



## Meeting of the Board of Directors

May 20, 2020  
REGULAR MEETING

Regular Session begins at 8:30 a.m.  
Estimated Ending Time 11:30 a.m.

Virtual Meeting via WebEX

Call: 1-408-418-9388  
Meeting number: 963 435 931

Meeting Agenda and Documents

## **ZERO WASTE SONOMA**

### **Meeting of the Board of Directors**

May 20, 2020

#### **REGULAR MEETING**

Regular Session begins at 8:30

#### **Table of Contents**

| <b><u>Description</u></b>  | <b><u>Page</u></b> |
|--|--------------------|
| Agenda   | 1                  |
| Agenda Notes   | 3                  |
| Item 4.1: Minutes of the April 15, 2020 Meeting                        | 4                  |
| Item 4.2: April, May, and June 2020 Outreach Calendar                  | 7                  |
| Item 4.3: Third Quarter Financial Report                               | 10                 |
| Item 5: Organics Budget Adjustment                                     | 16                 |
| Item 6: Discussion and Possible Action on the 2020/21 ZWS Final Budget | 18                 |

*Note: This packet is 28 pages total*



## **Zero Waste Sonoma**

### **Meeting of the Board of Directors**

**May 20, 2020  
REGULAR MEETING**

**Regular Session begins at 8:30 a.m.**

In accordance with Executive Orders N-25-20 and N-29-20 the May 20, 2020 Board of Directors meeting will be held virtually.

**MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON**

**Virtual Meeting via WebEX**

**Call: 1-408-418-9388  
Meeting number: 963 435 931**

#### **PUBLIC COMMENT:**

Public Comment may be submitted via recorded voice message or email.

Voice recorded public comment: To submit public comment via recorded message, please call 707-565-2722 by 5:00 pm Tuesday, May 19th. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be played at the appropriate time during the board meeting.

Email public comment: To submit an emailed public comment to the Board please email [xinci.tan@sonoma-county.org](mailto:xinci.tan@sonoma-county.org) and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members and can be provided anytime leading up to and throughout the meeting.



## Agenda

### Item

1. Call to Order
2. Agenda Approval
3. Public Comments (items not on the agenda)
4. **Consent** (w/attachments)
  - 4.1 Minutes of the April 15, 2020 Regular Meeting
  - 4.2 April, May, and June 2020 Outreach Calendar
  - 4.3 Third Quarter Financial Report [Collard]

### **Regular Calendar**

5. Organics Budget Adjustment [Collard]
6. Discussion and Possible Action on the 2020/21 Final ZWS Budget [Collard]
7. Boardmember Comments – NO ACTION
8. Executive Director Report – VERBAL REPORT
9. Staff Comments – NO ACTION
10. Next SCWMA meeting: June 17, 2020
11. Adjourn

**Consent Calendar:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

**Regular Calendar:** These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

**Public Comments:** Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

**Disabled Accommodation:** If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.



**To:** Zero Waste Sonoma Board Members

**From:** Leslie Lukacs, Executive Director

**Subject:** May 20, 2020 Board Meeting Agenda Notes

### **Consent Calendar:**

These items include routine financial, informational and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 4.1 Minutes of the April 15, 2020 Meeting
- 4.2 March, April, May 2020 Outreach Calendar
- 4.3 Third Quarter Financials

### **Regular Calendar**

5 **Organics Budget Adjustment:** Staff requests an increase to the budgetary appropriations for other contract services in the Organics Fund by an additional \$850,000 for hauling and processing of organics. **Staff recommends the Board approve the Organics Budget Adjustment [Supermajority Vote Required]**

6 **Final FY20/21 Budget Approval:** The SCWMA FY 20-21 Final Budget is included for Board approval. The item was discussed at the April 15, 2019 Board meeting and the board approved the draft budget with changes for inclusion of the waste characterization study using contingency funds and membership to California Product Stewardship Council. **Staff recommends the Board approve the FY 20-21 Final Budget [Supermajority Vote Required]**



## Minutes of the April 15, 2020 Meeting

Zero Waste Sonoma met on April 15, 2020, via WebEx to hold a virtual board meeting.

### Board Members Present:

|                      |                |                    |                   |
|----------------------|----------------|--------------------|-------------------|
| City of Cloverdale   | Marta Cruz     | City of Santa Rosa | John Sawyer       |
| City of Cotati       | Susan Harvey   | City of Sebastopol | Henry Mikus       |
| City of Healdsburg   | Larry Zimmer   | City of Sonoma     | Madolyn Agrimonti |
| City of Petaluma     | Patrick Carter | County of Sonoma   | Susan Gorin       |
| City of Rohnert Park | Pam Stafford   | Town of Windsor    | Bruce Okrepkie    |

### Staff Present:

Executive Director: Leslie Lukacs

Counsel: Ethan Walsh

Staff: Xinci Tan, Karina Chilcott, Sloane Pagal, Thora Collard, Courtney Scott

Agency Clerk: Janel Perry

### 1. Call to Order Regular Meeting

Closed session was called to order at 8:39 a.m.

### 2. Agenda Approval

### 3. Public Comments (items not on the agenda)

None

### 4. Consent (w/attachments)

4.1 Minutes of the February 19, 2020 Regular Meeting

4.2 February, March, April, and May 2020 Outreach Calendar

4.3 Consideration of Merit Increase for Executive Director

### Action Items:

None

### Public Comments:

None

**Motion:** For approval of all items on the consent calendar.

**First:** City of Santa Rosa - John Sawyer

**Second:** City of Rohnert Park - Pam Stafford

### Vote Count:

|                    |     |                    |     |
|--------------------|-----|--------------------|-----|
| City of Cloverdale | AYE | City of Santa Rosa | AYE |
| City of Cotati     | AYE | City of Sebastopol | AYE |
| City of Healdsburg | AYE | City of Sonoma     | AYE |

City of Petaluma      AYE  
City of Rohnert Park      AYE

County of Sonoma      AYE  
Town of Windsor      AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-  
**Motion passed.**

### Regular Calendar

**5. Approval to Enter into Lease for 490 Mendocino Ave., Santa Rosa, CA [Lukacs]**  
Pulled from agenda.

**6. Discussion and Possible Action on the 2020/21 Draft ZWS Budget [Collard]**

#### **Board Comments/Action Items:**

- Best per capita diversion rates during the Great Recession were high which are positive for the landfill lifespan.
- How do we preserve the reduced disposal message and encourage the importance composting, recycling, and reusables to public?
- Prioritize CPSC membership – has multiple benefits (grant assistance).
- Disposal is cyclical throughout the year, tonnage should be compared by month, not just totals.
- Enter into dialogue with the State regarding the benchmarks that will be established this year and how the pandemic will affect those numbers.
- Recognize that not everyone has internet and printed Zero Waste Guides should be considered.
- Reach out to the county for avenues to share our public messages. Look at small, community gatherings for outreach options.
- Research government assistant options available for special districts to offset budget losses and keep employees working.

#### **Public Comments:**

None

**Summary:** Board provided feedback to the staff on the Draft FY 20/21 Budget with instructions to return with the Final Budget at the May meeting.

**Motion:** Approval of 2020/21 Draft ZWS Budget with direction to return with the Final Budget at the May meeting.

**First:** City of Rohnert Park - Pam Stafford

**Second:** City of Cotati - Susan Harvey

#### **Vote Count:**

City of Cloverdale      AYE  
City of Cotati      AYE  
City of Healdsburg      AYE  
City of Petaluma      AYE  
City of Rohnert Park      AYE

City of Santa Rosa      AYE  
City of Sebastopol      AYE  
City of Sonoma      AYE  
County of Sonoma      AYE  
Town of Windsor      AYE

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-  
**Motion passed.**

- 7. Boardmember Comments – NO ACTION**  
None
- 8. Executive Director Report – NO ACTION**  
Executive Director verbally gave report.
- 9. Staff Comments – NO ACTION**  
None
- 10. Next SCWMA meeting:** May 20, 2020
- 11. Adjourn 9:40 am**

Submitted by: Janel Perry





Agenda Item #: 4.2  
Agenda Date: 5/20/2020

## ITEM: April-May-June 2020 Outreach Calendar

Note: Events below shown in ~~strikethrough red~~ were cancelled due to the COVID-19 diaster. Note the addition of webinars and virtual presentations substituted for in-person outreach events.

### APRIL 2020 OUTREACH EVENTS

| Start date         | End date<br>(multiple day<br>only) | Start time          | End time            | Event  | Jurisdiction                   |
|--------------------|------------------------------------|---------------------|---------------------|--|--------------------------------|
| <del>4/7/20</del>  |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Sebastopol)</del>                      | <del>Sebastopol</del>          |
| <del>4/10/20</del> | <del>4/12/20</del>                 | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>E-Waste Recycling Event (Sonoma)</del>                                      | <del>Sonoma</del>              |
| <del>4/11/20</del> |                                    | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>Mattress Recycling Event (Sonoma)</del>                                     | <del>Sonoma</del>              |
| <del>4/14/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Santa Rosa, E)</del>                   | <del>Santa Rosa</del>          |
| <del>4/16/20</del> |                                    | <del>9:30 AM</del>  | <del>10:30 AM</del> | <del>Fulton Labor Center Presentation</del>                                      | <del>Unincorporated area</del> |
| <del>4/16/20</del> |                                    | <del>8:00 AM</del>  | <del>9:30 AM</del>  | <del>Healdsburg Labor Center<br/>Presentation</del>                              | <del>Healdsburg</del>          |
| <del>4/17/20</del> |                                    | <del>4:30 PM</del>  | <del>7:00 PM</del>  | <del>Climate Action Night at Santa Rosa<br/>Junior College</del>                 | <del>Santa Rosa</del>          |
| <del>4/18/20</del> | <del>4/19/20</del>                 | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>E-Waste Recycling Event (Monte<br/>Rio)</del>                               | <del>Unincorporated area</del> |
| <del>4/18/20</del> |                                    | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>Mattress Recycling Event (Monte<br/>Rio)</del>                              | <del>Unincorporated area</del> |
| <del>4/21/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Sonoma)</del>                          | <del>Sonoma</del>              |
| <del>4/24/20</del> | <del>4/25/20</del>                 | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>HazMobile (Sea Ranch)</del>   | <del>Unincorporated area</del> |
| <del>4/25/20</del> |                                    | <del>10:30 AM</del> | <del>12:30 PM</del> | <del>Compost and Vermicompost<br/>Presentation Sonoma Library</del>              | <del>Sonoma</del>              |
| <del>4/25/20</del> |                                    | <del>10:00 AM</del> | <del>2:00 PM</del>  | <del>DEA National Drug Take Back Day</del>                                       | <del>TBD</del>                 |
| <del>4/25/20</del> |                                    | <del>12:00 PM</del> | <del>4:00 PM</del>  | <del>Earth Day Event Santa Rosa</del>  | <del>Santa Rosa</del>          |
| <del>4/25/20</del> |                                    | <del>9:00 AM</del>  | <del>12:00 PM</del> | <del>Sonoma Earth Action Day</del>   | <del>Sonoma</del>              |
| <del>4/28/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Cloverdale)</del>                      | <del>Cloverdale</del>          |
| 4/29/20            |                                    | 11:00 AM            | 12:00 PM            | WEBINAR: COVID-19 Impacts to<br>Sonoma County's Solid Waste<br>Management System | Countywide                     |

