



## Meeting of the Board of Directors

February 17, 2022  
REGULAR MEETING

Regular Session begins at 9:00 a.m.

Estimated Ending Time 11:30 a.m.

Virtual Meeting via Zoom

<https://sonomacounty.zoom.us/j/92248855470?pwd=OFFVNUliWVh5Wk5SSzVyWWdWbndjdz09>

Or Telephone: +1 669 900 9128

Webinar ID: 922 4885 5470

Passcode: 157476

Meeting Agenda and Documents

## **ZERO WASTE SONOMA**

### **Meeting of the Board of Directors**

February 17, 2022

#### **REGULAR MEETING**

Regular Session begins at 9:00 a.m.

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*Note: This packet is 47 pages total*



## **Zero Waste Sonoma**

### **Meeting of the Board of Directors**

**February 17, 2022  
REGULAR MEETING**

**Regular Session begins at 9:00 a.m.  
Estimated Ending Time 11:30 a.m.**

In accordance with Executive Orders N-25-20 and N-29-20 the Board of Directors meeting will be held virtually.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON

#### **Virtual Meeting via Zoom**

<https://sonomacounty.zoom.us/j/92248855470?pwd=OFFVNULiWVh5Wk5SSzVyWWdWbndjdz09>

Or Telephone: +1 669 900 9128  
Webinar ID: 922 4885 5470  
Passcode: 157476

#### **PUBLIC COMMENT:**

Public Comment may be submitted via recorded voice message or email. Public comment may also be made by “raising your hand” using the Zoom platform.

Voice recorded public comment: To submit public comment via recorded message, please call 707-565-2722 by 5:00 pm Wednesday, February 16th. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be played or read at the appropriate time during the board meeting.

Email public comment: To submit an emailed public comment to the Board please email [leslie.lukacs@sonoma-county.org](mailto:leslie.lukacs@sonoma-county.org) and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members and can be provided anytime leading up to and throughout the meeting.



## Agenda

### Item

1. Call to Order Regular Meeting
2. Agenda Approval
3. Public Comments (items not on the agenda)

### Consent (w/attachments)

- 4.1 Minutes of the January 20, 2022 Regular Meeting
- 4.2 January, February, and March 2022 Outreach Calendar
- 4.3 Resolution No. 2022-5, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings
- 4.4 Updated Reserve Policy

### Regular Calendar

5. FY21/22 Budget Adjustment [Collard]
6. Public Hearing for the Consideration of Organics Disposal Fee and ZWS Fee Increase [Collard]
7. Approval of the Fiscal Year 2022-23 Final Budget [Collard]
8. Boardmember Comments – NO ACTION
9. Executive Director Report – VERBAL REPORT
10. Staff Comments – NO ACTION
11. Next ZWS meeting: March 17, 2022
12. Adjourn

**Consent Calendar:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

**Regular Calendar:** These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

**Public Comments:** Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency/Zero Waste Sonoma, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person



should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

**Disabled Accommodation:** If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Zero Waste Sonoma Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

**Noticing:** This notice is posted 72 hours prior to the meeting on the internet at [www.zerowastesonoma.gov](http://www.zerowastesonoma.gov)



**To:** Zero Waste Sonoma Board Members  
**From:** Leslie Lukacs, Executive Director  
**Subject:** February 17, 2022 Board Meeting Agenda Notes

## Consent Calendar

These items include routine financial, informational and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 4.1 January 20, 2022 Meeting Minutes
- 4.2 January, February and March 2022 Outreach Calendar
- 4.3 Resolution No. 2022-2, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings
- 4.4 Updated Reserve Policy

## Regular Calendar

### 5. FY21/22 Budget Adjustment

Staff recommends an increase to the budget appropriations for account 57011 (Operating Transfers Out) for the operating funds (HHW, and Education and Outreach) and an increase for account 47101 (Operating Transfers In) for the Contingency Reserve Fund and the new Debt Servicing Reserve Fund for budget clean-up. **Staff recommends the Board to move excess reserve funds from the operating funds to the contingency funds.**

### 6. Public Hearing for the Consideration of Organics Disposal Fee and Agency Surcharge Fee Increases

Staff recommends opening the public hearing on the increase of the Sonoma County Waste Management Agency surcharge (the “Waste Management Agency Fee” or “Surcharge”) and tipping fees related to wood waste and yard debris (collectively the “disposal fees for organic materials”), receiving public comment, closing the public hearing, and providing direction to staff regarding the amount of the tipping fee increases, if any. If the Board adjusts the tipping fees, **staff recommends the adoption of the Resolution making the fee adjustments effective April 1, 2022.**

### 7. Approval of the Fiscal Year 2022-23 ZWS Final Budget

At the January meeting the Board also reviewed and provided recommendations to the Draft Budget, which includes establishing funding guidelines and other parameters necessary to integrate the ZWS’s annual budget with the County’s budget, accounting, and audit process. **Staff recommends the Board approve the FY 22-23 Zero Waste Sonoma Final Budget. As this item is a budget item, it requires a super-majority (8/10) vote for approval.**



## Minutes of the January 20, 2022 Meeting

Zero Waste Sonoma met on January 20, 2022, via Zoom to hold a virtual board meeting.

### Board Members Present:

City of Cloverdale – Marta Cruz  
City of Cotati - Susan Harvey  
City of Healdsburg – Evelyn Mitchell  
City of Petaluma – Patrick Carter  
City of Rohnert Park - Pam Stafford

City of Santa Rosa - John Sawyer  
City of Sebastopol – Diana Rich  
City of Sonoma - Madolyn Agrimonti  
County of Sonoma – Susan Gorin  
Town of Windsor - Deb Fudge

### Staff Present:

Executive Director: Leslie Lukacs  
Counsel: Ethan Walsh  
Staff: Xinci Tan, Sloane Pagal, Thora Collard, Courtney Scott, Kristen Sales  
Agency Clerk: Thora Collard

### 1. Call to Order Regular Meeting

Regular session was called to order at 9:02 a.m.  
Introductions

### 2. Agenda Approval

### 3. Public Comments (items not on the agenda)

None

### 4. Election of Officers

**Motion:** For the appointment of officers for the 2022 term as follows:

**Chair:** Town of Windsor

**Vice Chair:** City of Cotati

**Chair Pro Tempore:** City of Healdsburg

**First:** City of Sonoma – Madolyn Agrimonti

**Second:** City of Rohnert Park – Pam Stafford

### Vote Count:

|                      |     |                    |     |
|----------------------|-----|--------------------|-----|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE |
| City of Cotati       | AYE | City of Sebastopol | AYE |
| City of Healdsburg   | AYE | City of Sonoma     | AYE |
| City of Petaluma     | AYE | County of Sonoma   | AYE |
| City of Rohnert Park | AYE | Town of Windsor    | AYE |

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

**Motion passed.**

**5. Consent (w/attachments)**

- 5.1 Minutes of the November 18, 2021 Regular Meeting
- 5.2 November and December 2021, January and February 2022 Outreach Calendar
- 5.3 Resolution No. 2021-26, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings
- 5.4 Updated Reserve Policy and Establishment of the Debt Reserve Fund
- 5.5 Annual Review of the ZWS Rules of Governance
- 5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board

Item 5.6 Pulled for discussion.

**Action Items:**

None

**Public Comments:**

None

**Motion:** For approval of all items of the consent calendar.

**First:** City of Sonoma – Madolyn Agrimonti

**Second:** County of Sonoma – Susan Gorin

**Vote Count:**

|                      |     |                    |     |
|----------------------|-----|--------------------|-----|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE |
| City of Cotati       | AYE | City of Sebastopol | AYE |
| City of Healdsburg   | AYE | City of Sonoma     | AYE |
| City of Petaluma     | AYE | County of Sonoma   | AYE |
| City of Rohnert Park | AYE | Town of Windsor    | AYE |

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

**Motion passed.**

**5.6 Resolution of ZWS Recognizing Larry Zimmer for his Service to the Board**

**Board Comments:**

- Board applauded Board Member Zimmer for his years of service and participation on multiple Ad Hoc Committees
- Thank you Larry!

**Public Comments:**

None

**Motion:** For approval of the resolution recognizing Larry Zimmer for his years of service to the board.



**First:** City of Petaluma – Patrick Carter

**Second:** City of Rohnert Park – Pam Stafford

**Vote Count:**

|                      |     |                    |     |
|----------------------|-----|--------------------|-----|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE |
| City of Cotati       | AYE | City of Sebastopol | AYE |
| City of Healdsburg   | AYE | City of Sonoma     | AYE |
| City of Petaluma     | AYE | County of Sonoma   | AYE |
| City of Rohnert Park | AYE | Town of Windsor    | AYE |

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

**Motion passed.**

**Regular Calendar**

**6. Discussion and Possible Action on the Fiscal Year 2022-23 Work Plan [Collard] Board**

**Comments/Action Items:**

- Question on the amount referenced regarding the E-waste contract
- Are the Fix-it Workshop “Fixers” volunteers?
- If the Fix-it Workshops are popular, can we add additional events in the year?
- Very happy to see the Fix-it Workshops being offered, there is a need for these.

**Public Comments:**

None

**Motion:** For approval of the FY 2022-23 Draft Work Plan

**First:** City of Cotati – Susan Harvey

**Second:** County of Sonoma – Susan Gorin

**Vote Count:**

|                      |     |                    |     |
|----------------------|-----|--------------------|-----|
| City of Cloverdale   | AYE | City of Santa Rosa | AYE |
| City of Cotati       | AYE | City of Sebastopol | AYE |
| City of Healdsburg   | AYE | City of Sonoma     | AYE |
| City of Petaluma     | AYE | County of Sonoma   | AYE |
| City of Rohnert Park | AYE | Town of Windsor    | AYE |

AYES -10- NOES -0- ABSENT -0- ABSTAIN -0-

**Motion passed.**

**7. Discussion and Possible Action on the Fiscal Year 2022-23 Draft Budget [Collard]**

**Board Comments/Action Items:**

- How do we justify raising rates when our reserve funds exceed their goal limits?
- Do we need to do a rate increase this year in order to have rate smoothing?

- If mandatory solid waste service is going to be required in unincorporated areas, how can the agency include messaging in our education programs to these areas?
- The active adult/aging community should be a large focus for green waste/food waste education.
- Can we work with the haulers to incorporate additional messaging for green waste in the winter?
- Can we develop educational materials to address “how to” messaging for combating compost smell and keeping the cans clean?
- The fee increase is concerning.
- Can we schedule an item at a future meeting to discuss composting “tricks”?
- Can we include a fee analysis in the board meeting for fee increases?
- Can we move some of the excess reserve funds to make a full contribution to the debt servicing reserve this fiscal year?
- Can we add a line item in the reserve policy to carve out funds for capital improvements?
- When you present the fee increase, can you show the impact to the budget with an option of rate increases?

**Public Comments:**

None

**8. Boardmember Comments – NO ACTION**

None

**9. Executive Director Report – NO ACTION**

Executive Director presented report.

**10. Staff Comments – NO ACTION**

None

**11. Next SCWMA meeting: February 17, 2022**

**12. Adjourn: 10:34 am**

Submitted by: Thora Collard



Agenda Item #: **4.2**  
 Agenda Date: **2/17/2022**

## ITEM: January, February, and March 2022 Outreach Calendar

### January 2022 OUTREACH

| Start date | End date | Start time | End time | Event   |
|------------|----------|------------|----------|---|
| 1/4/22     | 1/4/22   | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Sebastopol)        |
| 1/7/22     | 1/9/22   | 9:00 AM    | 5:00 PM  | E-Waste Recycling Event (Santa Rosa)                |
| 1/11/22    | 1/11/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Larkfield)         |
| 1/11/22    | 1/11/22  | 8:00 AM    | 9:30 AM  | Graton Labor Center (Graton)                        |
| 1/15/22    | 1/16/22  | 9:00 AM    | 5:00 PM  | E-Waste Recycling Event (Oakmont)                   |
| 1/18/22    | 1/18/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Cloverdale)        |
| 1/25/22    | 1/25/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Boyes Hot Springs) |

### February 2022 OUTREACH

| Start date | End date | Start time | End time | Event   |
|------------|----------|------------|----------|---|
| 2/1/22     | 2/1/22   | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Santa Rosa)    |
| 2/8/22     | 2/8/22   | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Healdsburg)    |
| 2/8/22     | 2/8/22   | 8:00 AM    | 9:30 AM  | Graton Labor Center (Graton)                    |
| 2/15/22    | 2/15/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Cotati)        |
| 2/22/22    | 2/22/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Santa Rosa, W) |
| 2/25/22    | 2/27/22  | 9:00 AM    | 5:00 PM  | E-Waste Recycling Event (Cloverdale)            |

### March 2022 OUTREACH

| Start date | End date | Start time | End time | Event                                       |
|------------|----------|------------|----------|---|
| 3/1/22     | 3/1/22   | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Kenwood)   |
| 3/8/22     | 3/8/22   | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Monte Rio) |
| 3/8/22     | 3/8/22   | 8:00 AM    | 9:30 AM  | Graton Labor Center (Graton)                |
| 3/11/22    | 3/13/22  | 9:00 AM    | 5:00 PM  | E-Waste Recycling Event (Graton)            |
| 3/15/22    | 3/15/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Oakmont)   |
| 3/22/22    | 3/22/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Windsor)   |
| 3/29/22    | 3/29/22  | 4:00 PM    | 8:00 PM  | Household Hazardous Waste Event (Petaluma)  |



Agenda Item #: 4.3  
Staff Contact: Walsh  
Agenda Date: 2/17/2022  
Approved By: LL

## **ITEM: Resolution No. 2022-05, Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends that the Board adopt Resolution No. 2022-5, making findings and determinations under AB 361 for the continuation of virtual meetings.

### **II. BACKGROUND**

On March 17, 2020, in the face of the COVID-19 pandemic, Governor Gavin Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means.

