



Minutes of the May 16, 2024 Meeting

Zero Waste Sonoma met on May 16, 2024, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

Board Members Present:

City of Cloverdale – David Kelley
City of Cotati – Susan Harvey
City of Healdsburg – Larry Zimmer
City of Petaluma – Patrick Carter
City of Rohnert Park – Emily Sanborn

City of Santa Rosa – Renae Gundy
City of Sebastopol – Sandra Maurer
City of Sonoma – Jack Ding
County of Sonoma – Susan Gorin
Town of Windsor – ABSENT

Staff Present:

Executive Director: Leslie Lukacs
Counsel: Ethan Walsh
Staff: Sloane Pagal, Kristen Sales, Courtney Scott, Katherine Cushwa, Xinci Tan
Agency Clerk: Amber Johnson

1. Call to Order Regular Meeting

Regular session was called to order at 9:05 a.m.
Introductions

Susan Gorin arrived 9:07 a.m.

2. Agenda Approval

3. Public Comments (items not on the agenda)

None

4. Consent (w/attachments)

- 4.1 Minutes of the February 15, 2024 Meeting
- 4.2 February, March, April, May, June 2024 Outreach Calendar
- 4.3 ZWS FY 2023/24 Second Quarter Financial Report
- 4.4 Zero Waste Sonoma FY 2022-23 Audit of Financial Statements
- 4.5 Approval of the Fifth Amendment to the Agreement for Household Hazardous Waste Operations with Clean Harbors
- 4.6 Approval of the Fifth Amendment to Agreement with Soluna Outreach Solutions for Oil Payment Program

Board Comment:

- Item 4.5 has an incorrect term date, correct to read June 30, 2025.

Public Comments:

None

Motion: For approval of the consent calendar.

First: City of Petaluma – Patrick Carter

Second: City of Cotati – Susan Harvey

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSENT
City of Rohnert Park	AYE	Town of Windsor	ABSENT

AYES -8- NOES -0- ABSENT -2- ABSTAIN -0-

Motion passed.

Regular Calendar

- 5. **Authorization to enter into an Agreement with Sonoma Public Infrastructure (a Department of the County of Sonoma) for Project Management Services for the HHW Facility located at 5871-5895 Pruitt Ave, Windsor, CA and Making a Budget Adjustment to Account for the Cost of the Agreement [Collard]**

Board Comments/Action Items:

- Are there any conflict-of-interest concerns?
- When would Zero Waste Sonoma offices and HHW scope be reintroduced?
- Pleased to see this partnership move forward.

Public Comments:

None

Motion: To authorize the Executive Director to enter into an agreement with SPI for the project management of the new HHW Facility and approve the budget adjustment increasing the fiscal years 23/24 and 24/25 for the cost of the agreement. Staff will return to the board for financial approval and design discussion as the project progresses.

First: City of Petaluma – Patrick Carter

Second: City of Cotati – Susan Harvey

Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSTAIN
City of Rohnert Park	AYE	Town of Windsor	ABSENT

AYES -8- NOES -0- ABSENT -1- ABSTAIN -1-

Motion passed.

6. Board Member Comments

- Are any/all tissues and paper towels compostable?
- The City of Petaluma has an open position for Climate Action Manger.
- Cool Petaluma is hosting a resource expo on Tuesday, May 21, 2024.
- Windsor kicked off their net zero program on May 15, 2024.
- City of Sonoma recently changed the collection bins surrounding the Plaza.
- Healdsburg has opened a compost hub and is receiving wonderful feedback.

7. Executive Director Report – VERBAL REPORT

8. Staff Comments

- Compost hubs have opened year-round for residents. Healdsburg, Santa Rosa, and Cotati are currently operating. Petaluma, Rohnert Park, Sonoma, and Guerneville are in the process of opening in the coming months.

9. Next ZWS meeting: June 20, 2024

10. Adjourn: 9:29 a.m.

Submitted by: Amber Johnson