



SONOMA COUNTY WASTE MANAGEMENT AGENCY

## Meeting of the Board of Directors

October 17, 2024  
REGULAR MEETING

Regular Session begins at 9:00 a.m.

Estimated Ending Time 11:30 a.m.

City of Santa Rosa Council Chambers  
100 Santa Rosa Avenue  
Santa Rosa, CA

Meeting will also streamed via Zoom:

<https://sonomacounty.zoom.us/j/92248855470?pwd=OFFVNUIiWVh5Wk5SSzVyWWdWbndjdz09>

Webinar ID: 922 4885 5470  
US: +1 669 444 9171  
Passcode: 157476

Meeting Agenda and Documents

**ZERO WASTE SONOMA**

**Meeting of the Board of Directors**

October 17, 2024

REGULAR MEETING

Regular Session begins at 9:00 a.m.

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*Note: This packet is 29 pages total*



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#### **PUBLIC COMMENT:**

Public Comment may be submitted via recorded voice message or email. Public comment may also be made by “raising your hand” using the Zoom platform.

Voice recorded public comment: To submit public comment via recorded message, please call 707-565-4432 by 5:00 pm Wednesday, October 16th. State your name and the item number(s) on which you wish to speak. The recordings will be limited to two minutes. These comments may be played or read at the appropriate time during the board meeting.

Email public comment: To submit an emailed public comment to the Board please email [leslie.lukacs@sonoma-county.org](mailto:leslie.lukacs@sonoma-county.org) and provide your name, the number(s) on which you wish to speak, and your comment. These comments will be emailed to all Board members and can be provided anytime leading up to and throughout the meeting.

**COMMITMENT TO CIVILITY:** The ZWS Board of Directors has a commitment to civility. To assure civility in its public meetings, the public is encouraged to engage in respectful dialog that supports freedom of speech and values diversity of opinion. Board Members, staff, and members of the public are expected to establish and maintain a cordial and respectful atmosphere during discussions; and foster meaningful dialogue free of personal attacks. Members of the public must also adhere to the speaking time limit. Any commenters in violation of civility standards will be disconnected.



## Agenda

### Item

1. Call to Order
2. Agenda Approval
3. Public Comments (items not on the agenda)

### Consent (w/attachments)

- 4.1 Minutes of the August 15, 2024 Meeting
- 4.2 August, September, October, November 2024 Outreach Calendar
- 4.3 Fiscal Year 2023-24 Year End Financial Report

### Regular Calendar

5. Solid Waste Association of North America Western Regional Chapter Award [Lukacs]
6. Proposed EPA Solid Waste Infrastructure for Recycling Grant Program Application - Expansion of Reusable Cup Program [Lukacs]
7. Proposed EPA Community Change Grant Program Application - Reuse Hub [Pagal]
8. Boardmember Comments – NO ACTION
9. Executive Director Report – VERBAL REPORT
10. Staff Comments – NO ACTION
11. Next ZWS meeting: November 21, 2024
12. Adjourn

**Consent Calendar:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

**Regular Calendar:** These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

**Public Comments:** Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency/Zero Waste Sonoma, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

**Disabled Accommodation:** If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Zero Waste Sonoma Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3788, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

**Noticing:** This notice is posted 72 hours prior to the meeting on the internet at [www.zerowastesonoma.gov](http://www.zerowastesonoma.gov)



**To:** Zero Waste Sonoma Board Members  
**From:** Leslie Lukacs, Executive Director  
**Subject:** October 17, 2024 Board Meeting Agenda Notes

## Consent Calendar

These items include routine financial, informational and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

- 4.1 Minutes of the August 15, 2024 Meeting
- 4.2 August, September, October, November 2024 Outreach Calendar
- 4.3 Fiscal Year 2023-24 Year End Financial Report

### **5. Solid Waste Association of North America Western Regional Chapter Award**

Each year, the Solid Waste Association of North America's (SWANA) Gold Rush Chapter's Board of Directors convenes to select the Most Outstanding Public Agency of the year. David Ghirardelli, President of SWANA's Gold Rush Chapter, is presenting ZWS with the Most Outstanding Public Agency Award of the year. **Staff recommends ZWS Board receive the SWANA Gold Rush Chapter Outstanding Public Agency Award**

### **6. Proposed EPA Solid Waste Infrastructure for Recycling Grant Program Application -Expansion of Reusable Cup Program**

The EPA Solid Waste Infrastructure for Recycling (SWIFR) grant program is designed to help implement the National Recycling Strategy by improving post-consumer materials management and recycling infrastructure. The grants are aimed at supporting local waste management authorities, improving recycling programs, and upgrading local waste management systems. **Staff recommends that the Board of Directors authorize ZWS to apply for the SWIFR grant funds to expand the "Reuse My Cup" program beyond Petaluma and implement a reusable cup initiative throughout Sonoma County.**

### **7. Proposed EPA Community Change Grant Program Application - Reuse Hub**

The EPA Community Change Grant (CCG) Program is aimed at supporting community-led environmental projects that address sustainability, waste management, and community well-being. This grant program focuses on projects that engage local communities, improve environmental health, and foster sustainable practices. ZWS proposes to apply for funds to establish a Reuse Hub. **Staff recommends that the Board of Directors authorize ZWS to apply for funding through the EPA CCG Program to support the development and implementation of a Reuse Hub in Sonoma County. The Reuse Hub will serve as a central facility for collecting, repurposing, redistributing, and repairing reusable materials, advancing our region's waste reduction and sustainability efforts.**



## Minutes of the August 15, 2024 Meeting

Zero Waste Sonoma met on August 15, 2024, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Ave., Santa Rosa, California.

### Board Members Present:

City of Cloverdale – ABSENT  
City of Cotati – Susan Harvey  
City of Healdsburg – Larry Zimmer  
City of Petaluma – Patrick Carter  
City of Rohnert Park – Emily Sanborn

City of Santa Rosa – ABSENT  
City of Sebastopol – ABSENT  
City of Sonoma – Ron Wellander  
County of Sonoma – ABSENT  
Town of Windsor – Sam Salmon

### Staff Present:

Executive Director: Leslie Lukacs  
Counsel: Ethan Walsh  
Staff: Thora Collard, Sloane Pagal, Kristen Sales, Courtney Scott, Katherine Cushwa, Xinci Tan, Amber Johnson  
Agency Clerk: Amber Johnson

### 1. Call to Order Regular Meeting

Regular session was called to order at 9:05 a.m.  
Introductions

### 2. Agenda Approval

### 3. Public Comments (items not on the agenda)

None

### 4. Consent (w/attachments)

- 4.1 Minutes of the June 20, 2024 Meeting
- 4.2 June, July, August, September 2024 Outreach Calendar

### Board Comment:

None

### Public Comments:

None

**Motion:** For approval of the consent calendar.

**First:** City of Cotati – Susan Harvey

**Second:** City of Petaluma – Patrick Carter

**Vote Count:**

City of Cloverdale	ABSENT	City of Santa Rosa	ABSENT
City of Cotati	AYE	City of Sebastopol	ABSENT
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSENT
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -6- NOES -0- ABSENT -4- ABSTAIN -0-  
**Motion passed.**

**Regular Calendar**

**5. Authorization to Issue a Request for Proposal (RFP) for the Architectural & Engineering Design Services for a new HHW Facility Located at 5871-5895 Pruitt Ave, Windsor, CA**

**Board Comments/Action Items:**

- Have safeguards been included in the RFP in terms of the construction budget and design?
- Can we see the analysis of what the price difference would be for the new construction office space at the HHW facility VS leasing an existing office space?
- What benefits are there to building an office space on the property?
- It is important that we ensure the safety of employees and residents is considered when designing the office spaces.
- What benefits are there to sharing the HHW facility property and office space?
- This is an industrial space of Windsor, and it is a good idea to look at all the options of building an office in this space.
- If offices were not built on the property, there would be approximately five years to determine a leasing option?
- To do an analysis of what the office space would look like we need to move forward with the RFP to see what the options are.
- How would we include costs constraints in the RFP?
- Will we continuously be seeing the budget returning to the board throughout the process?
- What is the designer’s role with the bridge on the property?
- Let’s proceed with the RFP as written now, once we receive the design, we will then decide whether to proceed with a HHW facility alone or a HHW facility with an office space.
- There can be value in the design process to have identified points in the process where this can be brought back to the board for review.

