



## Meeting of the Board of Directors

April 17, 2019  
REGULAR MEETING

Closed session begins at 8:00 a.m.  
Regular Session begins at 8:30 a.m. or immediately following  
Closed Session  
Estimated Ending Time 11:00 a.m.

*City of Santa Rosa Council Chambers*  
*100 Santa Rosa Avenue*  
*Santa Rosa, CA*

Meeting Agenda and Documents

**SONOMA COUNTY WASTE MANAGEMENT AGENCY**

**Meeting of the Board of Directors**

April 17, 2019

REGULAR MEETING

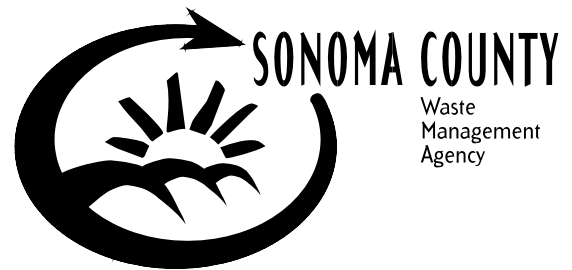
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*Note: This packet is 35 pages total*



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City of Santa Rosa Council Chambers  
100 Santa Rosa Avenue  
Santa Rosa, CA

### **Agenda**

#### **Item**

1. Call to Order Closed Session
2. **Closed Session:** PUBLIC EMPLOYMENT  
Titles: Executive Director
3. Adjourn Closed Session / Call to Order Regular Meeting
4. Agenda Approval
5. Public Comments (items not on the agenda)

#### **Consent** (w/attachments)

- 6.1 Minutes of the March 20, 2019 Regular Meeting
- 6.2 March, April and May 2019 Outreach Calendar
- 6.3 Discussion and Possible Action on the FY19/20 Final Budget [**Supermajority Vote Required**]
- 6.4 Approval of the Eleventh Amendment to the Agreement with the City of Petaluma [Collard]

## **Regular Calendar**

7. Approval of the Second Amendment to the Agreement for Household Hazardous Waste Operations [Scott]
8. Boardmember Comments – NO ACTION
9. Executive Director Report – NO REPORT
10. Staff Comments – NO ACTION
11. Next SCWMA meeting: May 15, 2019
12. Adjourn

**Consent Calendar:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

**Regular Calendar:** These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

**Public Comments:** Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

**Disabled Accommodation:** If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

**Noticing:** This notice is posted 72 hours prior to the meeting at The Board of Supervisors, 575 Administration Drive, Santa Rosa, and at the meeting site the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa. It is also available on the internet at [www.zerowastesonoma.gov](http://www.zerowastesonoma.gov)



**Date:** March 20, 2019  
**To:** Sonoma County Waste Management Agency Board Members  
**From:** Susan Klassen, Interim Executive Director  
**Subject:** **Executive Summary Report for the SCWMA Board Meeting of March 20, 2019**

**Closed Session:** There was no reportable actions in Closed Session:

**Consent Calendar:** All Items listed below were approved, item 6.3 with a supermajority vote.

- 6.1 Minutes of the February 20, 2019 Regular Meeting:
- 6.2 February, March and April 2019 Outreach Calendar:
- 6.3 Budget Adjustment
- 6.4 FY 2018/19 Second Quarter Financials
- 6.5 Support for DEA Take-Back Event

## Regular Calendar

- 7. Resolution Selecting Executive Director: removed from agenda during agenda approval.
- 8. Discussion and Possible Action on the FY 19/20 Draft Budget: the FY 19/20 Draft Budget is maintaining the core SCWMA programs at similar levels, with a few exceptions. Staff is proposing an increase in organic waste tipping fees due to increased hauling costs and the addition of a full time staff member to address Mandatory Organics Diversion laws. The draft budget included in this packet included the programs proposed through the SCWMA Work Plan, which was approved at the January 16, 2019 SCWMA meeting. Notable differences from the previous year's budget included the continued research of potential new model ordinances, establish a battery disposal pilot program, internship program, office expansion and continued exploration of a North County HHW facility. Staff also increased outreach programs in the community for Zero Waste, food scrap and composting goals. **The Draft Budget for FY 19/20 was approved with a supermajority vote. The final Budget will be presented for adoption at the April 17<sup>th</sup>, 2019 meeting.**
- 9. Public Hearing for the Consideration of Organics Disposal Fee and Agency Surcharge Increases:  
The proposed fee changes, as follows:

Fee Descriptions	Organics	Surcharge
Existing SCWMA Fee	\$60.00/ton	\$4.85/ton
SCWMA Fee Increase	\$7.25/ton	\$0.55/ton
New Total SCWMA Fee*	\$67.25/ton	\$5.40/ton

The fee increases were necessary to balance the ongoing budget activities with on-going revenues and maintain reserves per adopted SCWMA policy. The average impact to monthly residential collection bills resultant from these increases is expected to be an average of about \$0.63/month total, depending on service size and jurisdiction. **The Agency Board held a public hearing, took testimony, deliberated and then approved the fee increases, effective April 1, 2019 with a supermajority vote.**



**To:** Sonoma County Waste Management Agency Board Members  
**From:** Thora Collard, Department Analyst  
**Subject:** April 17, 2019 Board Meeting Agenda Notes

**Note: Closed Session will begin at 8:00 a.m.**

## **Consent Calendar**

These items include routine financial, informational and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

6.1 **Minutes of the March 20, 2019 Regular Meeting:** regular acceptance.

6.2 **March, April, and May 2019 Outreach Calendar:** This item provides an update on outreach events since the last meeting and upcoming outreach events. No action is required.

6.3 **Final FY19/20 Budget Approval:** the SCWMA FY 19-20 Final Budget is included for Board approval. The item was discussed at the March 20, 2019 Board meeting and the board approved the draft budget without any changes. **Staff recommends the Board approve the FY 19-20 Final Budget as presented at the March 20, 2019 Meeting [Supermajority Vote Required]**

6.4 **Approval of the Eleventh Amendment to the Agreement with the City of Petaluma:** The agreement with the City of Petaluma for the Agency to provide HHW, education, and planning services and the City to provide payment for these services will expire on June 30, 2019 unless extended. The eleventh amendment would extend the agreement expiration up to June 30, 2024. **Staff recommends approving the Eleventh Amendment to the Agreement with the City of Petaluma.**

## **Regular Calendar**

7. **Household Hazardous Waste Facility – Clean Harbors Contract Extension:** At the December 12, 2018 meeting the Board directed staff to negotiate an extension with Clean Harbors to continue management of our HHW Facility. **Staff recommends the Board approve the contract extension with Clean Harbors.**



## Minutes of the March 20, 2019 Meeting

The Sonoma County Waste Management Agency met on March 20, 2019, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa, California.

### Board Members Present:

City of Cloverdale	Melanie Bagby	City of Santa Rosa	John Sawyer
City of Cotati	Susan Harvey	City of Sebastopol	Henry Mikus
City of Healdsburg	Larry Zimmer	City of Sonoma	Madolyn Agrimonti
City of Petaluma	Dan St. John	County of Sonoma	Susan Gorin
City of Rohnert Park	Absent	Town of Windsor	Bruce Okrepkie

### Staff Present:

Executive Director: Susan Klassen  
Counsel: Ethan Walsh  
Staff: Thora Collard, Courtney Scott  
Agency Clerk: Janel Perry

1. **Call to Order Regular Meeting**  
Closed session was called to order at 8:00 a.m.
2. **Closed Session:**  
PUBLIC EMPLOYMENT  
Title: Executive Director
3. **Adjourn Closed Session at 8:55 a.m.**  
  
**Call to Order Regular Meeting**  
Regular meeting was called to order at 9:04 a.m.  
Introductions  
There were no reportable actions.
4. **Agenda Approval**  
Item 7 was removed from regular calendar.
5. **Public Comments (items not on the agenda)**  
Pat Mitchell-against Llano Road compost facility proposal.
6. **Consent (w/attachments)**
  - 6.1 Minutes of the February 20, 2019 Regular Meeting
  - 6.2 February, March and April 2019 Outreach Calendar
  - 6.3 Budget Adjustment **[Supermajority Vote Required]**
  - 6.4 Second Quarter Financials

March 20, 2019 – SCWMA Meeting Minutes

## 6.5 Support for DEA Take-Back Event [Scott]

### Public Comments:

None.

Motion: For approval of items 6.1, 6.2, 6.4 and 6.5 on consent calendar. Item 6.3 removed.