The provisions in the Brown Act that were suspended by the Governor's Executive Order are contained in Government Code Section 54953(b)(3) and require that when teleconferencing is used, outside of a statewide emergency, that the following occur:

- An agenda is required to be posted at all locations, including any teleconference locations
- Each teleconference location must be identified on the actual agenda
- Each teleconference location shall be accessible to the public
- A quorum of the legislative body must be in the jurisdiction

With the Governor's Executive Order, the four above requirements were suspended, allowing councilmembers to not have to post an agenda at their teleconference location, not have to identify their location on the meeting agenda, not have to ensure public accessibility at the teleconference location, and the legislative body did not need a quorum in the jurisdiction. As the Board is aware, this allowed the Board meetings to be conducted by Zoom with Board members, staff, and the public all joining from remote locations.

The suspension of certain provisions of the Brown Act was further extended by the Governor on June 11, 2021 by the issuance of Executive Order N-08-21, which continued to allow for complete virtual meetings until September 30, 2021.

On September 16, 2021, the Governor signed AB 361, which allows legislative bodies to meet virtually provided there is a state of emergency declared by the Governor, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person

would present imminent risks to the health and safety of attendees. As a result, if Zero Waste Sonoma desires to have virtual meetings on or after October 1, 2021, it must do so consistent with the requirements of AB 361.

### **III. DISCUSSION**

AB 361 preserves many of the provisions of the earlier executive orders, including the suspension of the four teleconferencing requirements noted above, while also adding new requirements to the management of remote and teleconference public meetings in order to better achieve the levels of transparency that the Brown Act demands. Specifically, AB 361 imposes two new rules on remote public meetings:

1. Local governments and agencies hosting teleconference meetings in lieu of traditional in-person public meetings must permit direct public comment during the teleconference, and must leave open the opportunity for public comment until the comment period for a given item is closed during the ordinary course of the meeting. The opportunity to make public comment must be of a sufficient duration so as to allow actual public participation. Zero Waste Sonoma already complies with this requirement, so it presents no change to our current practice.
2. Any action by the governing body during a public teleconference meeting must occur while the agency is actively and successfully broadcasting to members of the public through a call-in option or an internet-based service option. If a technical disruption within the agency's control prevents members of the public from either viewing the meeting of the public agency, or prevents members of the public from offering public comment, the agency must cease all action on the meeting agenda until the disruption ends and the broadcast is restored. Action taken during an agency-caused disruption may be challenged as a violation of the Brown Act.

In order to continue to qualify for AB 361's waiver of in-person meeting requirements, the Board must, within thirty (30) days of its first meeting under AB 361, and every thirty (30) days thereafter, make findings that (a) state or local officials recommend measures to promote social distancing, or that (b) an in-person meeting would constitute an imminent risk to the safety of attendees. State officials at Cal-OSHA have, through the adoption of certain regulations, recommend measures to promote social distancing throughout the State. Additionally, on September 22, 2021, Sonoma County Health Officer Dr. Sundari Mase has issued a recommendation to continue online meetings (teleconference meetings) as those meetings promote social distancing, and "present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19." Dr. Mase recommended that if an agency holds in person meetings, a written safety protocol be developed and followed, requiring social distancing and that face masks be worn. Dr. Mase also recommended that for in person meetings, an agency consider holding meetings outdoors to reduce the risk of COVID-19 transmission.

The enclosed resolution makes the necessary findings for the Board, which is subject to the Brown Act, to continue with virtual meetings for the time being. As the Board meets on the

third Thursday of every month, it is possible that more than 30 days may elapse between consecutive meetings. AB 361 is silent as to whether special meetings are required on a more frequent basis to keep up with the 30-day renewal of findings requirement, although scheduling such meetings would ensure strict compliance. Alternatively, if the Board does not meet within thirty days after its prior meeting, the Board should make its renewed findings at the beginning of its next meeting prior to any other action or discussion. Board staff will return to the Board with a resolution every meeting to allow for the continuance of virtual meetings for so long as the Board and staff believes that virtual meetings are necessary.

It is important to that AB 361 does not require Zero Waste Sonoma to continue with virtual meetings, but simply gives the Board that option. If at any time the Board desires to return to in person meetings, the Board can agendaize that topic for discussion and direct staff to initiate the transition back to in-person or hybrid meetings. However, at this time, Board staff is recommending adoption of the resolution to allow the Board to continue to be held remotely in order to ensure social distancing consistent with the recommendations of state and local officials.

#### **IV. FUNDING IMPACT**

There is no fiscal impact for this item

#### **V. CONCLUSION**

Staff recommends that the Board adopt Resolution No. 2022-5, making findings and determinations under AB 361 for the continuation of virtual meetings.

#### **VI. ATTACHMENTS**

1. Resolution Making Findings and Determinations under AB 361
2. 9/22/2021 Recommendation of the Health Officer: Public Meetings

**A RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY (ALSO KNOWN AS ZERO WASTE SONOMA) MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS**

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 *et seq.*) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 (“AB 361”), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect; and

WHEREAS, the Board of the Sonoma County Waste Management Agency (also known as Zero Waste Sonoma) has considered the circumstances of the state of emergency; and

WHEREAS, state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, according to the Sonoma County Health Officer, the grounds for the social distancing recommendation include that online meetings (teleconference meetings) “present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19”; and

WHEREAS, the continuation of virtual meetings will allow for full participation by members of the public until social distancing recommendations are lifted; and

WHEREAS, the Board of the Sonoma County Waste Management Agency desires to continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW THEREFORE, BE IT RESOLVED, the Board of Directors of the Sonoma County Waste Management Agency hereby finds, determines, and resolves as follows:

1. The above recitals and true and correct and shall be the findings of the Board of Directors of the Sonoma County Waste Management Agency.
2. The Board of Directors the Sonoma County Waste Management Agency shall continue to meet virtually in accordance with Government Code section 54953(e) and without compliance with section 54953(b)(3) based upon the findings and determinations hereby made by the Board.

PASSED, APPROVED, and ADOPTED, by the Board of Directors of the Sonoma County Waste Management Agency, on this 17th day of February, 2022, by the following vote:

MEMBERS:

|                     |                   |                   |                   |                 |
|---------------------|-------------------|-------------------|-------------------|-----------------|
| - -<br>Cloverdale   | - -<br>Cotati     | - -<br>County     | - -<br>Healdsburg | - -<br>Petaluma |
| - -<br>Rohnert Park | - -<br>Santa Rosa | - -<br>Sebastopol | - -<br>Sonoma     | - -<br>Windsor  |

AYES: - -      NOES: - -      ABSENT: - -      ABSTAIN: - -

SO ORDERED

The within instrument is a correct copy of the original on file with this office

ATTEST:                      DATE: February 17, 2022

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Clerk of the Sonoma County Waste Management Agency  
In and for the County of Sonoma





## County of Sonoma

Emergency Readiness, Response and Recovery



Emergency

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September 24, 2021 10:38 AM

# Recommendation of the Health Officer: Public Meetings

En Español [<https://socoemergency.org/recomendacion-del-funcionario-de-salud-reuniones-publicas/>]

# Sonoma County Public Health Recommendations for Safely Holding Public Meetings

September 22, 2021

**Each local government agency is authorized to determine whether to hold public meetings in person, online (teleconferencing only), or via a combination of methods. The following are recommendations from Sonoma County Public Health to minimize the risk of COVID-19 transmission during a public meeting of a legislative body held in compliance with Government Code section 54953(e):**

1. Online meetings (teleconferencing meetings) are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19.
2. If a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended, when possible, to give those at higher risk of and/or higher concern about COVID-19 an alternative to participating in person.
3. If a local agency holds in person meetings, a written safety protocol should be developed and followed. It is recommended that the

protocol require social distancing – i.e., six feet of separation between attendees – and face masking of all attendees in compliance with [Order of the Health Officer of the County of Sonoma C19-25](#).

4. If a local agency holds in person meetings, seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times.
5. Consider holding public meetings outdoors. Increasing scientific consensus is that outdoor airflow reduces the risk of COVID-19 transmission compared to indoor spaces. Hosting events outdoors also may make it easier to space staff and members of the public at least six feet apart.
6. Current evidence is unclear as to the added benefit of temperature checks in addition to symptom checks. We encourage focus on symptom checks as they may screen out individuals with symptoms but no fever and help reinforce the message to not go out in public if you are not feeling well.
7. Consider a voluntary attendance sheet with names and contact information to assist in contact tracing of any cases linked to a public meeting.

Dr. Sundari R. Mase, MD MPH

Health Officer of the County of Sonoma



Agenda Item #: **4.4**  
Cost Center: **All**  
Staff Contact: **Collard**  
Agenda Date: **2/17/2022**  
Approved By: **LL**

## **ITEM: Updated Reserve Policy**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends approval of the 2022.2 revised Reserve Policy.

### **II. BACKGROUND**

The Board approved the reserve policy updates in consent at the January 20, 2022 Board meeting. After further discussion of the budget during the regular item, the Board recommended additional updates to the reserve policy.

### **III. DISCUSSION**

Staff recommends approving the revised Reserve Policy. Changes to the Reserve Policy are as follows:

- Increase the Organics Operating Reserve from 15% to 25% of operating costs to account for the two to three month delay in revenue payments.
- Establish a Capital Improvement Reserve balance that will be used for future capital improvement projects in furtherance of the Agency's programs, including the purchase and development of a new permanent HHW facility. Staff recommends Capital Improvement Reserve funds be set at \$2,000,000.
- Increase HHW Closure reserve amount to \$100,791.

### **IV. ATTACHMENTS**

Draft 2022.2 Reserve Policy

Resolution

# **SONOMA COUNTY WASTE MANAGEMENT AGENCY 2022.2 REVISED RESERVE POLICY**

## **I. Purpose**

To define parameters for the collection, treatment and distribution of reserve funds resulting from the operations of the Sonoma County Waste Management Agency (SCWMA).

## **II. Policy**

The SCWMA shall maintain three reserve funds, Organics Reserve Fund, Contingency Reserve Fund, and Debt Servicing Reserve Fund. The Contingency Reserve Fund will have four subcategories for collection; HHW Facility Closure, HHW Operating Reserves, Operating Contingency Fund, and a Capital Improvement Reserve Fund.

### **Organics Reserve Fund**

#### **Treatment**

The fund goal for the Organics Reserve Fund is 25% of the operational expenses of the Organics Fund. Any funds remaining in the Organics Fund at the close of the fiscal year are to be transferred to the Organics Reserve Fund excluding a small (25% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the Fund for cash flow purposes for the succeeding fiscal year.

Any interest earned on the funds contained in the Organics Reserve shall remain within the reserve.

#### **Distribution**

The funds accumulated in the Organics Reserve will only be for use in conjunction with the organics program, which includes Board-approved projects in the Organics Fund as well as the Organics Reserve.

### **Contingency Reserve Fund**

The Contingency Reserve Fund is established to cover the costs of unpredictable expenditures (such as natural disasters and emergencies), and one-time projects (such as special studies, facility closures, and capital purchases). The Contingency Fund has three subsections.

#### ***1. Household Hazardous Waste (HHW) Facility Closure***

##### **Collection**

This reserve is mandated by the permit-by-rule for treatment of hazardous waste collected at the HHW facility, which is owned by the County of Sonoma and occupied and operated by the SCWMA. The SCWMA is the permit holder of Permit No: 00-7161 issued by the Certified Unified Program

Agency (Sonoma County Department of Emergency Services) and is responsible for establishing and maintaining a closure fund. The permit-by-rule states that “holder may establish the amount contained in the closure fund”.

Since these reserves are mandated by permit, collection and transfer of these funds will take precedence over any contributions to the HHW Facility Reserve.

#### **Treatment**

The fund goal shall be reviewed every five years with a comparison of similar facilities located in California and adjusted accordingly. As of FY 2021-22, this reserve goal is \$100,791. Should regulatory or legislative changes occur between review periods, the fund goal should be adjusted at the next appropriate budget development and approval process.

The HHW Closure Reserve does not include deconstruction of the building. These estimated costs were not included as part of the HHW Closure Fund because the building could potentially have other beneficial uses for the County or any other owner of the property. However, it is recognized the HHW Facility Reserve Funds would be adequate for deconstruction if required

The interest earned on the reserve funds will remain with the Contingency Reserve Fund.

#### **Distribution**

The only distribution will be when the facility is vacated by the SCWMA at which time SCWMA will relinquish the permit for HHW operations at this site.

## ***2. HHW Facility Operating Reserve***

#### **Collection**

Any funds remaining in the HHW cost center at the close of the fiscal year are to be transferred to the Contingency Reserve excluding a small (15% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the cost center for cash flow purposes for the succeeding fiscal year.

#### **Treatment**

The reserve fund goal is \$600,000. The interest earned on the reserve funds will remain with the reserve.

#### **Distribution**

Distribution from this reserve will happen whenever the disposal costs exceed the budgeted appropriation, such as an emergency requiring additional disposal of toxics. The vehicle for distribution will be Board approval through an appropriation transfer resolution, which will then be forwarded to the Sonoma County Auditor/Controller’s Office for processing.

### **3. Operating Contingency Reserve**

#### **Collection**

Any funds remaining in the Education and Outreach cost center at the close of the fiscal year shall be transferred to the Contingency Reserve Fund excluding a small (15% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the cost centers for cash flow purposes for the succeeding fiscal year.

The funds collected and/or transferred into the Contingency Reserve are to be used for support of the Education and Outreach cost center in the event that projects beyond those approved in the Work Plan are necessary for the diversionary efforts of SCWMA.

#### **Treatment**

The fund goal is 25% of the operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) of the Education and Outreach cost center.

The interest earned on the reserve funds will remain with the reserve.

#### **Distribution**

Distribution of funds from the Contingency Reserve is at the discretion of the Board of Directors. Specific projects/expenditures are to be considered by the Board for potential funding from the reserve. Precedence of projects will be given to any that stem from regulations or legislation.

The Executive Director has spending authority, provided by Resolution 2014-30- adopted by the Board of Directors on November 19, 2014, not to exceed \$25,000. This purchasing authority shall apply to the reserve funds.

The JPA Agreement sets the approval parameter for a Super-Majority vote (8 of 10 members) for items pertaining to:

Approval or amendment of the Agency Budget;

Incurrence of debt from public or private lending or financing sources in an amount of \$250,000 or more;

Authorization of expenditures of \$250,000 or more to a single source within a single fiscal year;

Any increase in fees or imposition of any new fees.

