



## Minutes of the June 20, 2024 Meeting

Zero Waste Sonoma met on June 20, 2024, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

### Board Members Present:

City of Cloverdale – David Kelley  
City of Cotati – Susan Harvey  
City of Healdsburg – Larry Zimmer  
City of Petaluma – Patrick Carter  
City of Rohnert Park – Emily Sanborn

City of Santa Rosa – Mark Stapp  
City of Sebastopol – Sandra Maurer  
City of Sonoma – ABSENT  
County of Sonoma – Susan Gorin  
Town of Windsor – Debora Fudge

### Staff Present:

Executive Director: Leslie Lukacs  
Counsel: Ethan Walsh  
Staff: Thora Collard, Kristen Sales, Katherine Cushwa, Courtney Scott, Amber Johnson  
Agency Clerk: Amber Johnson

### 1. Call to Order Closed Session 8:33 a.m.

Closed Session pursuant to Government Code § 54957:  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Executive Director

### 2. Adjourn Closed Session at 9:01 a.m.

### 3. Call to Order Regular Meeting

Regular session was called to order at 9:06 a.m.  
Introductions

### 4. Agenda Approval

### 5. Public Comments (items not on the agenda)

None

### 6. Consent (w/attachments)

- 6.1 Minutes of the May 16, 2024 Meeting
- 6.2 May, June, and July 2024 Outreach Calendar
- 6.3 ZWS FY 2023/24 Third Quarter Financial Report
- 6.4 Approval of Agreement with Routeware, Inc. for Software to Implement SB 1383 Requirements
- 6.5 Approval of Second Amendment to Agreement for HHW Transportation and Disposal Services

**Board Comment:**

- Pull item 6.4 for review.

**Public Comments:**

None

**Motion:** For approval of item 6.1, 6.2, 6.3, and 6.5.

**First:** City of Petaluma – Patrick Carter

**Second:** City of Cloverdale – David Kelley

**Vote Count:**

|                      |     |                    |        |
|----------------------|-----|--------------------|--------|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE    |
| City of Cotati       | AYE | City of Sebastopol | AYE    |
| City of Healdsburg   | AYE | City of Sonoma     | ABSENT |
| City of Petaluma     | AYE | County of Sonoma   | AYE    |
| City of Rohnert Park | AYE | Town of Windsor    | AYE    |

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

6.4 Approval of Agreement with Routeware, Inc. for Software to Implement SB 1383 Requirements

**Board Comment:**

- The attachment for the agreement with Routeware is a 3-year contract. However, we are agreeing upon a 1-year contract.

**Public Comments:**

None

**Motion:** For approval of item 6.4.

**First:** City of Cotati – Susan Harvey

**Second:** City of Cloverdale – David Kelley

**Vote Count:**

|                      |     |                    |        |
|----------------------|-----|--------------------|--------|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE    |
| City of Cotati       | AYE | City of Sebastopol | AYE    |
| City of Healdsburg   | AYE | City of Sonoma     | ABSENT |
| City of Petaluma     | AYE | County of Sonoma   | AYE    |
| City of Rohnert Park | AYE | Town of Windsor    | AYE    |

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

**Regular Calendar**

**7. Discussion and Possible Action to Create an Ad Hoc Subcommittee of the Board for Design and Project Review of the new HHW Facility [Collard]**

**Board Comments/Action Items:**

- Susan Harvey, Debora Fudge, Larry Zimmer, and Patrick Carter will be joining the ad hoc.
- What is the plan for the HHW Facility returning to the full board for participation?

**Public Comments:**

None

**Motion:** To authorize the formation of an ad hoc subcommittee of the Board consisting of representatives from the City of Cotati, City of Healdsburg, City of Petaluma, and Town of Windsor to help inform the design and build process for the new HHW Facility.

**First:** City of Cloverdale – David Kelley

**Second:** City of Santa Rosa – Mark Stapp

**Vote Count:**

|                      |     |                    |        |
|----------------------|-----|--------------------|--------|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE    |
| City of Cotati       | AYE | City of Sebastopol | AYE    |
| City of Healdsburg   | AYE | City of Sonoma     | ABSENT |
| City of Petaluma     | AYE | County of Sonoma   | AYE    |
| City of Rohnert Park | AYE | Town of Windsor    | AYE    |

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

**8. Discussion and Possible Action on the Assignment, Assumption, and Fourth Amendment to the Agreement with Contractor for Organic Material Processing Services with Synagro West, LLC.**

**Board Comments/Action Items:**

- Why the change in tonnage?
- The agreement is set to expire in 2026, is the thought that this agreement will expire within two years?
- The definition of mixed materials removes waxed cardboard. Has this changed in other facilities or is this allowed at other facilities?

**Public Comments:**

None

**Motion:** To approve the Assignment, Assumption, and Fourth Amendment to the Agreement with Contractor for Organic Material Processing Services with Synagro West, LLC

**First:** City of Cotati – Susan Harvey

**Second:** City of Rohnert Park – Emily Sanborn

**Vote Count:**

|                      |     |                    |        |
|----------------------|-----|--------------------|--------|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE    |
| City of Cotati       | AYE | City of Sebastopol | AYE    |
| City of Healdsburg   | AYE | City of Sonoma     | ABSENT |
| City of Petaluma     | AYE | County of Sonoma   | AYE    |
| City of Rohnert Park | AYE | Town of Windsor    | AYE    |

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

**9. Carbon Sequestration Through Compost Application Pilot Project Results RCPA Presentation [Lukacs]**

**Board Comments/Action Items:**

- This is another fine example of our CPA working with the JPA's throughout Sonoma County and Marin.
- Appreciative of the work to make these partnerships happen.
- When composting is brought back to Sonoma County could we meet the demand?
- Could a program be set up with additional compost as with this pilot project?
- The mission that was envisioned years ago has been fulfilled and it is inspiring.
- To scale up to 125,000 metric tons per year roughly how many acres of land would be involved?
- Were there any concerns from the Ag producers?

**Public Comments:**

- Dan Noble – Appreciative of the work that has been done on this pilot. Keen to the bio resources that were addressed. Can we pursue this data for our County and possibly beyond?

**10. Board Member Comments – NO ACTION**

**11. Executive Director Report – VERBAL REPORT**

**12. Staff Comments –**

- **SB 1066 has passed through the State Senate and is continuing to the Assembly.**
- **SB 1143 has passed through the State Senate and is continuing to the Assembly.**

**13. Next ZWS meeting: July 18, 2024**

**14. Adjourn: 9:59 a.m.**

Submitted by: Amber Johnson