## MAY 2020 OUTREACH EVENTS

| Start date         | End date<br>(multiple day<br>only) | Start time          | End time            | Event   | Jurisdiction                   |
|--------------------|------------------------------------|---------------------|---------------------|---|--------------------------------|
| <del>5/2/20</del>  |                                    | <del>10:30 AM</del> | <del>12:30 PM</del> | <del>Composting Workshop at<br/>Permaculture Skills Center</del>                            | <del>Sebastopol</del>          |
| 5/5/20             |                                    | 11:00 AM            | 12:00 PM            | WEBINAR: Composting Basics:<br>Setting Up A Hot Pile  | Countywide                     |
| <del>5/5/20</del>  |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Guerneville)</del>                                | <del>Unincorporated area</del> |
| 5/7/20             |                                    | 10:00 AM            | 11:00 AM            | WEBINAR: Composting Basics:<br>Setting Up A Hot Pile SPANISH                                | Countywide                     |
| 5/8/20             |                                    | 11:00 AM            | 12:00 PM            | WEBINAR: Composting with Worms<br>(Vermicomposting)   | Countywide                     |
| 5/9/20             |                                    | 10:00 AM            | 11:00 AM            | WEBINAR: Composting with Worms<br>(Vermicomposting) SPANISH                                 | Countywide                     |
| <del>5/9/20</del>  |                                    | <del>11:30 AM</del> | <del>1:30 PM</del>  | <del>Composting Workshop at Petaluma<br/>Bounty Farm</del>                                  | <del>Petaluma</del>            |
| <del>5/12/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>Larkfield)</del>                                   | <del>Unincorporated area</del> |
| 5/13/20            |                                    | 11:30 AM            | 12:30 PM            | VIRTUAL PRESENTATION: Santa<br>Rosa Junior College sustainability<br>class speaker panelist | Santa Rosa                     |
| <del>5/15/20</del> | <del>5/17/20</del>                 | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>E-Waste Recycling Event<br/>(Healdsburg)</del>   | <del>Healdsburg</del>          |
| <del>5/16/20</del> |                                    | <del>9:00 AM</del>  | <del>5:00 PM</del>  | <del>Mattress Recycling Event<br/>(Healdsburg)</del>  | <del>Healdsburg</del>          |
| <del>5/19/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Cotati)</del>                                     | <del>Cotati</del>              |
| <del>5/21/20</del> |                                    | <del>9:30 AM</del>  | <del>10:30 AM</del> | <del>Fulton Labor Center Presentation</del>   | <del>Unincorporated area</del> |
| <del>5/21/20</del> |                                    | <del>8:00 AM</del>  | <del>9:30 AM</del>  | <del>Healdsburg Labor Center<br/>Presentation</del>   | <del>Healdsburg</del>          |
| <del>5/26/20</del> |                                    | <del>4:00 PM</del>  | <del>8:00 PM</del>  | <del>Household Hazardous Waste Event<br/>(Oakmont)</del>                                    | <del>Santa Rosa</del>          |
| <del>5/30/20</del> |                                    | <del>10:30 AM</del> | <del>12:00 PM</del> | <del>Composting Workshop at Petaluma<br/>Regional Library</del>                             | <del>Petaluma</del>            |

## JUNE 2020 OUTREACH EVENTS – Events listed below are tentatively scheduled

| Start date         | End date<br>(multiple<br>day only) | Start time         | End time            | Event  | Jurisdiction                   |
|--------------------|------------------------------------|--------------------|---------------------|--|--------------------------------|
| 6/2/20             |                                    | 4:00 PM            | 8:00 PM             | Household Hazardous Waste Event<br>(Sonoma)        | Sonoma                         |
| 6/9/20             |                                    | 4:00 PM            | 8:00 PM             | Household Hazardous Waste Event<br>(Healdsburg)    | Healdsburg                     |
| 6/16/20            |                                    | 4:00 PM            | 8:00 PM             | Household Hazardous Waste Event<br>(Santa Rosa, W) | Santa Rosa                     |
| <del>6/18/20</del> |                                    | <del>9:30 AM</del> | <del>10:30 AM</del> | <del>Fulton Labor Center Presentation</del>        | <del>Unincorporated area</del> |

| Start date         | End date<br>(multiple<br>day only) | Start time         | End time           | Event   | Jurisdiction          |
|--------------------|------------------------------------|--------------------|--------------------|---|-----------------------|
| <del>6/18/20</del> |                                    | <del>8:00 AM</del> | <del>9:30 AM</del> | <del>Healdsburg Labor Center<br/>Presentation</del> | <del>Healdsburg</del> |
| 6/19/20            | 6/21/20                            | 9:00 AM            | 5:00 PM            | E-Waste Recycling Event (Santa Rosa)                | Santa Rosa            |
| 6/20/20            |                                    | 9:00 AM            | 5:00 PM            | Mattress Recycling Event (Santa Rosa)               | Santa Rosa            |
| 6/23/20            |                                    | 4:00 PM            | 8:00 PM            | Household Hazardous Waste Event<br>(Bodega Bay)     | Unincorporated area   |
| 6/26/20            | 6/27/20                            | 4:00 PM            | 8:00 PM            | HazMobile (Sea Ranch)                               | Unincorporated area   |
| 6/30/20            |                                    | 4:00 PM            | 8:00 PM            | Household Hazardous Waste Event<br>(Rohnert Park)   | Rohnert Park          |



Agenda Item #: **4.3**  
Cost Center: **All**  
Staff Contact: **Collard**  
Agenda Date: **5/20/2020**  
Approved By: **LL**

ITEM: **ZWS FY 2019/20 Third Quarter Financial Report**

**I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends approving the FY 2019-20 Third Quarter Financial Report on the Consent Calendar.

**II. BACKGROUND**

In accordance with the requirement in the joint powers agreement the Sonoma County Waste Management Agency/Zero Waste Sonoma staff make quarterly reports to the Board of Directors of Agency operations and of all receipts to and disbursements from the ZWS, this report covers the Third Quarter of FY 19-20 (January 1, 2020 - March 31, 2020).

**III. DISCUSSION**

The Third Quarter Financial Report uses information from the County accounting system, Enterprise Financial System (EFS), for expenditures and revenues. The FY 2019-20 Third Quarter Financial Report contains the actual amounts spent or received to date at the end of the quarter, the projected revenues and expenses, the adjusted budget, and the difference between the budget and the projections.

Actual revenues are lower than budget predictions in the report as the revenue from the County of Sonoma (tipping fees and ZWS surcharge) were three months behind, whereas they normally run approximately two months behind. The Shelter in Place order was implemented mid-March, tonnage and tipping fee impacts will not be available until mid-May. Staff is monitoring these changes closely. We are currently only expending funds needed to maintain core daily operations.

The Organics Budget will not have enough budget appropriations to cover the contract expenditures for out-hauling and processing of the material. Tonnage amounts are expected to exceed budgeted estimates by approximately 10%. Staff has included a budget adjustment request in the packet.

**IV. ATTACHMENTS**

Third Quarter Financial Report FY 2019-20 Revenue and Expenditure Summary

| Account                              | Description                    | Final Budget        | Year to Date        | Remaining Balance   | % Remaining   |
|--------------------------------------|--------------------------------|---------------------|---------------------|---------------------|---------------|
| <b>66110400</b>                      | <b>SCWMA - HHW</b>             |                     |                     |                     |               |
| <b>All Revenues</b>                  |                                |                     |                     |                     |               |
| 42358                                | State Other Funding            | 161,189.00          | 0.00                | 161,189.00          | 100.00%       |
| 42601                                | County of Sonoma               | 1,646,434.00        | 1,010,788.61        | 635,645.39          | 38.61%        |
| 44002                                | Interest on Pooled Cash        | 5,065.00            | 16,856.10           | (11,791.10)         | -232.80%      |
| 44050                                | Unrealized Gains and Losses    | 0.00                | (15,392.71)         | 15,392.71           | 0.00%         |
| 46029                                | Donations/Contributions        | 213,698.00          | 86,261.46           | 127,436.54          | 59.63%        |
| 46200                                | PY Revenue - Miscellaneous     | 0.00                | 0.00                | (0.00)              | 0.00%         |
| <b>All Revenues</b>                  |                                | <b>2,026,386.00</b> | <b>1,098,513.46</b> | <b>927,872.54</b>   | <b>45.79%</b> |
| <b>All Expense/Expenditure Accts</b> |                                |                     |                     |                     |               |
| 51041                                | Insurance - Liability          | 7,440.00            | 6,931.18            | 508.82              | 6.84%         |
| 51071                                | Maintenance - Bldg & Improve   | 15,000.00           | 1,631.89            | 13,368.11           | 89.12%        |
| 51201                                | Administration Services        | 412,856.00          | 211,951.08          | 200,904.92          | 48.66%        |
| 51205                                | Advertising/Marketing Svc      | 12,000.00           | 9,851.87            | 2,148.13            | 17.90%        |
| 51206                                | Accounting/Auditing Services   | 7,500.00            | 0.00                | 7,500.00            | 100.00%       |
| 51207                                | Client Accounting Services     | 9,951.00            | 0.00                | 9,951.00            | 100.00%       |
| 51212                                | Outside Counsel - Legal Advice | 5,000.00            | 118.50              | 4,881.50            | 97.63%        |
| 51214                                | Agency Extra/Temp Help         | 20,000.00           | 4,247.13            | 15,752.87           | 78.76%        |
| 51225                                | Training Services              | 800.00              | 0.00                | 800.00              | 100.00%       |
| 51229                                | Hazardous Waste Disposal Svc   | 18,000.00           | 13,604.92           | 4,395.08            | 24.42%        |
| 51249                                | Other Professional Services    | 151,189.00          | 53,751.85           | 97,437.15           | 64.45%        |
| 51421                                | Rents and Leases - Bldg/Land   | 12,000.00           | 4,125.00            | 7,875.00            | 65.63%        |
| 51507                                | Special Departmental Expense   | 115,000.00          | 25,374.64           | 89,625.36           | 77.94%        |
| 51801                                | Other Services                 | 0.00                | 990.00              | (990.00)            | 0.00%         |
| 51803                                | Other Contract Services        | 1,155,500.00        | 408,617.87          | 746,882.13          | 64.64%        |
| 51901                                | Telecommunication Data Lines   | 2,000.00            | 326.08              | 1,673.92            | 83.70%        |
| 51902                                | Telecommunication Usage        | 200.00              | 135.62              | 64.38               | 32.19%        |
| 51904                                | ISD - Baseline Services        | 5,894.00            | 3,002.25            | 2,891.75            | 49.06%        |
| 51909                                | Telecommunication Wireless Svc | 0.00                | 788.54              | (788.54)            | 0.00%         |
| 51911                                | Mail Services                  | 100.00              | 1.50                | 98.50               | 98.50%        |
| 51916                                | County Services Chgs           | 43,586.00           | 11,723.00           | 31,863.00           | 73.10%        |
| 51922                                | County Car Expense             | 930.00              | 0.00                | 930.00              | 100.00%       |
| 52091                                | Memberships/Certifications     | 10,610.00           | 10,375.00           | 235.00              | 2.21%         |
| 52111                                | Office Supplies                | 7,960.00            | 101.01              | 7,858.99            | 98.73%        |
| 52162                                | Special Department Expense     | 10,000.00           | 4,678.61            | 5,321.39            | 53.21%        |
| 52163                                | Professional Development       | 1,860.00            | 2,145.76            | (285.76)            | -15.36%       |
| 52191                                | Utilities Expense              | 4,500.00            | 1,930.02            | 2,569.98            | 57.11%        |
| <b>All Expense/Expenditure Accts</b> |                                | <b>2,029,876.00</b> | <b>776,403.32</b>   | <b>1,253,472.68</b> | <b>61.75%</b> |
|                                      |                                |                     |                     |                     |               |
| <b>All Expense/Expenditure Accts</b> |                                | <b>2,029,876.00</b> | <b>776,403.32</b>   | <b>1,253,472.68</b> |               |
| <b>All Revenues</b>                  |                                | <b>2,026,386.00</b> | <b>1,098,513.46</b> | <b>927,872.54</b>   |               |
| <b>Net Cost</b>                      |                                | <b>3,490.00</b>     | <b>(322,110.14)</b> | <b>325,600.14</b>   |               |

| Account | Description | Final Budget | Year to Date | Remaining Balance | % Remaining |
|---------|-------------|--------------|--------------|-------------------|-------------|
|---------|-------------|--------------|--------------|-------------------|-------------|