A unanimous vote is required for the Agency to acquire any interest in real property with a value of \$250,000 or more.

The vehicle for distribution will be Board approval through an appropriation transfer resolution, which will then be forwarded to the Sonoma County Auditor/Controller's Office for processing. The



appropriation transfer is to be accompanied by a project budget that will include the appropriate accounts for efficient processing, payment and auditing.

#### **4. Capital Improvement Reserve**

##### **Collection**

The Board establishes a separate reserve fund to be funded from HHW and Education & Outreach Funds for the use of capital improvement projects that are in furtherance of the Agency programs that are paid for out of such funds. The reserve fund goal may be increased or decreased at the Board's discretion depending on the capital improvement projects anticipated and/or approved by the board.

##### **Treatment**

The reserve fund goal is \$2,000,000. The interest earned on the reserve funds will remain with the reserve.

##### **Distribution**

Distribution of funds from the Capital Improvement Reserve is at the discretion of the Board of Directors. Specific projects/expenditures are to be considered and approved by the Board prior to funding such projects/expenditures from the reserve. Precedence of projects will be given to any that stem from regulations or legislation.

The JPA Agreement sets the approval parameter for a Super-Majority vote (8 of 10 members) for items pertaining to:

Approval or amendment of the Agency Budget;

Incurrence of debt from public or private lending or financing sources in an amount of \$250,000 or more;

Authorization of expenditures of \$250,000 or more to a single source within a single fiscal year; Any increase in fees or imposition of any new fees.

A unanimous vote is required for the Agency to acquire any interest in real property with a value of \$250,000 or more.

The vehicle for distribution will be Board approval through an appropriation transfer resolution, which will then be forwarded to the Sonoma County Auditor/Controller's Office for processing. The appropriation transfer is to be accompanied by a project budget that will include the appropriate accounts for efficient processing, payment and auditing.

#### **Debt Servicing Reserve Fund**

##### **Treatment**

The fund goal for the Debt Servicing Reserve Fund will be determined by the financing needs for a new Household Hazardous Waste (HHW) Facility to be sited in the northern portion of the county.

At the February 18, 2021 Board meeting, the Board approved the collection of \$745,000 annually for funding of this project. Any funds collected before the establishment of the permanent facility may be used for procurement, construction, or securing financing for the project.

Any interest earned on the funds contained in the Debt Financing Reserve shall remain within the reserve.

**Distribution**

The funds accumulated in the Debt Financing Reserve will only be for use in conjunction with the establishment of a new HHW facility.

Resolution No.: 2022-06

Dated: February 17, 2022

RESOLUTION OF ZERO WASTE SONOMA (ALSO KNOWN AS SONOMA COUNTY WASTE  
MANAGEMENT AGENCY) ADOPTING THE 2022.2 RESERVE POLICY AND CREATING A NEW DEBT  
SERVICING RESERVE FUND

WHEREAS the board approves the establishment of a new Debt Servicing Reserve Fund;

WHEREAS the ZWS Reserve fund previously approved at the January 20, 2022 Board of  
Directors meeting is incompatible with the creation of a new fund and therefore needed revision  
and approval by the ZWS Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Sonoma County  
Waste Management Agency does hereby adopt the 2022.2 Reserve Policy dated February 17, 2022.

MEMBERS:

|                    |                  |                  |                  |                |
|--------------------|------------------|------------------|------------------|----------------|
| --<br>Cloverdale   | --<br>Cotati     | --<br>County     | --<br>Healdsburg | --<br>Petaluma |
| --<br>Rohnert Park | --<br>Santa Rosa | --<br>Sebastopol | --<br>Sonoma     | --<br>Windsor  |

AYES: --      NOES: --      ABSENT: --      ABSTAIN: --

SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE: February 17, 2022

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Clerk of Zero Waste Sonoma  
Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: 5  
Staff Contact: Collard  
Agenda Date: 2/17/22  
Approved By: LL

## **ITEM: FY21/22 Budget Adjustment**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff requests an increase to the budget appropriations for account 57011 (Operating Transfers Out) for the operating funds (HHW, and Education and Outreach) and an increase for account 47101 (Operating Transfers In) for the Contingency Reserve Fund and the new Debt Servicing Reserve Fund for budget clean-up. As this item is an amendment to the budget, it requires a super-majority (8/10) vote for approval.

### **II. BACKGROUND**

At the end of each fiscal year any excess funds less the required balance reserves should be transferred to the contingency funds. Staff will present any needed budget adjustments for this transfer during the first quarter budget reports.

At the February 18, 2021 Board meeting staff presented the Financial Strategy options developed by R3 Consulting Group for financing of a new HHW facility to be sited in the northern portion of the county. In order to show future lenders our financial stability and ability to raise funds to finance a new facility, R3 presented a fee model for the next fifteen years. R3 recommended we contribute \$745,000 annually to a debt servicing reserve fund.

Due to the fee cap on the ZWS fee in FY 21/22, the final budget passed only allowed for a partial contribution, \$313,470, to the debt servicing reserve fund.

### **III. DISCUSSION**

The required balance reserves in each fund are as follows:

- Organics Fund – Currently 15% of operating expenses (FY 21/22 = \$1,101,842), staff recommends increasing to 25% of operating expenses due to the two-three month delay in revenue being received. For FY 21/22 that amount is \$1,836,403
- HHW – 25% of operating expenses. For FY 21/22 that amount is \$470,921
- Education & Outreach – 10% of operating expenses. For FY 21/22 that amount is \$84,082

Staff requests to move excess reserve funds from the operating funds to the contingency funds. The FY 21/22 beginning fund balances for the operating accounts were as follows:

- Organics - \$1,800,572
- HHW - \$1,771,878
- Education & Outreach - \$706,983

Staff recommends moving \$622,901 from Education & Outreach and moving \$1,300,957 from

HHW to the Contingency Reserves. The total being moved to the Contingency fund would be \$869,427. Staff also recommends moving \$431,530 from the Contingency Reserve to the Debt Servicing Reserve Fund for a full contribution this fiscal year.

#### **IV. FUNDING IMPACT**

The contribution to the Debt Servicing Reserve Fund will reduce the Contingency Fund Balance by \$431,530.

The reserve funds transfers are clerical and have no impact to the operating budgets.

#### **V. ATTACHMENTS**

Resolution

Dated: February 17, 2022

RESOLUTION OF ZERO WASTE SONOMA (ZWS)  
ADOPTING ADJUSTMENTS TO THE FY 2020/21 ANNUAL BUDGET FOR THE EDUCATION & OUTREACH,  
HHW, AND CONTINGENCY RESERVE FUND

WHEREAS, ZWS approved Zero Waste Sonoma Fiscal Year 2021/22 Budget by unanimous vote on April 15, 2021; and

WHEREAS, staff recommends increasing the Fiscal Year 2021/22 HHW Fund Budget for Transfers Out within a fund in the amount of \$1,300,957 to move the excess fund reserves to the contingency fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2021/22 Education & Outreach Fund Budget for Transfers Out within a fund in the amount of \$622,901 to move the excess fund reserves to the contingency fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2021/22 Debt Servicing Reserve Fund Budget for Transfers In within a fund in the amount of \$431,530 to move contingency funds reserves to the debt servicing fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2021/22 Contingency Reserve Fund Budget for Transfers In within a fund in the amount of \$1,923,858 to move the excess fund reserves to the contingency fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2021/22 Contingency Reserve Fund Budget for Transfers Out within a fund in the amount of \$431,530 to move funds to the Debt Servicing Reserve Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Zero Waste Sonoma does hereby approve the adjustment to the Fiscal Year 2021-22 Budget.

MEMBERS:

|                     |                   |                   |                   |                 |
|---------------------|-------------------|-------------------|-------------------|-----------------|
| - -<br>Cloverdale   | - -<br>Cotati     | - -<br>County     | - -<br>Healdsburg | - -<br>Petaluma |
| - -<br>Rohnert Park | - -<br>Santa Rosa | - -<br>Sebastopol | - -<br>Sonoma     | - -<br>Windsor  |

AYES: - -      NOES: - -      ABSENT: - -      ABSTAIN: - -

SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:

DATE: February 17, 2022

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Clerk of Zero Waste Sonoma  
Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: 6  
Cost Center: All  
Staff Contact: Collard  
Agenda Date: 2/17/2022  
Approved By: LL

## **ITEM: Public Hearing for the Consideration of Organics Disposal Fee and ZWS Fee Increases**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends opening the public hearing on the increase of the Sonoma County Waste Management Agency surcharge (the “Waste Management Agency Fee” or “Surcharge”) and tipping fees related to wood waste and yard debris (collectively the “disposal fees for organic materials”), receiving public comment, closing the public hearing, and providing direction to staff regarding the amount of the tipping fee increases, if any. If the Board adjusts the tipping fees, staff recommends the adoption of the Resolution making the fee adjustments effective April 1, 2022. **Approval of this item requires a supermajority (8/10) vote.**

### **II. BACKGROUND**

The Sonoma County Waste Management Agency (“Zero Waste Sonoma” or “ZWS”) Board of Directors sets the Surcharge and disposal fees for organic materials collected at the landfill and transfer stations owned by Sonoma County (“County”) and operated by Republic Services of Sonoma County, Inc. (“Republic”).

#### **Waste Management Agency Fee or Surcharge (“Zero Waste Sonoma Fee”)**

The ZWS Fee is charged on waste delivered to the County landfill or transfer stations. Republic collects the Waste Management Agency Fee revenues, remits them to the County, which in turn, deposits the revenues with ZWS.

The ZWS Fee covers the costs of programs, including but not limited to: recycling and disposal of Household Hazardous Waste (HHW) from the member agencies (“Members”) jurisdictions (“HHW Program”); education regarding recycling, composting and other methods of waste diversion to Members and the public (the “Education Program”); and, ZWS operations.

- The HHW Program provides the following services: HHW collection, E-waste collection and disposal, E-waste sorting and recycling, E-waste recycling events, oil and filter recycling, promotion of the use and sale of refillable propane cylinders, HHW education and outreach, and HHW reporting.
- The Education Program provides the following services: publication of the recycling guide in English and Spanish, the Eco-Desk hotline, outreach to Spanish-speaking residents in Members’ jurisdictions, Zero Waste Sonoma website maintenance, outreach and marketing, food recovery education, repair and reuse workshops, and AB 939 reporting requirements.

The current Waste Management Agency Fee is \$5.95 per ton.



### **Disposal Fees for Organic Materials**

The disposal fees for organic materials is levied against yard waste and wood waste delivered to the County landfill or transfer stations for composting. Republic collects these revenues, remits them to the County, which in turn, deposits the revenues with ZWS.

The disposal fees for organic materials cover the costs of the Organic Materials Program. The Organic Materials Program provides the following services: municipal composting, composting education and outreach, and implementation of SB 1383 regulations related to organic waste diversion.

The disposal fees for organic materials is \$75.25 per ton. ZWS proposes increasing the disposal fees for organic materials by \$2.75 per ton to \$78.00 per ton to adequately fund the Organic Materials Program and the implementation of SB 1383 regulations.

The proposed fee changes are summarized below:

| <b>Fee Descriptions</b>           | <b>Organics</b> | <b>Surcharge</b> |
|-----------------------------------|-----------------|------------------|
| <b>Existing ZWS Fee</b>           | \$75.25/ton     | \$5.95/ton       |
| <b>Amount of ZWS Fee Increase</b> | \$2.75/ton      | \$2.00/ton       |
| <b>New Total ZWS Fee*</b>         | \$78.00/ton     | \$7.95/ton       |

### **III. DISCUSSION**

#### Need for Fee Increases:

As described above, disposal fees for organic materials were last adjusted on April 1, 2021. In 2016, Governor Brown signed into law SB 1383 relating to Short-lived Climate Pollutants with the goal of reducing methane, black carbon, fluorinated gases, and other greenhouse gas emissions by diverting organic waste disposal from landfills. Local jurisdictions must reduce organic waste by 75% of the 2014 baseline level by 2025. The SB 1383 regulations promulgated by the California Department of Resources Recycling and Recovery to divert organic waste from landfills are final and took effect on Jan. 1, 2022.

ZWS will have increased outreach materials for educating the public on the new SB 1383 regulations. Also impacting the increased expenses to the Organic Materials Program is the increase in processing costs for materials being out-hauled.

ZWS is working towards the addition of a second HHW facility in the northern portion of the County. In order to meet the financing needs for this project, debt-servicing reserves have been included in the FY 22/23 fiscal year budget. This expenditure along with increased usage of ZWS's HHW facility and increased disposal costs require an increase to the ZWS Fee.

#### Ratepayer Impact Analysis:

The proposed increase to the organics disposal fees is \$2.75/ton and an increase of \$2.00/ton to the ZWS Fee. For customers receiving solid waste collection services by a solid waste hauler, this will have a very small impact on residential rates, estimated to be an average increase of \$0.34 per month per customer, this number will vary by can size and jurisdiction based on current rates.

The Board requested an impact analysis to the budget if the ZWS Fee was not increased the

recommended \$2.00/ton. If all programs remain as recommended, the budget shortfall can be transferred from the contingency reserves. The following increase options incorporate the \$2.75/ton increase to the Organics Tip Fee (\$0.15/month increase to residents).

|                               |            |            |            |
|-------------------------------|------------|------------|------------|
| ZWS Fee Increase              | \$1.00/ton | \$1.50/ton | \$2.00/ton |
| Monthly Impact to Ratepayers* | \$0.23     | \$0.28     | \$0.34     |
| Impact to Reserve Funds       | \$458,957  | \$229,918  | \$880      |

\*impact analysis is based upon an average of jurisdictions using a 32 gallon cart

#### IV. FUNDING IMPACT

##### Organics Revenue

|                                  |             |
|----------------------------------|-------------|
| Current Tipping Fee \$75.25/ton  | \$7,104,955 |
| Proposed Tipping Fee \$78.00/ton | \$7,364,604 |
| Increased organics revenue       | \$ 259,649  |

##### Surcharge increase

|                               |             |
|-------------------------------|-------------|
| Current Surcharge \$5.95/ton  | \$2,521,178 |
| Proposed Surcharge \$7.95/ton | \$3,368,633 |
| Increase surcharge revenue    | \$ 847,455  |

The impact of SB1383 regulations with enforcement, education and reporting will require extensive amount of staff time. Failing to increase fees above current levels would result in inadequate monitoring of compliance efforts and could lead to financial penalties to the Members for non-compliance. Until a County compost facility is completed, the hauling and processing costs will continue to rise. Without an adequate Surcharge increase, ZWS would need to reduce programs and services, or draw from reserve funds to balance the budget.