First: City of Cotati-Susan Harvey

Second: City of Healdsburg-Larry Zimmer

### Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

## Regular Calendar

### 6.3 Budget Adjustment [Supermajority Vote Required]

### Public Comments:

None.

Motion: For approval of consent item 6.3.

First: County of Sonoma-Susan Gorin

Second: City of Cotati-Susan Harvey

### Vote Count:

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

## 7. Resolution Selecting Executive Director [Klassen]

**PULLED FROM CALENDAR.**



8. Discussion and Possible Action on the FY 19/20 Draft Budget [Collard] **[Supermajority Vote Required]**

**Public Comments:**

None.

**Motion:** For staff to return at the April 17, 2019 SCWMA meeting for final budget approval.

**First:** City of Sebastopol-Henry Mikus

**Second:** County of Sonoma-Susan Gorin

**Vote Count:**

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-

**Motion passed.**

9. Public Hearing for the Consideration of Organics Disposal Fee and Agency Surcharge Increases [Collard] **[Supermajority Vote Required]**

**Public Hearing opened at 9:31 am.**

Dan Noble-in favor of rate increases.

Ken Wells-in favor of rate increases.

Elizabeth Bortolotto-in favor of rate increases.

Stu Clark-in favor of rate increases.

**Public hearing Closed at 9:39 am.**

**Motion:** To approve Organics Disposal Fee and Agency Surcharge Increases.

**First:** City of Cotati-Susan Harvey

**Second:** County of Sonoma-Susan Gorin

**Vote Count:**

City of Cloverdale	AYE	City of Santa Rosa	AYE
City of Cotati	AYE	City of Sebastopol	AYE
City of Healdsburg	AYE	City of Sonoma	AYE
City of Petaluma	AYE	County of Sonoma	AYE
City of Rohnert Park	ABSENT	Town of Windsor	AYE

AYES -9- NOES -0- ABSENT -1- ABSTAIN -0-  
**Motion passed.**

10. **Boardmember Comments – NO ACTION**  
Comments were received by chair from various board members.
11. **Executive Director Report – NO ACTION**  
Executive Director gave verbal report.
12. **Staff Comments – NO ACTION**  
None.
13. **Next SCWMA meeting:** April 17, 2019
14. **Adjourn at 9:52 a.m.**

Submitted by: Janel Perry



Agenda Item #: **6.2**  
Agenda Date: **4/17/2019**

## **ITEM: March, April, and May 2019 Outreach Calendar**

### **March 2019 Outreach Events**

March 5	4 PM – 8 PM	Community Toxic Collection – Kenwood
March 7	8:30 AM – 11:30 AM	Sheppard Elementary Career Fair – Santa Rosa
March 8	11 AM – 7 PM	E-Waste Event – Graton – Fire Station
March 9-10	9 AM – 5 PM	E-Waste Event – Graton – Fire Station
March 11	5 PM – 6 PM	HeadStart Parent Presentation – Richard Crane School in Rohnert Park
March 12	4 PM – 8 PM	Community Toxic Collection – Monte Rio
March 12	5 PM – 6 PM	HeadStart Parent Presentation – McKinley Elementary School in Petaluma
March 13	8 AM – 9:30 AM	Healdsburg Labor Center presentation – Healdsburg
March 13	9:45 AM – 10:30 AM	Fulton Labor Center presentation – Fulton
March 13	7 AM – 12 PM	DMV Outreach – Petaluma
March 13	4 PM – 5 PM	HeadStart Parent Presentation – Cook Middle School in Santa Rosa
March 14	7 AM – 12 PM	DMV Outreach – Santa Rosa
March 14	4 PM – 5 PM	HeadStart Parent Presentation – Lincoln School in Santa Rosa
March 16	12 PM – 2:30 PM	Sonoma State University Educational Family Summit 2019 – Rohnert Park
March 18	7 AM – 12 PM	DMV Outreach – Santa Rosa
March 19	4 PM – 8 PM	Community Toxic Collection – Santa Rosa, W
March 26	4 PM – 8 PM	Community Toxic Collection – Windsor
March 28	11 AM – 1 PM	Los Cien Latino Leaders Meeting – Santa Rosa
March 28	7 AM – 12 PM	DMV Outreach – Petaluma
March 31	12 PM – 4 PM	Cesar Chavez Community Fair – Santa Rosa