#### 66110900 SCWMA - Contingency Fund

##### All Revenues

|                     |                             |                 |                 |                 |               |
|---------------------|-----------------------------|-----------------|-----------------|-----------------|---------------|
| 44002               | Interest on Pooled Cash     | 9,691.00        | 20,679.32       | (10,988.32)     | -113.39%      |
| 44050               | Unrealized Gains and Losses | 0.00            | (16,052.23)     | 16,052.23       | 0.00%         |
| <b>All Revenues</b> |                             | <b>9,691.00</b> | <b>4,627.09</b> | <b>5,063.91</b> | <b>52.25%</b> |
|                     |                             |                 |                 |                 |               |

##### All Expense/Expenditure Accts

|                                      |                                |                   |                 |                   |               |
|--------------------------------------|--------------------------------|-------------------|-----------------|-------------------|---------------|
| 51201                                | Administration Services        | 31,091.00         | 1,120.66        | 29,970.34         | 96.40%        |
| 51206                                | Accounting/Auditing Services   | 1,500.00          | 0.00            | 1,500.00          | 100.00%       |
| 51212                                | Outside Counsel - Legal Advice | 2,000.00          | 0.00            | 2,000.00          | 100.00%       |
| 51249                                | Other Professional Services    | 20,000.00         | 5,295.25        | 14,704.75         | 73.52%        |
| 51803                                | Other Contract Services        | 25,000.00         | 0.00            | 25,000.00         | 100.00%       |
| 51911                                | Mail Services                  | 0.00              | 0.44            | (0.44)            | 0.00%         |
| 52111                                | Office Supplies                | 1,000.00          | 187.00          | 813.00            | 81.30%        |
| 52162                                | Special Department Expense     | 275,000.00        | 0.00            | 275,000.00        | 100.00%       |
| <b>All Expense/Expenditure Accts</b> |                                | <b>355,591.00</b> | <b>6,603.35</b> | <b>348,987.65</b> | <b>98.14%</b> |
|                                      |                                |                   |                 |                   |               |
| <b>All Expense/Expenditure Accts</b> |                                | <b>355,591.00</b> | <b>6,603.35</b> | <b>348,987.65</b> |               |
| <b>All Revenues</b>                  |                                | <b>9,691.00</b>   | <b>4,627.09</b> | <b>5,063.91</b>   |               |
| <b>Net Cost</b>                      |                                | <b>345,900.00</b> | <b>1,976.26</b> | <b>343,923.74</b> |               |

| Account | Description | Final Budget | Year to Date | Remaining Balance | % Remaining |
|---------|-------------|--------------|--------------|-------------------|-------------|
|---------|-------------|--------------|--------------|-------------------|-------------|

#### 66110300 SCWMA - Organics Reserve

##### All Revenues

|                     |                             |                  |                  |                   |                |
|---------------------|-----------------------------|------------------|------------------|-------------------|----------------|
| 44002               | Interest on Pooled Cash     | 13,984.00        | 36,750.02        | (22,766.02)       | -162.80%       |
| 44050               | Unrealized Gains and Losses | 0.00             | (19,028.00)      | 19,028.00         | 0.00%          |
| <b>All Revenues</b> |                             | <b>13,984.00</b> | <b>17,722.02</b> | <b>(3,738.02)</b> | <b>-26.73%</b> |
|                     |                             |                  |                  |                   |                |

##### All Expense/Expenditure Accts

|                                      |                                |                   |                  |                   |               |
|--------------------------------------|--------------------------------|-------------------|------------------|-------------------|---------------|
| 51201                                | Administration Services        | 56,413.00         | 6,064.90         | 50,348.10         | 89.25%        |
| 51206                                | Accounting/Auditing Services   | 2,500.00          | 0.00             | 2,500.00          | 100.00%       |
| 51212                                | Outside Counsel - Legal Advice | 5,000.00          | 21,454.88        | (16,454.88)       | -329.10%      |
| 51803                                | Other Contract Services        | 50,000.00         | 0.00             | 50,000.00         | 100.00%       |
| 52111                                | Office Supplies                | 1,000.00          | 55.13            | 944.87            | 94.49%        |
| 52163                                | Professional Development       | 0.00              | 365.24           | (365.24)          | 0.00%         |
| <b>All Expense/Expenditure Accts</b> |                                | <b>114,913.00</b> | <b>27,940.15</b> | <b>86,972.85</b>  | <b>75.69%</b> |
|                                      |                                |                   |                  |                   |               |
| <b>All Expense/Expenditure Accts</b> |                                | <b>114,913.00</b> | <b>27,940.15</b> | <b>86,972.85</b>  |               |
| <b>All Revenues</b>                  |                                | <b>13,984.00</b>  | <b>17,722.02</b> | <b>(3,738.02)</b> |               |
| <b>Net Cost</b>                      |                                | <b>100,929.00</b> | <b>10,218.13</b> | <b>90,710.87</b>  |               |
|                                      |                                |                   |                  |                   |               |

| Account                              | Description                     | Final Budget      | Year to Date      | Remaining Balance  | % Remaining   |
|--------------------------------------|---------------------------------|-------------------|-------------------|--------------------|---------------|
| <b>66111000</b>                      | <b>Education &amp; Outreach</b> |                   |                   |                    |               |
| <b>All Revenues</b>                  |                                 |                   |                   |                    |               |
| 42358                                | State Other Funding             | 142,000.00        | 0.00              | 142,000.00         | 100.00%       |
| 42601                                | County of Sonoma                | 548,811.00        | 336,929.54        | 211,881.46         | 38.61%        |
| 44002                                | Interest on Pooled Cash         | 2,256.00          | 0.00              | 2,256.00           | 100.00%       |
| 44050                                | Unrealized Gains and Losses     | 0.00              | (5,681.98)        | 5,681.98           | 0.00%         |
| 46029                                | Donations/Contributions         | 48,233.00         | 26,874.69         | 21,358.31          | 44.28%        |
| <b>All Revenues</b>                  |                                 | <b>741,300.00</b> | <b>358,122.25</b> | <b>383,177.75</b>  | <b>51.69%</b> |
| <b>All Expense/Expenditure Accts</b> |                                 |                   |                   |                    |               |
| 51041                                | Insurance - Liability           | 3,000.00          | 2,794.84          | 205.16             | 6.84%         |
| 51201                                | Administration Services         | 452,062.00        | 212,930.94        | 239,131.06         | 52.90%        |
| 51205                                | Advertising/Marketing Svc       | 0.00              | 987.92            | (987.92)           | 0.00%         |
| 51206                                | Accounting/Auditing Services    | 4,000.00          | 0.00              | 4,000.00           | 100.00%       |
| 51207                                | Client Accounting Services      | 4,013.00          | 0.00              | 4,013.00           | 100.00%       |
| 51212                                | Outside Counsel - Legal Advice  | 15,000.00         | 11,901.30         | 3,098.70           | 20.66%        |
| 51214                                | Agency Extra/Temp Help          | 1,000.00          | 0.00              | 1,000.00           | 100.00%       |
| 51241                                | Outside Printing and Binding    | 10,000.00         | 3,096.62          | 6,903.38           | 69.03%        |
| 51249                                | Other Professional Services     | 67,026.00         | 39,970.25         | 27,055.75          | 40.37%        |
| 51401                                | Rents and Leases - Equipment    | 3,000.00          | 0.00              | 3,000.00           | 100.00%       |
| 51421                                | Rents and Leases - Bldg/Land    | 8,550.00          | 4,465.75          | 4,084.25           | 47.77%        |
| 51801                                | Other Services                  | 0.00              | 0.00              | 0.00               | 0.00%         |
| 51803                                | Other Contract Services         | 55,000.00         | 31,991.40         | 23,008.60          | 41.83%        |
| 51901                                | Telecommunication Data Lines    | 2,568.00          | 2,690.16          | (122.16)           | -4.76%        |
| 51902                                | Telecommunication Usage         | 960.00            | 707.97            | 252.03             | 26.25%        |
| 51904                                | ISD - Baseline Services         | 7,389.00          | 13,144.85         | (5,755.85)         | -77.90%       |
| 51905                                | ISD - Improvement Projects      | 0.00              | 1,794.04          | (1,794.04)         | 0.00%         |
| 51906                                | ISD - Supplemental Projects     | 1,000.00          | 0.00              | 1,000.00           | 100.00%       |
| 51909                                | Telecommunication Wireless Svc  | 2,046.00          | 4,507.41          | (2,461.41)         | -120.30%      |
| 51911                                | Mail Services                   | 500.00            | 230.54            | 269.46             | 53.89%        |
| 51916                                | County Services Chgs            | 17,575.00         | 4,727.00          | 12,848.00          | 73.10%        |
| 51922                                | County Car Expense              | 375.00            | 899.04            | (524.04)           | -139.74%      |
| 51923                                | Unclaimable county car exp      | 0.00              | 52.51             | (52.51)            | 0.00%         |
| 52091                                | Memberships/Certifications      | 16,070.00         | 17,508.00         | (1,438.00)         | -8.95%        |
| 52111                                | Office Supplies                 | 29,830.00         | 7,336.24          | 22,493.76          | 75.41%        |
| 52114                                | Freight/Postage                 | 0.00              | 286.02            | (286.02)           | 0.00%         |
| 52115                                | Books/Media/Subscriptions       | 0.00              | 294.00            | (294.00)           | 0.00%         |
| 52118                                | Printing and Binding Supplies   | 13,900.00         | 1,300.00          | 12,600.00          | 90.65%        |
| 52163                                | Professional Development        | 26,250.00         | 13,513.95         | 12,736.05          | 48.52%        |
| <b>All Expense/Expenditure Accts</b> |                                 | <b>741,114.00</b> | <b>377,130.75</b> | <b>363,983.25</b>  | <b>49.11%</b> |
|                                      |                                 |                   |                   |                    |               |
| <b>All Expense/Expenditure Accts</b> |                                 | <b>741,114.00</b> | <b>377,130.75</b> | <b>363,983.25</b>  |               |
| <b>All Revenues</b>                  |                                 | <b>741,300.00</b> | <b>358,122.25</b> | <b>383,177.75</b>  |               |
| <b>Net Cost</b>                      |                                 | <b>(186.00)</b>   | <b>19,008.50</b>  | <b>(19,194.50)</b> |               |

| Account | Description | Final Budget | Year to Date | Remaining Balance | % Remaining |
|---------|-------------|--------------|--------------|-------------------|-------------|
|---------|-------------|--------------|--------------|-------------------|-------------|

#### 66111100 Organics

##### All Revenues

|                     |                             |                     |                     |                     |         |
|---------------------|-----------------------------|---------------------|---------------------|---------------------|---------|
| 42601               | County of Sonoma            | 5,591,300.00        | 3,133,425.39        | 2,457,874.61        | 43.96%  |
| 44002               | Interest on Pooled Cash     | 5,065.00            | 0.00                | 5,065.00            | 100.00% |
| 44050               | Unrealized Gains and Losses | 0.00                | (2,725.91)          | 2,725.91            | 0.00%   |
| 46200               | PY Revenue - Miscellaneous  | 0.00                | (0.01)              | 0.01                | 0.00%   |
| <b>All Revenues</b> |                             | <b>5,596,365.00</b> | <b>3,130,699.47</b> | <b>2,465,665.53</b> |         |
|                     |                             |                     |                     |                     |         |