**Public Comments:**

None

**Motion:** To authorize Zero Waste Sonoma, in conjunction with Sonoma Public Infrastructure (SPI), a Department of the County of Sonoma, to release the RFP for Architectural & Engineering Design Services for the proposed HHW Facility.

**First:** City of Cotati – Susan Harvey

**Second:** City of Petaluma – Patrick Carter

**Vote Count:**

City of Cloverdale	ABSENT	City of Santa Rosa	ABSENT
City of Cotati	AYE	City of Sebastopol	ABSENT
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSENT
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -6- NOES -0- ABSENT -4- ABSTAIN -0-

**Motion passed.**

**6. Consideration of One Year Extension of Employment Agreement for Executive Director**

**Board Comments/Action Items:**

- What will the process be for the performance evaluation over the next year?
- How many steps are there in the position and will there be time spent on negotiating with the County?

**Public Comments:**

None

**Motion:** Approval of the attached resolution to provide a one-year extension of Employment Agreement for Ms. Lukacs.

**First:** City of Cotati – Susan Harvey

**Second:** City of Rohnert Park – Emily Sanborn

**Vote Count:**

City of Cloverdale	ABSENT	City of Santa Rosa	ABSENT
City of Cotati	AYE	City of Sebastopol	ABSENT
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSENT
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -6- NOES -0- ABSENT -4- ABSTAIN -0-

**Motion passed.**

**7. Consideration of Proposed First Amendment to Amended and Restated Joint Exercise of Powers Agreement [Walsh]**

**Board Comments/Action Items:**

- Hopeful that this is a simple addition, and it won't be an extensive process.
- Have conversations been had with the member agencies regarding the amendment?
- Advice that communication be clear throughout this process.
- Can you please explain what “personnel, equipment or property of one or more of the parties to the agreement may be used in lieu of other contributions or advances” in subsection D of the proposed amendment would entail?



- Once this goes through the attorneys, and goes to the member agencies, will staff be present during those meetings?

**Public Comments:**

None

**Motion:** The Board directs Agency staff to request that the governing boards of the member agencies of the Sonoma County Waste Management Agency approve the First Amendment to the Amended and Restated Joint Exercise of Powers Agreement for the Sonoma County Waste Management Agency.

**First:** City of Cotati – Susan Harvey

**Second:** City of Petaluma – Patrick Carter

**Vote Count:**

City of Cloverdale	ABSENT	City of Santa Rosa	ABSENT
City of Cotati	AYE	City of Sebastopol	ABSENT
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	ABSENT
City of Rohnert Park	AYE	Town of Windsor	AYE

AYES -6- NOES -0- ABSENT -4- ABSTAIN -0-

**Motion passed.**

**8. Board Member Comments**

- Pleased to announce the reusable cup pilot project is underway. We have had press all over the world inquiring about the pilot. The feedback has been overwhelmingly positive. There is no data to share yet, but we are very excited to receive that data. We will be sure to update the board as the project continues.
- Our October meeting overlaps the League of California Cities conference and expo.

**9. Executive Director Report – VERBAL REPORT**

**10. Staff Comments – NO ACTION**

**11. Next ZWS meeting: September 19, 2024**

**12. Adjourn: 10:04 a.m.**

Submitted by: Amber Johnson



Agenda Item #: 4.2  
 Agenda Date: 10/17/2024

**ITEM: August, September, October, November 2024 Outreach Calendar**

**August 2024 OUTREACH**

Start date	End date	Start time	End time	Event
8/1/24	8/11/24	12:00 PM	9:30 PM	Sonoma County Fair (Santa Rosa)
8/2/24	8/2/24	5:00 PM	8:00 PM	Rohnert Park Farmers Market (Petaluma)
8/6/24	8/6/24	4:00 PM	8:00 PM	HHW Collection Event (Petaluma)
8/13/24	8/13/24	4:00 PM	8:00 PM	HHW Collection Event (Santa Rosa - West)
8/15/24	8/15/24	4:00 PM	8:00 PM	Occidental Farmers Market (Occidental)
8/17/24	8/18/24	9:00 AM	5:00 PM	E-Waste Recycling Event (Oakmont)
8/17/24	8/17/24	9:00 AM	5:00 PM	Mattress Collection Event (Oakmont)
8/17/24	8/17/24	5:30 PM	9:00 PM	¡VAMOS AL TIANGUIS! (Healdsburg)
8/20/24	8/20/24	3:00 PM	8:00 PM	HHW Collection Event (Cloverdale)
8/21/24	8/21/24	4:30 PM	7:30 PM	Cotati Seasonal Farmers Market (Cotati)
8/24/24	8/24/24	7:30 AM	3:00 PM	Veterans car, truck, bike show (Petaluma)
8/26/24	8/26/24	8:00 AM	12:00 PM	Santa Rosa DMV Outreach (Santa Rosa)
8/27/24	8/27/24	4:00 PM	8:00 PM	HHW Collection Event (Sonoma)
8/28/24	8/28/24	8:00 AM	12:00 PM	Petaluma DMV Outreach (Petaluma)
8/31/24	8/31/24	10:00 AM	4:00 PM	African Soul Festival (Rohnert Park)

**September 2024 OUTREACH**

Start date	End date	Start time	End time	Event
9/1/24	9/1/24	9:30 AM	12:30 PM	Windsor Farmers Market (Windsor)
9/3/24	9/3/24	2:00 PM	7:00 PM	HHW Collection Event (Oakmont)
9/7/24	9/7/24	10:00 AM	3:00 PM	Cloverdale Motorcycle and Carshow (Cloverdale)
9/10/24	9/10/24	4:00 PM	8:00 PM	HHW Collection Event (Sebastopol)
9/11/24	9/11/24	4:30 PM	7:30 PM	Cotati Seasonal Farmers Market (Cotati)
9/13/24	9/13/24	10:00 AM	12:00 PM	CLP Reusable Cup Pilot Field Trip (Petaluma)
9/13/24	9/15/24	9:00 AM	5:00 PM	E-Waste Recycling Event (Rohnert Park)
9/14/24	9/14/24	2:00 PM	5:00 PM	South Park Day and Night Festival (Santa Rosa)

9/14/24	9/14/24	1:00 PM	4:00 PM	Repair Fair (Petaluma)
9/14/24	9/14/24	9:00 AM	5:00 PM	Mattress Collection Event (Rohnert Park)
9/14/24	9/14/24	4:00 PM	8:00 PM	Festival de Banderas at Café Puente (Petaluma)
9/15/24	9/15/24	1:00 PM	7:00 PM	Fiesta de la Independencia (Mexican Independence Day Celebration) (Santa Rosa)
9/15/24	9/15/24	10:00 AM	2:00 PM	Bodega Bay Farmers Market (Bodega Bay)
9/17/24	9/17/24	3:00 PM	8:00 PM	HHW Collection Event (Windsor)
9/18/24	9/18/24	3:00 PM	6:30 PM	Bodega Bay Health and Safety Fair (Bodega Bay)
9/23/24	9/23/24	8:00 AM	12:00 PM	Santa Rosa DMV Outreach (Santa Rosa)
9/24/24	9/24/24	4:00 PM	8:00 PM	HHW Collection Event (Larkfield)
9/25/24	9/25/24	8:00 AM	12:00 PM	Petaluma DMV Outreach (Petaluma)
9/25/24	9/25/24	4:30 PM	7:30 PM	Cotati Seasonal Farmers Market (Cotati)
9/28/24	9/28/24	10:00 AM	2:00 PM	Reuse Bazaar (Santa Rosa)

