



Minutes of June 15, 2011

The Sonoma County Waste Management Agency (SCWMA) met on June 15, 2011, at the City of Santa Rosa Utilities Department's Subregional Water Reclamation System Laguna Plant, 4300 Llano Road, Santa Rosa, California.

Present:

City of Healdsburg	Mike Kirn, Chair
City of Cloverdale	Nina Regor
City of Cotati	Marsha Sue Lustig
City of Petaluma	John Brown
City of Rohnert Park	Linda Babonis
City of Santa Rosa	Dell Tredinnick
City of Sebastopol	Jack Griffin
County of Sonoma	Susan Klassen
Town of Windsor	Christa Johnson

Absent:

City of Sonoma

Staff Present:

Counsel	Janet Coleson
Staff	Patrick Carter
	Karina Chilcott
	Charlotte Fisher
	Henry Mikus
	Lisa Steinman
Recorder	Elizabeth Koetke

1. Call to Order/Introductions

The meeting was called to order at 9:04 a.m.

2. Agenda Approval

Dell Tredinnick, City of Santa Rosa, moved to approve the agenda. Susan Klassen, County of Sonoma, seconded. Agenda approved.

3. Attachments / Correspondence

Chair Kirn called attention to the Director's Agenda Notes and Reports by Staff and Others; June/July 2011 Outreach Events, Mandatory Commercial Recycling, Update on Short-term composting possibilities and a letter from Mendocino Solid Waste Management Authority.

4. On File with Clerk

Chair Kirn noted there were no resolutions approved in May.

5. Public Comments (items not on the agenda)

Martin Milick, Cold Creek Compost, explained that the current contractor receives more material than can be processed, which results in the excess being used as biofuel. If the organic material from the Healdsburg Transfer station was taken to Cold Creek Compost for

processing, it would result in a significant savings in trucking and would reduce green house gas emissions as well as a better use of the organic material.

Christa Johnson, Town of Windsor, arrived at the meeting at 9:09 a.m.

Consent

6.1 Minutes of May 18, 2011

6.2 Resolution of Recognition: Elizabeth Koetke

Chair Kirn requested that item 6.2 Resolution of Recognition for Elizabeth Koetke be pulled.

Susan Klassen, County of Sonoma moved to approve item 6.1. Jack Griffin, Sebastopol, seconded. City of Sonoma, absent. Petaluma abstained.

Chair Kirn read the Resolution of Recognition for Elizabeth Koetke.

Nina Regor, Cloverdale, moved to approve item 6.2. Marsha Sue Lustig, Cotati, seconded. City of Sonoma absent. Item 6.2 approved.

Regular

7. Sonoma County/City Solid Waste Advisory

This item was postponed while waiting for the representative from City of Sonoma. The Executive Director gave a brief SWAG update in Mr. Barbose's place at the end of the meeting.

8. HHW Reserve Funding Account

In response to a Board requested item, Lisa Steinman described the current reserve policies for the Household Hazardous Waste Closure Reserve (HHW Closure) and the Household Hazardous Facility Reserve (HHW Facility). She made recommendations to increase the HHW Closure reserve to \$6,000 in response to an updated evaluation of closure costs of similar facilities. She also made a recommendation to revise the policy limit to either 33% of the budgeted annual HHW program operational expenses or \$600,000, whichever is greater. This revision would allow the excess funding to be used for other projects assuming there is a Board policy revision to allow those usages.

Public Comment

None.

Board Discussion

Christa Johnson, Town of Windsor, asked for clarification of the HHW Facility policy amount, which is currently approximately double what is stated in the policy.

Susan Klassen, County of Sonoma, inquired if the current policy allows the Board the latitude to move funds from one reserve to another or is this just assumed. Janet Coleson, Agency Counsel, opines that the overages can be used for other projects with Board policy revision.

Nina Regor, Cloverdale, asked if it was just the amounts in the reserves being changed, not the policies. Counsel responded that policy change was not the agenda item for today. Ms. Regor established that any legitimate use of the tipping fee would be a legitimate use of the reserve. She also mentioned there be consideration of the funding necessary for the compost site relocation when discussing any reserve changes.