##### All Expense/Expenditure Accts

|                                      |                                |                     |                     |                       |               |
|--------------------------------------|--------------------------------|---------------------|---------------------|-----------------------|---------------|
| 51041                                | Insurance - Liability          | 1,560.00            | 1,453.31            | 106.69                | 6.84%         |
| 51201                                | Administration Services        | 153,891.00          | 96,680.40           | 57,210.60             | 37.18%        |
| 51206                                | Accounting/Auditing Services   | 6,500.00            | 0.00                | 6,500.00              | 100.00%       |
| 51207                                | Client Accounting Services     | 2,087.00            | 0.00                | 2,087.00              | 100.00%       |
| 51212                                | Outside Counsel - Legal Advice | 5,000.00            | 1,777.50            | 3,222.50              | 64.45%        |
| 51249                                | Other Professional Services    | 42,380.00           | 3,520.32            | 38,859.68             | 91.69%        |
| 51803                                | Other Contract Services        | 5,349,254.00        | 4,035,678.44        | 1,313,575.56          | 24.56%        |
| 51901                                | Telecommunication Data Lines   | 1,467.00            | 570.64              | 896.36                | 61.10%        |
| 51902                                | Telecommunication Usage        | 0.00                | 16.30               | (16.30)               | 0.00%         |
| 51904                                | ISD - Baseline Services        | 9,587.00            | 4,392.43            | 5,194.57              | 54.18%        |
| 51909                                | Telecommunication Wireless Svc | 584.00              | (235.24)            | 819.24                | 140.28%       |
| 51911                                | Mail Services                  | 250.00              | 0.00                | 250.00                | 100.00%       |
| 51916                                | County Services Chgs           | 9,139.00            | 2,458.35            | 6,680.65              | 73.10%        |
| 51922                                | County Car Expense             | 195.00              | 0.00                | 195.00                | 100.00%       |
| 52091                                | Memberships/Certifications     | 150.00              | 8,405.00            | (8,255.00)            | -5503.33%     |
| 52111                                | Office Supplies                | 13,040.00           | 2,051.42            | 10,988.58             | 84.27%        |
| 52163                                | Professional Development       | 3,890.00            | 2,075.00            | 1,815.00              | 46.66%        |
| <b>All Expense/Expenditure Accts</b> |                                | <b>5,598,974.00</b> | <b>4,158,843.87</b> | <b>1,440,130.13</b>   | <b>25.72%</b> |
|                                      |                                |                     |                     |                       |               |
| <b>All Expense/Expenditure Accts</b> |                                | <b>5,598,974.00</b> | <b>4,158,843.87</b> | <b>1,440,130.13</b>   |               |
| <b>All Revenues</b>                  |                                | <b>5,596,365.00</b> | <b>3,130,699.47</b> | <b>2,465,665.53</b>   |               |
| <b>Net Cost</b>                      |                                | <b>2,609.00</b>     | <b>1,028,144.40</b> | <b>(1,025,535.40)</b> |               |

| Account | Description | Final Budget | Year to Date | Remaining Balance | % Remaining |
|---------|-------------|--------------|--------------|-------------------|-------------|
|---------|-------------|--------------|--------------|-------------------|-------------|

#### 66111200 Unfunded Pension Liability Rsv

##### All Revenues

|                                      |                             |             |                   |                   |              |
|--------------------------------------|-----------------------------|-------------|-------------------|-------------------|--------------|
| 44002                                | Interest on Pooled Cash     | 0.00        | 7,036.64          | (7,036.64)        | 0.00%        |
| 44050                                | Unrealized Gains and Losses | 0.00        | (5,450.81)        | 5,450.81          | 0.00%        |
| <b>All Revenues</b>                  |                             | <b>0.00</b> | <b>1,585.83</b>   | <b>(1,585.83)</b> | <b>0.00%</b> |
|                                      |                             |             |                   |                   |              |
| <b>All Expense/Expenditure Accts</b> |                             |             |                   |                   |              |
| <b>All Revenues</b>                  |                             | <b>0.00</b> | <b>1,585.83</b>   | <b>(1,585.83)</b> |              |
| <b>Net Cost</b>                      |                             | <b>0.00</b> | <b>(1,585.83)</b> | <b>1,585.83</b>   |              |



### 3rd Quarter Fund Balances FY 19/20

| Fund                           |       | Beginning<br>Balance | 3/31/2020        | Projected<br>Fund Balance | Fund Balance<br>Goal |
|--------------------------------|-------|----------------------|------------------|---------------------------|----------------------|
| Organics Reserve               | 78103 | 2,307,431            | 2,297,212        | 2,695,935                 | -                    |
| HHW                            | 78104 | 1,339,237            | 1,686,488        | 1,009,529                 | 304,481              |
| Contingency Reserve            | 78109 | 1,932,451            | 1,930,475        | 1,592,275                 | 852,278              |
| Education & Outreach           | 78110 | 544,751              | 523,947          | 451,417                   | 74,111               |
| Organics                       | 78111 | 1,319,327            | 267,838          | 1,068,432                 | 839,846              |
| Unfunded Pension Liability Rsv | 78112 | 657,011              | 658,597          |                           | 650,000              |
| <b>Total</b>                   |       |                      | <b>7,364,556</b> | <b>6,817,588</b>          |                      |



Agenda Item #: 5  
Cost Center: Organics  
Staff Contact: Collard  
Agenda Date: 5/20/20  
Approved By: LL

## **ITEM: Organics Budget Adjustment**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff requests an increase to the budgetary appropriations for other contract services in the Organics Fund by an additional \$850,000 for hauling and processing of organics. As this item is an amendment to the budget, it requires a super-majority (8/10) vote for approval.

### **II. BACKGROUND**

The FY 2019-20 Final Budget contained \$5,350,000 for Other Contract Services for organics hauling and processing for an estimated 83,142 tons of organic material.

### **III. DISCUSSION**

As of April 2020, organics tonnage is 76,628 tons and projections through the end of the year could put us at approximately 91,000 tons (an increase of 10%).

The additional hauling and processing expenditures will be offset by the increased tipping fee revenue.

During the budget review process and reconciliation of the organics tonnage, a discrepancy was found showing more tonnage being out-hauled than tonnage revenue collected. Staff is actively working with our contracted partners and counsel to resolve the discrepancy.

### **IV. FUNDING IMPACT**

Staff is requesting an \$850,000 increase in appropriations to Other Contract Services in order to complete the fiscal year.

### **V. ATTACHMENTS**

Resolution

Dated: May 20, 2020

RESOLUTION OF ZERO WASTE SONOMA (ZWS)  
ADOPTING ADJUSTMENTS TO THE FY 2019/20 ANNUAL BUDGET FOR THE ORGANICS FUND

WHEREAS, ZWS approved Zero Waste Sonoma Fiscal Year 2019/20 Budget by unanimous vote on April 17, 2019; and

WHEREAS, staff recommends increasing the Fiscal Year 2019/20 Organics Fund Budget for Other Contract Services in the amount of \$850,000 to cover the increased contract costs for hauling and processing of organic materials; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Zero Waste Sonoma does hereby approve the adjustment to the Fiscal Year 2019-20 Budget.

MEMBERS:

|                     |                   |                   |                   |                 |
|---------------------|-------------------|-------------------|-------------------|-----------------|
| - -<br>Cloverdale   | - -<br>Cotati     | - -<br>County     | - -<br>Healdsburg | - -<br>Petaluma |
| - -<br>Rohnert Park | - -<br>Santa Rosa | - -<br>Sebastopol | - -<br>Sonoma     | - -<br>Windsor  |

AYES: - -      NOES: - -      ABSENT: - -      ABSTAIN: - -

SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE: May 20, 2020

---

Clerk of Zero Waste Sonoma  
Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: 6  
Cost Center: All  
Staff Contact: Collard  
Agenda Date: 5/20/2020  
Approved By: LL

## **ITEM: Discussion and Possible Action on the 2020-21 ZWS Final Budget**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends the Board approve the FY 20-21 Zero Waste Sonoma Final Budget.

### **II. BACKGROUND**

The approval of the Work Plan outlining the contractor and staff costs for individual programs and planned projects is the first step in the budget development process. Direction was given to staff regarding that document by the Board at the January 15, 2020 and the February 19, 2020 ZWS meetings. The draft budget was approved at the April 15, 2020 meeting.

The last step is the approval, with a required supermajority vote, of the Final Budget prepared and presented by staff. The Final Budget takes any comments, questions or directions resulting from the presentation of the Draft Budget into consideration.

### **III. DISCUSSION**

Information for this discussion can be found in the History section of the FY 20-21 Final Budget.

The FY 20-21 Final Budget is a lean budget that maintains the core programs of the agency while anticipating a reduction in tipping fee revenue due to the current Covid-19 Pandemic.

After the approval of the FY 20-21 Work Plan the Covid-19 Pandemic impacted our economy forcing staff to reevaluate approved programs and projects. In an abundance of caution we have projected a 10% reduction in tipping fees, resulting in a drastic cut to programs. Upon the recommendation of the Board, staff has added back in the membership for CPSC. Staff is also adding back the Waste Characterization Study in the Contingency Fund due to the regulations from SB1383. In order to establish the benchmarks dictated by Cal Recycle, staff would like to be prepared to launch a study. We will closely monitor the Covid-19 waste stream to determine if the study will provide a relevant result.

#### **Explanation of Notable Cuts to the FY 2020-21**

##### **Office Lease – (\$86,466)**

Office move has been put on hold indefinitely

##### **Professional Development – (\$39,180)**

Travel for all conferences

Memberships – (\$30,738)

Recyclist - \$17,000  
Go Local - \$150  
Californians Against Waste - \$3,000  
CRRRA - \$800  
NCRA - \$160  
SWANA - \$223  
USCC - \$155  
NAHMA - \$250

Sponsorships – (\$2,000)

NCRA Recycle Update - \$1,000  
Zero Waste Symposium - \$1,000

Advertising – (\$6,500)

E-waste and Mobile HHW event reduction

Other Professional Services – (\$17,380)

UCCE Home Composting Workshops

Contract Services – (\$585,758)

Clean Harbors\* - \$32,000  
Soluna - \$30,000  
Recology\* – \$178,912  
Redwood Landfill\* – \$245,519  
Cold Creek Compost\* - \$99,327

\*Reduction related to corresponding tonnage amounts for hauling, processing, and disposal

Recycle Guide – (\$6,850)

Printing - \$6,500  
Distribution - \$350

Maintenance – (\$4,000)

Reduction to maintenance line

Intern/Temps – (\$8,000)

Cancelled

Office Supplies – (\$10,000)

Promotional giveaways - \$7,000  
Fair supplies/display - \$2,000  
Basic office supplies - \$1,000

Fairs - \$3,200

Sonoma Marin Fair - \$1,000  
Local Fairs/Farmers Markets - \$1,200  
Earth Day Events - \$1,000

Contingency Fund projects - suspended: Northern County HHW Site Feasibility study and Consumption Based Emission Study.

**Conclusion**

This budget reflects the revised FY 2020-21 Draft Budget presented at the April 15, 2020 meeting and reflects the level of effort required to maintain the ZWS programs. Between all funds, staff estimates a net cost of this budget (reduction of fund balances) in the amount of \$151,686 for the Fiscal Year. The fund balance reduction is for one-time contingency fund projects. All core programs are projected to operate within budget with no draw down to reserves. As all of the Reserve funds remain above Reserve Fund goals, staff believes it is a sensible budget which maintains the core programs with the reduction of tipping fee revenue. If tipping fees exceed projections, staff will provide a mid-year budget adjustment with proposed programs for restoration for approval.

Staff recommends the Board approve the Final FY 20-21 Budget.