### **April 2019 Outreach Events**

April 2	4 PM – 8 PM	Community Toxic Collection – Sonoma
April 4	4 PM – 5 PM	HeadStart Parent Presentation – RL Stevens Elementary School in Santa Rosa
April 5	11 AM – 7 PM	E-Waste Event – Sonoma – Veterans Hall
April 6-7	9 AM – 5 PM	E-Waste Event – Sonoma – Veterans Hall
April 9	4 PM – 8 PM	Community Toxic Collection – Sebastopol
April 10	4:30 PM – 5:30 PM	HeadStart Parent Presentation – JX Wilson Elementary in Santa Rosa
April 12	4 PM – 7 PM	Family Expo & Camp Fair – Santa Rosa
April 13	10 AM – 1 PM	Sonoma Valley Community Health Fair 2019 – Sonoma
April 14	10 AM – 1 PM	Windsor Salud! Health + Wellness Festival – Windsor
April 13-14	9 AM – 5 PM	E-Waste Event – Monte Rio – Community Center
April 16	4 PM – 8 PM	Community Toxic Collection – Santa Rosa, E
April 17	4:30 PM – 5:30 PM	HeadStart Parent Presentation – Flowery Elementary School in Sonoma
April 17	8 AM – 9:30 AM	Healdsburg Labor Center presentation – Healdsburg
April 17	9:45 AM – 10:30 AM	Fulton Labor Center presentation – Fulton
April 19	11 AM – 1 PM	Los Cien Latino Leaders Meeting – Santa Rosa
April 20	11 AM – 2 PM	Earth Day Celebration – Sonoma
April 20	11 AM – 1 PM	Earth Day Celebration – Cloverdale
April 23	4 PM – 8 PM	Community Toxic Collection – Petaluma

April 26-27	9 AM – 1 PM	HazMobile – Sea Ranch
April 27	10 AM – 2 PM	DEA Prescription Drug Take Back Day – TBD
April 27	12 PM – 4 PM	Earth Day Celebration – Santa Rosa
April 28	10 AM – 4 PM	Day Under the Oaks – Santa Rosa
April 30	4 PM – 8 PM	Community Toxic Collection – Cloverdale

### **May 2019 Outreach Events**

May 3	11 AM – 7 PM	E-Waste Event – Healdsburg – Community Center
May 3	11 AM – 7 PM	Mattress Collection Event – Healdsburg – Community Center
May 4	10 AM – 5 PM	Bodega Bay Fisherman's Festival – Bodega Bay
May 4-5	9 AM – 5 PM	E-Waste Event – Healdsburg – Community Center
May 4-5	9 AM – 5 PM	Mattress Collection Event – Healdsburg – Community Center
May 5	3 PM – 9 PM	Roseland 14th Annual Cinco de Mayo Festival – Santa Rosa
May 5	12 PM – 7 PM	Annual 5 de Mayo Family Celebration – Sonoma
May 7	4 PM – 8 PM	Community Toxic Collection – Guerneville
May 14	4 PM – 8 PM	Community Toxic Collection – Larkfield
May 15	8 AM – 9:30 AM	Healdsburg Labor Center presentation – Healdsburg
May 15	9:45 AM – 10:30 AM	Fulton Labor Center presentation – Fulton
May 18	9 AM – 2:30 PM	Luther Burbank Rose Parade and Festival – Santa Rosa
May 19	10 AM – 2 PM	Carillo Redline CarFest 2018 – Santa Rosa
May 21	4 PM – 8 PM	Community Toxic Collection – Cotati
May 28	4 PM – 8 PM	Community Toxic Collection – Oakmont



Agenda Item #: **6.3**  
Cost Center: **All**  
Staff Contact: **Collard**  
Agenda Date: **4/17/2019**

## **ITEM: Discussion and Possible Action on the 2019-20 SCWMA Final Budget**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends the Board approve the FY 19-20 Sonoma County Waste Management Agency Final Budget as presented at the March 20, 2019 SCWMA meeting.

### **II. BACKGROUND**

The approval of the Work Plan outlining the contractor and staff costs for individual programs and planned projects is the first step in the budget development process. Direction was given to staff regarding that document by the Board at the January 16, 2019 SCWMA meeting.

