AB 939, including management of household hazardous wastes. In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

On behalf of the SCWMA, we are asking you to sign AB 2398 into law, a bill that supports a product stewardship approach to recycling waste carpet that will create new manufacturing jobs in California.

If AB 2398 should become law, California will see benefits in private sector jobs, reduced need for landfills, and savings to taxpayers and ratepayers who no longer will have to pay for used carpet to be managed.

Please see the following important facts about carpet:

- Carpet comprises 3.2 percent of all waste disposed in California, approximately 400 million PPY.

- Carpet is bulky and difficult to manage at landfills and never breaks down in landfills.
- Carpet has the fourth largest greenhouse gas footprint of any product waste in California.
- Recycling one ton of carpet reduces approximately 4,900 lbs. of eCO₂.
- It takes 5 lbs of oil to make 1 lb of nylon.
- According to the Waste Characterization Study in 2008, California disposes of 1.3 million tons of carpet annually. At an average disposal cost of \$40 per ton that costs California taxpayers and garbage ratepayers **\$52,000,000 per year** to dispose of carpet!

In addition, California has been working with the carpet industry since 2002 and participated in an MOU where the industry agreed to reach 25% recycling by 2012. The carpet industry did not meet that voluntary goal even with government support and now agrees that what is needed is a mandatory program that eliminates the “free-riders” and ensures that all carpet manufacturers are funding, designing, and participating in a carpet recovery program.

AB 2398 envisions a program funded/operated by the private sector with limited governmental involvement, thereby saving money for both state and local governments. There are several carpet recyclers in this state that will grow to recover more carpet creating jobs in California as well as out of state companies looking to site plants in California if this bill becomes law.

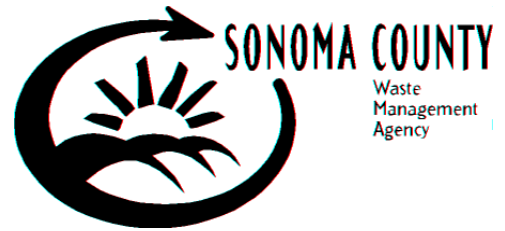
Currently, California companies like Los Angeles Fiber (Vernon, CA) and Bentley Prince Street (City of Industry, CA) are recycling old carpet into new carpet and carpet pad and they will expand and create jobs if the new law moves forward.

The SCWMA encourages you to sign this bill to stimulate the creation of jobs in California recycling waste carpet that was once a liability and cost to taxpayers and now can become a part of our economy once again.

Sincerely,

Susan Klassen, Interim Executive Director
Sonoma County Waste Management Agency

Cc: Assembly Speaker John Perez Fax: (916) 319-2192
SCWMA Board Members



October 11, 2010

The Honorable Arnold Schwarzenegger
Governor, State of California
State Capitol Building
Sacramento, CA 95814
Fax: 916-558-3177

Attention: Legislative Affairs – Request for Signature – SB 1454 by Senator Mark DeSaulnier

Dear Governor Schwarzenegger:

The Sonoma County Waste Management Agency (SCWMA) urges your signature on Senate Bill 1454 by Senator Mark DeSaulnier, which expands the scope of products covered under California's Truthful Environmental Advertising in Plastics law from the current scope of just bags and food packaging to all plastic products. Use of degradable plastic resins recently proliferated into these non-bag and food packaging product types. SB 1454 expands current provisions to cover all plastic products to create a level playing field, prevent consumer deception and provide environmental advertising clarity for honest manufacturers.

SCWMA is a Joint Powers Agency responsible for implementing waste diversion programs required by AB939 including household hazardous waste, municipal composting operations, public education, and solid waste planning for Sonoma County.

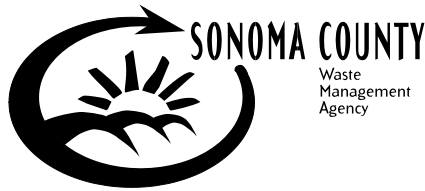
California law has, since 2005, required manufacturers of plastic bags, food packaging and bottles to only use end-of-life claims that have been verified by pass-or-fail technical standards, called ASTM standard specifications. Current law, and SB 1454, ensures that operators of compost facilities know what minimum standard plastic products labeled as "compostable" meet through the requirement that these products pass ASTM Standard Specification D6400. Current law, and SB 1454, also protects recycling operations from contamination.