**IV. ATTACHMENTS**

Draft FY 2020-21 Budget  
History and Fund Balances

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                       |                      |                       |                  |             |
|--|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|------------------|-------------|
|  | Summary            |                    |                    |                       |                      |                       |                  |             |
|  | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference       | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| 42358 State Other Funding  | 309,299            | 217,306            | 303,686            | 303,189               | 303,189              | 311,646               | 8,457            | 3%          |
| 42601 County of Sonoma   | 6,003,162          | 6,830,677          | 7,549,381          | 7,786,545             | 7,786,545            | 7,484,783             | (301,762)        | -4%         |
| 44002 Interest on Pooled Cash  | 68,805             | 94,167             | 152,137            | 88,643                | 36,061               | 79,541                | 43,480           | 55%         |
| 44050 Unrealized Gains and Losses  | (37,744)           | (15,156)           | 88,779             | (64,332)              | 0                    | 0                     | 0                | 0%          |
| 46029 Donations/Contributions  | 355,547            | 329,620            | 219,305            | 267,495               | 261,931              | 179,120               | (82,811)         | -46%        |
| 46050 Cancelled/Stale Dated Warrants   |                    | (8,934)            | 5,757              | 0                     | 0                    | 0                     | 0                | 0%          |
| 46200 Revenue Appl PY Misc Revenue   | 9,016              | (535)              | 28,994             | (0)                   | 0                    | 0                     | 0                | 0%          |
| 46210 Refunds  | 0                  | 0                  | 698                | 0                     | 0                    | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>  | <b>6,708,085</b>   | <b>7,447,145</b>   | <b>8,348,737</b>   | <b>8,381,540</b>      | <b>8,387,726</b>     | <b>8,055,091</b>      | <b>(332,635)</b> | <b>-4%</b>  |
| 47101 Transfers In - Within a Fund   | 96,938             | 55,928             | 0                  | 0                     | 0                    | 0                     | 0                | 0%          |
| 48004 Residual Equity Transfers  |                    |                    | 3,660,876          |                       |                      |                       |                  | 0%          |
| <b>SUBTOTAL</b>  | <b>96,938</b>      | <b>55,928</b>      | <b>3,660,876</b>   | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>         | <b>0%</b>   |
| <b>TOTAL REVENUES</b>  | <b>6,805,023</b>   | <b>7,503,073</b>   | <b>12,009,612</b>  | <b>8,381,540</b>      | <b>8,387,726</b>     | <b>8,055,091</b>      | <b>(332,635)</b> | <b>-4%</b>  |
| <b>EXPENDITURES</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| 51041 Insurance - Liability  | 10,623             | 10,152             | 10,440             | 11,179                | 12,000               | 11,200                | (800)            | -7%         |
| 51071 Maintenance - Bldg   | 0                  | 0                  | 14,281             | 2,500                 | 15,000               | 5,000                 | (10,000)         | -200%       |
| 51201 Administration Services  | 503,265            | 900,607            | 791,725            | 1,107,313             | 1,106,313            | 1,182,229             | 75,916           | 6%          |
| 51205 Advertising/Marketing Svc  | 11,461             | 11,262             | 19,136             | 13,600                | 12,000               | 10,000                | (2,000)          | -20%        |
| 51206 Accounting/Auditing Services   | 17,350             | 16,500             | 22,939             | 22,000                | 22,000               | 22,000                | 0                | 0%          |
| 51207 Client Accounting Services   | 21,881             | 22,283             | 12,979             | 16,051                | 16,051               | 18,720                | 2,669            | 14%         |
| 51212 Outside Counsel-Legal Advice   | 53,838             | 23,155             | 43,684             | 63,000                | 32,000               | 61,000                | 29,000           | 48%         |
| 51214 Agency Extra/Temp Help   | 0                  | 0                  | 0                  | 6,500                 | 21,000               | 0                     | (21,000)         |             |
| 51225 Training Services  | 195                | 1,409              | 0                  | 0                     | 800                  | 800                   | 0                | 0%          |
| 52119 Hazardous Waste Disposal   | 0                  | 0                  | 0                  | 18,000                | 18,000               | 28,000                | 10,000           | 36%         |
| 51241 Outside Printing   |                    |                    | 0                  | 10,000                | 10,000               | 3,000                 | (7,000)          | 0%          |
| 51249 Other Professional Services  | 245,993            | 133,037            | 200,091            | 241,595               | 280,595              | 294,438               | 13,843           | 5%          |
| 51401 Rents and Leases - Equipment   | 2,177              | 0                  | 465                | 1,000                 | 3,000                | 3,000                 | 0                | 0%          |
| 51421 Rents and Leases - Bldg/Land   | 10,539             | 13,376             | 9,824              | 20,550                | 20,550               | 19,490                | (1,060)          | -5%         |
| 51507 Special Departmental Expense   | 0                  | 0                  | 0                  | 65,000                | 115,000              | 64,000                | (51,000)         | -80%        |
| 51801 Other Services   | 19,920             | 119,709            | 0                  | 990                   | 0                    | 0                     | 0                | 0%          |
| 51803 Other Contract Services  | 5,550,088          | 6,075,929          | 6,740,708          | 6,539,754             | 6,634,754            | 6,366,936             | (267,818)        | -4%         |
| 51805 County Sponsorships  |                    |                    | 0                  | 0                     | 0                    | 0                     | 0                |             |
| 51901 Telecommunication Data Lines   | 4,041              | 3,913              | 4,158              | 8,709                 | 6,035                | 7,337                 | 1,302            | 18%         |
| 51902 Telecommunication Usage  | 948                | 1,065              | 1,085              | 1,432                 | 1,160                | 1,367                 | 207              | 15%         |
| 51903 Telecommunication Installation   |                    | 526                | 267                | (1)                   | 0                    | 0                     | 0                | 0%          |
| 51904 ISD - Baseline Services  | 21,707             | 26,050             | 32,580             | 37,789                | 22,870               | 32,985                | 10,115           | 31%         |
| 51905 ISD - Improvement Projects   |                    | 2,841              | 4,118              | (1)                   | 0                    | 0                     | 0                | 0%          |
| 51906 ISD - Supplemental Projects  | 7,210              | 345                | 795                | 0                     | 1,000                | 0                     | (1,000)          |             |
| 51909 Telecommunication Wireless Svc   | 1,717              | 3,563              | 5,372              | 3,496                 | 2,630                | 3,269                 | 639              | 20%         |
| 51911 Mail Services  | 1,624              | 778                | 392                | 850                   | 850                  | 850                   | 0                | 0%          |
| 51912 Records Services   | 22                 | 26                 | 22                 | (1)                   | 0                    | 0                     | 0                | 0%          |
| 51916 County Services  | 11,212             | 9,919              | 37,422             | 18,908                | 70,300               | 24,121                | (46,179)         | -191%       |
| 51922 County Car Expense   | 577                | 830                | 1,979              | 1,500                 | 1,500                | 1,500                 | 0                | 0%          |
| 51923 Unclaimable County Car Expense   | 40                 | 27                 | 16                 | 20                    | 0                    | 50                    | 50               | 100%        |
| 52091 Memberships/Certifications   | 10,350             | 13,450             | 14,208             | 36,288                | 26,830               | 9,180                 | (17,650)         | -192%       |
| 52111 Office Supplies  | 24,529             | 25,358             | 48,460             | 42,240                | 52,830               | 16,720                | (36,110)         | -216%       |
| 52114 Freight/Postage  | 0                  | 0                  | 0                  | 0                     | 0                    | 9,000                 | 9,000            | 100%        |
| 52115 Subscriptions (web)  | 0                  | 0                  | 0                  | 0                     | 0                    | 925                   | 925              | 100%        |
| 52118 Printing and Binding Supplies  | 0                  | 0                  | 0                  | 6,500                 | 13,900               | 3,400                 | (10,500)         | -309%       |
| 52162 Special Departmental Expense   |                    | 0                  | 217                | 60,000                | 285,000              | 151,440               | (133,560)        | -88%        |
| 52163 Professional Development   | 100                | 1,695              | 17,337             | 32,651                | 32,000               | 320                   | (31,680)         | -9900%      |
| 52191 Utilities  | 0                  | 0                  | 3,638              | 4,500                 | 4,500                | 4,500                 | 0                | 0%          |
| <b>SUBTOTAL</b>  | <b>6,570,566</b>   | <b>7,417,803</b>   | <b>8,038,339</b>   | <b>8,389,412</b>      | <b>8,840,468</b>     | <b>8,356,777</b>      | <b>(483,691)</b> | <b>-6%</b>  |
| 57011 Transfers Out - Within a Fund  | 96,938             | 55,928             | 0                  | 0                     | 0                    | 0                     | 0                | 0%          |
| 57015 Transfers Out - All Others   | 0                  |                    | 0                  | 0                     | 0                    | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>  | <b>96,938</b>      | <b>55,928</b>      | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>         | <b>0%</b>   |
| <b>TOTAL EXPENDITURES</b>  | <b>6,667,504</b>   | <b>7,473,731</b>   | <b>8,038,339</b>   | <b>8,389,412</b>      | <b>8,840,468</b>     | <b>8,356,777</b>      | <b>(483,691)</b> | <b>-6%</b>  |
| <b>NET COST</b>  | <b>(137,520)</b>   | <b>(29,342)</b>    | <b>(3,971,274)</b> | <b>7,872</b>          | <b>164,109</b>       | <b>301,686</b>        |                  |             |
| <b>ROUNDING ERROR</b>  |                    |                    |                    |                       | <b>2</b>             | <b>2</b>              |                  |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| Beginning Fund Balance   | 7,566,030          | 7,703,550          | 7,732,592          |                       | 8,100,208            | 7,936,099             |                  |             |
| Ending Fund Balance  | 7,703,550          | 7,732,592          | 8,100,208          |                       | 7,936,099            | 7,634,413             |                  |             |