The preparation of the SCWMA's annual budget then begins with direction and approval by the Board of a Draft Budget, establishing funding guidelines and other parameters necessary to integrate the SCWMA's annual budget with the County's budget, accounting and audit process. The last step is the approval, with a required supermajority vote, of the Final Budget prepared and presented by staff. The Final Budget takes any comments, questions or directions resulting from the presentation of the Draft Budget into consideration.

### **III. DISCUSSION**

Information for this discussion can be found in the Explanation and Details and History sections of the FY 19-20 Final Budget.

The FY 19-20 Final Budget is the same as the FY 19-20 Draft Budget, presented at the March 20, 2019 meeting. The final budget incorporated the approved increase in organic waste tipping fees to cover the increased hauling costs and the addition of a full time staff member whose primary duties will be to implement AB 1826 Mandatory Organics Collection and SB 1383 Short-lived Climate Pollutants (SLCP) which requires 75% reduction of Organics disposal below 2014 levels by 2025.

Notable differences from the previous year's budget include the continued research of potential new model ordinances, establish a battery disposal pilot program, internship program, office expansion and continued exploration of a North County HHW facility. Staff also increase outreach programs in the community for Zero Waste, food scrap and composting goals.

#### **Explanation of Notable Differences Between FY 2018-19 and FY 2019-20 Revenues**

The approved Agency surcharge increase and the approved organics tipping fee increase will

result in an estimated 12% increase in revenue for the FY 18-19.

### **Expenditures**

#### Administration Services

The SCWMA is expected to be fully staffed in FY 19-20.

#### Other Professional Services

Staff has budgeted for potential grant funding and the establishment of an intern program.

#### Contract Services

This account recognizes Contingency Fund projects (Northern County HHW Site Feasibility). The composting fees from our contract providers increased in FY18/19 as well as increased hauling costs. Staff proposed the Board allow the drawdown of the organics reserves and raise fees effective April 1, 2019 to coincide with the Republic's annual fee adjustment at the County Disposal sites. E-waste expenditures have increased with the new hauling contracts as well as the extension of the HHW Facility contract.

### **Conclusion**

This budget reflects the direction given to staff in the FY 2019-20 Work Plan and reflects the level of effort required to implement SCWMA programs. Between all funds, staff estimates a net cost of this budget (reduction of fund balances) in the amount of \$452,742 for the Fiscal Year. \$275,000 of the fund balance reduction is designated for a one-time office expansion project (\$75,000) and potential building commitments for the HHW facility (\$200,000). As all of the Reserve funds remain above Reserve Fund goals, staff believes it is a sensible budget which reflects the direction given to staff during the Work Plan discussion at the January 16, 2019 Meeting.