California law also currently explicitly prohibits manufacturers of plastic food packaging, bottles and bags from using inherently deceptive and nebulous claims for which no ASTM standard specifications exist, like "biodegradable" because such claims are inherently dishonest, in violation of State and Federal environmental advertising laws, and encourage the littering of plastic products. SB 1454 expands this important consumer protection provision to all plastic products.

Dishonest labeling of plastic product encourages littering and contaminates recycling and composting operations. SCWMA urges your signature on Senate Bill 1454.

Sincerely,

Susan Klassen
Interim Executive Director
Sonoma County Waste Management Agency



Minutes of September 15, 2010

The Sonoma County Waste Management Agency met on September 15, 2010, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue., Santa Rosa, California

Present:

Town of Windsor	Christa Johnson, Chair
City of Cloverdale	Nina Regor
City of Cotati	Marsha Sue Lustig
City of Healdsburg	Mike Kirn
City of Petaluma	Vince Marengo
City of Rohnert Park	Linda Babonis
City of Santa Rosa	Elise Howard
City of Sebastopol	Jack Griffin/Sue Kelly
City of Sonoma	Steve Barbose
County of Sonoma	Phil Demery

Staff Present:

Counsel	Janet Coleson
Staff	Patrick Carter
	Karina Chilcott
	Charlotte Fisher
	Lisa Steinman
Recorder	Elizabeth Koetke

- 1. Call to Order Special Meeting**
Mike Kirn, Vice-Chair called the Special Meeting to order at 8:35 a.m.
- 2. Open Closed Session**
Government Code Section 54957 Public Employee Appointment
Title: Executive Director
- 3. Adjourn Closed Session**
No report.
- 4. Call to Order Regular Meeting/Introductions**
The regular meeting was called to order at 9:35 a.m.
- 5. Agenda Approval**
Agenda accepted with no changes.
- 6. Attachments / Correspondence**
Chair Christa Johnson, called attention to the Director's Agenda Notes.
- 7. On File with Clerk**
Chair Johnson noted the resolution approved in August, 2010, on file with the clerk.

8. Public Comments (items not on the agenda)

Ken Wells, Contractor with California Product Stewardship Council, Bill AB 1343 (Architectural Paint Recycling Extended Producer Responsibility bill) is on the Governor's desk. All of the cities' that have approved EPR resolutions have authorization to send letters of support without having to go to their city councils again. Sample letters of support can be found at www.calpsc.org. Paint is the single largest product expense in the HHW program and the passing of this bill would have a direct financial benefit to the Agency.

Martin Millick, Cold Creek Compost, clarified that there are no restrictions on their facility for acceptance of residential food waste. Residents of Fort Bragg put meat, fish, and all food waste in their green carts and it goes to Cold Creek Compost, they have excess capacity.

Consent

9.1 Minutes of August 18, 2010

9.2 Airport Recycling Containers

Mike Kirn, Healdsburg, moved to approve the Consent Calendar. Steve Barbose, City of Sonoma, seconded. Motion approved unanimously.

Regular Calendar

10. Sonoma County / City Solid Waste Advisory Group

Steve Barbose, City of Sonoma, is serving as liaison for Sonoma County Waste Management Agency to the Sonoma Waste Advisory Group.

No report. Meeting moved to Monday, September 20th.

11. Budgetary Adjustments

Charlotte Fisher explained the 10 budgetary adjustments are changes to the approved FY 10-11 Budget and, upon approval, will become the revised approved FY 10-11 Budget.

Vince Marengo, Petaluma, moved to approve the budgetary adjustments. Mike Kirn, seconded. Motion approved unanimously.

12. Carryout Bag Update

Patrick Carter, explained that AB 1998 (bill to ban plastic bags and place a fee on paper bags) failed in the Senate.