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                       |                      |                       |                    |                         |
|--|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|--------------------|-------------------------|
| Organics 78111   |                    |                    |                    |                       |                      |                       |                    |                         |
|  | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference         | %<br>Change             |
| <b>REVENUES</b>  |                    |                    |                    |                       |                      |                       |                    |                         |
| 42601 County of Sonoma   | 4,145,506          | 4,936,170          | 5,445,517          | 5,591,300             | 5,591,300            | <b>5,410,935</b>      | (180,365)          | -3%                     |
| 42358 State Other Funding  | 0                  | 0                  | 0                  | 0                     | 0                    | <b>25,000</b>         | 25,000             | 100%                    |
| 44002 Interest on Pooled Cash  | 3,672              | 1,861              | 884                | 5,065                 | 5,065                | <b>13,357</b>         | 8,292              | 62%                     |
| 44050 Unrealized Gains and Losses  | (2,351)            | (3,978)            | 2,726              | (2,726)               | 0                    | <b>0</b>              | 0                  |                         |
| 46029 Donations/Contributions  |                    |                    | 0                  | 5,564                 | 0                    | <b>0</b>              | 0                  |                         |
| 46200 PY Revenue - Miscellaneous   | 6,422              | 433                | 17,103             | (0)                   | 0                    | <b>0</b>              | 0                  |                         |
| <b>SUBTOTAL</b>  | <b>4,153,249</b>   | <b>4,934,485</b>   | <b>5,466,230</b>   | <b>5,599,203</b>      | <b>5,596,365</b>     | <b>5,449,292</b>      | <b>(147,073)</b>   | <b>-3%</b>              |
| 47101 OT-Within Enterprise   | 0                  | 0                  | 0                  | 0                     | 0                    | <b>0</b>              | 0                  |                         |
| 48004 Residual Equity Transfers  |                    |                    | 1,379,625          |                       |                      |                       | 0                  |                         |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>1,379,625</b>   | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           |                         |
| <b>TOTAL REVENUES</b>  | <b>4,153,249</b>   | <b>4,934,485</b>   | <b>6,845,855</b>   | <b>5,599,203</b>      | <b>5,596,365</b>     | <b>5,449,292</b>      | <b>(147,073)</b>   | <b>-3%</b>              |
| <b>EXPENDITURES</b>  |                    |                    |                    |                       |                      |                       |                    |                         |
| 51041 Insurance - Liability  | 2,549              | 1,320              | 1,357              | 1,453                 | 1,560                | <b>1,288</b>          | (272)              | -21%                    |
| 51201 Administration Services  | 80,613             | 155,630            | 97,217             | 154,891               | 153,891              | <b>150,536</b>        | (3,355)            | -2%                     |
| 51205 Advertising/Marketing Svc  |                    |                    | 29                 | 0                     | 0                    | <b>0</b>              | 0                  |                         |
| 51206 Accounting/Auditing Services   | 5,400              | 4,875              | 7,939              | 6,500                 | 6,500                | <b>6,500</b>          | 0                  | 0%                      |
| 51207 Client Accounting Services   | 5,252              | 5,348              | 0                  | 2,087                 | 2,087                | <b>2,153</b>          | 66                 | 3%                      |
| 51212 Outside Counsel-Legal Advice   | 1,462              | 111                | 6,085              | 5,000                 | 5,000                | <b>5,000</b>          | 0                  | 0%                      |
| 51249 Other Professional Services  |                    |                    | 0                  | 17,380                | 42,380               | <b>25,000</b>         | (17,380)           | -70%                    |
| 51401 Rents and Leases - Equipment   |                    |                    | 0                  |                       | 0                    | <b>345</b>            | 345                | 100%                    |
| 51421 Rents and Leases - Bldg/Land   |                    |                    | 0                  |                       | 0                    | <b>373</b>            | 373                | 100%                    |
| 51803 Other Contract Services  | 4,395,593          | 4,654,695          | 5,406,807          | 5,349,254             | 5,349,254            | <b>5,241,936</b>      | (107,318)          | -2%                     |
| 51901 Telecommunication Data Lines   | 1,399              | 1,467              | 6,451              | 1,850                 | 1,467                | <b>489</b>            | (978)              | -200%                   |
| 51902 Telecommunication Usage  |                    | 14                 |                    | 47                    | 0                    | <b>26</b>             | 26                 | 100%                    |
| 51903 Telecommunication Installation   |                    |                    | 267                |                       |                      |                       |                    |                         |
| 51904 ISD - Baseline Services  | 10,130             | 10,954             | 11,535             | 11,983                | 9,587                | <b>6,377</b>          | (3,210)            | -50%                    |
| 51909 Telecommunication Wireless Svc   |                    | 1,810              | 655                | 250                   | 584                  | <b>0</b>              | (584)              |                         |
| 51911 Mail Services  | 111                | 1                  | 2                  | 250                   | 250                  | <b>250</b>            | 0                  | 0%                      |
| 51916 County Services  | 2,121              | 2,888              | 6,110              | 2,458                 | 9,139                | <b>2,774</b>          | (6,365)            | -229%                   |
| 51922 County Car Expense   |                    |                    | 0                  | 195                   | 195                  | <b>173</b>            | (23)               | -13%                    |
| 52091 Memberships/Certifications   |                    |                    | 0                  | 8,405                 | 150                  | <b>0</b>              | (150)              | #DIV/0!                 |
| 52111 Office Supplies  | 1,868              |                    | 5,417              | 13,040                | 13,040               | <b>2,000</b>          | (11,040)           | -552%                   |
| 52114 Freight/Postage  | 0                  | 0                  | 0                  | 0                     | 0                    | <b>4,000</b>          | 4,000              | 100%                    |
| 52115 Subscriptions (Web)  | 0                  | 0                  | 0                  | 0                     | 0                    | <b>106</b>            | 106                | 100%                    |
| 52162 Special Departmental Expense   |                    |                    | 0                  |                       | 0                    | <b>166</b>            | 166                | 100%                    |
| 52163 Professional Development   |                    |                    | 0                  | 3,890                 | 3,890                | <b>0</b>              | (3,890)            | #DIV/0!                 |
| 52191 Utilities  | 0                  | 0                  | 0                  | 0                     | 0                    | <b>0</b>              | 0                  |                         |
| <b>SUBTOTAL</b>  | <b>4,506,498</b>   | <b>4,839,114</b>   | <b>5,549,873</b>   | <b>5,578,934</b>      | <b>5,598,974</b>     | <b>5,449,490</b>      | <b>(149,484)</b>   | <b>-3%</b>              |
| 57011 Transfers Out - Within a Fund  | 7,732              | 1,882              | 0                  |                       | 0                    | <b>0</b>              | 0                  |                         |
| 57015 Transfers Out - All Others   | 0                  |                    | 0                  | 0                     | 0                    | <b>0</b>              | 0                  |                         |
| <b>SUBTOTAL</b>  | <b>7,732</b>       | <b>1,882</b>       | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           |                         |
| <b>TOTAL EXPENDITURES</b>  | <b>4,514,230</b>   | <b>4,840,996</b>   | <b>5,549,873</b>   | <b>5,578,934</b>      | <b>5,598,974</b>     | <b>5,449,490</b>      | <b>(149,484)</b>   | <b>-3%</b>              |
| <b>NET COST</b>  | <b>360,981</b>     | <b>(93,490)</b>    | <b>(1,295,982)</b> | <b>(20,269)</b>       | <b>2,609</b>         | <b>198</b>            |                    |                         |
| <b>FUND BALANCE</b>  |                    |                    |                    |                       |                      |                       |                    |                         |
| Beginning Fund Balance   | 1,640,754          | 1,279,773          | 1,373,263          |                       | 1,319,327            | <b>1,316,718</b>      | FB Goal<br>817,424 | Difference<br>(499,096) |
| Ending Fund Balance  | 1,279,773          | 1,373,263          | 1,319,327          |                       | 1,316,718            | <b>1,316,520</b>      |                    |                         |



| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                       |                      |                       |                  |             |
|--|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|------------------|-------------|
| Household Hazardous Waste 78104  |                    |                    |                    |                       |                      |                       |                  |             |
|  | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference       | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| 42358 State Other Funding  | 156,470            | 137,089            | 153,791            | 161,189               | 161,189              | 146,750               | (14,439)         | -10%        |
| 42601 County of Sonoma   | 1,448,971          | 1,401,935          | 1,598,937          | 1,646,434             | 1,646,434            | 1,607,233             | (39,201)         | -2%         |
| 44002 Interest on Pooled Cash  | 8,980              | 14,613             | 29,576             | 16,856                | 5,065                | 13,357                | 8,292            | 62%         |
| 44050 Unrealized Gains and Losses  | (6,471)            | (2,057)            | 22,397             | (15,393)              |                      |                       | 0                |             |
| 46029 Donations/Contributions  | 315,369            | 284,065            | 175,509            | 213,698               | 213,698              | 142,868               | (70,830)         | -50%        |
| 46050 Cancelled/Stale Dated Warrants   |                    | (8,934)            | 5,757              | 0                     |                      | 0                     | 0                |             |
| 46200 Revenue Appl PY Misc Revenue   | 2,476              | (413)              | 0                  | 0                     |                      | 0                     | 0                |             |
| 46210 Refunds  |                    |                    | 698                |                       |                      |                       | 0                |             |
| <b>SUBTOTAL</b>  | <b>1,925,796</b>   | <b>1,826,298</b>   | <b>1,986,664</b>   | <b>2,022,784</b>      | <b>2,026,386</b>     | <b>1,910,208</b>      | <b>(116,178)</b> | <b>-6%</b>  |
| 47101 Transfers In - Within a Fund   | 0                  |                    | 0                  | 0                     | 0                    | 0                     | 0                |             |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>         |             |
| <b>TOTAL REVENUES</b>  | <b>1,925,796</b>   | <b>1,826,298</b>   | <b>1,986,664</b>   | <b>2,022,784</b>      | <b>2,026,386</b>     | <b>1,910,208</b>      | <b>(116,178)</b> | <b>-6%</b>  |
| <b>EXPENDITURES</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| 51041 Insurance - Liability  | 4,886              | 6,294              | 6,473              | 6,931                 | 7,440                | 7,392                 | (48)             | -1%         |
| 51071 Maintenance - Bldg   | 0                  | 0                  | 14,281             | 2,500                 | 15,000               | 5,000                 | (10,000)         | -200%       |
| 51201 Administration Services  | 154,716            | 324,413            | 275,246            | 412,856               | 412,856              | 436,118               | 23,262           | 5%          |
| 51205 Advertising/Marketing Svc  | 11,461             | 10,630             | 11,626             | 12,000                | 12,000               | 10,000                | (2,000)          | -20%        |
| 51206 Accounting/Auditing Services   | 6,100              | 5,625              | 7,000              | 7,500                 | 7,500                | 7,500                 | 0                | 0%          |
| 51207 Client Accounting Services   | 10,065             | 10,250             | 9,250              | 9,951                 | 9,951                | 12,355                | 2,404            | 19%         |
| 51212 Outside Counsel - Legal Advice   | 1,140              | 1,794              | 2,098              | 5,000                 | 5,000                | 4,000                 | (1,000)          | -25%        |
| 51214 Agency Extra/Temp Help   |                    |                    |                    | 6,500                 | 20,000               | 0                     | (20,000)         | #DIV/0!     |
| 51225 Training Services  |                    | 325                | 0                  | 0                     | 800                  | 800                   | 0                | 0%          |
| 51229 Hazardous Waste Disposal   | 0                  | 0                  | 0                  | 18,000                | 18,000               | 28,000                | 10,000           | 36%         |
| 51249 Other Professional Services  | 146,215            | 118,506            | 130,569            | 151,189               | 151,189              | 146,750               | (4,439)          | -3%         |
| 51401 Rents and Leases - Equipment   |                    |                    | 0                  |                       |                      | 1,980                 | 1,980            | 100%        |
| 51421 Rents and Leases - Bldg/Land   | 3,625              | 6,660              | 5,240              | 12,000                | 12,000               | 16,138                | 4,138            | 26%         |
| 51507 Special Departmental Expense   | 0                  | 0                  | 0                  | 65,000                | 115,000              | 64,000                | (51,000)         | -80%        |
| 51801 Other Services   | 4,589              | 14,494             | 0                  | 990                   | 0                    | 0                     | 0                |             |
| 51803 Other Contract Services  | 1,067,582          | 1,190,063          | 1,178,335          | 1,155,500             | 1,155,500            | 1,125,000             | (30,500)         | -3%         |
| 51901 Telecommunication Data Lines   | 311                |                    | 0                  | 500                   | 2,000                | 489                   | (1,511)          | -309%       |
| 51902 Telecommunication Usage  | 103                | 74                 | 154                | 200                   | 200                  | 156                   | (44)             | -28%        |
| 51904 ISD - Baseline Services  | 3,799              | 4,125              | 4,699              | 5,000                 | 5,894                | 13,945                | 8,051            | 58%         |
| 51909 Telecommunication Wireless Svc   |                    |                    | 331                | 1,200                 | 0                    | 1,224                 | 1,224            | 100%        |
| 51911 Mail Services  | 104                | 38                 | 6                  | 100                   | 100                  | 100                   | 0                | 0%          |
| 51916 County Services  | 2,900              | 2,436              | 19,833             | 11,723                | 43,586               | 15,920                | (27,666)         | -174%       |
| 51922 County Car Expense   |                    |                    | 0                  | 930                   | 930                  | 990                   | 60               | 6%          |
| 52091 Memberships/Certifications   | 10,200             | 10,200             | 10,450             | 10,375                | 10,610               | 4,560                 | (6,050)          | -133%       |
| 52111 Office Supplies  | 3,639              | 3,307              | 2,313              | 4,000                 | 7,960                | 2,500                 | (5,460)          | -218%       |
| 52115 Subscriptions (Web)  |                    |                    |                    |                       |                      | 611                   | 611              | 100%        |
| 52162 Special Departmental Expense   | 100                |                    | 0                  | 10,000                | 10,000               | 950                   | (9,050)          | -952%       |
| 52163 Professional Development   | 0                  | 120                | 73                 | 2,146                 | 1,860                | 0                     | (1,860)          | #DIV/0!     |
| 52191 Utilities  | 0                  | 0                  | 3,638              | 4,500                 | 4,500                | 4,500                 | 0                | 0%          |
| <b>SUBTOTAL</b>  | <b>1,431,579</b>   | <b>1,709,354</b>   | <b>1,681,614</b>   | <b>1,916,591</b>      | <b>2,029,876</b>     | <b>1,910,979</b>      | <b>(118,897)</b> | <b>-6%</b>  |
| 57011 Transfers Out - Within a Fund  | 77,325             | 27,265             | 0                  |                       | 0                    | 0                     | 0                |             |
| 57015 Transfers Out - All Others   | 0                  | 0                  | 0                  | 0                     | 0                    | 0                     | 0                |             |
| <b>SUBTOTAL</b>  | <b>77,325</b>      | <b>27,265</b>      | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>         |             |
| <b>TOTAL EXPENDITURES</b>  | <b>1,508,904</b>   | <b>1,736,619</b>   | <b>1,681,614</b>   | <b>1,916,591</b>      | <b>2,029,876</b>     | <b>1,910,979</b>      | <b>(118,897)</b> | <b>-6%</b>  |
| <b>NET COST</b>  | <b>(416,891)</b>   | <b>(89,679)</b>    | <b>(305,050)</b>   | <b>(106,193)</b>      | <b>3,490</b>         | <b>771</b>            |                  |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                       |                      |                       |                  |             |
| Beginning Fund Balance   | 527,597            | 944,489            | 1,033,868          |                       | 1,339,237            | 1,335,747             | 303,579          | (1,031,397) |
| Ending Fund Balance  | 944,489            | 1,033,868          | 1,339,237          |                       | 1,335,747            | 1,334,976             |                  |             |