#### V. ATTACHMENTS

Resolution

DATED: February 17, 2022

RESOLUTION OF SONOMA COUNTY WASTE MANAGEMENT AGENCY (ALSO KNOWN AS ZERO WASTE SONOMA)  
INCREASING DISPOSAL FEES FOR WOOD WASTE AND YARD DEBRIS, AND INCREASING THE WASTE  
MANAGEMENT AGENCY FEE

WHEREAS, the Amended and Restated Joint Exercise of Powers Agreement for the Sonoma County Waste Management Agency ("Agreement") was approved by all members on April 18, 2017 to allow member agencies ("Members") to jointly exercise their powers to address issues related to the management of wood waste, yard waste, and household hazardous waste ("HHW") and to provide public education related to waste diversion within the Members' jurisdictions; and

WHEREAS, under the Agreement, the Sonoma County Waste Management Agency ("Zero Waste Sonoma") has the authority to: (1) provide recycling and disposal of Household HHW from the Members' jurisdictions (the "HHW Program"); (2) provide services and programs to divert organic material, including but not limited to yard waste and wood waste, from landfills (the "Organic Materials Program"); (3) provide education regarding recycling, composting and other methods of waste diversion to Members and the public (the "Education Program"); (4) conduct, prepare and submit all monitoring and reporting as a Regional Agency as required pursuant to the Integrated Waste Management Act (the "Reporting Program"); and, (5) conduct additional activities and programs to further increase waste diversion; and

WHEREAS, under the Organic Materials Program, yard waste (including residential food waste) and wood waste is collected and processed from Members' jurisdictions (the "Composting Program") and funded by a tonnage disposal fee or tip fee levied against yard waste and wood waste received at the Central Landfill and transfer stations; and

WHEREAS, this Agreement requires the County to collect and remit to Zero Waste Sonoma the above revenues collected from the tonnage disposal fees to fund the Organics Materials Program; and

WHEREAS, the Organic Materials Program provides the following services: municipal composting, tree recycling, composting education and outreach, and implementation of SB 1383 regulations related to organic waste diversion; and

WHEREAS, Zero Waste Sonoma's programs are funded in part through a tip fee charge on waste entering the County of Sonoma's ("County's") waste disposal system (the "Waste Management Agency Fee" or "Surcharge"); and

WHEREAS, this Agreement requires the County to collect and remit to Zero Waste Sonoma the revenues collected from the Waste Management Agency Fee to fund the HHW Program and the Education Program, and to defray the costs of capital improvements, operations, and maintenance for the Zero Waste Sonoma's programs; and

WHEREAS, the HHW Program provides the following services: HHW collection, E-waste collection and disposal, E-waste sorting and recycling, E-waste recycling events, oil and filter recycling, promotion of the use and sale of refillable propane cylinders, HHW education and outreach, and HHW reporting; and

WHEREAS, the Education Program provides the following services: publication of the recycling guide in English and Spanish, the Eco-Desk hotline, outreach to Spanish-speaking residents in Members' jurisdictions, Zero Waste Sonoma website maintenance, outreach and marketing, food recovery education, repair and reuse

workshops, and AB 939 reporting requirements; and

WHEREAS, existing disposal fees for wood waste and yard debris, and the Waste Management Agency Fee, are insufficient to defray future costs Zero Waste Sonoma's programs; and

WHEREAS, in order for the fees to cover the costs of providing services or regulatory programs for which the fees are imposed, the fees must be adjusted to reflect reasonable estimated costs of service; and

WHEREAS, the fees are subject to the adoption procedures set forth in Government Code section 66018; and

WHEREAS, in accordance with Government Code section 66018, the Board of Directors called a public hearing for February 17, 2022, for the purpose of receiving public comments to the proposed fees. Notice of the public hearing was given by publication in a newspaper of general circulation within the County once a week for two weeks commencing at least 10 days prior to the public hearing, with at least 5 days intervening between the first and last publication. On February 17, 2022, at the time and place set for the public hearing, the Board heard and considered all oral and written presentations and comments made regarding the proposed fees; and

WHEREAS, the Board now wishes to adopt the new or increased Fees

NOW THEREFORE, BE IT RESOLVED the Board of Directors of the Sonoma County Waste Management Agency hereby finds, determines, and resolves as follows:

SECTION 1. The above Recitals are true and correct and by this reference incorporated herein.

SECTION 2. The Board hereby directs the County to increase the amount of disposal fees collected by the County and remitted to Zero Waste Sonoma by the amounts listed below, effective April 1, 2021:

| Disposal Fee Type | All County of Sonoma-Owned Solid Waste Facilities Current Fee | All County of Sonoma-Owned Solid Waste Facilities Proposed Fee |
|-------------------|---|--|
| Wood Waste        | \$75.25 per ton   | \$78.00 per ton  |
| Yard Debris       | \$75.25 per ton   | \$78.00 per ton  |
| Surcharge         | \$5.95 per ton  | \$7.95 per ton   |

SECTION 3. The Board called a public hearing on February 17, 2022, for the purpose of receiving public comments to the proposed fees. Notice of the public hearing was given by publication in a newspaper of general circulation within the County once a week for two weeks commencing at least 10 days prior to the public hearing, with at least 5 days intervening between the first and last publication. On February 17, 2022, at the time and place set for the public hearing, the Board heard and considered all oral and written presentations and comments made regarding the proposed fees.

SECTION 4. The Board finds and determines that:

(a) The fees established by this resolution:

(1) are imposed for a specific government service provided directly to the payor, or for reasonable regulatory costs of the Member Agencies or other rules or ordinances;

(2) are no more than necessary to cover the reasonable costs of the governmental activity for which the fee is imposed; and

(3) the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity for which the fee is imposed; and

(b) The fees are not taxes within the meaning of California Constitution article XIII C, section 1(e).

SECTION 5. The Board finds and determines that the proposed fees are not subject to environmental review under the California Environmental Quality Act (“CEQA”). First, the proposed fees, in and of themselves, do not have potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and therefore are not considered a “project” under CEQA. (Pub. Resources Code, § 21065, 14 Cal. Code Regs., § 15378, subd. (a).) Second, the fees are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment; here, there is no possibility that the proposed fees, in and of themselves, may have a significant effect on the environment. (14 Cal. Code Regs., § 15061, subd. (b)(3).)

SECTION 6. If any section, subsection, clause or phrase in this Resolution or the application thereof to any person or circumstances is for any reason held invalid, the validity of the remainder of this Resolution or the application of such provision to other persons or circumstances shall not be affected thereby. The Board hereby declares that it would have passed this Resolution and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

PASSED, APPROVED, and ADOPTED, by the Board of Directors of the Sonoma County Waste Management Agency, on this 17th day of February, 2022.

MEMBERS:

|                    |                  |                  |                  |                |
|--------------------|------------------|------------------|------------------|----------------|
| --<br>Cloverdale   | --<br>Cotati     | --<br>County     | --<br>Healdsburg | --<br>Petaluma |
| --<br>Rohnert Park | --<br>Santa Rosa | --<br>Sebastopol | --<br>Sonoma     | --<br>Windsor  |

AYES:-- NOES: -- ABSENT: -- ABSTAIN: - -

SO ORDERED.

The within instrument is a correct copy  
of the original on file with this office.

ATTEST: DATE:

\_\_\_\_\_  
Clerk the Sonoma County Waste Management Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: 7  
Cost Center: All  
Staff Contact: Collard  
Agenda Date: 2/17/2022  
Approved By: LL

## ITEM: Approval of the Fiscal Year 2022-23 ZWS Final Budget

### I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends the Board approve the FY 22-23 Zero Waste Sonoma Final Budget. As this item is a budget item, it requires a super-majority (8/10) vote for approval.

### II. BACKGROUND

The approval of the Work Plan outlining contractor and staff costs for individual programs and planned projects is the first step in the budget development process. The Board gave staff direction regarding the Work Plan at the January 20, 2022 meeting.

At the January meeting the Board also reviewed the Draft Budget, which includes establishing funding guidelines and other parameters necessary to integrate the ZWS's annual budget with the County's budget, accounting, and audit process. The final step is the Board's approval, with a required supermajority vote, of the Final Budget.

### III. DISCUSSION

The FY 22-23 Final Budget is similar to the original FY 21-22 Budget presented to the Board before the Final Budget was reduced due to limitations from the ZWS Fee cap. This draft budget is focused on maintaining core ZWS programs and additional programs related to the implementation of SB1383 and passage of the Disposable Food Service Ware ordinance.

Included in this final budget is an increase to the ZWS surcharge and organics tipping fee. Staff had anticipated increasing the ZWS Fee in the current fiscal year, but negotiations were not completed in time. Staff recommends increasing the ZWS Fee \$2.00/ton (new rate \$7.95/ton) to account for the increased programs related to SB1383, the ability to make a full contribution to the Debt Servicing Reserve fund, the addition of staff, and the new educational programs for our new ordinance. Staff is requesting an increase of \$2.75/ton to the Organics tipping fee (new rate \$78.00/ton) to cover the annual price increases to organics processing fees. The Board requested staff present implications to the budget if the fee is not increased to the recommended rate. Board item #6 outlined three options for the fee amounts.

| Rate Type        | Current ZWS Surcharge<br>Rate FY 21/22 | Proposed ZWS Surcharge<br>Rate FY 22/23 | Difference |
|------------------|--|---|------------|
| Gate Rate        | \$5.95                                 | \$7.95                                  | \$2.00     |
| Organics Tip Fee | \$75.25                                | \$78.00                                 | \$2.75     |

## **Explanation of Notable Differences Between FY 2021-22 and FY 2022-23**

### **State Other Funding**

There was an 11% decrease in this account due to a decrease in grant funding as we enter the second year of implementation of the food recovery grant.

### **Donations/Contributions**

There is an increase to this revenue stream due to the proposed increase to the tipping fee.

### **Outside Printing**

With SB1383 now in effect, education and outreach campaigns will need to be increased to inform businesses and residents being impacted.

### **Other Professional Services**

The reduction to this expenditure line is a correlation to the reduction to the revenue line for the food recovery grant.

### **ISD Baseline Services**

This account is for the computer and networking services for staff. This is increasing due to additional staff and increased fees.

### **Contingency Fund Projects - Special Department Expense**

This account is showing a reduction due to the completion of the Waste Characterization Study.

### **Conclusion**

This budget reflects the changes needed to implement the programs outlined in the FY22/23 Work Plan. Between all funds, staff estimates a net cost of this budget (reduction of contingency fund balances) in the amount of \$342,921 for the Fiscal Year with the approval of a full \$2.00/ton increase to the ZWS Fee. The fund balance reduction is for one-time contingency fund projects and would only be fully realized if a location was found for a new HHW facility. This budget also plans for a full recommended contribution to the debt servicing reserve fund. All core programs are projected to operate within budget with no draw down to reserves. As all of the reserve funds remain above reserve fund goals, staff believes it is a sensible budget which reflects the direction given to staff.

