



MINUTES OF APRIL 21, 2010

The Sonoma County Waste Management Agency met on April 21, 2010, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

PRESENT:

Town of Windsor	Christa Johnson, Chair
City of Cloverdale	Nina Regor
City of Cotati	Damien O'Bid
City of Healdsburg	Mike Kirn
City of Petaluma	Vince Marengo
City of Rohnert Park	Dan Schwarz
City of Santa Rosa	Dell Tredinnick
City of Sebastopol	Sue Kelly
City of Sonoma	Steve Barbose
County of Sonoma	Tom O'Kane

STAFF PRESENT:

Interim Executive Director	Susan Klassen
Counsel	Janet Coleson
Staff	Patrick Carter
	Karina Chilcott
	Charlotte Fisher
	Lisa Steinman
Recorder	Elizabeth Koetke

1. CALL TO ORDER MEETING/INTRODUCTIONS

The meeting was called to order at 9:08 a.m.

2. AGENDA APPROVAL

Christa Johnson, Chair, reserved the option to change the agenda as the meeting progressed.

Damien O'Bid, City of Cotati representative, arrived at the meeting at 9:10 a.m. ek

3. ATTACHMENTS/CORRESPONDENCE

Chair Johnson called attention to the Director's Agenda Notes, Letter from City of Santa Rosa Regarding Meeting Location and Support Letter for SB 1100.

4. ON FILE WITH CLERK

Chair Johnson noted the resolutions approved in March, 2010, on file with the clerk.

5. PUBLIC COMMENTS (items not on the agenda)

None.

CONSENT

6.1 Minutes of March 17, 2010

6.2 EPR Legislation Update

6.3 SCC Monthly Report for January 2010

- 6.4 Carryout Bag Update
- 6.5 Compost Services
- 6.6 Extension of R3 Agreement
- 6.7 Appropriation Transfer for Legal Services (CoIWMP)

Christa Johnson, Chair, pulled items 6.4 and 6.5 for discussion.

Vince Marengo, Petaluma, moved to approve items 6.1, 6.2, 6.3, 6.6, and 6.7. Mike Kirn, Healdsburg, seconded. Rohnert Park absent.

Item 6.4, Chair Johnson suggested changing the monthly carryout bag update to a quarterly update, and asked about the Agency's legislative policy.

Patrick Carter explained there is a legislative policy in place.

Susan Klassen added that the Executive Director can write letters of support for any policies staff has clear direction on from the Board, such as things that are supported by the CIWMB and the mission of the JPA such as EPR.

After some discussion it was agreed that this item would remain on the agenda monthly.

Item 6.4, Dell Tredinnick, Santa Rosa, moved to approve this item. Nina Regor, Cloverdale, seconded. Rohnert Park, absent.

Item 6.5, Chair Johnson asked about the process of calculating compost allocations.

Charlotte Fisher explained the allocation process.

Public Comments

Martin Millick, Cold Creek Compost, said that although the Boardmembers enjoy the allocations, the cost of those allocations are being borne by those paying the tip fee.

Item 6.5, Steve Barbose, Sonoma, moved to approve this item. Tom O'Kane, County of Sonoma, seconded.

Dan Schwarz, City of Rohnert Park representative, arrived at the meeting at 9:18 a.m.

Chair Christa Johnson, presented Dan Schwarz with a plaque thanking him for the time he spent on the SCWMA Board and also for serving on the Ad-hoc Staffing committee.

REGULAR CALENDAR

7. SONOMA COUNTY/CITY SOLID WASTE ADVISORY GROUP (SWAG)

Steve Barbose, City of Sonoma, who serves as liaison for SCWMA to the SWAG, reported that the members were given copies of the Brown, Vence & Associates report (BVA) to study. The BVA report contained recognition of the importance of achieving zero waste as a strategy of dealing with waste management. The report also concluded outhaul by truck was the most effective way to deal with waste on a long term basis. BVA was purchased by HDR and the person who worked on the BVA report is there. The SWAG members are in favor of getting an update to that report, particularly to include the green house gas considerations, which were not addressed in the original report.

Christa Johnson, Chair, added the SWAG is going to be asked to make recommendations to the BOS on whether or not to include closure and post closure costs in the County's tip fee at the next meeting.

Susan Klassen confirmed that the SWAG would be asked to make specific recommendations to the BOS on a few items. One recommendation is the award of an agreement developed from the RFP. The SWAG group will also comment on the development of the final tip fees that will be adopted by the County soon. These fees will be based on the portions of the RFP adopted and awarded. There is also a planned discussion concerning the resumption of contributions being made to the closure fund again.

Steve Barbose added that the current tip fee being considered does not include the \$11 million dollar shortfall for closure costs, which is the estimated cost less money already set aside.

Susan Klassen explained it will cost approximately \$400,000 to either hire consultants to do the final closure work so that the first phase of closure could be constructed by the summer of 2011. The same amount of funding would be required to work on a permit application package to try to do the long term permitting at Central.

Public Comments

Tim Smith, former SCWMA Boardmember, said \$400,000 is a lot of money, but with the annual budget for the County for the landfill and various services related to it is about \$32 million dollars, it may be worth it

Connie Cloak, C² Alternative Services, expressed concerns about the validity of 'alternative technologies' or 'new technologies' that are being proposed both nationally and internationally.

8. FY 10-11 FINAL BUDGET

Susan Klassen, Interim Executive Director, gave a brief summary of the budget process. The annual budget begins with direction and approval of the Work Plan by the Agency Board. The second step is the approval of the Draft Budget, establishing budget funding guidelines and other parameters necessary to integrate the Agency's annual budget with the County's budget process. The last step is approval of the Final Budget. The FY 10-11 Draft Final Budget includes the \$0.55 per ton rate increase and no use of reserve funds.