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                       |                      |                       |                 |             |
|--|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|-----------------|-------------|
| Education and Outreach 78110   |                    |                    |                    |                       |                      |                       |                 |             |
|  | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference      | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| 42358 State Other Funding  | 152,829            | 80,218             | 149,895            | 142,000               | 142,000              | 139,896               | (2,104)         | -2%         |
| 42601 County of Sonoma   | 408,684            | 492,572            | 504,927            | 548,811               | 548,811              | 466,616               | (82,195)        | -18%        |
| 44002 Interest on Pooled Cash  | 4,350              | 8,012              | 1,127              | 2,256                 | 2,256                | 5,449                 | 3,193           | 59%         |
| 44050 Unrealized Gains and Losses  | (2,570)            | (1,473)            | 5,682              | (5,682)               |                      | 0                     | 0               |             |
| 46029 Donations/Contributions  | 40,178             | 45,556             | 43,796             | 48,233                | 48,233               | 36,252                | (11,981)        | -33%        |
| 46200 Revenue Appl PY Misc Revenue   | 119                | (702)              | 1,522              | 0                     | 0                    | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>603,590</b>     | <b>624,182</b>     | <b>706,951</b>     | <b>735,618</b>        | <b>741,300</b>       | <b>648,213</b>        | <b>(93,087)</b> | <b>-14%</b> |
| 47101 Transfers In - Within a Fund   |                    |                    | 0                  | 0                     | 0                    | 0                     | 0               |             |
| 48004 Residual Equity Transfers  | 0                  | 0                  | 451,300            | 0                     | 0                    | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>451,300</b>     | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>        |             |
| <b>TOTAL REVENUES</b>  | <b>603,590</b>     | <b>624,182</b>     | <b>1,158,252</b>   | <b>735,618</b>        | <b>741,300</b>       | <b>648,213</b>        | <b>(93,087)</b> | <b>-14%</b> |
| <b>EXPENDITURES</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| 51041 Insurance - Liability  | 3,187              | 2,538              | 2,610              | 2,795                 | 3,000                | 2,520                 | (480)           | -19%        |
| 51201 Administration Services  | 236,979            | 332,378            | 366,027            | 452,062               | 452,062              | 441,125               | (10,937)        | -2%         |
| 51205 Advertising/Marketing Svc  |                    | 632                | 128                | 1,600                 | 0                    | 0                     | 0               |             |
| 51206 Accounting/Auditing Services   | 2,850              | 3,000              | 4,000              | 4,000                 | 4,000                | 4,000                 | 0               | 0%          |
| 51207 Client Accounting Services   | 6,564              | 6,685              | 3,730              | 4,013                 | 4,013                | 4,212                 | 199             | 5%          |
| 51212 Outside Counsel - Legal Advice   | 25,162             | 20,300             | 21,114             | 18,000                | 15,000               | 15,000                | 0               | 0%          |
| 51214 Agency Extra/Temp Help   | 0                  | 0                  | 0                  | 0                     | 1,000                | 0                     | (1,000)         | #DIV/0!     |
| 51225 Training Services  | 195                | 1,084              | 0                  |                       | 0                    | 0                     | 0               |             |
| 51241 Outside Printing   |                    |                    | 0                  | 10,000                | 10,000               | 3,000                 | (7,000)         | -233%       |
| 51249 Other Professional Services  | 99,777             | 14,530             | 69,522             | 67,026                | 67,026               | 122,688               | 55,662          | 45%         |
| 51401 Rents and Leases - Equipment   | 2,177              | 0                  | 465                | 1,000                 | 3,000                | 675                   | (2,325)         | -344%       |
| 51421 Rents and Leases - Bldg/Land   | 6,914              | 6,716              | 4,584              | 8,550                 | 8,550                | 2,979                 | (5,571)         | -187%       |
| 51801 Other Services   | 1,779              | 136                | 0                  |                       | 0                    | 0                     | 0               |             |
| 51803 Other Contract Services  | 36,380             | 102,217            | 63,924             | 35,000                | 55,000               | 0                     | (55,000)        | #DIV/0!     |
| 51805 County Sponsorships  |                    |                    |                    | 0                     | 0                    | 0                     | 0               | #DIV/0!     |
| 51901 Telecommunication Data Lines   | 2,332              | 2,446              | (2,294)            | 6,359                 | 2,568                | 6,359                 | 3,791           | 60%         |
| 51902 Telecommunication Usage  | 845                | 977                | 931                | 1,185                 | 960                  | 1,185                 | 225             | 19%         |
| 51903 Telecommunication Installation   |                    | 526                | 0                  | 0                     |                      |                       | 0               |             |
| 51904 ISD - Baseline Services  | 7,779              | 10,970             | 16,345             | 20,806                | 7,389                | 12,663                | 5,274           | 42%         |
| 51905 ISD - Improvement Projects   |                    | 2,841              | 4,118              | 0                     | 0                    | 0                     | 0               |             |
| 51906 ISD - Supplemental Projects  | 7,210              | 345                | 795                | 0                     | 1,000                | 0                     | (1,000)         |             |
| 51907 ISD - Device Modernization   |                    |                    | 0                  | 0                     | 0                    | 0                     | 0               |             |
| 51909 Telecommunication Wireless Svc   | 1,717              | 1,753              | 4,387              | 2,046                 | 2,046                | 2,046                 | (0)             | 0%          |
| 51911 Mail Services  | 1,371              | 739                | 382                | 500                   | 500                  | 500                   | 0               | 0%          |
| 51912 Records Services   | 22                 | 26                 | 22                 | 0                     |                      |                       | 0               |             |
| 51916 County Services  | 2,922              | 3,129              | 11,124             | 4,727                 | 17,575               | 5,427                 | (12,148)        | -224%       |
| 51922 County Car Expense   | 577                | 830                | 1,979              | 375                   | 375                  | 338                   | (38)            | -11%        |
| 51923 Unclaimable County Car Expense   | 40                 | 27                 | 16                 | 20                    |                      | 50                    | 50              | 100%        |
| 52091 Memberships/Certifications   | 150                | 3,250              | 3,758              | 17,508                | 16,070               | 4,620                 | (11,450)        | -248%       |
| 52111 Office Supplies  | 19,021             | 22,041             | 27,328             | 25,000                | 29,830               | 10,220                | (19,610)        | -192%       |
| 52114 Freight/Postage  | 0                  | 0                  | 0                  | 0                     | 0                    | 5,000                 | 5,000           | 100%        |
| 52115 Subscriptions (web)  | 0                  | 0                  | 0                  | 0                     | 0                    | 208                   | 208             | 100%        |
| 52118 Printing and Binding Supplies  | 0                  | 0                  | 0                  | 6,500                 | 13,900               | 3,400                 | (10,500)        | -309%       |
| 52162 Special Departmental Expense   |                    |                    | 217                |                       | 0                    | 324                   | 324             | 100%        |
| 52163 Professional Development   |                    | 1,575              | 17,264             | 26,250                | 26,250               | 320                   | (25,930)        | -8103%      |
| 52191 Utilities  | 0                  | 0                  | 0                  | 0                     | 0                    | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>465,951</b>     | <b>541,690</b>     | <b>622,477</b>     | <b>715,322</b>        | <b>741,114</b>       | <b>648,858</b>        | <b>(92,256)</b> | <b>-14%</b> |
| 57011 Transfers Out - Within a Fund  | 11,881             | 26,781             | 0                  |                       | 0                    | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>11,881</b>      | <b>26,781</b>      | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>        |             |
| <b>TOTAL EXPENDITURES</b>  | <b>477,832</b>     | <b>568,471</b>     | <b>622,477</b>     | <b>715,322</b>        | <b>741,114</b>       | <b>648,858</b>        | <b>(92,256)</b> | <b>-14%</b> |
| <b>NET COST</b>  | <b>(125,757)</b>   | <b>(55,711)</b>    | <b>(535,774)</b>   | <b>(20,296)</b>       | <b>(186)</b>         | <b>645</b>            |                 |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| Beginning Fund Balance   | 266,219            | 391,973            | 447,684            |                       | 544,751              | 544,937               | 79,269          | (465,023)   |
| Ending Fund Balance  | 391,973            | 447,684            | 544,751            |                       | 544,937              | 544,292               |                 |             |