## **IV. ATTACHMENTS**

Explanations and Details  
History and Fund Balances  
Resolution

FY 19-20 FINAL BUDGET  
SONOMA COUNTY WASTE MANAGEMENT AGENCY  
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

	Summary							
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
42358 State Other Funding	483,739	309,299	217,306	315,443	315,443	<b>303,189</b>	(12,254)	-4%
42601 County of Sonoma	6,470,513	6,003,162	6,830,677	6,718,229	6,718,229	<b>7,786,545</b>	1,068,316	14%
44002 Interest on Pooled Cash	38,523	68,805	94,167	38,342	45,706	<b>36,061</b>	(9,645)	-27%
44050 Unrealized Gains and Losses	(7,340)	(37,744)	(15,156)	24,447	0	0	0	0%
46029 Donations/Contributions	604,954	355,547	329,620	326,933	321,369	<b>261,931</b>	(59,438)	-23%
46050 Cancelled/Stale Dated Warrants	286		(8,934)				0	0%
46200 Revenue Appl PY Misc Revenue	1,663	9,016	(535)	1,500			0	0%
<b>SUBTOTAL</b>	<b>7,592,339</b>	<b>6,708,085</b>	<b>7,447,145</b>	<b>7,424,894</b>	<b>7,400,747</b>	<b>8,387,726</b>	986,979	12%
47101 Transfers In - Within a Fund	670,915	96,938	55,928	0	0	0	0	0%
<b>SUBTOTAL</b>	<b>670,915</b>	<b>96,938</b>	<b>55,928</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTAL REVENUES</b>	<b>8,263,254</b>	<b>6,805,023</b>	<b>7,503,073</b>	<b>7,424,894</b>	<b>7,400,747</b>	<b>8,387,726</b>	<b>986,979</b>	<b>12%</b>
<b>EXPENDITURES</b>								
51041 Insurance - Liability	10,333	10,623	10,152	10,440	12,000	<b>12,000</b>	0	0%
51201 Administration Services	500,529	503,265	900,607	954,730	954,730	<b>1,106,313</b>	151,583	14%
51205 Advertising/Marketing Svc	7,384	11,461	11,262	13,068	13,000	<b>12,000</b>	(1,000)	-8%
51206 Accounting/Auditing Services	22,000	17,350	16,500	22,000	22,000	<b>22,000</b>	0	0%
51207 Client Accounting Services	23,139	21,881	22,283	15,215	15,215	<b>16,051</b>	836	5%
51212 Outside Counsel-Legal Advice	0	53,838	23,155	26,000	32,000	<b>32,000</b>	0	0%
51225 Training Services	295	195	1,409	0	0	<b>800</b>	800	0%
51249 Outside Printing					0	<b>10,000</b>	10,000	0%
51249 Other Professional Services	409,387	245,993	133,037	198,312	198,312	<b>280,595</b>	82,283	29%
51401 Rents and Leases - Equipment	1,992	2,177	0	0	3,000	<b>3,000</b>	0	0%
51421 Rents and Leases - Bldg/Land	8,001	10,539	13,376	17,250	17,250	<b>20,550</b>	3,300	16%
51801 Other Services	21,501	19,920	119,709	8,668	0	<b>0</b>	0	0%
51803 Other Contract Services	4,300,552	5,550,088	6,075,929	6,706,520	6,416,520	<b>6,851,034</b>	434,514	6%
51901 Telecommunication Data Lines	4,321	4,041	3,913	30,000	6,668	<b>6,035</b>	(633)	-10%
51902 Telecommunication Usage	881	948	1,065	1,160	1,160	<b>1,160</b>	0	0%
51904 ISD - Baseline Services	19,659	21,707	26,050	30,132	29,593	<b>22,870</b>	(6,723)	-29%
51906 ISD - Supplemental Projects	2,472	7,210	345	1,000	1,000	<b>1,000</b>	0	0%
51909 Telecommunication Wireless Svc	1,574	1,717	3,563	2,046	2,046	<b>2,630</b>	584	22%
51911 Mail Services	1,971	1,624	778	200	850	<b>850</b>	0	0%
51912 Records Services	22	22	26					
51916 County Services	8,158	11,212	9,919	70,300	70,300	<b>70,300</b>	0	0%
51922 County Car Expense	1,888	577	830	811	1,000	<b>1,500</b>	500	33%
52091 Memberships/Certifications	10,350	10,350	13,450	13,600	13,600	<b>16,610</b>	3,010	18%
52111 Office Supplies	9,772	24,529	25,358	40,670	29,670	<b>44,170</b>	14,500	33%
52162 Special Departmental Expense	25,582		0			<b>275,000</b>	275,000	100%
52163 Professional Development	0	100	1,695	25,000	25,000	<b>32,000</b>	7,000	22%
53610 Other Charges	266,934							
<b>SUBTOTAL</b>	<b>6,271,017</b>	<b>6,570,566</b>	<b>7,417,803</b>	<b>8,187,122</b>	<b>7,864,914</b>	<b>8,840,468</b>	<b>975,554</b>	<b>11%</b>
57011 Transfers Out - Within a Fund	670,915	96,938	55,928	0	0	0	0	0%
57015 Transfers Out - All Others	0	0		0	0	0	0	0%
<b>SUBTOTAL</b>	<b>670,915</b>	<b>96,938</b>	<b>55,928</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTAL EXPENDITURES</b>	<b>6,941,932</b>	<b>6,667,504</b>	<b>7,473,731</b>	<b>8,187,122</b>	<b>7,864,914</b>	<b>8,840,468</b>	<b>975,554</b>	<b>11%</b>
<b>NET COST</b>	<b>(1,321,322)</b>	<b>(137,520)</b>	<b>(29,342)</b>	<b>762,228</b>	<b>464,167</b>	<b>452,742</b>		
ROUNDING ERROR	2					2		
<b>FUND BALANCE</b>								
Beginning Fund Balance	6,374,738	7,566,030	7,703,550	7,732,592		<b>6,973,775</b>		
Ending Fund Balance	7,566,030	7,703,550	7,732,592	6,973,775		<b>6,521,033</b>		