## October 2024 OUTREACH

Start date	End date	Start time	End time	Event
10/1/24	10/1/24	4:00 PM	8:00 PM	HHW Collection Event (Guerneville)
10/6/24	10/6/24	9:30 AM	12:30 PM	Windsor Farmers Market (Windsor)
10/6/24	10/6/24	12:00 PM	4:00 PM	Dia de los Muertos and Health Fair (Petaluma)
10/8/24	10/8/24	4:00 PM	8:00 PM	HHW Collection Event (Kenwood)
10/10/24	10/10/24	3:30 PM	6:00 PM	SRJC Green Living Fair (Santa Rosa)
10/11/24	10/13/24	9:00 AM	5:00 PM	E-Waste Recycling Event (Windsor)
10/12/24	10/12/24	9:00 AM	5:00 PM	Mattress Collection Event (Windsor)
10/12/24	10/12/24	2:00 PM	5:00 PM	Reuse & Repair Fair (Rohnert Park)
10/15/24	10/15/24	4:00 PM	8:00 PM	HHW Collection Event (Santa Rosa - East)
10/18/24	10/20/24	9:00 AM	5:00 PM	E-Waste Recycling Event (Cloverdale)
10/18/24	10/18/24	10:00 AM	11:00 AM	Tour of the WM Redwood Compost Facility
10/19/24	10/19/24	9:00 AM	5:00 PM	Mattress Collection Event (Cloverdale)
10/22/24	10/22/24	4:00 PM	8:00 PM	HHW Collection Event (Healdsburg)
10/26/24	10/26/24	10:00 AM	2:00 PM	DEA Drug Take Back Day
10/29/24	10/29/24	4:00 PM	8:00 PM	HHW Collection Event (Rohnert Park)

## November 2024 OUTREACH

Start date	End date	Start time	End time	Event
11/3/24	11/3/24	9:30 AM	12:30 PM	Windsor Farmers Market (Windsor)
11/5/24	11/5/24	4:00 PM	8:00 PM	HHW Collection Event (Santa Rosa - West)
11/8/24	11/10/24	9:00 AM	5:00 PM	E-Waste Recycling Event (Santa Rosa)
11/12/24	11/12/24	4:00 PM	8:00 PM	HHW Collection Event (Sonoma)
11/19/24	11/19/24	3:00 PM	8:00 PM	HHW Collection Event (Cloverdale)



Cost Center: All  
Staff Contact: Collard  
Agenda Date: 10/17/2024  
Approved by: LL

## ITEM: Fiscal Year 2023-24 Year End Financial Report

### I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends that the Board approve the FY 2023-24 Year-End Financial Report, as presented, on the Consent Calendar.

### II. BACKGROUND

The Joint Powers Authority agreement requires the Zero Waste Sonoma (ZWS) Board of Directors receive quarterly financial reports. This year-end report provides a comprehensive summary of ZWS operations, including all revenues received and expenditures incurred during Fiscal Year 2023-24.

### III. DISCUSSION

This report, using information from the County accounting system (EFS) for revenues and expenditures, contains the actual amounts spent or received, accounts payable and receivable, the approved budget and the difference between the approved budget and the actual revenues/expenditures. Accounts payable are invoices that are expected to be paid after the close of the fiscal year for services received prior to June 30, 2024, the end of the fiscal year. Accounts receivable are revenues anticipated for work and/or services performed by ZWS prior to the end of the fiscal year. By including the accounts payable and receivable as well as the reserve balances, this report serves as a year-end financial statement.

#### Revenues

- **State Grant Funding:** This includes grant revenue recorded under both the “State Other Funding” and “State Grant Funding” accounts. The auditor recommended transitioning to the latter account, which more accurately reflects the source of revenue. ZWS completed the FY 2021-22 City County Payment Program and began spending on FY 2022-23 allocations. All additional expenditures were matched by corresponding revenues. We also closed OPP13, began spending for OPP14, and received reimbursements for the SB1383 local assistance grant.
- **County of Sonoma Revenue:** Revenues from County of Sonoma were significantly higher this year, totaling \$979,563. This increase is due to an unexpected rise in tipping fees, as tonnage from solid and green waste, and commercial food waste saw growth of 8% and 5% respectively, after five consecutive years of declining tonnage.

## Expenditures

A total of \$2,373,486 in the FY 2023-24 budget was unspent. Of that, approximately 35% (\$820,320) was from unspent contingency fund allocations. Additionally, an Operating Transfer of \$540,700 from the Organics Reserve was not needed.

1. **Household Hazardous Waste (HHW) Department:** 11% of the department's expenditures went unspent. Key savings include:
  - **Maintenance:** \$14,126 unspent, as most maintenance needs were handled in-house by Clean Harbors.
  - **Advertising & Marketing:** \$7,824 saved through bulk purchasing early in the year.
  - **Other Professional Services:** \$47,448 remaining due to ongoing grant funding for oil and solar panel programs.
  - **Special Department Expense:** \$59,848 savings in the e-waste disposal program due to lower-than-anticipated demand.
  - **Other Contract Services:** \$311,209 unspent due to lower-than-expected disposal costs with Clean Harbors.
2. **Education Department:** 16% of the department's expenditures were unspent driven by:
  - **Other Contract Services:** \$317,092 unspent from grants CCPP and Cal Volunteers, which concluded in September and will roll over into the next fiscal year.
  - **Freight/Postage:** \$15,000 unspent from allocations reserved for ordinance education, as in-person outreach through the Technical Assistance grant reduced mailing costs.
  - **Special Department Expense:** \$131,064 underutilized due to lower participation in the compost rebate program.
3. **Organics Department:** 8% of unspent expenditures mainly due to:
  - **Other Professional Services:** \$269,308 unspent, allocated for a USDA grant that was extended into FY 2024-25.
  - **Other Contract Services:** \$484,313 unspent for organic material hauling and processing which is only 6.5% of the project budget.

## Reserve Fund Adjustments

Per ZWS's reserve fund policies, any unused operating funds above required minimums are transferred into the appropriate reserve funds. As of June 30, 2024, the following amounts exceeded the minimum thresholds:

- Organics: \$160,149
- Household Hazardous Waste (HHW): \$553,158
- Education: \$55,710

A budget adjustment is attached for approval, allowing staff to transfer these excess funds into the respective reserve accounts.

#### **IV. FUNDING IMPACT**

ZWS received \$15,989,224 in total revenue during FY 2023-24, while incurring \$13,923,085 in expenditures. This resulted in a net cost increase of \$955,622, with \$2,373,486 in budgeted funds under budget.

#### **V. ATTACHMENTS**

FY 2023-24 Year End Financial Report  
Budget Adjustment Resolution

**66110400 ZW - Household Waste**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
42358	State Other Funding	186,560.00	186,560.00	52,872.00	133,688.00	71.66%
42360	State Grant Revenue	0.00	0.00	84,987.75	(84,987.75)	0.00%
42601	County of Sonoma	2,644,747.00	2,644,747.00	2,809,074.99	(164,327.99)	-6.21%
44002	Interest on Pooled Cash	9,414.00	9,414.00	38,033.51	(28,619.51)	-304.01%
44050	Unrealized Gains and Losses	0.00	0.00	38,597.05	(38,597.05)	0.00%
46029	Donations/Contributions	221,980.00	221,980.00	240,830.20	(18,850.20)	-8.49%
<b>All Revenues</b>		<b>3,062,701.00</b>	<b>3,062,701.00</b>	<b>3,264,395.50</b>	<b>(201,694.50)</b>	<b>-7%</b>