Charlotte Fisher explained the changes to draft budget in developing the final budget.

Tom O'Kane, County of Sonoma, moved to approve the FY 10-11 Final Budget. Steve Barbose, City of Sonoma, seconded the motion. FY 10-11 Final Budget was approved with a unanimous vote.

9. AGREEMENT TO AUDIT OIL RECYCLING CENTERS AND COORDINATE OIL RECYCLING PUBLICITY AND PROGRAMS

Lisa Steinman explained the Fourth Amendment to the Agreement with C² Alternative Services for auditing oil recycling centers, publicity and programs will expire on June 30, 2010. The original Agreement term was three years with optional annual extensions upon mutual agreement between the Agency and the Contractor.

Agency staff has been pleased with the Contractor's work and the Contractor has submitted a letter indicating their willingness to extend the term of the current contract with no changes to the current rates or scope.

Dan Schwarz, moved to approve the Agreement to Audit Oil Recycling Centers and Coordinate Oil Recycling Publicity and Programs for two years, instead of one year. Vince Marengo, Petaluma, seconded. Staff was given direction to extend the contract for two years instead of just one, and the Chair was given signing authority.

10. STAFFING SERVICES

Janet Coleson, Agency Counsel, presented the documents pertaining to the hiring of the new SCWMA Executive Director for the Board's approval.

The documents are as follows:

- o Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency (Staff Contract)
- o Job Specification for Waste Management Executive Director, included as Attachment A to the Agreement for the Provision of Staff Services (Executive Director) by the County of Sonoma to the Sonoma County Waste Management Agency (Staff Contract)
- o Memorandum of Understanding for Special Staff Services
- o Draft Personal Services Agreement for Waste Management Executive Director (for informational purposes only)

Members of the Ad-hoc Staffing Subcommittee spent a great deal of time and went through several draft documents before returning to the Agency Board with the final product.

Vince Marengo inquired about the validity of this item being labeled a unanimous vote item.

Janet Coleson said she thought it was a miscommunication and explained that according to Section 4 of the JPA Agreement there are only three occasions when a unanimous vote is warranted: approval of budgets, expenditures greater than \$50K, and major program expansions not listed in the JPA.

Tom O'Kane, County of Sonoma, moved to approve this item, Dell Tredinnick, Santa Rosa, seconded. Motion approved unanimously.

Chair Johnson directed staff to agendize an item for the Board to discuss the interview process.

11. SIXTH AMENDMENT TO HOUSEHOLD HAZARDOUS WASTE AND AB 939 PROGRAM SERVICES AGREEMENT

Susan Klassen reported that this Agreement goes with the budget and will cover Petaluma's payment of their portion of the Agency's surcharge tip fee. The period of time for this Agreement goes with the fiscal year; the Sixth Amendment will cover FY 10-11. The basis used to calculate the amount is the prior calendar year. The prior calendar year is used because the budget is adopted in April or May and all of the prior fiscal years data is not yet available. It can be structured other ways but it would have to come back to the Board because the Agreement is not written that way.

Vince Marengo, Petaluma, moved to approve the Sixth Amendment to HHW and AB 939 Program Services Program. Nina Regor, Cloverdale, seconded. Motion passed.

12. REQUEST FOR PROPOSALS FOR SPANISH LANGUAGE OUTREACH SERVICES

Karina Chilcott presented information about Spanish Language Outreach, which is one of the Countywide Integrated Waste Management Plan's objectives. The SCWMA FY10-11 Work Plan also includes Spanish Language Outreach Services.

In June 2008 C² Alternative Services was awarded a two-year contract for Spanish Language Outreach which will expire June 30, 2010. The contract was funded with by the HHW Cost Center with CalRecycle Used Oil Grant Money, and funds from the Education Cost Center. At the February

17, 2010 Agency meeting, Board members approved the FY 10-11 Work Plan, which allocated \$24,000 for Spanish Language Outreach.

Sue Kelly, Sebastopol, asked for feedback on the existing program.

Connie Cloak, C² Alternative Services commented that a number of calls come in to the Spanish Eco-desk. Hugo Mata, C² employee, goes to day labor locations to provide information and he also is invited to participate in radio shows, both commercial and public.

Mike Kirn, Healdsburg, moved to approve the RFP for Spanish Language Outreach Services, Tom O’Kane, County of Sonoma, seconded. Motion approved.

13. BOARDMEMBER COMMENTS

Dan Schwarz, thanked the Board for the acknowledgment and said he would remind his City Council to appoint a new Board member to the Agency in time for the May meeting.

Christa Johnson commented that the Recycling Guide is a work of art. She also thanked Agency staff for attending the Town of Windsor’s Earth Day event.

Mike Kirn asked if there would be an Agency meeting in July.

Susan Klassen said that would be determined soon.

14. STAFF COMMENTS

Karina Chilcott informed Boardmembers of the Recycling Guides available for distribution.

Susan Klassen reminded the Board that the Agency’s meeting site will change at the beginning of the new fiscal year in July. The new meeting location will be the City of Santa Rosa Council Chambers, located at 100 Santa Rosa Ave., Santa Rosa, CA.

15. NEXT SCWMA MEETING MAY 19, 2010

The next regularly scheduled SCWMA meeting Board of Directors meeting will be held on May 19, 2010 at the Laguna Treatment Plant, 4300 Llano Road., Santa Rosa, CA.

16. ADJOURNMENT

Meeting adjourned at 10:25 a.m.

Respectfully submitted,
Elizabeth Koetke

**Copies of the following were distributed and/or submitted at this meeting:
2010 Recycling Guides**