Staff sought direction from the Agency Board as to whether they are interested in pursuing single-use bag waste reduction efforts locally. This issue has been tracked for the past 2 years and no actions have successfully passed through the state legislature.

Staff was given direction to research whether any local cities are planning to take action on this issue. Staff will also check on the status of the pilot reusable bag program at the Walmart in Ukiah.

Phil Demery, County of Sonoma, commented that now that there is a tremendous amount of plastic and plastic bags going into the landfill.

Public Comments

Ken Wells, Guiding Sustainability, encouraged the Board to take action immediately to ban plastic bags in Sonoma County.

Boardmember Discussion

Steve Barbose was concerned about individual cities taking on potential litigation that could go along with this; he felt it should be dealt with at the Agency level.

Marsha Sue Lustig expressed interest in exploring EIR's that other cities or jurisdictions may be doing.

Mike Kirn thought it made sense for the Agency to do due diligence.

Nina Regor preferred looking at 'multi-use bags' rather than focusing on 'one-time use bags' and using education to raise awareness.

Chairwoman Johnson directed staff to schedule a closed session for the November meeting to discuss any significant threats of litigation and those types of issues. And she requested a staff report on this item to discuss some of the options the Agency has.

Patrick Carter confirmed the item on the November agenda will take a look at a countywide action and a number of different options will be presented. This item will list the cities and counties that are already pursuing these types of actions, the costs they are incurring or expect to incur, and the timeframe, including different alternatives. The item will also have information regarding the Ukiah Walmart and other stores that are pursuing individual efforts and how successful those efforts are.

13. Boardmember Comments

None.

14. Staff Comments

Karina Chilcott commented about the Commercial Recycling Measure and said two speakers have been scheduled to speak; one at the October 20th Agency meeting and the other at the November 17th Agency meeting.

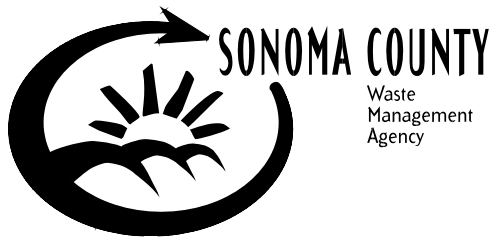
15. Next Sonoma County Waste Management Agency Meeting, October 20, 2010.

16. Adjournment

Meeting adjourned at 10:10 a.m.

Respectfully submitted,
Elizabeth Koetke

**Copies of the following were distributed and/or submitted at this meeting:
E-waste event calendar**



Agenda Item #: 6.2
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 10/20/2010

ITEM: EPR Update

I. BACKGROUND

The SCWMA recognizes that Extended Producer Responsibility (EPR) is a waste management approach that will assist and enhance efforts to manage waste products by shifting responsibility for collection, transportation and management for discarded products away from local governments to the manufacturers. To formalize this support, the SCWMA passed and circulated a resolution (Resolution 2001-021) to elected officials at the state and national level. The SCWMA has maintained an active interest in EPR with actions such as being a founding member of the California Product Stewardship Council (CPSC) and hiring a consultant (R3 Consulting Group, Inc.) to write an Extended Producer Responsibility Implementation Plan, which the SCWMA Board of Directors approved at their February 21, 2007 meeting.

Since the plan was approved, staff has stayed current on EPR legislation and continues to send letters of support to legislators when appropriate. All letters of support are included as part of the Agency Board agendas. The Agency actively participates with CPSC and Product Stewardship Institute (PSI) to develop coordinated efforts with other California local governments to promote EPR legislation for batteries, lamps, and other wastes of concern.

II. DISCUSSION

The purpose of this staff report is to update the Agency Board on current EPR legislation.

Governor Schwarzenegger signed three producer responsibility bills for the 2010 session: AB 2398, carpet recycling, by Assembly Speaker John Perez; AB 1343, paint recycling, by Assembly member Jared Huffman; and SB 346, reducing copper in brake pads, by Senator Christine Kehoe.