Susan Klassen, County of Sonoma, moved to accept staff recommendations of an increase of \$6,000 to the HHW Closure Reserve and revising the policy limit to either 33% of the budgeted annual HHW program operational expenses or \$600,000, whichever is greater. Christa Johnson, Town of Windsor, seconded. Motion passed with a unanimous vote. City of Sonoma absent.

Chairman Kirn inquired whether there would be a resolution coming to the next meeting with a policy change for the usage of the excess funds.

9. Meeting Location Discussion

Per Board request, the meeting site was discussed. A poll of Boardmembers resulted in maintaining the Santa Rosa City Council Chambers as a meeting site. Dell Tredinnick, Santa Rosa, will work with city staff to address the issues of climate and staff seating options.

10. July Meeting Discussion

Historically, the Board has cancelled the July meeting if there are no pressing items to be discussed.

Public Comment

None.

Board Comments

Susan Klassen, County of Sonoma, inquired about the scheduling of the Compost Site Environmental Impact Report, which will not be affected by the cancellation of the July meeting.

Nina Regor, Cloverdale, moved to cancel the July meeting. Christa Johnson, Town of Windsor, seconded. Motion approved with a unanimous vote. City of Sonoma absent.

11. Commercial and Multifamily Recycling Education Services RFP

Patrick Carter summarized the background and parameters for the Request For Proposal (RFP) for Mandatory Commercial Recycling Education Services. This RFP is being issued with the intent of implementing an education program in response to recent legislation. The funding source, which is the beverage recycling container grant, and the responsibilities of all parties involved were described. One addition to the draft agreement included in the RFP is the authorization for the Executive Director to extend the term of the agreement.

Public Comments

Ernie Carpenter asked if the RFP will be online after the Board directs the release, which was answered affirmatively and will include any modifications approved today. He stated there should be bi-lingual elements in the education efforts, but cautioned against any language that would be discriminatory.

Connie Cloak, C2 Alternatives, stated the relationship between the contractor and the franchised hauler is critical to this educational implementation.

Board Comments

Chair Kirn requested an addition to the RFP stating the contractor be required to obtain and review all of the franchise agreements to be used as a tool for the educational plan. Jack Griffin, Sebastopol, cautioned opening the insurance requirements too wide. Christa Johnson, Windsor, requested information and coordination concerning the face-to-face visits. She also mentioned the necessity of updating the database. Linda Babonis, Rohnert Park, confirmed the importance of collaboration of the contractor and the franchised hauler in order to maintain continuity.

Nina Regor, Cloverdale, moved to approve the distribution of the RFP with modifications approved. Dell Tredinnick, Santa Rosa, seconded the motion. The motion passed with a unanimous vote. City of Sonoma absent.

12. Sonoma Food Waste Collection Program by Sonoma Compost Company

Will Bakx and Alan Siegle, Sonoma Compost Company, gave a presentation highlighting the successful food waste program implemented in conjunction with the City of Sonoma and Sonoma Garbage Company, as a pilot project.

13. Boardmember Comments

The next Solid Waste Advisory Group is scheduled for July 25, 2011, and staff from the Transportation and Public Works Department has been directed to present the recommendations from the Research Committee Report at the individual cities and the Board of Supervisors for comment and feedback.

Chair Kirn reminded that the bag ban will be agendized for the August meeting in order to take a “straw vote” subsequent to communication with their respective city councils.

14. Staff Comments

The Executive Director informed the group of the change in the email addresses for SCWMA staff, gave an update of discussion on composting pricing at Redwood Landfill, and reminded the Boardmembers to schedule with staff for SCWMA presentations as well as the bag ban presentation.

Lisa Steinman reminded Boardmembers the authorization letters for the Oil Payment Program has a deadline of July 15, 2011.

15. Next SCWMA Meeting – August 17, 2011

16. Adjournment

Meeting adjourned at 10:43 a.m.

Respectfully submitted,

Charlotte Fisher