**All Expense/Expenditure Accts**

51041	Insurance - Liability	2,025.00	2,025.00	2,211.29	(186.29)	-9.20%
51071	Maintenance - Bldg & Improve	15,000.00	15,000.00	874.00	14,126.00	94.17%
51201	Administration Services	280,866.00	280,866.00	321,832.72	(40,966.72)	-14.59%
51205	Advertising/Marketing Svc	17,000.00	17,000.00	9,175.24	7,824.76	46.03%
51206	Accounting/Auditing Services	2,250.00	2,250.00	4,171.00	(1,921.00)	-85.38%
51207	Client Accounting Services	4,500.00	4,500.00	6,746.71	(2,246.71)	-49.93%
51212	Outside Counsel - Legal Advice	4,000.00	4,000.00	1,653.10	2,346.90	58.67%
51225	Training Services	1,600.00	1,600.00	694.08	905.92	56.62%
51229	Hazardous Waste Disposal Svc	30,000.00	30,000.00	37,520.55	(7,520.55)	-25.07%
51249	Other Professional Services	176,548.00	176,548.00	129,100.01	47,447.99	26.88%
51401	Rents and Leases - Equipment	450.00	450.00	439.78	10.22	2.27%
51421	Rents and Leases - Bldg/Land	14,613.00	14,613.00	6,632.50	7,980.50	54.61%
51507	Special Departmental Expense	174,300.00	174,300.00	114,452.11	59,847.89	34.34%
51801	Other Services	0.00	0.00	17,579.38	(17,579.38)	0.00%
51803	Other Contract Services	1,535,940.00	1,535,940.00	1,224,730.74	311,209.26	20.26%
51901	Telecommunication Data Lines	3,150.00	3,150.00	1,026.72	2,123.28	67.41%
51902	Telecommunication Usage	156.00	156.00	7.75	148.25	95.03%
51904	ISD - Baseline Services	8,640.00	8,640.00	7,112.38	1,527.62	17.68%
51909	Telecommunication Wireless Svc	2,040.00	2,040.00	2,481.41	(441.41)	-21.64%
51911	Mail Services	100.00	100.00	9.48	90.52	90.52%
51916	County Services Chgs	11,187.00	11,187.00	8,840.22	2,346.78	20.98%
51922	County Car Expense	225.00	225.00	655.24	(430.24)	-191.22%
52091	Memberships/Certifications	6,333.00	6,333.00	7,500.00	(1,167.00)	-18.43%
52111	Office Supplies	2,500.00	2,500.00	2,030.36	469.64	18.79%
52115	Books/Media/Subscriptions	139.00	139.00	898.84	(759.84)	-546.65%
52162	Special Department Expense	216.00	216.00	0.00	216.00	100.00%
52163	Professional Development	10,900.00	10,900.00	3,594.87	7,305.13	67.02%
52191	Utilities Expense	6,132.00	6,132.00	2,780.66	3,351.34	54.65%
57011	Transfers Out - within a Fund	745,000.00	1,198,296.00	1,198,296.00	0.00	0.00%
<b>All Expense/Expenditure Accts</b>		<b>3,055,810.00</b>	<b>3,509,106.00</b>	<b>3,113,047.14</b>	<b>396,058.86</b>	<b>11%</b>

<b>All Expense/Expenditure Accts</b>		<b>3,055,810.00</b>	<b>3,509,106.00</b>	<b>3,113,047.14</b>	<b>396,058.86</b>	
<b>All Revenues</b>		<b>3,062,701.00</b>	<b>3,062,701.00</b>	<b>3,264,395.50</b>	<b>(201,694.50)</b>	
<b>Net Cost</b>		<b>(6,891.00)</b>	<b>446,405.00</b>	<b>(151,348.36)</b>	<b>597,753.36</b>	



**66111000 Education & Outreach**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
42358	State Other Funding	1,347,000.00	1,347,000.00	1,105,530.49	241,469.51	17.93%
42360	State Grant Revenue	0.00	0.00	187,792.04	(187,792.04)	0.00%
42601	County of Sonoma	869,867.00	869,867.00	923,915.02	(54,048.02)	-6.21%
44050	Unrealized Gains and Losses	0.00	0.00	(16,419.10)	16,419.10	0.00%
46029	Donations/Contributions	71,694.00	71,694.00	73,343.24	(1,649.24)	-2.30%
46050	Cancelled/State Dated Warrants	0.00	0.00	12.50	(12.50)	0.00%
46200	PY Revenue - Miscellaneous	0.00	0.00	128,363.50	(128,363.50)	0.00%
46203	PY Intergovmntl Rev - State	0.00	0.00	(1,066.04)	1,066.04	0.00%
<b>All Revenues</b>		<b>2,288,561.00</b>	<b>2,288,561.00</b>	<b>2,401,471.65</b>	<b>(112,910.65)</b>	<b>-5%</b>

**All Expense/Expenditure Accts**

51041	Insurance - Liability	2,295.00	2,295.00	2,506.13	(211.13)	-9.20%
51201	Administration Services	560,538.00	560,538.00	570,210.00	(9,672.00)	-1.73%
51205	Advertising/Marketing Svc	2,500.00	2,500.00	2,000.00	500.00	20.00%
51206	Accounting/Auditing Services	2,550.00	2,550.00	4,726.00	(2,176.00)	-85.33%
51207	Client Accounting Services	5,100.00	5,100.00	5,952.98	(852.98)	-16.73%
51212	Outside Counsel - Legal Advice	15,000.00	15,000.00	17,627.14	(2,627.14)	-17.51%
51241	Outside Printing and Binding	3,500.00	3,500.00	1,550.70	1,949.30	55.69%
51249	Other Professional Services	1,325,427.00	1,825,427.00	1,508,334.56	317,092.44	17.37%
51401	Rents and Leases - Equipment	510.00	510.00	498.42	11.58	2.27%
51421	Rents and Leases - Bldg/Land	4,446.00	4,446.00	2,387.30	2,058.70	46.30%
51801	Other Services	0.00	0.00	8,326.84	(8,326.84)	0.00%
51803	Other Contract Services	40,000.00	40,000.00	45,000.00	(5,000.00)	-12.50%
51805	Cnty Spor'shp of events/orgs	5,000.00	5,000.00	7,580.00	(2,580.00)	-51.60%
51901	Telecommunication Data Lines	11,550.00	11,550.00	5,646.96	5,903.04	51.11%
51902	Telecommunication Usage	1,185.00	1,185.00	1,187.57	(2.57)	-0.22%
51904	ISD - Baseline Services	11,772.00	11,772.00	8,158.07	3,613.93	30.70%
51905	ISD - Improvement Projects	0.00	0.00	49.09	(49.09)	0.00%
51907	ISD - Device Modernization Pro	0.00	0.00	2,372.78	(2,372.78)	0.00%
51909	Telecommunication Wireless Svc	5,700.00	5,700.00	6,836.13	(1,136.13)	-19.93%
51911	Mail Services	500.00	500.00	196.44	303.56	60.71%
51912	Records Services	0.00	0.00	24.50	(24.50)	0.00%
51916	County Services Chgs	11,695.00	11,695.00	9,337.57	2,357.43	20.16%
51922	County Car Expense	255.00	255.00	742.60	(487.60)	-191.22%
51923	Unclaimable county car exp	50.00	50.00	12.22	37.78	75.56%
52091	Memberships/Certifications	33,516.00	33,516.00	30,055.20	3,460.80	10.33%
52111	Office Supplies	15,220.00	15,220.00	10,158.78	5,061.22	33.25%
52114	Freight/Postage	15,000.00	15,000.00	0.00	15,000.00	100.00%
52115	Books/Media/Subscriptions	157.00	157.00	1,018.69	(861.69)	-548.85%
52118	Printing and Binding Supplies	6,400.00	6,400.00	10,018.64	(3,618.64)	-56.54%
52162	Special Department Expense	168,245.00	168,245.00	37,180.92	131,064.08	77.90%
52163	Professional Development	27,620.00	27,620.00	21,527.53	6,092.47	22.06%
57011	Transfers Out - within a Fund	0.00	137,905.00	137,905.00	0.00	0.00%
<b>All Expense/Expenditure Accts</b>		<b>2,275,731.00</b>	<b>2,913,636.00</b>	<b>2,459,128.76</b>	<b>454,507.24</b>	<b>16%</b>

<b>All Expense/Expenditure Accts</b>		<b>2,275,731.00</b>	<b>2,913,636.00</b>	<b>2,459,128.76</b>	<b>454,507.24</b>	
<b>All Revenues</b>		<b>2,288,561.00</b>	<b>2,288,561.00</b>	<b>2,401,471.65</b>	<b>(112,910.65)</b>	
<b>Net Cost</b>		<b>(12,830.00)</b>	<b>625,075.00</b>	<b>57,657.11</b>	<b>567,417.89</b>	