All three bills were the culmination of years of negotiations between industry groups and state and local governments, waste haulers, recyclers, water associations, and solid waste professionals working towards fully funded and cost-effective solutions to these problem products.

AB 2398 requires producers of carpet to participate in a product stewardship program, under a plan approved by Department of Resources Recycling and Recovery (CalRecycle).

AB 1343 will require paint manufacturers to develop and implement a program to collect, transport, and process postconsumer paint to reduce the costs and environmental impacts of the disposal of postconsumer paint in California.

Agency staff sent letters of support for both bills to the State Assembly and to Governor Schwarzenegger.

California is the first state to pass producer responsibility legislation for carpet, and the second state in the U.S. to pass producer responsibility legislation for paint. Oregon legislation (HB 3037) signed into law on July 23, 2009 requires manufacturers of architectural paint sold in Oregon to establish an industry managed and funded leftover paint stewardship program.

Agency staff will participate in a CalRecycle webinar to discuss how the new paint recycling law will be rolled out in California.

Unfortunately, there were two bills the Agency supported which were vetoed by Governor Schwarzenegger on September 28, 2010.

AB 737 (Chesbro), Solid Waste Diversion, would have expanded recycling to every multi-family dwelling and commercial business in California and would have directed the state to come up with a plan to reach a 75% diversion rate.

SB 1454 (DeSaulnier), Truthful Environmental Advertising in Plastics, would have expanded the scope of current plastic end-of-life claim labeling requirements from bags and food packaging to all plastic products. SB 1454 would have prevented consumer deception by tying end-of-life claims to pass/fail technical standards (called "ASTM standard specifications") and would have explicitly prohibited inherently misleading and dishonest claims, like "biodegradable".

Overall, the three California producer responsibility bills signed into law are a big win for local government, tax payers, and ratepayers. Staff will continue to update the Board on the effects of these new laws and on new EPR related items as they arise.

It is expected by the end of 2010, that EPR framework legislation will be re-introduced by Assembly member Wesley Chesbro, who introduced EPR framework legislation in 2008 and 2009, which came under major attack by product manufacturers.

III. FUNDING IMPACT

This agenda item is for informational purposes only. There is no funding impact resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

There is no recommended action resulting from this agenda item.

V. ATTACHMENTS

None.

Approved by: _____
Susan Klassen, Interim Executive Director, SCWMA

**SONOMA COMPOST COMPANY
MONTHLY REPORT**

May-10

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	7,665.72 tons
average tons per day of yard debris:	325.23 tons
total tons of wood debris:	455.57 tons
average tons per day of wood debris:	17.52 tons
total tons of yard debris to Laguna *	790.19 tons
Total tons of food discards **	89.11 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Spray
at compost site:	Drip

Moisture Content (%)

by feel:	lab results:
45-65%	54.0%
(active compost)	(finished compost)

Additives

Feathers, Food Discards, Hatchery Waste

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
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c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	1.625
# of storm events	4
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Jun-10
date sample taken:	5/21/10
# of sub-samples:	12
location of samples:	32,33

analysis: HEAVY METALS	
next date due:	Jun-10
date sample taken:	5/21/10
# of sub-samples	42
location of samples:	7,10,14,20,24,27,29

analysis: PATHOGEN REDUCTION	
next date due:	Jun-10
date sample taken:	5/21/10
# of sub samples:	42
locations of samples:	7,10,14,20,24,27, 29

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Jun-10
date sample taken:	5/21/10
# of sub-samples:	42
locations of samples:	7,10,14,20,24,27,29

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	7,583.00	cubic yds.
total cubic yards of screened compost:	5,040.00	cubic yds.
total cubic yards of early mulch:	6.00	cubic yds.
total cubic yards of screened mulch:	2,537.00	cubic yds.
yard debris product allocations:	31.00	cubic yds.
yard debris product donations:	131.00	cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	2,253.00	tons
total tons of wood to non-fuel markets:	519.00	tons
total tons of wood bio-fuel*:	1,734.00	tons
wood debris product allocations:	65.00	cubic yds.
wood debris product donations:	21.00	cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	85.00	0.95%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS

cubic yards

unscreened compost	5,000 cy
screened compost	1,300 cy
mulch	1,200 cy
"intermediates"	5,500 cy