## **IV. ATTACHMENTS**

Final FY 2022-23 Budget  
Explanations and Details  
History and Fund Balances

**Zero Waste Sonoma  
FY 22-23 Final Budget Summary**

|                                      | Organics<br>78111 | H H W<br>78104   | Ed & Outreach<br>78110 | Organics Res.<br>78103 | Contin. Res.<br>78109 | Unfund Liab<br>78112 | Debt Srv.R       | Total All<br>Divisions |
|--------------------------------------|-------------------|------------------|------------------------|------------------------|-----------------------|----------------------|------------------|------------------------|
| <b>REVENUES</b>                      |                   |                  |                        |                        |                       |                      |                  |                        |
| 42358 State Other Funding            | 150,000           | 86,560           | 166,000                | -                      | -                     |                      |                  | 402,560                |
| 42601 County of Sonoma               | 7,364,604         | 2,534,896        | 833,737                | -                      | -                     |                      |                  | 10,733,237             |
| 44002 Interest on Pooled Cash        | -                 | 13,357           | -                      | 22,307                 | 18,485                | 6,586                |                  | 60,735                 |
| 46029 Donations/Contributions        | -                 | 214,492          | 67,587                 | -                      | -                     |                      |                  | 282,079                |
| 47101 Transfers In - w/in Fund       | -                 | -                | -                      | -                      | -                     |                      | 745,000          | 745,000                |
| <b>TOTAL REVENUES</b>                | <b>7,514,604</b>  | <b>2,849,306</b> | <b>1,067,324</b>       | <b>22,307</b>          | <b>18,485</b>         | <b>6,586</b>         | <b>745,000</b>   | <b>12,223,611</b>      |
| <b>EXPENDITURES</b>                  |                   |                  |                        |                        |                       |                      |                  |                        |
| 51041 Insurance - Liability          | 8,840             | 1,950            | 2,210                  | -                      | -                     |                      |                  | 13,000                 |
| 51071 Maintenance                    |                   | 15,000           |                        |                        |                       |                      |                  | 15,000                 |
| 51201 Administration Services        | 419,076           | 289,579          | 505,108                | 57,018                 | 97,098                |                      |                  | 1,367,879              |
| 51205 Ad/Marketing Svc               | -                 | 17,000           | 5,500                  | -                      | -                     |                      |                  | 22,500                 |
| 51206 Accounting/Auditing Service    | 10,200            | 2,250            | 2,550                  | 1,000                  | 1,000                 | 1,000                | 1,000            | 18,000                 |
| 51207 Client Accounting Services     | 18,360            | 4,050            | 4,590                  | -                      | -                     |                      |                  | 27,000                 |
| 51212 Legal Services                 | 5,000             | 4,000            | 15,000                 | 35,000                 | 20,000                |                      |                  | 79,000                 |
| 51213 Engineer Services              | -                 | -                | -                      | -                      | -                     |                      |                  | -                      |
| 51214 Temp Services                  |                   | -                | -                      |                        |                       |                      |                  | -                      |
| 51225 Training Services              | -                 | 1,600            | -                      | -                      | -                     |                      |                  | 1,600                  |
| 51229 Hazardous Waste Disposal       |                   | 30,000           |                        |                        |                       |                      |                  | 30,000                 |
| 51241 Outside Printing               |                   |                  | 63,500                 |                        |                       |                      |                  | 63,500                 |
| 51249 Other Professional Services    | 155,000           | 60,233           | 147,483                | -                      | -                     |                      |                  | 362,716                |
| 51401 Rents / Leases - Equipment     | 2,040             | 450              | 510                    | -                      | -                     |                      |                  | 3,000                  |
| 51421 Rents / Leases - Bldg/Land     | 2,350             | 14,518           | 4,338                  | -                      | -                     |                      |                  | 21,206                 |
| 51507 Special Departmental Exp.      |                   | 150,301          |                        |                        |                       |                      |                  | 150,301                |
| 51803 Other Contract Services        | 6,804,682         | 1,449,000        | 30,000                 | -                      | 130,000               |                      |                  | 8,413,682              |
| 51805 Sponsorships                   |                   |                  | 2,000                  |                        |                       |                      |                  | 2,000                  |
| 51901 Telecommunication Data Li      | 2,100             | 3,150            | 11,550                 | -                      | -                     |                      |                  | 16,800                 |
| 51902 Telecommunication Usage        | 26                | 156              | 1,185                  | -                      | -                     |                      |                  | 1,367                  |
| 51904 ISD - Baseline Services        | 42,408            | 23,940           | 24,852                 | -                      | -                     |                      |                  | 91,200                 |
| 51906 ISD - Supplemental Projects    | -                 | -                | -                      | -                      | -                     |                      |                  | -                      |
| 51909 Telecommunication Wirele       | -                 | 2,040            | 5,700                  | -                      | -                     |                      |                  | 7,740                  |
| 51911 Mail Services                  | 250               | 100              | 500                    | -                      | -                     |                      |                  | 850                    |
| 51915 ISD - Reprographics Service    | -                 | -                | -                      | -                      | -                     |                      |                  | -                      |
| 51916 County Services                | 18,739            | 8,387            | 8,521                  | 379                    | 217                   |                      |                  | 36,243                 |
| 51919 EFS Charges                    | -                 | -                | -                      | -                      | -                     |                      |                  | -                      |
| 51922 County Car Expense             | 1,020             | 225              | 255                    | -                      | -                     |                      |                  | 1,500                  |
| 51923 Unclaimable County Car Ex      | -                 | -                | 50                     |                        |                       |                      |                  | 50                     |
| 52091 Memberships/Certification      | 12,510            | 6,133            | 18,516                 | -                      | -                     |                      |                  | 37,159                 |
| 52111 Office Supplies                | 2,000             | 2,500            | 15,220                 | 1,000                  | 1,000                 |                      |                  | 21,720                 |
| 52114 Freight/Postage                | -                 |                  | 15,000                 |                        |                       |                      |                  | 15,000                 |
| 52115 Subscriptions                  | 629               | 139              | 157                    |                        |                       |                      |                  | 925                    |
| 52118 Print Supplies (Zero Waste Gd) |                   |                  | 6,400                  |                        |                       |                      |                  | 6,400                  |
| 52162 Special Departmental Expe      | 979               | 216              | 150,245                | -                      | 40,000                | -                    | -                | 191,440                |
| 52163 Professional Development       | 5,000             | 10,900           | 27,620                 | -                      | -                     |                      |                  | 43,520                 |
| 52191 Utilities Expense              | -                 | 6,132            | -                      |                        |                       |                      |                  | 6,132                  |
| <b>SUBTOTAL</b>                      | <b>7,511,209</b>  | <b>2,103,949</b> | <b>1,068,560</b>       | <b>94,397</b>          | <b>289,315</b>        | <b>1,000</b>         | <b>1,000</b>     | <b>11,069,431</b>      |
| <b>OTHER CHARGES</b>                 |                   |                  |                        |                        |                       |                      |                  |                        |
| 57011 Transfers Out - within a Fur   | -                 | 745,000          | -                      | -                      | -                     |                      |                  | 745,000                |
| 57015 Transfers Out - All Others     | -                 | -                | -                      | -                      | -                     |                      |                  | -                      |
| <b>SUBTOTAL</b>                      | <b>-</b>          | <b>745,000</b>   | <b>-</b>               | <b>-</b>               | <b>-</b>              |                      |                  | <b>745,000</b>         |
| <b>TOTAL EXPENDITURES</b>            | <b>7,511,209</b>  | <b>2,848,949</b> | <b>1,068,560</b>       | <b>94,397</b>          | <b>289,315</b>        | <b>1,000</b>         | <b>1,000</b>     | <b>11,814,431</b>      |
| <b>NET COST</b>                      | <b>(3,395)</b>    | <b>(356)</b>     | <b>1,236</b>           | <b>72,091</b>          | <b>270,831</b>        | <b>(5,586)</b>       | <b>(744,000)</b> | <b>(409,180)</b>       |



FY 22-23 FINAL BUDGET  
ZERO WASTE SONOMA  
REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY

| Summary                              |                    |                    |                    |                    |                      |                       |                       |                  |             |
|--------------------------------------|--------------------|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|------------------|-------------|
|                                      | Actual<br>FY 17-18 | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference       | %<br>Change |
| <b>REVENUES</b>                      |                    |                    |                    |                    |                      |                       |                       |                  |             |
| 42358 State Other Funding            | 217,306            | 303,686            | 309,081            | 323,080            | 445,521              | 445,521               | 402,560               | (42,961)         | -11%        |
| 42601 County of Sonoma               | 6,830,677          | 7,549,381          | 8,717,517          | 8,962,064          | 9,649,465            | 9,649,465             | 10,733,237            | 1,083,772        | 10%         |
| 44002 Interest on Pooled Cash        | 94,167             | 152,137            | 151,422            | 65,394             | 60,735               | 60,735                | 60,735                | 0                | 0%          |
| 44050 Unrealized Gains and Losses    | (15,156)           | 88,779             | (21,917)           | (45,119)           | 0                    | 0                     | 0                     | 0                | 0%          |
| 46029 Donations/Contributions        | 329,620            | 219,305            | 204,692            | 202,950            | 213,379              | 213,379               | 282,079               | 68,700           | 24%         |
| 46050 Cancelled/Stale Dated Warrants | (8,934)            | 5,757              | 461                | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| 46200 Revenue Appl PY Misc Revenue   | (535)              | 28,994             | 10,327             | 7,287              | 0                    | 0                     | 0                     | 0                | 0%          |
| 46210 Refunds                        | 0                  | 698                | 47,616             | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>                      | <b>7,447,145</b>   | <b>8,348,737</b>   | <b>9,419,199</b>   | <b>9,515,657</b>   | <b>10,369,100</b>    | <b>10,369,100</b>     | <b>11,478,611</b>     | <b>1,109,511</b> | <b>10%</b>  |
| 47101 Transfers In - Within a Fund   | 55,928             | 0                  | 0                  | 0                  | 443,470              | 443,470               | 745,000               | 301,530          | 0%          |
| 48004 Residual Equity Transfers      | 0                  | 3,660,876          | 0                  | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>                      | <b>55,928</b>      | <b>3,660,876</b>   | <b>0</b>           | <b>0</b>           | <b>443,470</b>       | <b>443,470</b>        | <b>745,000</b>        | <b>301,530</b>   | <b>0%</b>   |
| <b>TOTAL REVENUES</b>                | <b>7,503,073</b>   | <b>12,009,613</b>  | <b>9,419,199</b>   | <b>9,515,657</b>   | <b>10,812,570</b>    | <b>10,812,570</b>     | <b>12,223,611</b>     | <b>1,411,041</b> | <b>12%</b>  |
| <b>EXPENDITURES</b>                  |                    |                    |                    |                    |                      |                       |                       |                  |             |
| 51041 Insurance - Liability          | 10,152             | 10,440             | 11,179             | 11,632             | 11,200               | 12,317                | 13,000                | 1,800            | 14%         |
| 51071 Maintenance - Bldg             | 0                  | 14,281             | 1,817              | 2,241              | 8,000                | 0                     | 15,000                | 7,000            | 47%         |
| 51201 Administration Services        | 900,607            | 791,725            | 1,020,749          | 1,080,769          | 1,344,556            | 1,344,556             | 1,367,879             | 23,323           | 2%          |
| 51205 Advertising/Marketing Svc      | 11,262             | 19,136             | 13,370             | 8,651              | 25,500               | 25,500                | 22,500                | (3,000)          | -13%        |
| 51206 Accounting/Auditing Services   | 16,500             | 22,939             | 18,000             | 18,800             | 18,000               | 17,000                | 19,000                | 1,000            | 5%          |
| 51207 Client Accounting Services     | 22,283             | 12,979             | 26,497             | 19,329             | 23,005               | 23,005                | 27,000                | 3,995            | 15%         |
| 51212 Outside Counsel-Legal Advice   | 23,155             | 43,684             | 55,512             | 46,676             | 79,000               | 79,000                | 79,000                | 0                | 0%          |
| 51214 Agency Extra/Temp Help         | 0                  | 0                  | 4,247              | 0                  | 6,000                | 6,000                 | 0                     | (6,000)          | 0%          |
| 51225 Training Services              | 1,409              | 0                  | 0                  | 783                | 800                  | 800                   | 1,600                 | 800              | 50%         |
| 52119 Hazardous Waste Disposal       | 0                  | 0                  | 18,415             | 27,283             | 28,000               | 28,000                | 30,000                | 2,000            | 7%          |
| 51241 Outside Printing               | 0                  | 0                  | 3,097              | 0                  | 3,000                | 3,000                 | 63,500                | 60,500           | 95%         |
| 51249 Other Professional Services    | 133,037            | 200,091            | 294,975            | 266,259            | 397,675              | 397,675               | 362,716               | (34,959)         | -10%        |
| 51401 Rents and Leases - Equipment   | 0                  | 465                | 3,318              | 2,812              | 3,000                | 3,000                 | 3,000                 | 0                | 0%          |
| 51421 Rents and Leases - Bldg/Land   | 13,376             | 9,824              | 9,027              | 4,815              | 19,482               | 19,482                | 21,206                | 1,724            | 8%          |
| 51507 Special Departmental Expense   | 0                  | 0                  | 53,249             | 43,413             | 136,784              | 136,784               | 150,301               | 13,517           | 9%          |
| 51801 Other Services                 | 119,709            | 0                  | 990                | 3,379              | 0                    | 0                     | 0                     | 0                | 0%          |
| 51803 Other Contract Services        | 6,075,929          | 6,740,708          | 7,244,658          | 7,338,257          | 8,080,528            | 8,080,528             | 8,413,682             | 333,154          | 4%          |
| 51805 County Sponsorships            | 0                  | 0                  | 0                  | 0                  | 2,500                | 2,500                 | 2,000                 | (500)            | -25%        |
| 51901 Telecommunication Data Lines   | 3,913              | 4,158              | 6,032              | 7,948              | 7,337                | 7,337                 | 16,800                | 9,463            | 56%         |
| 51902 Telecommunication Usage        | 1,065              | 1,085              | 1,222              | 1,134              | 1,367                | 1,367                 | 1,367                 | 0                | 0%          |
| 51903 Telecommunication Installation | 526                | 267                | 0                  | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| 51904 ISD - Baseline Services        | 26,050             | 32,580             | 32,843             | 36,478             | 38,644               | 38,644                | 91,200                | 52,556           | 58%         |
| 51905 ISD - Improvement Projects     | 2,841              | 4,118              | 1,843              | 526                | 0                    | 0                     | 0                     | 0                | 0%          |
| 51906 ISD - Supplemental Projects    | 345                | 795                | 300                | 150                | 0                    | 0                     | 0                     | 0                | 0%          |
| 51907 ISD - Device Modernization     | 0                  | 0                  | 0                  | 12,242             | 0                    | 0                     | 0                     | 0                | 0%          |
| 51909 Telecommunication Wireless Svc | 3,563              | 5,372              | 7,989              | 7,706              | 8,076                | 8,076                 | 7,740                 | (336)            | -4%         |
| 51911 Mail Services                  | 778                | 392                | 292                | 9                  | 850                  | 850                   | 850                   | 0                | 0%          |
| 51912 Records Services               | 26                 | 22                 | 0                  | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| 51916 County Services                | 9,919              | 37,422             | 30,808             | 32,285             | 33,364               | 33,364                | 36,243                | 2,879            | 8%          |
| 51922 County Car Expense             | 830                | 1,979              | 1,141              | 1,936              | 1,500                | 1,500                 | 1,500                 | 0                | 0%          |
| 51923 Unclaimable County Car Expense | 27                 | 16                 | 53                 | 7                  | 50                   | 50                    | 50                    | 0                | 0%          |
| 52091 Memberships/Certifications     | 13,450             | 14,208             | 36,488             | 10,728             | 39,804               | 39,804                | 37,159                | (2,645)          | -7%         |
| 52111 Office Supplies                | 25,358             | 48,460             | 15,809             | 2,579              | 14,720               | 14,720                | 21,720                | 7,000            | 32%         |
| 52114 Freight/Postage                | 0                  | 0                  | 286                | 11,063             | 15,000               | 15,000                | 15,000                | 0                | 0%          |
| 52115 Subscriptions (web)            | 0                  | 0                  | 378                | 4,920              | 926                  | 926                   | 925                   | (1)              | 0%          |
| 52118 Printing and Binding Supplies  | 0                  | 0                  | 9,560              | 1,542              | 4,400                | 4,400                 | 6,400                 | 2,000            | 31%         |
| 52162 Special Departmental Expense   | 0                  | 217                | 8,159              | 7,281              | 332,840              | 332,840               | 191,440               | (141,400)        | -74%        |
| 52163 Professional Development       | 1,695              | 17,337             | 16,145             | 1,039              | 28,920               | 28,920                | 43,520                | 14,600           | 34%         |
| 52191 Utilities                      | 0                  | 3,638              | 3,077              | 2,575              | 6,132                | 6,132                 | 6,132                 | 0                | 0%          |
| 53402 Depreciation Expense           | 0                  | 0                  | 0                  | 8,692              | 0                    | 0                     | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>                      | <b>7,417,803</b>   | <b>8,038,339</b>   | <b>8,951,523</b>   | <b>9,025,941</b>   | <b>10,720,960</b>    | <b>10,713,077</b>     | <b>11,069,431</b>     | <b>348,471</b>   | <b>3%</b>   |
| 57011 Transfers Out - Within a Fund  | 55,928             | 0                  | 0                  | 0                  | 378,470              | 378,470               | 745,000               | 366,530          | 49%         |
| 57015 Transfers Out - All Others     | 0                  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0                | 0%          |
| <b>SUBTOTAL</b>                      | <b>55,928</b>      | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>378,470</b>       | <b>0</b>              | <b>745,000</b>        | <b>366,530</b>   | <b>0%</b>   |
| <b>TOTAL EXPENDITURES</b>            | <b>7,473,731</b>   | <b>8,038,339</b>   | <b>8,951,523</b>   | <b>9,025,941</b>   | <b>11,099,430</b>    | <b>10,713,077</b>     | <b>11,814,431</b>     | <b>715,001</b>   | <b>6%</b>   |
| <b>NET COST</b>                      | <b>(29,342)</b>    | <b>(3,971,274)</b> | <b>(467,676)</b>   | <b>(489,716)</b>   | <b>286,860</b>       | <b>164,109</b>        | <b>(409,180)</b>      |                  |             |
| <b>ROUNDING ERROR</b>                |                    |                    |                    |                    | <b>2</b>             |                       | <b>2</b>              |                  |             |
| <b>FUND BALANCE</b>                  |                    |                    |                    |                    |                      |                       |                       |                  |             |
| Beginning Fund Balance               | 7,703,550          | 7,732,592          | 8,100,208          | 8,576,817          | 8,686,431            | 8,686,431             | 8,522,322             |                  |             |
| Ending Fund Balance                  | 7,732,592          | 8,100,208          | 8,576,817          | 8,686,431          | 8,399,571            | 8,522,322             | 8,931,502             |                  |             |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                      |                       |                       |                |             |
|--|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|----------------|-------------|
| Organics 78111   |                    |                    |                    |                      |                       |                       |                |             |
|  | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference     | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                      |                       |                       |                |             |
| 42601 County of Sonoma   | 5,445,517          | 6,451,103          | 6,658,704          | 7,148,750            | 7,148,750             | 7,364,604             | 215,854        | 3%          |
| 42358 State Other Funding  | 0                  | 0                  | 0                  | 200,000              | 200,000               | 150,000               | (50,000)       | -33%        |
| 44002 Interest on Pooled Cash  | 884                | 0                  | 0                  | 0                    | 0                     | 0                     | 0              |             |
| 44050 Unrealized Gains and Losses  | 2,726              | (3,999)            | 920                | 0                    | 0                     | 0                     | 0              | 0%          |
| 46029 Donations/Contributions  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 46210 Refunds  | 0                  | 47,616             | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 46200 PY Revenue - Miscellaneous   | 17,103             | 1,000              | 870                | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>5,466,230</b>   | <b>6,495,721</b>   | <b>6,660,494</b>   | <b>7,348,750</b>     | <b>7,348,750</b>      | <b>7,514,604</b>      | <b>165,854</b> | <b>2%</b>   |
| 47101 OT-Within Enterprise   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 48004 Residual Equity Transfers  | 1,379,625          | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>1,379,625</b>   | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>       | <b>0%</b>   |
| <b>TOTAL REVENUES</b>  | <b>6,845,855</b>   | <b>6,495,721</b>   | <b>6,660,494</b>   | <b>7,348,750</b>     | <b>7,348,750</b>      | <b>7,514,604</b>      | <b>165,854</b> | <b>2%</b>   |
| <b>EXPENDITURES</b>  |                    |                    |                    |                      |                       |                       |                |             |
| 51041 Insurance - Liability  | 1,357              | 1,453              | 1,338              | 7,616                | 8,542                 | 8,840                 | 1,224          | 14%         |
| 51201 Administration Services  | 97,217             | 158,580            | 176,754            | 378,860              | 378,860               | 419,076               | 40,216         | 10%         |
| 51205 Advertising/Marketing Svc  | 29                 | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 51206 Accounting/Auditing Services   | 7,939              | 2,340              | 6,000              | 10,200               | 10,200                | 10,200                | 0              | 0%          |
| 51207 Client Accounting Services   | 0                  | 3,445              | 2,223              | 15,643               | 15,643                | 18,360                | 2,717          | 15%         |
| 51212 Outside Counsel-Legal Advice   | 6,085              | 3,176              | 12,887             | 5,000                | 5,000                 | 5,000                 | 0              | 0%          |
| 51249 Other Professional Services  | 0                  | 8,264              | 0                  | 205,000              | 205,000               | 155,000               | (50,000)       | -32%        |
| 51401 Rents and Leases - Equipment   | 0                  | 431                | 323                | 2,040                | 2,040                 | 2,040                 | 0              | 0%          |
| 51421 Rents and Leases - Bldg/Land   | 0                  | 0                  | 373                | 2,203                | 2,203                 | 2,350                 | 147            | 6%          |
| 51801 Other Services   | 0                  | 0                  | 2,036              | 0                    | 0                     | 0                     | 0              | 0%          |
| 51803 Other Contract Services  | 5,406,807          | 6,133,570          | 6,071,239          | 6,655,528            | 6,655,528             | 6,804,682             | 149,154        | 2%          |
| 51901 Telecommunication Data Lines   | 6,451              | 1,223              | 1,956              | 489                  | 489                   | 2,100                 | 1,611          | 77%         |
| 51902 Telecommunication Usage  | 0                  | 25                 | 17                 | 26                   | 26                    | 26                    | (0)            | -1%         |
| 51903 Telecommunication Installation   | 267                | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 51904 ISD - Baseline Services  | 11,535             | 8,452              | 13,678             | 16,691               | 16,691                | 42,408                | 25,717         | 61%         |
| 51907 ISD - Device Modernization   | 0                  | 0                  | 7,573              | 0                    | 0                     | 0                     | 0              | 0%          |
| 51909 Telecommunication Wireless Svc   | 655                | (235)              | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 51911 Mail Services  | 2                  | 0                  | 0                  | 250                  | 250                   | 250                   | 0              | 0%          |
| 51916 County Services  | 6,110              | 5,494              | 4,276              | 16,781               | 16,781                | 18,739                | 1,958          | 10%         |
| 51922 County Car Expense   | 0                  | 148                | 223                | 1,020                | 1,020                 | 1,020                 | 0              | 0%          |
| 52091 Memberships/Certifications   | 0                  | 8,405              | 805                | 12,555               | 12,555                | 12,510                | (45)           | 0%          |
| 52111 Office Supplies  | 5,417              | 2,251              | 695                | 2,000                | 2,000                 | 2,000                 | 0              | 0%          |
| 52114 Freight/Postage  | 0                  | 0                  | 10,134             | 11,000               | 11,000                | 0                     | (11,000)       |             |
| 52115 Subscriptions (Web)  | 0                  | 0                  | 0                  | 629                  | 629                   | 629                   | 0              | 0%          |
| 52162 Special Departmental Expense   | 0                  | 0                  | 0                  | 979                  | 979                   | 979                   | 0              | 0%          |
| 52163 Professional Development   | 0                  | 2,075              | 0                  | 1,100                | 1,100                 | 5,000                 | 3,900          | 78%         |
| 52191 Utilities  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>5,549,873</b>   | <b>6,339,097</b>   | <b>6,312,528</b>   | <b>7,345,610</b>     | <b>7,346,536</b>      | <b>7,511,209</b>      | <b>165,599</b> | <b>2%</b>   |
| 57011 Transfers Out - Within a Fund  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 57015 Transfers Out - All Others   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>       | <b>0%</b>   |
| <b>TOTAL EXPENDITURES</b>  | <b>5,549,873</b>   | <b>6,339,097</b>   | <b>6,312,528</b>   | <b>7,345,610</b>     | <b>7,346,536</b>      | <b>7,511,209</b>      | <b>165,599</b> | <b>2%</b>   |
| <b>NET COST</b>  | <b>(1,295,982)</b> | <b>(156,624)</b>   | <b>(347,966)</b>   | <b>(3,140)</b>       | <b>(2,214)</b>        | <b>(3,395)</b>        |                |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                      |                       |                       |                |             |
| Beginning Fund Balance   | 1,373,263          | 1,319,327          | 1,452,606          | 1,799,299            | 1,799,299             | 1,801,513             | 1,126,681      | (678,226)   |
| Ending Fund Balance  | 1,319,327          | 1,452,606          | 1,799,299          | 1,802,439            | 1,801,513             | 1,804,908             |                |             |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY |                    |                    |                    |                      |                       |                       |                |             |
|--|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|----------------|-------------|
| Household Hazardous Waste 78104  |                    |                    |                    |                      |                       |                       |                |             |
|  | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference     | %<br>Change |
| <b>REVENUES</b>  |                    |                    |                    |                      |                       |                       |                |             |
| 42358 State Other Funding  | 153,791            | 161,668            | 133,234            | 78,349               | 78,349                | 86,560                | 8,211          | 9%          |
| 42601 County of Sonoma   | 1,598,937          | 1,699,810          | 1,785,104          | 1,938,054            | 1,938,054             | 2,534,896             | 596,842        | 24%         |
| 44002 Interest on Pooled Cash  | 29,576             | 33,496             | 16,052             | 13,357               | 13,357                | 13,357                | 0              | 0%          |
| 44050 Unrealized Gains and Losses  | 22,397             | (4,086)            | (11,949)           | 0                    | 0                     | 0                     | 0              | 0%          |
| 46029 Donations/Contributions  | 175,509            | 155,914            | 161,389            | 167,394              | 167,394               | 214,492               | 47,098         | 22%         |
| 46050 Cancelled/Stale Dated Warrants   | 5,757              | 0                  | 0                  |                      |                       | 0                     | 0              | 0%          |
| 46200 Revenue Appl PY Misc Revenue   | 0                  | 7,994              | 5,198              |                      |                       | 0                     | 0              | 0%          |
| 46210 Refunds  | 698                | 0                  | 0                  |                      |                       | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>1,986,664</b>   | <b>2,054,796</b>   | <b>2,089,028</b>   | <b>2,197,154</b>     | <b>2,197,154</b>      | <b>2,849,306</b>      | <b>652,152</b> | <b>23%</b>  |
| 47101 Transfers In - Within a Fund   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>       | <b>0%</b>   |
| <b>TOTAL REVENUES</b>  | <b>1,986,664</b>   | <b>2,054,796</b>   | <b>2,089,028</b>   | <b>2,197,154</b>     | <b>2,197,154</b>      | <b>2,849,306</b>      | <b>652,152</b> | <b>23%</b>  |
| <b>EXPENDITURES</b>  |                    |                    |                    |                      |                       |                       |                |             |
| 51041 Insurance - Liability  | 6,473              | 6,931              | 7,677              | 2,016                | 2,016                 | 1,950                 | (66)           | -3%         |
| 51071 Maintenance - Bldg   | 14,281             | 1,817              | 2,241              | 8,000                | 8,000                 | 15,000                | 7,000          | 47%         |
| 51201 Administration Services  | 275,246            | 388,390            | 447,426            | 289,197              | 289,197               | 289,579               | 382            | 0%          |
| 51205 Advertising/Marketing Svc  | 11,626             | 12,382             | 8,136              | 15,500               | 15,500                | 17,000                | 1,500          | 9%          |
| 51206 Accounting/Auditing Services   | 7,000              | 11,160             | 7,000              | 2,700                | 2,700                 | 2,250                 | (450)          | -20%        |
| 51207 Client Accounting Services   | 9,250              | 16,428             | 12,757             | 4,141                | 4,141                 | 4,050                 | (91)           | -2%         |
| 51212 Outside Counsel - Legal Advice   | 2,098              | 806                | 1,887              | 4,000                | 4,000                 | 4,000                 | 0              | 0%          |
| 51214 Agency Extra/Temp Help   | 0                  | 4,247              | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 51225 Training Services  | 0                  | 0                  | 533                | 800                  | 800                   | 1,600                 | 800            | 50%         |
| 51229 Hazardous Waste Disposal   | 0                  | 18,415             | 27,283             | 28,000               | 28,000                | 30,000                | 2,000          | 7%          |
| 51249 Other Professional Services  | 130,569            | 145,067            | 115,600            | 52,022               | 52,022                | 60,233                | 8,211          | 14%         |
| 51401 Rents and Leases - Equipment   | 0                  | 2,057              | 1,856              | 540                  | 540                   | 450                   | (90)           | -20%        |
| 51421 Rents and Leases - Bldg/Land   | 5,240              | 3,825              | 1,753              | 14,583               | 14,583                | 14,518                | (65)           | 0%          |
| 51507 Special Departmental Expense   | 0                  | 53,249             | 43,413             | 136,784              | 136,784               | 150,301               | 13,517         | 9%          |
| 51801 Other Services   | 0                  | 990                | 343                | 0                    | 0                     | 0                     | 0              | 0%          |
| 51803 Other Contract Services  | 1,178,335          | 1,065,614          | 1,239,488          | 1,280,000            | 1,280,000             | 1,449,000             | 169,000        | 12%         |
| 51901 Telecommunication Data Lines   | 0                  | 489                | 489                | 489                  | 489                   | 3,150                 | 2,661          | 84%         |
| 51902 Telecommunication Usage  | 154                | 168                | 8                  | 156                  | 156                   | 156                   | 0              | 0%          |
| 51904 ISD - Baseline Services  | 4,699              | 5,002              | 18,443             | 10,627               | 10,627                | 23,940                | 13,313         | 56%         |
| 51907 ISD - Device Modernization Pro   | 0                  | 0                  | 2,474              | 0                    | 0                     | 0                     | 0              | 0%          |
| 51909 Telecommunication Wireless Svc   | 331                | 1,477              | 1,851              | 2,040                | 2,040                 | 2,040                 | 0              | 0%          |
| 51911 Mail Services  | 6                  | 2                  | 8                  | 100                  | 100                   | 100                   | 0              | 0%          |
| 51916 County Services  | 19,833             | 16,060             | 19,270             | 8,679                | 8,679                 | 8,387                 | (292)          | -3%         |
| 51922 County Car Expense   | 0                  | 707                | 1,278              | 270                  | 270                   | 225                   | (45)           | -20%        |
| 52091 Memberships/Certifications   | 10,450             | 10,375             | 4,650              | 5,683                | 5,683                 | 6,133                 | 450            | 7%          |
| 52111 Office Supplies  | 2,313              | 363                | 139                | 2,500                | 2,500                 | 2,500                 | 0              | 0%          |
| 52115 Subscriptions (Web)  | 0                  | 0                  | 0                  | 167                  | 167                   | 139                   | (28)           | -20%        |
| 52162 Special Departmental Expense   | 0                  | 4,679              | 0                  | 259                  | 259                   | 216                   | (43)           | -20%        |
| 52163 Professional Development   | 73                 | 2,244              | 658                | 8,300                | 8,300                 | 10,900                | 2,600          | 24%         |
| 52191 Utilities  | 3,638              | 3,077              | 2,575              | 6,132                | 6,132                 | 6,132                 | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>1,681,614</b>   | <b>1,776,021</b>   | <b>1,969,238</b>   | <b>1,883,685</b>     | <b>1,883,685</b>      | <b>2,103,949</b>      | <b>220,264</b> | <b>10%</b>  |
| 57011 Transfers Out - Within a Fund  | 0                  | 0                  | 0                  | 313,470              | 313,470               | 745,000               | 431,530        | 58%         |
| 57015 Transfers Out - All Others   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>313,470</b>       | <b>313,470</b>        | <b>745,000</b>        | <b>431,530</b> | <b>58%</b>  |
| <b>TOTAL EXPENDITURES</b>  | <b>1,681,614</b>   | <b>1,776,021</b>   | <b>1,969,238</b>   | <b>2,197,155</b>     | <b>2,197,155</b>      | <b>2,848,949</b>      | <b>651,794</b> | <b>23%</b>  |
| <b>NET COST</b>  | <b>(305,050)</b>   | <b>(278,775)</b>   | <b>(119,790)</b>   | <b>1</b>             | <b>1</b>              | <b>(356)</b>          |                |             |
| <b>FUND BALANCE</b>  |                    |                    |                    |                      |                       |                       |                |             |
| Beginning Fund Balance   | 1,033,868          | 1,339,237          | 1,652,088          | 1,334,976            | 1,783,184             | 1,783,183             | 470,921        | (1,312,618) |
| Ending Fund Balance  | 1,339,237          | 1,652,088          | 1,334,976          | 1,783,184            | 1,783,183             | 1,783,539             |                |             |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Education and Outreach 78110 |                    |                    |                    |                      |                       |                       |                 |                      |
|--|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|-----------------|----------------------|
|  | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference      | %<br>Change          |
| <b>REVENUES</b>  |                    |                    |                    |                      |                       |                       |                 |                      |
| 42358 State Other Funding  | 149,895            | 147,413            | 189,847            | 167,172              | 167,172               | 166,000               | (1,172)         | -1%                  |
| 42601 County of Sonoma   | 504,927            | 566,603            | 518,256            | 562,661              | 562,661               | 833,737               | 271,076         | 33%                  |
| 44002 Interest on Pooled Cash  | 1,127              | 0                  | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| 44050 Unrealized Gains and Losses  | 5,682              | (1,640)            | (4,313)            | 0                    | 0                     | 0                     | 0               | 0%                   |
| 46029 Donations/Contributions  | 43,796             | 48,778             | 41,560             | 45,985               | 45,985                | 67,587                | 21,602          | 32%                  |
| 46050 Cancelled/Stale Dated Warrants   | 0                  | 461                | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| 46200 Revenue Appl PY Misc Revenue   | 1,522              | 667                | 1,219              |                      |                       | 0                     | 0               | 0%                   |
| <b>SUBTOTAL</b>  | <b>706,951</b>     | <b>762,282</b>     | <b>746,569</b>     | <b>775,818</b>       | <b>775,818</b>        | <b>1,067,324</b>      | <b>291,506</b>  | <b>27%</b>           |
| 47101 Transfers In - Within a Fund   | 0                  | 0                  | 0                  | 65,000               | 65,000                | 0                     | (65,000)        | 0%                   |
| 48004 Residual Equity Transfers  | 451,300            | 0                  | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| <b>SUBTOTAL</b>  | <b>451,300</b>     | <b>0</b>           | <b>0</b>           | <b>65,000</b>        | <b>65,000</b>         | <b>0</b>              | <b>(65,000)</b> | <b>0%</b>            |
| <b>TOTAL REVENUES</b>  | <b>1,158,252</b>   | <b>762,282</b>     | <b>746,569</b>     | <b>840,818</b>       | <b>840,818</b>        | <b>1,067,324</b>      | <b>226,506</b>  | <b>21%</b>           |
| <b>EXPENDITURES</b>  |                    |                    |                    |                      |                       |                       |                 |                      |
| 51041 Insurance - Liability  | 2,610              | 2,795              | 2,617              | 1,568                | 1,759                 | 2,210                 | 642             | 29%                  |
| 51201 Administration Services  | 366,027            | 411,170            | 388,063            | 532,651              | 532,651               | 505,108               | (27,543)        | -5%                  |
| 51205 Advertising/Marketing Svc  | 128                | 988                | 515                | 10,000               | 10,000                | 5,500                 | (4,500)         | -82%                 |
| 51206 Accounting/Auditing Services   | 4,000              | 4,500              | 3,500              | 2,100                | 2,100                 | 2,550                 | 450             | 18%                  |
| 51207 Client Accounting Services   | 3,730              | 6,624              | 4,349              | 3,221                | 3,221                 | 4,590                 | 1,369           | 30%                  |
| 51212 Outside Counsel - Legal Advice   | 21,114             | 17,907             | 17,119             | 15,000               | 15,000                | 15,000                | 0               | 0%                   |
| 51214 Agency Extra/Temp Help   | 0                  | 0                  | 0                  | 6,000                | 6,000                 | 0                     | (6,000)         | 0%                   |
| 51225 Training Services  | 0                  | 0                  | 250                | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51241 Outside Printing   | 0                  | 3,097              | 0                  | 3,000                | 3,000                 | 63,500                | 60,500          | 95%                  |
| 51249 Other Professional Services  | 69,522             | 134,474            | 150,659            | 140,653              | 140,653               | 147,483               | 6,830           | 5%                   |
| 51401 Rents and Leases - Equipment   | 465                | 829                | 633                | 420                  | 420                   | 510                   | 90              | 18%                  |
| 51421 Rents and Leases - Bldg/Land   | 4,584              | 5,202              | 2,689              | 2,696                | 2,696                 | 4,338                 | 1,642           | 38%                  |
| 51801 Other Services   | 0                  |                    | 1,000              | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51803 Other Contract Services  | 63,924             | 45,474             | 2,785              | 30,000               | 30,000                | 30,000                | 0               | 0%                   |
| 51805 County Sponsorships  | 0                  | 0                  | 0                  | 2,500                | 2,500                 | 2,000                 | (500)           | -25%                 |
| 51901 Telecommunication Data Lines   | (2,294)            | 4,321              | 5,503              | 6,359                | 6,359                 | 11,550                | 5,191           | 45%                  |
| 51902 Telecommunication Usage  | 931                | 1,029              | 1,110              | 1,185                | 1,185                 | 1,185                 | 0               | 0%                   |
| 51903 Telecommunication Installation   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51904 ISD - Baseline Services  | 16,345             | 19,389             | 4,357              | 11,326               | 11,326                | 24,852                | 13,526          | 54%                  |
| 51905 ISD - Improvement Projects   | 4,118              | 1,843              | 526                | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51906 ISD - Supplemental Projects  | 795                | 300                | 150                | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51907 ISD - Device Modernization   | 0                  | 0                  | 2,195              | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51909 Telecommunication Wireless Svc   | 4,387              | 6,747              | 5,854              | 6,036                | 6,036                 | 5,700                 | (336)           | -6%                  |
| 51911 Mail Services  | 382                | 290                | 1                  | 500                  | 500                   | 500                   | 0               | 0%                   |
| 51912 Records Services   | 22                 | 0                  | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| 51916 County Services  | 11,124             | 8,658              | 8,065              | 7,308                | 7,308                 | 8,521                 | 1,213           | 14%                  |
| 51922 County Car Expense   | 1,979              | 285                | 436                | 210                  | 210                   | 255                   | 45              | 18%                  |
| 51923 Unclaimable County Car Expense   | 16                 | 53                 | 7                  | 50                   | 50                    | 50                    | 0               | 0%                   |
| 52091 Memberships/Certifications   | 3,758              | 17,708             | 5,273              | 21,566               | 21,566                | 18,516                | (3,050)         | -16%                 |
| 52111 Office Supplies  | 27,328             | 12,579             | 1,745              | 8,220                | 8,220                 | 15,220                | 7,000           | 46%                  |
| 52114 Freight/Postage  | 0                  | 286                | 929                | 4,000                | 4,000                 | 15,000                | 11,000          | 73%                  |
| 52115 Subscriptions (web)  | 0                  | 378                | 4,920              | 130                  | 130                   | 157                   | 27              | 17%                  |
| 52118 Printing and Binding Supplies  | 0                  | 9,560              | 1,542              | 4,400                | 4,400                 | 6,400                 | 2,000           | 31%                  |
| 52162 Special Departmental Expense   | 217                | 0                  | 0                  | 31,602               | 31,602                | 150,245               | 118,643         | 79%                  |
| 52163 Professional Development   | 17,264             | 11,164             | 381                | 19,520               | 19,520                | 27,620                | 8,100           | 29%                  |
| 52191 Utilities  | 0                  | 0                  | 0                  |                      |                       | 0                     | 0               | 0%                   |
| <b>SUBTOTAL</b>  | <b>622,477</b>     | <b>727,650</b>     | <b>617,173</b>     | <b>872,221</b>       | <b>872,412</b>        | <b>1,068,560</b>      | <b>196,339</b>  | <b>18%</b>           |
| 57011 Transfers Out - Within a Fund  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0               | 0%                   |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>        | <b>0%</b>            |
| <b>TOTAL EXPENDITURES</b>  | <b>622,477</b>     | <b>727,650</b>     | <b>617,173</b>     | <b>872,221</b>       | <b>872,412</b>        | <b>1,068,560</b>      | <b>196,339</b>  | <b>18%</b>           |
| <b>NET COST</b>  | <b>(535,774)</b>   | <b>(34,632)</b>    | <b>(129,396)</b>   | <b>31,403</b>        | <b>31,594</b>         | <b>1,236</b>          |                 |                      |
| <b>FUND BALANCE</b>  |                    |                    |                    |                      |                       |                       |                 |                      |
| Beginning Fund Balance   | 447,684            | 544,751            | 577,587            | 711,026              | 711,026               | 679,432               | FB Goal 83,508  | Difference (594,688) |
| Ending Fund Balance  | 544,751            | 577,587            | 711,026            | 679,623              | 679,432               | 678,196               |                 |                      |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Organics Reserve 78103 |                    |                    |                    |                      |                       |                       |                      |                         |
|--|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|----------------------|-------------------------|
|  | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference           | %<br>Change             |
| <b>REVENUES</b>  |                    |                    |                    |                      |                       |                       |                      |                         |
| 44002 Interest on Pooled Cash  | 82,662             | 66,334             | 29,306             | 22,307               | 22,307                | <b>22,307</b>         | (0)                  | 0%                      |
| 44050 Unrealized Gains and Losses  | 35,584             | (5,736)            | (13,968)           | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| 46200 Revenue Appl PY Misc Revenue   | 0                  | 417                | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| <b>SUBTOTAL</b>  | <b>118,246</b>     | <b>61,015</b>      | <b>15,339</b>      | <b>22,307</b>        | <b>22,307</b>         | <b>22,307</b>         | <b>(0)</b>           | <b>0%</b>               |
| 47101 Transfers In - Within a Fund   | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| 48004 Residual Equity Transfers  | (650,000)          | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| <b>SUBTOTAL</b>  | <b>(650,000)</b>   | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>             | <b>0%</b>               |
| <b>TOTAL REVENUES</b>  | <b>(531,754)</b>   | <b>61,015</b>      | <b>15,339</b>      | <b>22,307</b>        | <b>22,307</b>         | <b>22,307</b>         | <b>(0)</b>           | <b>0%</b>               |
| <b>EXPENDITURES</b>  |                    |                    |                    |                      |                       |                       |                      |                         |
| 51201 Administration Services  | 19,557             | 49,033             | 25,395             | 55,999               | 55,999                | <b>57,018</b>         | 1,019                | 2%                      |
| 51206 Accounting/Auditing Services   | 2,500              | 0                  | 1,000              | 1,000                | 1,000                 | <b>1,000</b>          | 0                    | 0%                      |
| 51212 Outside Counsel - Legal Advice   | 5,267              | 29,286             | 13,181             | 35,000               | 35,000                | <b>35,000</b>         | 0                    | 0%                      |
| 51801 Other Services   | 0                  | 0                  | 0                  | 0                    | 0                     |                       | 0                    | 0%                      |
| 51803 Other Contract Services  | 0                  | 0                  | 0                  | 0                    | 0                     |                       | 0                    | 0%                      |
| 51911 Mail Services  | 2                  | 0                  | 0                  | 0                    | 0                     |                       | 0                    | 0%                      |
| 51916 County Services  | 243                | 379                | 116                | 379                  | 379                   | <b>379</b>            | 0                    | 0%                      |
| 52111 Office Supplies  | 0                  | 55                 | 0                  | 1,000                | 1,000                 | <b>1,000</b>          | 0                    | 0%                      |
| 52162 Special Departmental Expense   | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| 52163 Professional Development   | 0                  | 662                | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| 53610 Other Charges  | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| <b>SUBTOTAL</b>  | <b>27,569</b>      | <b>79,414</b>      | <b>39,692</b>      | <b>93,378</b>        | <b>93,378</b>         | <b>94,397</b>         | <b>1,019</b>         | <b>1%</b>               |
| 57011 Transfers Out - Within a Fund  | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                    | 0%                      |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>             | <b>0%</b>               |
| <b>TOTAL EXPENDITURES</b>  | <b>27,569</b>      | <b>79,414</b>      | <b>39,692</b>      | <b>93,378</b>        | <b>93,378</b>         | <b>94,397</b>         | <b>1,019</b>         | <b>1%</b>               |
| <b>NET COST</b>  | <b>559,322</b>     | <b>18,399</b>      | <b>24,353</b>      | <b>71,071</b>        | <b>71,071</b>         | <b>72,091</b>         |                      |                         |
| <b>FUND BALANCE</b>  |                    |                    |                    |                      |                       |                       |                      |                         |
| Beginning Fund Balance   | 2,866,753          | 2,307,431          | 2,289,031          | 2,277,971            | 2,277,971             | <b>2,206,900</b>      | FB Goal<br>1,877,802 | Difference<br>(257,007) |
| Ending Fund Balance  | 2,307,431          | 2,289,031          | 2,277,971          | 2,259,572            | 2,206,900             | <b>2,134,809</b>      |                      |                         |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Contingency Reserve 78109 |                    |                    |                    |                      |                       |                       |                    |                         |
|---|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|--------------------|-------------------------|
|   | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference         | %<br>Change             |
| <b>REVENUES</b>   |                    |                    |                    |                      |                       |                       |                    |                         |
| 44002 Interest on Pooled Cash   | 36,327             | 38,481             | 14,882             | 18,485               | 18,485                | 18,485                | (0)                | 0%                      |
| 44050 Unrealized Gains and Losses   | 16,939             | (4,847)            | (11,769)           |                      |                       | 0                     | 0                  | 0%                      |
| 46029 Donations/Contributions   | 0                  | 0                  | 0                  |                      |                       | 0                     | 0                  | 0%                      |
| 46200 Revenue Appl PY Misc Revenue  | 10,368             | 250                | 0                  |                      |                       | 0                     | 0                  | 0%                      |
| <b>SUBTOTAL</b>   | <b>63,634</b>      | <b>33,884</b>      | <b>3,113</b>       | <b>18,485</b>        | <b>18,485</b>         | <b>18,485</b>         | <b>(0)</b>         | <b>0%</b>               |
| 47101 Transfers In - Within a Fund  | 0                  | 0                  | 0                  | 65,000               | 65,000                | 0                     | 0                  | 0%                      |
| 48004 Residual Equity Transfers   | 1,829,950          | 0                  | 0                  | 0                    | 0                     | 0                     | 0                  | 0%                      |
| <b>SUBTOTAL</b>   | <b>1,829,950</b>   | <b>0</b>           | <b>0</b>           | <b>65,000</b>        | <b>65,000</b>         | <b>0</b>              | <b>(65,000)</b>    | <b>0%</b>               |
| <b>TOTAL REVENUES</b>   | <b>1,893,584</b>   | <b>33,884</b>      | <b>3,113</b>       | <b>83,485</b>        | <b>83,485</b>         | <b>18,485</b>         | <b>(65,000)</b>    | <b>-352%</b>            |
| <b>EXPENDITURES</b>   |                    |                    |                    |                      |                       |                       |                    |                         |
| 51201 Administration Services   | 33,678             | 13,576             | 43,133             | 87,849               | 87,849                | 97,098                | 9,249              | 10%                     |
| 51205 Advertising/Marketing Svc   | 7,353              | 0                  | 0                  | 0                    | 0                     |                       | 0                  | 0%                      |
| 51206 Accounting/Auditing Services  | 1,500              | 0                  | 1,300              | 1,000                | 1,000                 | 1,000                 | 0                  | 0%                      |
| 51212 Outside Counsel - Legal Advice  | 9,120              | 4,337              | 1,603              | 20,000               | 20,000                | 20,000                | 0                  | 0%                      |
| 51249 Other Professional Services   | 0                  | 7,170              | 0                  | 0                    | 0                     |                       | 0                  | 0%                      |
| 51801 Other Services  | 0                  | 0                  | 0                  | 0                    | 0                     |                       | 0                  | 0%                      |
| 51803 Other Contract Services   | 91,641             | 0                  | 24,745             | 115,000              | 115,000               | 130,000               | 15,000             | 12%                     |
| 51916 County Services   | 112                | 217                | 558                | 217                  | 217                   | 217                   | 0                  | 0%                      |
| 52111 Office Supplies   | 13,401             | 561                | 0                  | 1,000                | 1,000                 | 1,000                 | 0                  | 0%                      |
| 52162 Special Departmental Expense  | 0                  | 3,480              | 7,281              | 300,000              | 300,000               | 40,000                | (260,000)          | -650%                   |
| 52163 Professional Development  |                    |                    |                    |                      |                       |                       | 0                  | 0%                      |
| 53402 Depreciation Expense  | 0                  | 0                  | 8,692              |                      |                       |                       |                    |                         |
| <b>SUBTOTAL</b>   | <b>156,805</b>     | <b>29,342</b>      | <b>87,311</b>      | <b>525,066</b>       | <b>525,066</b>        | <b>289,315</b>        | <b>(235,751)</b>   | <b>-81%</b>             |
| 57011 Transfers Out - Within a Fund   | 0                  | 0                  | 0                  | 65,000               | 65,000                | 0                     | (65,000)           |                         |
| 57015 Transfers Out - All Others  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0                  | 0%                      |
| <b>SUBTOTAL</b>   | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>65,000</b>        | <b>65,000</b>         | <b>0</b>              | <b>(65,000)</b>    |                         |
| <b>TOTAL EXPENDITURES</b>   | <b>156,805</b>     | <b>29,342</b>      | <b>87,311</b>      | <b>590,066</b>       | <b>590,066</b>        | <b>289,315</b>        | <b>(300,751)</b>   | <b>-104%</b>            |
| <b>NET COST</b>   | <b>(1,736,779)</b> | <b>(4,542)</b>     | <b>84,197</b>      | <b>506,581</b>       | <b>506,581</b>        | <b>270,831</b>        |                    |                         |
| <b>FUND BALANCE</b>   |                    |                    |                    |                      |                       |                       |                    |                         |
| Beginning Fund Balance  | 2,011,025          | 1,932,451          | 1,936,993          | 1,886,552            | 1,886,552             | 1,379,971             | FB Goal<br>877,269 | Difference<br>(231,871) |
| Ending Fund Balance   | 1,932,451          | 1,936,993          | 1,886,552          | 1,891,094            | 1,379,971             | 1,109,140             |                    |                         |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Unfunded Pension Liability Reserve 78112 |                    |                    |                    |                      |                       |                       |                    |                        |
|--|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|--------------------|------------------------|
|  | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference         | %<br>Change            |
| <b>REVENUES</b>  |                    |                    |                    |                      |                       |                       |                    |                        |
| 44002 Interest on Pooled Cash  | 1,560              | 13,111             | 5,154              | 6,586                | 6,586                 | <b>6,586</b>          | 0                  | 0%                     |
| 44050 Unrealized Gains and Losses  | 5,451              | (1,610)            | (4,041)            | 0                    | 0                     | <b>0</b>              | 0                  | 0%                     |
| 46029 Donations/Contributions  | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                  | 0%                     |
| 46200 Revenue Appl PY Misc Revenue   | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                  | 0%                     |
| <b>SUBTOTAL</b>  | <b>7,011</b>       | <b>11,501</b>      | <b>1,114</b>       | <b>6,586</b>         | <b>6,586</b>          | <b>6,586</b>          | <b>0</b>           | <b>0%</b>              |
| 47101 Transfers In - Within a Fund   | 0                  | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                  | 0%                     |
| 48004 Residual Equity Transfers  | 650,000            | 0                  | 0                  | 0                    | 0                     | <b>0</b>              | 0                  | 0%                     |
| <b>SUBTOTAL</b>  | <b>650,000</b>     | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>           | <b>0%</b>              |
| <b>TOTAL REVENUES</b>  | <b>657,011</b>     | <b>11,501</b>      | <b>1,114</b>       | <b>6,586</b>         | <b>6,586</b>          | <b>6,586</b>          | <b>0</b>           | <b>0%</b>              |
| <b>EXPENDITURES</b>  |                    |                    |                    |                      |                       |                       |                    |                        |
| 51206 Accounting/Auditing Services   | 0                  | 0                  | 0                  | 1,000                | 0                     | <b>1,000</b>          | 0                  | 0%                     |
| <b>SUBTOTAL</b>  |                    |                    |                    |                      |                       | <b>1,000</b>          |                    |                        |
| 57011 Transfers Out - Within a Fund  |                    |                    |                    |                      |                       |                       |                    |                        |
| <b>SUBTOTAL</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>0</b>              | <b>0</b>           | <b>0%</b>              |
| <b>TOTAL EXPENDITURES</b>  | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>0</b>             | <b>0</b>              | <b>1,000</b>          | <b>0</b>           | <b>0%</b>              |
| <b>NET COST</b>  | <b>(657,011)</b>   | <b>(11,501)</b>    | <b>(1,114)</b>     | <b>(6,586)</b>       | <b>(6,586)</b>        | <b>(5,586)</b>        | <b>0</b>           |                        |
| <b>FUND BALANCE</b>  |                    |                    |                    |                      |                       |                       |                    |                        |
| Beginning Fund Balance   | 0                  | 657,011            | 668,512            | 673,467              | 673,467               | <b>680,053</b>        | FB Goal<br>650,000 | Difference<br>(35,639) |
| Ending Fund Balance  | 657,011            | 668,512            | 673,467            | 680,053              | 680,053               | <b>685,639</b>        |                    |                        |