**6611100 Organics**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
42358	State Other Funding	818,500.00	818,500.00	0.00	818,500.00	100.00%
42461	Federal Other Funding	0.00	0.00	26,192.00	(26,192.00)	0.00%
42601	County of Sonoma	7,396,236.00	7,396,236.00	8,157,423.21	(761,187.21)	-10.29%
44050	Unrealized Gains and Losses	0.00	0.00	34,263.16	(34,263.16)	0.00%
46200	PY Revenue - Miscellaneous	0.00	0.00	(102,819.56)	102,819.56	0.00%
47101	Transfers In - within a Fund	540,700.00	540,700.00	0.00	540,700.00	100.00%
<b>All Revenues</b>		<b>8,755,436.00</b>	<b>8,755,436.00</b>	<b>8,115,058.81</b>	<b>640,377.19</b>	<b>7%</b>

**All Expense/Expenditure Accts**

51041	Insurance - Liability	9,180.00	9,180.00	10,024.53	(844.53)	-9.20%
51201	Administration Services	401,704.00	401,704.00	395,307.22	6,396.78	1.59%
51205	Advertising/Marketing Svc	0.00	0.00	5,250.00	(5,250.00)	0.00%
51206	Accounting/Auditing Services	10,200.00	10,200.00	18,903.00	(8,703.00)	-85.32%
51207	Client Accounting Services	20,400.00	20,400.00	26,986.83	(6,586.83)	-32.29%
51212	Outside Counsel - Legal Advice	5,000.00	5,000.00	8,433.80	(3,433.80)	-68.68%
51241	Outside Printing and Binding	0.00	0.00	1,659.36	(1,659.36)	0.00%
51249	Other Professional Services	798,500.00	298,500.00	29,191.72	269,308.28	90.22%
51401	Rents and Leases - Equipment	2,040.00	2,040.00	1,993.67	46.33	2.27%
51421	Rents and Leases - Bldg/Land	2,783.00	2,783.00	2,849.20	(66.20)	-2.38%
51801	Other Services	0.00	0.00	29,053.35	(29,053.35)	0.00%
51803	Other Contract Services	7,432,095.00	7,432,095.00	6,947,782.34	484,312.66	6.52%
51901	Telecommunication Data Lines	2,100.00	2,100.00	1,026.72	1,073.28	51.11%
51902	Telecommunication Usage	26.00	26.00	8.41	17.59	67.65%
51904	ISD - Baseline Services	20,088.00	20,088.00	19,497.09	590.91	2.94%
51909	Telecommunication Wireless Svc	0.00	0.00	777.24	(777.24)	0.00%
51911	Mail Services	250.00	250.00	0.00	250.00	100.00%
51916	County Services Chgs	31,433.00	31,433.00	32,290.29	(857.29)	-2.73%
51922	County Car Expense	1,020.00	1,020.00	2,970.42	(1,950.42)	-191.22%
52091	Memberships/Certifications	12,510.00	12,510.00	13,245.21	(735.21)	-5.88%
52111	Office Supplies	2,000.00	2,000.00	400.00	1,600.00	80.00%
52115	Books/Media/Subscriptions	629.00	629.00	4,074.75	(3,445.75)	-547.81%
52162	Special Department Expense	979.00	979.00	0.00	979.00	100.00%
52163	Professional Development	2,500.00	2,500.00	1,061.32	1,438.68	57.55%
57011	Transfers Out - within a Fund	0.00	455,756.00	455,756.00	0.00	0.00%
<b>All Expense/Expenditure Accts</b>		<b>8,755,437.00</b>	<b>8,711,193.00</b>	<b>8,008,542.47</b>	<b>702,650.53</b>	<b>8%</b>

<b>All Expense/Expenditure Accts</b>		<b>8,755,437.00</b>	<b>8,711,193.00</b>	<b>8,008,542.47</b>	<b>702,650.53</b>	
<b>All Revenues</b>		<b>8,755,436.00</b>	<b>8,755,436.00</b>	<b>8,115,058.81</b>	<b>640,377.19</b>	
<b>Net Cost</b>		<b>1.00</b>	<b>(44,243.00)</b>	<b>(106,516.34)</b>	<b>62,273.34</b>	

**66110900 ZW - Contingency Fund**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
44002	Interest on Pooled Cash	41,565.00	41,565.00	72,629.93	(31,064.93)	-74.74%
44050	Unrealized Gains and Losses	0.00	0.00	83,534.44	(83,534.44)	0.00%
47101	Transfers In - within a Fund	0.00	591,201.00	591,201.00	0.00	0.00%
<b>All Revenues</b>		<b>41,565.00</b>	<b>632,766.00</b>	<b>747,365.37</b>	<b>(114,599.37)</b>	<b>-18%</b>

**All Expense/Expenditure Accts**

51201	Administration Services	106,051.00	106,051.00	68,932.49	37,118.51	35.00%
51206	Accounting/Auditing Services	1,000.00	1,000.00	1,000.00	0.00	0.00%
51212	Outside Counsel - Legal Advice	20,000.00	20,000.00	45,166.71	(25,166.71)	-125.83%
51801	Other Services	0.00	0.00	1,000.00	(1,000.00)	0.00%
51803	Other Contract Services	125,000.00	125,000.00	87,816.32	37,183.68	29.75%
51916	County Services Chgs	217.00	217.00	260.00	(43.00)	-19.82%
52111	Office Supplies	1,000.00	1,000.00	762.37	237.63	23.76%
52162	Special Department Expense	40,000.00	40,000.00	51,381.27	(11,381.27)	-28.45%
<b>All Expense/Expenditure Accts</b>		<b>293,268.00</b>	<b>293,268.00</b>	<b>256,319.16</b>	<b>36,948.84</b>	<b>13%</b>

**All Asset Accounts**

19810	Acq-Land	0.00	2,043,000.00	2,007,123.46	35,876.54	1.76%
19831	Acq-CIP-Bldg & Impr	0.00	0.00	14,637.31	(14,637.31)	0.00%
<b>All Asset Accounts</b>		<b>-</b>	<b>2,043,000.00</b>	<b>2,021,760.77</b>	<b>21,239.23</b>	<b>1%</b>

<b>All Expense/Expenditure Accts</b>		<b>293,268.00</b>	<b>293,268.00</b>	<b>256,319.16</b>	<b>36,948.84</b>	
<b>All Assets Accounts</b>		<b>-</b>	<b>2,043,000.00</b>	<b>2,021,760.77</b>	<b>21,239.23</b>	
<b>All Revenues</b>		<b>41,565.00</b>	<b>632,766.00</b>	<b>747,365.37</b>	<b>(114,599.37)</b>	
<b>Net Cost</b>		<b>251,703.00</b>	<b>1,703,502.00</b>	<b>1,530,714.56</b>	<b>172,787.44</b>	

**66110300 Zero Waste - Organics Reserve**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
44002	Interest on Pooled Cash	29,289.00	29,289.00	134,922.01	(105,633.01)	-360.66%
44050	Unrealized Gains and Losses	0.00	0.00	39,034.02	(39,034.02)	0.00%
47101	Transfers In - within a Fund	0.00	455,756.00	455,756.00	0.00	0.00%
<b>All Revenues</b>		<b>29,289.00</b>	<b>485,045.00</b>	<b>629,712.03</b>	<b>(144,667.03)</b>	<b>-30%</b>

**All Expense/Expenditure Accts**

51201	Administration Services	29,289.00	29,289.00	22,377.01	6,911.99	23.60%
51206	Accounting/Auditing Services	1,000.00	1,000.00	1,000.00	0.00	0.00%
51212	Outside Counsel - Legal Advice	10,000.00	10,000.00	0.00	10,000.00	100.00%
51249	Other Professional Services	0.00	0.00	35,334.62	(35,334.62)	0.00%
51801	Other Services	0.00	0.00	1,000.00	(1,000.00)	0.00%
51803	Other Contract Services	0.00	260,000.00	0.00	260,000.00	100.00%
51916	County Services Chgs	379.00	379.00	0.00	379.00	100.00%
52111	Office Supplies	1,000.00	1,000.00	0.00	1,000.00	100.00%
52162	Special Department Expense	0.00	25,000.00	24,336.01	663.99	2.66%
57011	Transfers Out - within a Fund	540,700.00	540,700.00	0.00	540,700.00	100.00%
<b>All Expense/Expenditure Accts</b>		<b>582,368.00</b>	<b>867,368.00</b>	<b>84,047.64</b>	<b>783,320.36</b>	<b>90%</b>