INTERMEDIATELY COMPOSTED MATERIALS

aged over 2 weeks	25,000 cy
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FRESH MATERIAL

on-site under 2 weeks	5,010 cy
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EXPERIMENTAL MATERIAL

Biodynamic	225 cy
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**SONOMA COMPOST COMPANY
MONTHLY REPORT**

June-10

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	7,424.71 tons
average tons per day of yard debris:	324.21 tons
total tons of wood debris:	393.09 tons
average tons per day of wood debris:	15.12 tons
total tons of yard debris to Laguna *	1,004.85 tons
Total tons of food discards **	100.54 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Spray
at compost site:	Drip

Moisture Content (%)

by feel:	lab results:
45-60%	54.0%
(active compost)	(finished compost)

Additives

Feathers, Food Discards, Hatchery Waste

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
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c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	0
# of storm events:	0
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Jul-10
date sample taken:	6/24/10
# of sub-samples:	12
location of samples:	14,15,16,17,18, 19,21,23

analysis: HEAVY METALS	
next date due:	Jul-10
date sample taken:	6/24/10
# of sub-samples:	42
location of samples:	26,31,36,37,38,46,48

analysis: PATHOGEN REDUCTION	
next date due:	Jul-10
date sample taken:	6/24/10
# of sub samples:	42
locations of samples:	26,31,36,37,38,46, 48

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Jul-10
date sample taken:	6/24/10
# of sub-samples:	42
locations of samples:	26,31,36,37,38,46,48

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	7,063.00	cubic yds.
total cubic yards of screened compost:	5,334.00	cubic yds.
total cubic yards of early mulch:	0.00	cubic yds.
total cubic yards of screened mulch:	1,729.00	cubic yds.
yard debris product allocations:	88.00	cubic yds.
yard debris product donations:	90.00	cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	2,133.00	tons
total tons of wood to non-fuel markets:	399.00	tons
total tons of wood bio-fuel*:	1,734.00	tons
wood debris product allocations:	92.00	cubic yds.
wood debris product donations:	0.00	cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	105.40	1.18%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS	cubic yards
unscreened compost	3,500 cy
screened compost	900 cy
mulch	850 cy
"intermediates"	5,500 cy

INTERMEDIATELY COMPOSTED MATERIALS

aged over 2 weeks	23,500 cy
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FRESH MATERIAL

on-site under 2 weeks	5,880 cy
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EXPERIMENTAL MATERIAL

Biodynamic	225 cy
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**SONOMA COMPOST COMPANY
MONTHLY REPORT**

July-10

a) Tonnages of Each Material Delivered to Facility

total tons of yard debris:	7,042.10 tons
average tons per day of yard debris:	277.43 tons
total tons of wood debris:	495.87 tons
average tons per day of wood debris:	18.36 tons
total tons of yard debris to Laguna *	448.53 tons
Total tons of food discards **	87.1 tons

* This tonnage is not included in total tons of yard debris

** This tonnage is included in the total yard debris tonnage above

b) Deviations From Normal Operating Plans

Windrow Characteristics

	<u>width</u>	<u>height</u>	<u>length</u>
normal	18'	7'	700'

Moisture Addition/Application

at grinder:	Spray
at compost site:	Drip

Moisture Content (%)

by feel:	lab results:
40-60%	42.2%
(active compost)	(finished compost)

Additives

Feathers, Food Discards, Hatchery Waste

Temperature Measurements

(data on file at SCC office)

Has temperature of finished compost reached 131 degrees Fahrenheit for at least 15 days, during which time the material was turned 5 times? YES

Aeration (turning)

type: SCARAB	frequency: 5 times in 15 days or longer during pathogen reduction, plus additional turnings to enhance the composting process (weather permitting).
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c) Highlights and Anomalies of Program