| FY 22-23 FINAL BUDGET<br>ZERO WASTE SONOMA<br>REVENUE, EXPENDITURE, AND FUND BALANCE HISTORY<br>Debt Services Reserve 78113 |                    |                    |                    |                      |                       |                       |                |             |
|---|--------------------|--------------------|--------------------|----------------------|-----------------------|-----------------------|----------------|-------------|
|   | Actual<br>FY 18-19 | Actual<br>FY 19-20 | Actual<br>FY 20-21 | Budgeted<br>FY 21-22 | Estimated<br>FY 21-22 | Requested<br>FY 22-23 | Difference     | %<br>Change |
| <b>REVENUES</b>   |                    |                    |                    |                      |                       |                       |                |             |
| 44002 Interest on Pooled Cash   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 44050 Unrealized Gains and Losses   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 46029 Donations/Contributions   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 46200 Revenue Appl PY Misc Revenue  | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| 47101 Transfers In - Within a Fund  | 0                  | 0                  | 0                  | 313,470              | 313,470               | 745,000               | 431,530        | 58%         |
| 48004 Residual Equity Transfers   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>SUBTOTAL</b>   | 0                  | 0                  | 0                  | 313,470              | 313,470               | 745,000               | 431,530        | 0%          |
| <b>TOTAL REVENUES</b>   | <b>0</b>           | <b>0</b>           | <b>0</b>           | <b>313,470</b>       | <b>313,470</b>        | <b>745,000</b>        | <b>431,530</b> | <b>58%</b>  |
| <b>EXPENDITURES</b>   |                    |                    |                    |                      |                       |                       |                |             |
| 51206 Accounting/Auditing Services  | 0                  | 0                  | 0                  | 0                    | 0                     | 1,000                 | (1,000)        | -100%       |
| <b>SUBTOTAL</b>   |                    |                    |                    |                      |                       |                       |                |             |
| 57011 Transfers Out - Within a Fund   |                    |                    |                    |                      |                       |                       |                |             |
| <b>SUBTOTAL</b>   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>TOTAL EXPENDITURES</b>   | 0                  | 0                  | 0                  | 0                    | 0                     | 0                     | 0              | 0%          |
| <b>NET COST</b>   | 0                  | 0                  | 0                  | (313,470)            | (313,470)             | (745,000)             | (431,530)      |             |
| <b>FUND BALANCE</b>   |                    |                    |                    |                      |                       |                       |                |             |
| Beginning Fund Balance  |                    |                    |                    | 0                    | 0                     | 313,470               | 1,058,470      | -           |
| Ending Fund Balance   |                    |                    |                    | 313,470              | 313,470               | 1,058,470             |                |             |