<b>All Expense/Expenditure Accts</b>		<b>582,368.00</b>	<b>867,368.00</b>	<b>84,047.64</b>	<b>783,320.36</b>	
<b>All Revenues</b>		<b>29,289.00</b>	<b>485,045.00</b>	<b>629,712.03</b>	<b>(144,667.03)</b>	
<b>Net Cost</b>		<b>553,079.00</b>	<b>382,323.00</b>	<b>(545,664.39)</b>	<b>927,987.39</b>	

**66111200 Unfunded Pension Liability Rsv**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
44002	Interest on Pooled Cash	9,838.00	9,838.00	21,668.61	(11,830.61)	-120.25%
44050	Unrealized Gains and Losses	0.00	0.00	13,425.37	(13,425.37)	0.00%
<b>All Revenues</b>		<b>9,838.00</b>	<b>9,838.00</b>	<b>35,093.98</b>	<b>(25,255.98)</b>	<b>-257%</b>

**All Expense/Expenditure Accts**

51206	Accounting/Auditing Services	1,000.00	1,000.00	0.00	1,000.00	100.00%
51801	Other Services	0.00	0.00	1,000.00	(1,000.00)	0.00%
<b>All Expense/Expenditure Accts</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>0%</b>

<b>All Expense/Expenditure Accts</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	
<b>All Revenues</b>		<b>9,838.00</b>	<b>9,838.00</b>	<b>35,093.98</b>	<b>(25,255.98)</b>	
<b>Net Cost</b>		<b>(8,838.00)</b>	<b>(8,838.00)</b>	<b>(34,093.98)</b>	<b>25,255.98</b>	

**66111300 Debt Servicing Reserve**

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
44002	Interest on Pooled Cash	0.00	0.00	32,804.95	(32,804.95)	0.00%
44050	Unrealized Gains and Losses	0.00	0.00	18,321.51	(18,321.51)	0.00%
47101	Transfers In - within a Fund	745,000.00	745,000.00	745,000.00	0.00	0.00%
<b>All Revenues</b>		<b>745,000.00</b>	<b>745,000.00</b>	<b>796,126.46</b>	<b>(51,126.46)</b>	<b>-7%</b>

**All Expense/Expenditure Accts**

51206	Accounting/Auditing Services	1,000.00	1,000.00	0.00	1,000.00	100.00%
51801	Other Services	0.00	0.00	1,000.00	(1,000.00)	0.00%
<b>All Expense/Expenditure Accts</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>0%</b>

**All Asset Accounts**

19810	Acq-Land	0.00	1,000,000.00	1,000,000.00	0.00	0.00%
<b>All Asset Accounts</b>		<b>-</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>-</b>	<b>0%</b>

<b>All Expense/Expenditure Accts</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	
<b>All Assets Accounts</b>		<b>-</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>-</b>	
<b>All Revenues</b>		<b>745,000.00</b>	<b>745,000.00</b>	<b>796,126.46</b>	<b>(51,126.46)</b>	
<b>Net Cost</b>		<b>(744,000.00)</b>	<b>256,000.00</b>	<b>204,873.54</b>	<b>51,126.46</b>	

## 66110000 Department Summary

Department/ Account	Description	Original Budget	Final Budget	Actual Year to Date	Remaining Balance	% Remaining
<b>All Revenues</b>						
42358	State Other Funding	2,352,060.00	2,352,060.00	1,158,402.49	1,193,657.51	50.75%
42360	State Grant Revenue	0.00	0.00	272,779.79	(272,779.79)	0.00%
42461	Federal Other Funding	0.00	0.00	26,192.00	(26,192.00)	0.00%
42601	County of Sonoma	10,910,850.00	10,910,850.00	11,890,413.22	(979,563.22)	-8.98%
44002	Interest on Pooled Cash	90,106.00	90,106.00	300,059.01	(209,953.01)	-233.01%
44050	Unrealized Gains and Losses	0.00	0.00	210,756.45	(210,756.45)	0.00%
46029	Donations/Contributions	293,674.00	293,674.00	314,173.44	(20,499.44)	-6.98%
46050	Cancelled/State Dated Warrants	0.00	0.00	12.50	(12.50)	0.00%
46200	PY Revenue - Miscellaneous	0.00	0.00	25,543.94	(25,543.94)	0.00%
46203	PY Intergovmntl Rev - State	0.00	0.00	(1,066.04)	1,066.04	0.00%
47101	Transfers In - within a Fund	1,285,700.00	2,332,657.00	1,791,957.00	540,700.00	23.18%
<b>All Revenues</b>		<b>14,932,390.00</b>	<b>15,979,347.00</b>	<b>15,989,223.80</b>	<b>(9,876.80)</b>	<b>0%</b>

### All Expense/Expenditure Accts

51041	Insurance - Liability	13,500.00	13,500.00	14,741.95	(1,241.95)	-9.20%
51071	Maintenance - Bldg & Improve	15,000.00	15,000.00	874.00	14,126.00	94.17%
51201	Administration Services	1,378,448.00	1,378,448.00	1,378,659.44	(211.44)	-0.02%
51205	Advertising/Marketing Svc	19,500.00	19,500.00	16,425.24	3,074.76	15.77%
51206	Accounting/Auditing Services	19,000.00	19,000.00	29,800.00	(10,800.00)	-56.84%
51207	Client Accounting Services	30,000.00	30,000.00	39,686.52	(9,686.52)	-32.29%
51212	Outside Counsel - Legal Advice	54,000.00	54,000.00	72,880.75	(18,880.75)	-34.96%
51225	Training Services	1,600.00	1,600.00	694.08	905.92	56.62%
51229	Hazardous Waste Disposal Svc	30,000.00	30,000.00	37,520.55	(7,520.55)	-25.07%
51241	Outside Printing and Binding	3,500.00	3,500.00	3,210.06	289.94	8.28%
51249	Other Professional Services	2,300,475.00	2,300,475.00	1,701,960.91	598,514.09	26.02%
51401	Rents and Leases - Equipment	3,000.00	3,000.00	2,931.87	68.13	2.27%
51421	Rents and Leases - Bldg/Land	21,842.00	21,842.00	11,869.00	9,973.00	45.66%
51507	Special Departmental Expense	174,300.00	174,300.00	114,452.11	59,847.89	34.34%
51801	Other Services	0.00	0.00	58,959.57	(58,959.57)	0.00%
51803	Other Contract Services	9,133,035.00	9,393,035.00	8,305,329.40	1,087,705.60	11.58%
51805	Cnty Spor'shp of events/orgs	5,000.00	5,000.00	7,580.00	(2,580.00)	-51.60%
51901	Telecommunication Data Lines	16,800.00	16,800.00	7,700.40	9,099.60	54.16%
51902	Telecommunication Usage	1,367.00	1,367.00	1,203.73	163.27	11.94%
51904	ISD - Baseline Services	40,500.00	40,500.00	34,767.54	5,732.46	14.15%
51905	ISD - Improvement Projects	0.00	0.00	49.09	(49.09)	0.00%
51907	ISD - Device Modernization Pro	0.00	0.00	2,372.78	(2,372.78)	0.00%
51909	Telecommunication Wireless Svc	7,740.00	7,740.00	10,094.78	(2,354.78)	-30.42%
51911	Mail Services	850.00	850.00	205.92	644.08	75.77%
51912	Records Services	0.00	0.00	24.50	(24.50)	0.00%
51916	County Services Chgs	54,911.00	54,911.00	50,728.08	4,182.92	7.62%
51922	County Car Expense	1,500.00	1,500.00	4,368.26	(2,868.26)	-191.22%
51923	Unclaimable county car exp	50.00	50.00	12.22	37.78	75.56%
52091	Memberships/Certifications	52,359.00	52,359.00	50,800.41	1,558.59	2.98%
52111	Office Supplies	21,720.00	21,720.00	13,351.51	8,368.49	38.53%