Weather/Rainfall:	
total inches:	0
# of storm events:	0
Operational Problems:	
None	

d) Lab tests

Monthly tests: Nutrient/Pathogen Reduction/Heavy Metals

analysis: NUTRIENT	
next date due:	Aug-10
date sample taken:	7/15/10
# of sub-samples:	12
location of samples:	Stockpile

analysis: HEAVY METALS	
next date due:	Aug-10
date sample taken:	7/15/10
# of sub-samples:	12
location of samples:	5,16,19,21,23,33,34, 40,44

analysis: PATHOGEN REDUCTION	
next date due:	Aug-10
date sample taken:	7/15/10
# of sub samples:	12
locations of samples:	5,16,19,21,23,33 34,40,44

Quarterly Test:

analysis: PESTICIDE RESIDUES	
next date due:	Aug-10
date sample taken:	7/15/10
# of sub-samples:	12
locations of samples:	5,16,19,21,23,33,34, 40,44

e) Sales and Distribution of Finished Product

Yard Debris Sold

monthly total, cubic yards of all yard debris products sold:	5,333.00	cubic yds.
total cubic yards of screened compost:	3,601.00	cubic yds.
total cubic yards of early mulch:	0.00	cubic yds.
total cubic yards of screened mulch:	1,732.00	cubic yds.
yard debris product allocations:	152.00	cubic yds.
yard debris product donations:	25.00	cubic yds.

Wood Debris Sold

monthly total, tons of wood debris products sold:	3,456.00	tons
total tons of wood to non-fuel markets:	457.00	tons
total tons of wood bio-fuel*:	2,999.00	tons
wood debris product allocations:	23.00	cubic yds.
wood debris product donations:	0.00	cubic yds.

* Bio-fuel tonnage includes overs from compost process

Shipment Log

A shipment log showing date, compost product description, volume and destination of each load leaving the facility is on file at the Sonoma Compost office and is available for review by the Agency for purposes of verifying compensation records or other auditing functions.

f) Complaints and Environmental Concerns

None

g) Contaminants Landfilled, Recovered or Recycled

	tons	overall %
disposed	119.00	1.34%
recycled		

h) Inventory of Tonnage, Volume and Composition of Finished Products

FINISHED MATERIALS	cubic yards
unscreened compost	3,800 cy
screened compost	1,400 cy
mulch	1,200 cy
"intermediates"	2,200 cy

INTERMEDIATELY COMPOSTED MATERIALS

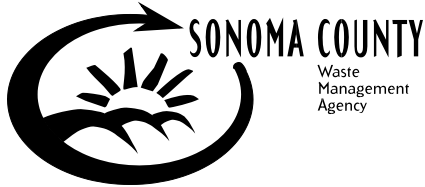
aged over 2 weeks	22,000 cy
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FRESH MATERIAL

on-site under 2 weeks	5,730 cy
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EXPERIMENTAL MATERIAL

Biodynamic	225 cy
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Agenda Item #: 8
Cost Center: All
Staff Contact: Klassen
Agenda Date: 10/20/2010

ITEM: Resolution Selecting Executive Director and Forwarding the Selection to the County for Execution of an Employment Agreement between the County of Sonoma and the Executive Director

I. BACKGROUND

At the October 21, 2009 SCWMA Board meeting, the Board indicated its tentative approval of a staffing model where the Executive Director would serve at the pleasure of the Board, but would be an at-will employee of the County of Sonoma. All other SCWMA staff members would remain County of Sonoma employees.

Additionally, the Board appointed an ad hoc subcommittee, the Staffing Subcommittee, made up of the representatives from Cloverdale, Windsor, and Petaluma to meet with the representative from the County to discuss the upcoming recruitment for an Executive Director and review the job description and qualifications.

At the January 20, 2010 meeting, the SCWMA Board tentatively approved the draft documents and authorized staff to work with the Staffing Subcommittee, the County Human Resources Department (HR) and County Counsel to finalize the agreements. At the May 19, 2010 Agency Board meeting, the Agency Board approved the Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency, including Attachment A, the job description, and the MOU for Special Staff Services. The Board directed staff to work with HR to secure the necessary Board of Supervisors approvals and to open the recruitment.

