



## MINUTES OF MAY 16, 2007

The Sonoma County Waste Management Agency met on May 16, 2007, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

### PRESENT:

City of Santa Rosa	Dell Tredinnick, Chair
City of Cotati	Marsha Sue Lustig
City of Cloverdale	Steve Holsinger
City of Healdsburg	Marjie Pettus
City of Petaluma	Vince Marengo
City of Rohnert Park	Linda Huntley
City of Sebastopol	Dave Brennan
City of Sonoma	Steve Barbose
County of Sonoma	Susan Klassen
Town of Windsor	Christa Johnson

### STAFF PRESENT:

Executive Director	Ken Wells
Counsel	Janet Coleson
Staff	Charlotte Fisher
	Patrick Carter
	Karina Chilcott
	Lisa Steinman
Recorder	Elizabeth Koetke

- 1. CALL TO ORDER**  
Chair, Dell Tredinnick, called the meeting to order at 9:05 a.m.
- 2. ATTACHMENTS/CORRESPONDENCE**  
Chair, Dell Tredinnick, called attention to the Director's Agenda Notes.
- 3. ON FILE WITH CLERK**  
Dell Tredinnick, Chair, noted the resolutions from the April meeting on file with the clerk.
- 4. PUBLIC COMMENTS**  
There were no public comments.

### CONSENT

- 5.1 Minutes of April 18, 2007**  
Motion to approve the minutes was made by Steve Holsinger, Cloverdale, and seconded by Susan Klassen, County of Sonoma. Motion approved.
- 5.2 Extension of City of Petaluma Agreement for Agency Services**  
Motion to approve the Agreement was made by Vince Marengo, Petaluma, and seconded by Linda Huntley, Rohnert Park. Motion approved.
- 5.3 Third Quarter Financial Report for FY 06-07**  
Motion to approve was made by Susan Klassen, County of Sonoma, and seconded by Vince Marengo, Petaluma.

Dave Brennan, Sebastopol, commented that the HHW budget appeared to have revenues in excess of expenses and he suggested having a discussion at the end of the fiscal year as to whether the fund balance is excessive.

Susan Klassen, County of Sonoma, noted that the Fee Schedule for County disposal sites had been submitted, with the Agency's \$0.90/ton tipping fee surcharge increase, for a scheduled Public Hearing on June 19 and would be difficult to change at this point in time.

Ken Wells added that the favorable balance was due to the new contract for E-waste recycling. With the old agreement, the Agency was paying \$0.13/ton to dispose of e-waste and with the new contract the Agency is being paid \$0.26/ton. Ken suggested that a review of the HHW budget could be included at the August or September meetings during technical adjustments for the FY 2007-2008 budget. The year-end calculations will be complete at that time and this would allow for more accurate accounting of the reserve funds. **Motion approved.**

**5.4 HHWE Amendment**

At the request of the Executive Director, Ken Wells, this item was moved from the consent calendar to item 8.0 on the regular calendar.

**5.5 FY 05-06 Financial Audit**

**Motion to approve was made by Susan Klassen, County of Sonoma, and seconded by Vince Marengo, Petaluma. Motion approved.**

REGULAR CALENDAR

PLANNING

**6.1 COIWMP AMENDMENT AND CONSULTANT RFP**

Patrick Carter explained that this is the fourth month the Agency has discussed the CoIWMP update. The Board members are now well acquainted with the proposed amendment. The key issue is that in the current CoIWMP all County solid waste is supposed to be landfilled in publicly owned facilities in Sonoma County. As the County has been hauling 100% of its trash to private landfills outside the county since 2005, an adjustment to the CoIWMP is needed. This amendment provides the flexibility to outhaul or allow private companies to own landfills in Sonoma County. The CEQA document is going to look at truck outhaul and rail outhaul in order to be prepared for either of those disposal methods. Language was also added to put an emphasis on zero waste and reducing greenhouse gas emissions.

**Susan Klassen, County of Sonoma moved to approve the CoIWMP amendment language and direct staff to issue an RFP for a consultant to prepare the CEQA document. Steve Holsinger, Cloverdale, seconded. Motion approved.**

EDUCATION

**7.1 NEW UCCE-SONOMA COUNTY AGREEMENT**

At the request of the Executive Director, Ken Wells, this item was moved to the June 20, 2007 meeting. The existing agreement does not expire until July 2007.

HHW

**8.0 HHWE AMENDMENT**

Ken Wells said that in the report from Sweetser and Associates the Agency received an evaluation that suggested there would be cost savings to the Agency, and the community would be better served, with more permanent facilities in the county in place of the Community Toxics Collections. Staff is preparing a grant application to study the feasibility of this option in more detail. The current HHW Element of the CoIWMP explicitly states that there will be one permanent facility in Sonoma County. In order to provide the Agency the opportunity to have more than one permanent facility the HHW Element should be amended. Staff requests direction to work with the Local Task Force

and make edits to the HHW Element of the ColWMP in order to provide the option to establish multiple HHW facilities.