Dated: February 17, 2022

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY, ALSO KNOWN AS ZERO WASTE SONOMA ("ZWS"), ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2022-23.

WHEREAS, ZWS Board of Directors gave direction to ZWS's Executive Director to prepare and present an annual budget; and

WHEREAS, an annual budget has been prepared and presented to ZWS Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the ZWS's Annual Budget for the period July 1, 2022 to June 30, 2023, attached hereto as FY 22-23 ZWS Final Budget is hereby adopted.

BE IT FURTHER RESOLVED that the Clerk shall deliver a certified copy of this resolution to the Sonoma County Auditor-Controller.

MEMBERS:

|                    |                  |                  |                  |                |
|--------------------|------------------|------------------|------------------|----------------|
| --<br>Cloverdale   | --<br>Cotati     | --<br>County     | --<br>Healdsburg | --<br>Petaluma |
| --<br>Rohnert Park | --<br>Santa Rosa | --<br>Sebastopol | --<br>Sonoma     | --<br>Windsor  |
| AYES: --           | NOES: --         | ABSENT: --       | ABSTAIN: --      |                |

SO ORDERED

The within instrument is a correct copy of the original on file with this office.

ATTEST: DATE: February 17, 2022

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Clerk of Zero Waste Sonoma of the State of California  
in and for the County of Sonoma