On June 1, 2010 the Board of Supervisors approved the Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency, including the job description, the MOU for Special Staff Services and the creation of the position.

Between June 4, 2010 and June 29, 2010, the recruitment was advertised through normal County procedure as well as through list serves and newsletters within the California recycling organizations and agencies.

II. DISCUSSION

The selection process included screening of applications that met minimum qualifications, two sets of interviews, background checks, and reference checks which were performed by Agency staff and members of the Agency Boards' Staffing Subcommittee.

The process culminated in the Staffing Subcommittee recommending to the Agency Board that Mr. Henry Mikus be the selected candidate. The Agency Board authorized the Staffing Subcommittee to negotiate a contract with Mr. Mikus, within the parameters set by the Agency Board and if an agreement was reached consistent with the Board's direction, make an offer of employment contingent on completion of the County requirements for employment, formal selection by the Agency Board and final approval of the at-will employment contract by the County Board of Supervisors. The Staffing Subcommittee successfully negotiated a contract within the parameters set by the Agency Board and on September 29, 2010 Mr. Mikus accepted a contingent offer of employment.

At this time, Mr. Mikus has successfully completed the County's pre-employment requirements. Mr. Mikus has agreed to a tentative start date of January 3, 2011, contingent on the Agency Board's formal selection and the County Board of Supervisors approval of his employment contract.

III. FUNDING IMPACT

The adopted FY 10-11 Budget for SCWMA staff is \$706,887. This includes the fully burdened rate for the approved Executive Director position at the top step of the salary range, and five additional direct support staff. The Agency will have significant salary savings from the Executive Director position being vacant for the first half of the Fiscal Year. This salary savings should be more than adequate to cover the relocation reimbursement expenses for Mr. Mikus to relocate from his current residence to Sonoma County. These expenses are estimated to be approximately \$15,000 to \$18,000. Therefore, the funds budgeted will be adequate to cover all expenses, associated with the selection of the Executive Director.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

It is recommended the Agency Board approve the Resolution Selecting Henry Mikus as Executive Director and Forwarding the Selection to the County for Execution of an Employment Agreement between the County of Sonoma and the Executive Director.

V. ATTACHMENTS

Resolution
On file with clerk – Draft Employment Agreement

Approved by: _____
Susan Klassen, Interim Executive Director, SCWMA

RESOLUTION NO.:

DATED: October 20, 2010

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY (“AGENCY”) SELECTING HENRY MIKUS AS THE EXECUTIVE DIRECTOR AND FORWARDING THE SELECTION TO THE COUNTY FOR EXECUTION OF AN EMPLOYMENT AGREEMENT BETWEEN THE COUNTY OF SONOMA AND THE EXECUTIVE DIRECTOR

WHEREAS, the Agency and the County of Sonoma have agreed through approval of the *Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency*, that the position of Agency Executive Director shall be selected by and serve at the pleasure of the Agency Board, but shall be an at-will employee of the County of Sonoma; and

WHEREAS, the Agency Board appointed a Staffing Subcommittee who assisted with a recruitment for an Executive Director; and

WHEREAS, the recruitment consisted of advertisement of the position, a screening of applications, two sets of interviews and background and reference checks; and

WHEREAS, the Staffing Subcommittee has made a recommendation to the Agency Board; and

WHEREAS, the successful candidate has accepted an offer of employment contingent upon formal selection by the Agency Board and execution of an employment agreement with the County of Sonoma.

NOW, THEREFORE, BE IT RESOLVED that the Agency hereby selects Henry Mikus as Executive Director of the Sonoma County Waste Management Agency and directs staff to forward this selection to the County of Sonoma for execution of an at-will employment agreement between the County of Sonoma and Mr. Mikus in conformance with the terms of the *Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency* and including a starting salary of \$110,000 per annum, reimbursement of moving expenses in accordance with Sonoma County Administrative Policy 4-9, and the granting of 24 hours of vacation and 16 hours of sick leave upon hire.