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Organics Reserve 78103 |                    |                    |                    |                       |                      |                       |                 |             |
|--|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|-----------------|-------------|
|  | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference      | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| 44002 Interest on Pooled Cash  | 31,437             | 41,374             | 82,662             | 36,750                | 13,984               | 22,307                | 8,323           | 37%         |
| 44050 Unrealized Gains and Losses  | (16,385)           | (4,300)            | 35,584             | (19,028)              |                      | 0                     | 0               |             |
| 46200 Revenue Appl PY Misc Revenue   |                    | 98                 |                    |                       |                      | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>15,052</b>      | <b>37,172</b>      | <b>118,246</b>     | <b>17,722</b>         | <b>13,984</b>        | <b>22,307</b>         | <b>8,323</b>    | <b>37%</b>  |
| 47101 Transfers In - Within a Fund   | 7,732              | 1,882              | 0                  |                       |                      | 0                     | 0               |             |
| 48004 Residual Equity Transfers  | 0                  | 0                  | (650,000)          |                       |                      | 0                     | 0               |             |
| <b>SUBTOTAL</b>  | <b>7,732</b>       | <b>1,882</b>       | <b>(650,000)</b>   | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>        |             |
| <b>TOTAL REVENUES</b>  | <b>22,784</b>      | <b>39,054</b>      | <b>(531,754)</b>   | <b>17,722</b>         | <b>13,984</b>        | <b>22,307</b>         | <b>8,323</b>    | <b>37%</b>  |
| <b>EXPENDITURES</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| 51201 Administration Services  | 6,794              | 88,186             | 19,557             | 56,413                | 56,413               | 60,908                | 4,495           | 7%          |
| 51206 Accounting/Auditing Services   | 2,000              | 1,875              | 2,500              | 2,500                 | 2,500                | 2,500                 | 0               | 0%          |
| 51212 Outside Counsel - Legal Advice   | 3,278              | 950                | 5,267              | 35,000                | 5,000                | 35,000                | 30,000          | 86%         |
| 51801 Other Services   | 13,551             | 105,079            | 0                  |                       | 0                    | 0                     | 0               |             |
| 51803 Other Contract Services  | 50,533             |                    | 0                  | 0                     | 50,000               | 0                     | (50,000)        | #DIV/0!     |
| 51911 Mail Services  | 38                 |                    | 2                  |                       |                      |                       | 0               |             |
| 51916 County Services  | 2,208              | 1,378              | 243                |                       |                      |                       | 0               |             |
| 52111 Office Supplies  |                    | 10                 |                    | 200                   | 1,000                | 1,000                 | 0               | 0%          |
| 52162 Special Departmental Expense   |                    |                    |                    |                       |                      |                       | 0               |             |
| 52163 Professional Development   |                    |                    |                    | 365                   |                      |                       | 0               |             |
| 53610 Other Charges  |                    |                    |                    |                       |                      |                       | 0               |             |
| <b>SUBTOTAL</b>  | <b>117,516</b>     | <b>197,478</b>     | <b>27,569</b>      | <b>94,478</b>         | <b>114,913</b>       | <b>99,408</b>         | <b>(15,505)</b> | <b>-16%</b> |
| 57011 Transfers Out - Within a Fund  |                    |                    |                    |                       |                      |                       | 0               |             |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>        |             |
| <b>TOTAL EXPENDITURES</b>  | <b>117,516</b>     | <b>197,478</b>     | <b>27,569</b>      | <b>94,478</b>         | <b>114,913</b>       | <b>99,408</b>         | <b>(15,505)</b> | <b>-16%</b> |
| <b>NET COST</b>  | <b>94,733</b>      | <b>158,424</b>     | <b>559,322</b>     | <b>76,756</b>         | <b>100,929</b>       | <b>77,101</b>         |                 |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                       |                      |                       |                 |             |
| Beginning Fund Balance   | 3,119,910          | 3,025,177          | 2,866,753          |                       | 2,307,431            | 2,230,675             | 1,362,373       | (791,201)   |
| Ending Fund Balance  | 3,025,177          | 2,866,753          | 2,307,431          |                       | 2,230,675            | 2,153,574             |                 |             |

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Contingency Reserve 78109 |                    |                    |                    |                       |                      |                       |                    |                         |
|---|--------------------|--------------------|--------------------|-----------------------|----------------------|-----------------------|--------------------|-------------------------|
|   | Actual<br>FY 16-17 | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference         | %<br>Change             |
| <b>REVENUES</b>   |                    |                    |                    |                       |                      |                       |                    |                         |
| 44002 Interest on Pooled Cash   | 20,366             | 28,307             | 36,327             | 20,679                | 9,691                | 18,485                | 8,794              | 48%                     |
| 44050 Unrealized Gains and Losses   | (9,967)            | (3,347)            | 16,939             | (16,052)              |                      | 0                     |                    |                         |
| 46029 Donations/Contributions   |                    |                    |                    |                       |                      |                       |                    |                         |
| 46200 Revenue Appl PY Misc Revenue  |                    | 49                 | 10,368             |                       |                      |                       |                    |                         |
| <b>SUBTOTAL</b>   | <b>10,399</b>      | <b>25,008</b>      | <b>63,634</b>      | <b>4,627</b>          | <b>9,691</b>         | <b>18,485</b>         | <b>8,794</b>       | <b>48%</b>              |
| 47101 Transfers In - Within a Fund  | 89,206             | 54,046             | 0                  |                       | 0                    | 0                     | 0                  |                         |
| 48004 Residual Equity Transfers   | 0                  | 0                  | 1,829,950          |                       |                      |                       |                    |                         |
| <b>SUBTOTAL</b>   | <b>89,206</b>      | <b>54,046</b>      | <b>1,829,950</b>   | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           |                         |
| <b>TOTAL REVENUES</b>   | <b>99,605</b>      | <b>79,054</b>      | <b>1,893,584</b>   | <b>4,627</b>          | <b>9,691</b>         | <b>18,485</b>         | <b>8,794</b>       | <b>48%</b>              |
| <b>EXPENDITURES</b>   |                    |                    |                    |                       |                      |                       |                    |                         |
| 51201 Administration Services   | 24,164             |                    | 33,678             | 31,091                | 31,091               | 93,543                | 62,452             | 67%                     |
| 51205 Advertising/Marketing Svc   |                    |                    | 7,353              | 0                     |                      | 0                     | 0                  |                         |
| 51206 Accounting/Auditing Services  | 1,000              | 1,125              | 1,500              | 1,500                 | 1,500                | 1,500                 | 0                  | 0%                      |
| 51212 Outside Counsel - Legal Advice  | 22,796             |                    | 9,120              |                       | 2,000                | 2,000                 | 0                  | 0%                      |
| 51249 Other Professional Services   |                    |                    |                    | 6,000                 | 20,000               | 0                     | (20,000)           | #DIV/0!                 |
| 51801 Other Services  |                    |                    |                    |                       |                      |                       | 0                  |                         |
| 51803 Other Contract Services   |                    | 128,954            | 91,641             | 0                     | 25,000               | 0                     | (25,000)           | #DIV/0!                 |
| 51916 County Services   | 1,061              | 88                 | 112                |                       |                      |                       | 0                  |                         |
| 52111 Office Supplies   |                    |                    | 13,401             |                       | 1,000                | 1,000                 | 0                  | 0%                      |
| 52162 Special Departmental Expense  |                    |                    |                    | 50,000                | 275,000              | 150,000               | (125,000)          | -83%                    |
| <b>SUBTOTAL</b>   | <b>49,021</b>      | <b>130,167</b>     | <b>156,805</b>     | <b>88,591</b>         | <b>355,591</b>       | <b>248,043</b>        | <b>(107,548)</b>   | <b>-43%</b>             |
| 57011 Transfers Out - Within a Fund   |                    |                    |                    |                       |                      |                       | 0                  |                         |
| 57015 Transfers Out - All Others  |                    |                    |                    |                       |                      |                       | 0                  |                         |
| <b>SUBTOTAL</b>   | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           |                         |
| <b>TOTAL EXPENDITURES</b>   | <b>49,021</b>      | <b>130,167</b>     | <b>156,805</b>     | <b>88,591</b>         | <b>355,591</b>       | <b>248,043</b>        | <b>(107,548)</b>   | <b>-43%</b>             |
| <b>NET COST</b>   | <b>(50,585)</b>    | <b>51,113</b>      | <b>(1,736,779)</b> | <b>83,964</b>         | <b>345,900</b>       | <b>229,558</b>        |                    |                         |
| <b>FUND BALANCE</b>   |                    |                    |                    |                       |                      |                       |                    |                         |
| Beginning Fund Balance  | 2,011,553          | 2,062,138          | 2,011,025          |                       | 1,932,451            | 1,848,487             | FB Goal<br>865,173 | Difference<br>(753,756) |
| Ending Fund Balance   | 2,062,138          | 2,011,025          | 1,932,451          |                       | 1,848,487            | 1,618,929             |                    |                         |

| FY 20-21 DRAFT BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                       |                      |                       |                    |             |
|--|--------------------|-----------------------|----------------------|-----------------------|--------------------|-------------|
| Unfunded Pension Liability Reserve 78112   |                    |                       |                      |                       |                    |             |
|  | Actual<br>FY 18-19 | Estimated<br>FY 19-20 | Budgeted<br>FY 19-20 | Requested<br>FY 20-21 | Difference         | %<br>Change |
| <b>REVENUES</b>  |                    |                       |                      |                       |                    |             |
| 44002 Interest on Pooled Cash  | 1,560              | 7,037                 | 0                    | <b>6,586</b>          | 6,586              | 100%        |
| 44050 Unrealized Gains and Losses  | 5,451              | (5,451)               | 0                    | <b>0</b>              | 0                  |             |
| 46029 Donations/Contributions  |                    |                       | 0                    | <b>0</b>              | 0                  |             |
| 46200 Revenue Appl PY Misc Revenue   |                    |                       | 0                    | <b>0</b>              | 0                  |             |
| <b>SUBTOTAL</b>  | <b>7,011</b>       | <b>1,586</b>          | <b>0</b>             | <b>6,586</b>          | <b>6,586</b>       | <b>100%</b> |
| 47101 Transfers In - Within a Fund   | 0                  |                       | 0                    | <b>0</b>              | 0                  | 0%          |
| 48004 Residual Equity Transfers  | 650,000            |                       |                      |                       |                    |             |
| <b>SUBTOTAL</b>  | <b>650,000</b>     | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTAL REVENUES</b>  | <b>657,011</b>     | <b>1,586</b>          | <b>0</b>             | <b>6,586</b>          | <b>6,586</b>       | <b>100%</b> |
| <b>EXPENDITURES</b>  |                    |                       |                      |                       |                    |             |
| 51206 Accounting/Auditing Services   | 0                  | 0                     | 0                    | <b>0</b>              | 0                  | 0%          |
| <b>SUBTOTAL</b>  |                    |                       |                      |                       |                    |             |
| 57011 Transfers Out - Within a Fund  |                    |                       |                      |                       |                    |             |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           | <b>0%</b>   |
| <b>TOTAL EXPENDITURES</b>  | <b>0</b>           | <b>0</b>              | <b>0</b>             | <b>0</b>              | <b>0</b>           | <b>264%</b> |
| <b>NET COST</b>  | <b>(657,011)</b>   | <b>(1,586)</b>        | <b>0</b>             | <b>(6,586)</b>        | <b>(6,586)</b>     | <b>249%</b> |
| <b>FUND BALANCE</b>  |                    |                       |                      |                       |                    |             |
| Beginning Fund Balance   | 0                  |                       | 657,011              | <b>658,597</b>        | FB Goal<br>650,000 | Difference  |
| Ending Fund Balance  | 657,011            |                       | 658,597              | <b>665,183</b>        |                    |             |

Dated: May 20, 2020

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY, ALSO KNOWN AS ZERO WASTE SONOMA ("ZWS"), ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2020-21.

WHEREAS, ZWS Board of Directors gave direction to ZWS's Executive Director to prepare and present an annual budget; and

WHEREAS, an annual budget has been prepared and presented to ZWS Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the ZWS's Annual Budget for the period July 1, 2020 to June 30, 2021, attached hereto as FY 20-21 ZWS Final Budget is hereby adopted.

BE IT FURTHER RESOLVED that the Clerk shall deliver a certified copy of this resolution to the Sonoma County Auditor-Controller.

MEMBERS:

|                     |                   |                   |                   |                 |
|---------------------|-------------------|-------------------|-------------------|-----------------|
| - -<br>Cloverdale   | - -<br>Cotati     | - -<br>County     | - -<br>Healdsburg | - -<br>Petaluma |
| - -<br>Rohnert Park | - -<br>Santa Rosa | - -<br>Sebastopol | - -<br>Sonoma     | - -<br>Windsor  |

AYES: - -      NOES: - -      ABSENT: - -      ABSTAIN: - -

SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE: May 20, 2020

---

Clerk of Zero Waste Sonoma of the State of California  
in and for the County of Sonoma