52114	Freight/Postage	15,000.00	15,000.00	0.00	15,000.00	100.00%
52115	Books/Media/Subscriptions	925.00	925.00	5,992.28	(5,067.28)	-547.81%
52118	Printing and Binding Supplies	6,400.00	6,400.00	10,018.64	(3,618.64)	-56.54%
52162	Special Department Expense	209,440.00	234,440.00	112,898.20	121,541.80	51.84%
52163	Professional Development	41,020.00	41,020.00	26,183.72	14,836.28	36.17%
52191	Utilities Expense	6,132.00	6,132.00	2,780.66	3,351.34	54.65%
57011	Transfers Out - within a Fund	1,285,700.00	2,332,657.00	1,791,957.00	540,700.00	23.18%
<b>All Expense/Expenditure Accts</b>		<b>14,964,614.00</b>	<b>16,296,571.00</b>	<b>13,923,085.17</b>	<b>2,373,485.83</b>	<b>15%</b>

**All Asset Accounts**

19810	Acq-Land	0.00	3,043,000.00	3,007,123.46	35,876.54	1.18%
19831	Acq-CIP-Bldg & Impr	0.00	0.00	14,637.31	(14,637.31)	0.00%
<b>All Asset Accounts</b>		<b>-</b>	<b>3,043,000.00</b>	<b>3,021,760.77</b>	<b>21,239.23</b>	<b>1%</b>

<b>All Expense/Expenditure Accts</b>		<b>14,964,614.00</b>	<b>16,296,571.00</b>	<b>13,923,085.17</b>	<b>2,373,485.83</b>	
<b>All Asset Accts</b>		<b>-</b>	<b>3,043,000.00</b>	<b>3,021,760.77</b>	<b>21,239.23</b>	
<b>All Revenues</b>		<b>14,932,390.00</b>	<b>15,979,347.00</b>	<b>15,989,223.80</b>	<b>(9,876.80)</b>	
<b>Net Cost</b>		<b>32,224.00</b>	<b>3,360,224.00</b>	<b>955,622.14</b>	<b>2,404,601.86</b>	

## 4th Quarter Fund Balances FY 23/24

Fund		Beginning Balance	6/30/2024	Projected Fund Balance	Fund Balance Goal
Organics Reserve	78103	2,241,189	2,786,854	1,904,814	2,188,859
HHW	78104	979,283	1,130,861	634,462	577,703
Contingency Reserve	78109	2,946,771	2,946,771	2,519,398	1,269,724
Education & Outreach	78110	244,761	283,283	254,865	227,573
Organics	78111	2,333,558	2,349,008	1,316,717	2,188,859
Unfunded Pension Liability Rsv	78112	661,679	695,773	664,697	650,000
Debt Servicing Reserve	78113	1,477,643	2,272,770	2,219,959	
<b>Total</b>			<b>12,465,320</b>	<b>9,514,912</b>	

**RESOLUTION OF ZERO WASTE SONOMA (ZWS)  
ADOPTING ADJUSTMENTS TO THE FY 2024/25 BUDGET FOR THE EDUCATION & OUTREACH, HHW,  
AND CONTINGENCY RESERVE FUND FISCAL YEAR END TRANSFERS**

WHEREAS, ZWS approved Zero Waste Sonoma Fiscal Year 2024/25 Budget by unanimous vote on February 15, 2024; and

WHEREAS, staff recommends increasing the Fiscal Year 2024/25 HHW Fund Budget for Transfers Out within a fund in the amount of \$553,158 to move the excess fund reserves to the contingency fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2024/25 Education & Outreach Fund Budget for Transfers Out within a fund in the amount of \$55,710 to move the excess fund reserves to the contingency fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2024/25 Organics Fund Budget for Transfers Out within a fund in the amount of \$160,149 to move contingency funds reserves to the organics reserve fund; and

WHEREAS, staff recommends increasing the Fiscal Year 2024/25 Contingency Reserve Fund Budget for Transfers In within a fund in the amount of \$608,868 to receive the excess fund reserves from HHW and Education and Outreach funds; and

WHEREAS, staff recommends increasing the Fiscal Year 2024/25 Organics Reserve Fund Budget for Transfers In within a fund in the amount of \$160,149 to receive funds from the Organics Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Zero Waste Sonoma does hereby approve the adjustment to the Fiscal Year 2024-25 Budget.

**MEMBERS:**

- - Cloverdale	- - Cotati	- - County	- - Healdsburg	- - Petaluma
- - Rohnert Park	- - Santa Rosa	- - Sebastopol	- - Sonoma	- - Windsor

AYES: - -      NOES: - -      ABSENT: - -      ABSTAIN: - -



SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE: October 17, 2024

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Clerk of Zero Waste Sonoma  
Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: 5  
Staff Contact: Lukacs  
Agenda Date: October 17, 2024  
Approved By: LL

## **ITEM: Receive Solid Waste Association of North America (SWANA) Gold Rush Chapter Outstanding Public Agency Award**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

ZWS Board receive the SWANA Gold Rush Chapter Outstanding Public Agency Award.

### **II. BACKGROUND**

The Solid Waste Association of North America (SWANA) is an organization of more than 10,000 public and private sector professionals committed to advancing from solid waste management to resource management through their shared emphasis on education, advocacy, and research. For more than 60 years, SWANA has been the leading association in the solid waste management field. SWANA serves industry professionals through technical conferences, certifications, publications, and a large offering of technical training courses. SWANA is the largest member-based solid waste association in the world, with 47 Chapters in the U.S, Canada, and the Caribbean. SWANA's Northern California chapter is called the Gold Rush chapter and has over 400 members. Their objectives are to be the center of scientific and technical excellence in the field of municipal and solid waste management and to represent the best interests of local governments in decisions made locally and nationally about municipal solid waste management.

### **III. DISCUSSION**

Each year, the Gold Rush Chapter's Board of Directors convenes to select the Most Outstanding Public Agency of the year. There is no solicitation or application for this award as it is given per the recommendation of the Board. David Ghirardelli, President of SWANA's Gold Rush Chapter, is presenting ZWS with the Most Outstanding Public Agency Award of the year.

### **IV. FUNDING IMPACT**

There is no impact to the current budget.



Agenda Item #: 6  
Staff Contact: Lukacs  
Agenda Date: October 17, 2024  
Approved By: LL

**ITEM: PROPOSED EPA SOLID WASTE INFRASTRUCTURE FOR RECYCLING GRANT PROGRAM APPLICATION - EXPANSION OF REUSABLE CUP PROGRAM**

**I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends that the Board of Directors authorize the ZWS to apply for the EPA Solid Waste Infrastructure for Recycling (SWIFR) grant funds to expand the "Reuse My Cup" program beyond Petaluma and implement a reusable cup initiative throughout Sonoma County.

**II. BACKGROUND**

The SWIFR grant program is a newly established initiative authorized under the Save Our Seas 2.0 Act and funded through the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law. This law allocates \$275 million to support SWIFR grants as part of the national effort to "Build a Better America." The funding is distributed at \$55 million per year over Fiscal Years 2022 to 2026, with funds available until expended. Additionally, the EPA received an extra \$5 million in FY 2024 to enhance the implementation of this program.

The SWIFR program is designed to help implement the National Recycling Strategy by improving post-consumer materials management and recycling infrastructure. The grants are aimed at supporting local waste management authorities, improving recycling programs, and upgrading local waste management systems.

For the 2024 grant cycle, the EPA has approximately \$58 million in total funding available for competitive grants. The EPA anticipates awarding between 20 to 30 assistance agreements, ensuring that at least one award will be granted per EPA region. Individual grant awards will range between \$500,000 and \$5,000,000.