**Steve Barbose, Sonoma moved to direct the LTF to prepare an HHWE Amendment. Marsha Sue Lustig, Cotati, seconded. Motion approved.**

#### **8.1 DIRECTION ON CONTRACT EXTENSION WITH CLEAN HARBORS**

At the February 2007 meeting the contract with Clean Harbors was discussed. That contract expires at the end of 2007 but can be extended two additional years. If that agreement were not to be extended then staff should begin the process of starting an RFP to find a new contractor. At the February meeting the Board gave staff direction to begin negotiations for a two-year extension. Staff was also given direction to find cost savings. As the letter from Clean Harbors (included in the agenda packet) indicates, Clean Harbors is interested in a two-year contract extension but they are unable to provide any cost savings to the Agency. Staff seeks Board approval to extend the contract with Clean Harbors, without any cost savings. The agreement also includes exhibits that describe the various fees that are charged to our customers. Since those fees are listed in the agreement, staff asks for direction to bring back revised charges that more closely reflect the actual costs of those programs. In summary, staff seeks direction to return to the Board with this amendment to the HHW contract with Clean Harbors, to extend the term for two years and to return with revised service fees for the CESQG program, the load checking program and the Toxic Rover program.

**Vince Marengo, Petaluma, moved to direct staff to return with the 2-year contract extension and revised fees. Linda Huntley, Rohnert Park, seconded. Motion approved.**

#### **8.2 SECOND AMENDMENT TO C2 ALTERNATIVES AGREEMENT FOR USED OIL GRANT PROGRAM**

Ken Wells explained that this is a second amendment to an agreement the Agency has with C2 Alternatives. This agreement, which assists the Agency with state-required audits of used oil recycling facilities, is entirely funded by used oil block grant money from the CIWMB. C2 has provided these services since 2003; this would be the second amendment, which would extend the agreement for another year. The scope has been somewhat modified and, for the first time since 2003, the reimbursement rate has increased slightly. As the cost of the entire agreement is approximately \$60,000 it requires a unanimous vote.

Dave Brennan, Sebastopol asked if there were specific reports available that would show the amount of used oil that is collected. Ken Wells responded that Board members will be provided future reports on the program.

**Dave Brennan, Sebastopol, moved to approve. Susan Klassen, County of Sonoma seconded. The motion was approved unanimously.**

### COMPOSTING/WOOD WASTE

#### **9.1 COMPOST PROGRAM UPDATE**

Compost allocation reports for the fourth quarter of 2006 were given to each jurisdiction. Alan Siegle, Sonoma Compost, said if any cities would like to request their allocations, they have plenty of material. Sales this spring exceeded previous years and the program is running well. A wood-sorting program was started in February on the tipping floor. They are diverting about 25% more wood waste as a result of that program.

#### **9.2 JUSTIFICATION FOR COMPOST SITE RELOCATION**

At a prior Agency meeting, the Board requested that the County provide some additional information for the need to relocate the composting facility off the Central Disposal Site. Included in the agenda packet is a letter describing the justification for the need to relocate from the current location to a permanent location.

Dave Brennan asked why the County is discussing closing the landfill but also discussing how the current location is restricts access for future disposal. Susan Klassen explained that in April of 2006 the Board of Supervisors gave staff some directives related to the landfill. The directions were to suspend the current application for future expansion and look at potential divestiture of the site. The County will be sending out an RFQ to explore any interest in purchasing the site. There is potential landfill capacity under the compost site, which would be of value for interested buyers. If it is not sold, the Water Board wants the site capped as soon as possible. The site cannot be capped to the Water Boards' specifications if Sonoma Compost is still operating there.

Dell Tredinnick asked if the site is capped how it would affect the landfill gas production.

Susan Klassen said that gas production should continue for twenty years or so.

Ken Wells added that during the siting process for the new compost site, the CEQA document will evaluate the existing site as the "No Action" alternative as well as other potential sites.

During public comments on this item, Ernie Carpenter suggested that the Agency consider establishing an Institutional Rate for permitted C&D recycling facilities to encourage delivery of wood waste to the compost program at the Central Disposal Site.

**After a brief discussion, Dave Brennan, Sebastopol, made a motion to direct staff to meet with Ernie Carpenter to examine the potential for such a rate and return to the Board with the results of that discussion. Marsha Sue Lustig, Cotati, seconded. The Board voted unanimously in favor of the motion.**

#### **10. BOARD MEMBER COMMENTS**

Dell Tredinnick asked about the status of the Waste Characterization Study.

Ken Wells said that the wet season sort had been completed and the consultant is analyzing the data, and then there will be a dry season sort in July. There should be some preliminary data back by September or sooner.

Susan Klassen, County of Sonoma, announced that David Knight has retired and the new Director of Transportation and Public Works, Phillip Demery, will attend the June Agency meeting. He will be the representative for the County and Ms. Klassen will remain the alternate.

Steve Barbose, Sonoma, commented that a Spanish version of the Recycle Guide is needed. Karina Chilcott said that the garbage companies provide some materials in Spanish, but it makes sense to translate some of the pages of the Guide and also make it downloadable from the website. The Spanish Eco-desk, approved by the Board earlier this year, is working well.

Ken Wells added that a targeted approach is feasible with possible production for informational pamphlets in Spanish for food waste composting, toxics disposal, and single stream recycling. Due to budget and staff constraints it's not feasible at this time to produce the entire Recycling Guide in Spanish.

#### **11. STAFF COMMENTS**

Ken Wells introduced the new Agency staff person, Lisa Steinman; she will be handling the HHW and used oil agreements.

#### **12. ADJOURN**

Meeting adjourned at 10:00 a.m.

Respectfully submitted,

Elizabeth Koetke

Distributed at meeting:

- Compost Allocations
- Third Amendment to Agreement for HHW and AB939 Program Services for Petaluma