MEMBERS:

-- ----- Cloverdale	-- ----- Cotati	-- ----- County	-- ----- Healdsburg	-- ----- Petaluma
-- ----- Rohnert Park	-- ----- Santa Rosa	-- ----- Sebastopol	-- ----- Sonoma	-- ----- Windsor

AYES NOES ABSENT ABSTAIN

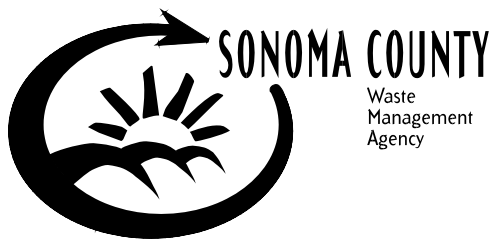
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Elizabeth Koetke
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 9
Cost Center: Organics
Staff Contact: Carter
Agenda Date: 10/20/2010

ITEM: Compost Relocation Project Update

I. BACKGROUND

At the August 15, 2007 SCWMA Board meeting, the Board entered into an agreement with a team of consultants led by Environmental Science Associates (ESA) to assist the SCWMA in the selection, conceptual design, and preparation of CEQA documents for a new compost site in Sonoma County. Staff and the contractor have provided project updates at each subsequent Board meeting.

Project Milestones:

June 18, 2008 – the SCWMA Board selected one preferred site (Site 5a) and two alternative sites (Sites 13 and 14) to be studied further in an Environmental Impact Report (EIR).

March 18, 2009 – First Amendment, the term of the agreement with ESA was extended to December 31, 2009 and an alternative composting technology, aerated static pile, was added to the EIR.

May 20, 2009 – Second Amendment, Site 40 was added to the EIR to be studied at an equal level of detail as Site 5a.

December 2, 2009 – Third Amendment, the term of the agreement was extended to June 30, 2010.

February 17, 2010 – Fourth Amendment, Central Disposal Site was added to the EIR to be studied at an equal level as Sites 5a and 40. The term of the agreement was extended to October 31, 2010.

August 18, 2010 – Fifth Amendment, additional funds were added to perform a Water Supply Assessment on Site 40 and to extend the term of the project to March 16, 2011.

II. DISCUSSION

ESA has initiated the Water Supply Assessment for Site 40 and is working toward developing a Draft EIR for early 2011.

Previously the Board had asked staff to further examine potential mitigation measures that would be needed for the Alternative Site 13 and present the findings to the Board for consideration. As the site borders Highway 37, which is under Caltrans jurisdiction, staff contacted Caltrans to determine what mitigation measures would be required. Caltrans responded by requesting a formal traffic study for the site, including our proposed mitigation measures.

From the beginning of this project, Site 13 has been considered an alternative site, studied in less detail than Sites 5a, 40, and the Central Disposal Site. As such, no formal traffic study was performed for Site 13. However, staff summarized the average and peak traffic volumes calculated for other sites, and indicated that these would be similar to those expected at Site 13. Staff had hoped that this would be sufficient to at least determine the magnitude of required mitigation measures. However, Caltrans still insisted a formal traffic

study be performed on Site 13 specifically. Staff has attempted to provide the analysis the Board requested but is unable to do so given Caltrans' response.

Staff understands the Boards desire to have several alternative compost site options, so the unsuitability of one site does not jeopardize the entire project. However, many of the feasibility issues staff has with Site 5a are also present with Site 13, most significantly a traffic mitigation cost even more expensive than what would be required for Site 5a. Staff does not recommend amending the agreement with ESA to include a new traffic study for Site 13. Site 13 would continue to be listed in the EIR as an alternative location; however the Board will be able to consider the site's feasibility issues when deciding on the project after the EIR is certified.

III. FUNDING IMPACT

No new funding impacts are proposed in this transmittal.

To date, ESA has invoiced the SCWMA for \$595,225 out of the current \$715,486 budget.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends continuing the project without amending ESA's contract to perform a formal traffic analysis study of Site 13 for Caltrans.

Approved by: _____
Susan Klassen, Interim Executive Director, SCWMA