**DISCUSSION**

In August 2024, Closed Loop Partners, in partnership with the City of Petaluma and ZWS, launched the groundbreaking Petaluma Reusable Cup Project. This city-wide, multi-brand collaboration aims to make reusable cups the default option for to-go beverages, providing residents with an accessible and sustainable alternative to single-use cups. The initiative, which is the first of its kind, spans 30 participating restaurants—from global brands to small local businesses—creating a model for widespread adoption of reusable cup systems.

Within the first six weeks of the project, it garnered significant community engagement, achieving 2.5 million impressions and surpassing the notable milestone of 100,000 cup returns across 60+ drop-off points throughout Petaluma. The success of this initiative underscores the potential for broader implementation.

The Petaluma Reusable Cup Project is fully funded and managed by the NextGen Consortium, a collaboration of global foodservice brands led by Closed Loop Partners' Center for the Circular Economy. The consortium is covering the costs of cups, collection bins, washing services, logistics, marketing, communications, data tracking, and research for all participating locations during a three-month pilot period, which is set to conclude on November 1, 2024. Throughout the pilot, local businesses have benefited from free access to cups, marketing materials, and full service for collection and washing, establishing the essential infrastructure required to sustain the program long-term.

### **Expansion Opportunities:**

Expanding the "Reuse My Cup" program to a countywide scale presents a significant opportunity to bolster Sonoma County's waste reduction efforts and promote sustainable practices. The key components of the expansion include:

- Closed Loop Partnership: Leveraging the innovation and collaboration of Closed Loop Partners to expand the program's reach and impact.
- Local Business Engagement: Extending partnerships to businesses, cafes, and food service providers throughout Sonoma County to adopt reusable cup systems.
- Local Partnerships: Expand on the partnership established with Recology and additional stakeholders to be identified.
- Public Awareness Campaigns: Implementing countywide marketing efforts to educate residents on the environmental benefits of reusable cups and encourage their use.
- Consumer Incentives: Offering rewards, discounts, or other incentives to motivate consumers to participate in the program.
- Infrastructure Support: Establishing washing and sanitizing facilities and providing businesses with the necessary tools to manage reusable cup systems efficiently.
- Public/Private Partnerships: Exploring opportunities to match private investments from brand owners, enabling the reuse program to scale effectively across the county.

### **Why Grant Funding is Needed:**

Our goal is to ensure that the City of Petaluma can sustain and expand the reusable cup program throughout Sonoma County, making reusable to-go cups a permanent, long-lasting norm for the region. However, a key challenge we identified during the pilot is the financial burden on local businesses. Reusable cups are considerably more expensive than single-use options, and small businesses cannot bear the higher costs alone. The major cost drivers include the collection, washing, and replacement of lost or damaged cups.

Without sufficient grant funding, it would be difficult for the program to continue or expand the program. The EPA's SWIFR grant represents a critical funding opportunity to support this expansion. The EPA requires a Notice of Intent to Apply by November 15, 2024, with the full grant application due by December 20, 2024.

## **III. FUNDING IMPACT**

There is no impact to the current budget.



Agenda Item #: 7  
Staff Contact: Lukacs  
Agenda Date: October 17, 2024  
Approved By: LL

**ITEM: PROPOSED EPA COMMUNITY CHANGE GRANT PROGRAM APPLICATION - REUSE HUB**

**I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends that the Board of Directors authorize ZWS to apply for funding through the EPA Community Change Grant (CCG) Program to support the development and implementation of a Reuse Hub in Sonoma County. The Reuse Hub will serve as a central facility for collecting, repurposing, redistributing, and repairing reusable materials, advancing our region’s waste reduction and sustainability efforts.

**II. BACKGROUND**

The EPA CCG Program is aimed at supporting community-led environmental projects that address sustainability, waste management, and community well-being. This grant program focuses on projects that engage local communities, improve environmental health, and foster sustainable practices. ZWS proposes to apply for funds to establish a Reuse Hub which directly aligns with CCG’s Strategy 7: Waste Reduction and Management to Support a Circular Economy, this strategy is particularly relevant to disadvantaged communities, which often suffer from the environmental impacts of improper waste disposal. The project will also address CCG Strategy 1: Increase community resilience through climate action activities, as the offerings of the Reuse Hub will be designed to build and share skills and reduce emissions related to generation of landfill waste and resource extraction for new goods.

The EPA Grant Program offers a valuable funding opportunity to support the creation of this Reuse Hub. For 2024, the EPA has allocated individual grant awards ranging from \$10 million to \$20 million. The grant due date is November 20, 2024.

By applying for this grant, Sonoma County has the chance to secure up to \$20 million in funding, which will be used to establish the necessary infrastructure for the Reuse Hub, cover operational costs through the duration of the grant and support outreach and educational efforts during the project’s initial phases.

**DISCUSSION**

The Reuse Hub would serve as a multi-functional facility where residents and businesses can drop off reusable materials for repair, redistribution, upcycling, and resale. This model encourages the extension of product lifecycles, significantly reducing the volume of waste sent to landfills while providing affordable and accessible materials for community members and organizations. Additionally, the Hub would offer educational workshops on reuse and sustainable living practices, promoting environmental awareness and engagement throughout the community. Core components of the Reuse Hub include:

- **Partnership:** establish partnerships with stakeholders who may be housed and/or provide services in the hub including the United Cerebral Palsy of the North Bay, North Bay Conservation Corps, Green Lynx, Reuse Alliance, and others.
- **Material Collection:** accept a wide variety of reusable materials, such as clothing, furniture, electronics, household goods, construction materials, and other items that are still functional or can be repaired.
- **Repair and Refurbishment:** offer repair services for items that may be damaged or in need of maintenance. By refurbishing these items, the Hub ensures they can be redistributed or sold at a reduced cost, instead of being thrown away.
- **Redistribution:** redistributes collected items to individuals, families, nonprofits, and community organizations. This could take the form of direct donation, resale at low prices, or through partnerships with local charities or businesses.
- **Education and Outreach:** serves as an educational center, providing the community with workshops and programs that teach skills such as repairing household items, upcycling materials, and practicing sustainable living. It raises awareness about waste reduction, reuse, and environmental responsibility.
- **Environmental Impact:** by keeping products and materials in circulation, the Hub reduces the volume of waste that ends up in landfills or incinerators. It supports the local community in embracing a more circular economy, where resources are continuously reused and repurposed.
- **Benefit Disadvantaged Communities:** by providing affordable access to items they might otherwise be unable to afford. They also create local jobs in repair, collection, sorting, and educational outreach, fostering both economic and environmental sustainability.
- **Greenhouse Gas Emission Reduction:** by diverting materials from landfills. This is in alignment with the County's Climate Action Plan and data from the Reuse Hub will be collected and reported.

### **Serving Disadvantaged Communities**

The EPA CCG focuses on serving disadvantaged communities. The Reuse Hub will play a vital role in addressing the needs of disadvantaged communities by focusing on waste reduction and circular economy principles, the Hub will offer a range of benefits to these communities:

- **Affordable Access to Reusable Goods:** Provide a consistent supply of reusable materials—such as clothing, furniture, household goods, and appliances—at little to no cost.
- **Job Creation and Workforce Development:** Create local employment opportunities, particularly for disadvantaged populations and by partnering with local workforce development programs where jobs can be offered in material collection, repair, sorting, and distribution, as well as positions focused on education and outreach.
- **Community Engagement and Education:** Serve as a center for environmental education, focusing on waste reduction, reuse, and sustainable living practices.
- **Health and Environmental Justice:** Reduce the environmental and health burdens faced by these disadvantaged communities and protect them from the negative impacts of pollution and benefit from improved waste management systems.

- **Circular Economy Opportunities:** Offer opportunities for small businesses and entrepreneurs to access reusable materials for repurposing or resale.

ZWS hired SCS Engineers (SCS) to determine if it is feasible for ZWS to utilize CCG funds to develop a reuse hub and to analyze the feasibility of an ongoing operation budget. In addition, SCS can take the lead in preparing the grant application should the board approve the staff's recommendation. SCS has been hired to complete these services within the Executive Director's signing authority.

### **III. FUNDING IMPACT**

ZWS hired SCS Engineers to assist with the preparation of the grant proposal and application. There is no additional impact to the current budget to apply for the grant.