FY 19-20 FINAL BUDGET								
SONOMA COUNTY WASTE MANAGEMENT AGENCY								
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY								
Organics (formerly Wood and Yard Waste)								
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
42601 County of Sonoma	5,088,199	4,145,506	4,936,170	4,860,000	4,860,000	<b>5,591,300</b>	731,300	13%
44002 Interest on Pooled Cash	(1,223)	3,672	1,861		6,421	<b>5,065</b>	(1,356)	-27%
44050 Unrealized Gains and Losses	(2,142)	(2,351)	(3,978)		0	<b>0</b>	0	0%
46029 Donations/Contributions	(28,303)			5,564	0	<b>0</b>	0	0%
46200 PY Revenue - Miscellaneous	323,927	6,422	433		0	<b>0</b>	0	0%
<b>SUBTOTAL</b>	<b>5,380,458</b>	<b>4,153,249</b>	<b>4,934,485</b>	<b>4,865,564</b>	<b>4,866,421</b>	<b>5,596,365</b>	<b>729,944</b>	<b>13%</b>
47101 OT-Within Enterprise	0	0	0	0	0	<b>0</b>	0	0%
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTAL REVENUES</b>	<b>5,380,458</b>	<b>4,153,249</b>	<b>4,934,485</b>	<b>4,865,564</b>	<b>4,866,421</b>	<b>5,596,365</b>	<b>729,944</b>	<b>13%</b>
<b>EXPENDITURES</b>								
51041 Insurance - Liability	620	2,549	1,320	1,357	1,560	<b>1,560</b>	0	0%
51201 Administration Services	83,202	80,613	155,630	141,441	141,441	<b>153,891</b>	12,450	8%
51206 Accounting/Auditing Services	6,500	5,400	4,875	6,500	6,500	<b>6,500</b>	0	0%
51207 Client Accounting Services	6,016	5,252	5,348	1,978	1,978	<b>2,087</b>	109	5%
51211 Legal Services	1,617		0		0	<b>0</b>	0	0%
51212 Outside Counsel-Legal Advice	0	1,462	111	5,000	5,000	<b>5,000</b>	0	0%
51249 Other Professional Services	0				0	<b>42,380</b>	42,380	100%
51803 Other Contract Services	4,524,683	4,395,593	4,654,695	5,215,320	4,985,320	<b>5,350,294</b>	364,974	7%
51901 Telecommunication Data Lines	956	1,399	1,467	10,000	2,100	<b>1,467</b>	(633)	-43%
51902 Telecommunication Usage	0		14		0	<b>0</b>	0	
51904 ISD - Baseline Services	9,056	10,130	10,954	13,800	13,800	<b>9,587</b>	(4,213)	-44%
51909 Telecommunication Wireless Svc	0		1,810		0	<b>584</b>	584	100%
51911 Mail Services	104	111	1		250	<b>250</b>	0	0%
51916 County Services	2,799	2,121	2,888	9,139	9,139	<b>9,139</b>	0	0%
51922 County Car Expense	1,888				0	<b>195</b>	195	100%
52091 Memberships/Certifications	0				0	<b>150</b>	150	100%
52111 Office Supplies	43	1,868		2,000	2,000	<b>12,000</b>	10,000	83%
52162 Special Departmental Expense	22,267				0	<b>0</b>	0	0%
52163 Professional Development	0				0	<b>3,890</b>	3,890	100%
<b>SUBTOTAL</b>	<b>4,665,349</b>	<b>4,506,498</b>	<b>4,839,114</b>	<b>5,406,535</b>	<b>5,169,088</b>	<b>5,598,974</b>	<b>429,886</b>	<b>8%</b>
57011 Transfers Out - Within a Fund	91,275	7,732	1,882		0	<b>0</b>	0	0%
57015 Transfers Out - All Others	0	0		0	0	<b>0</b>	0	0%
<b>SUBTOTAL</b>	<b>91,275</b>	<b>7,732</b>	<b>1,882</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>TOTAL EXPENDITURES</b>	<b>4,756,624</b>	<b>4,514,230</b>	<b>4,840,996</b>	<b>5,406,535</b>	<b>5,169,088</b>	<b>5,598,974</b>	<b>429,886</b>	<b>8%</b>
<b>NET COST</b>	<b>(623,833)</b>	<b>360,981</b>	<b>(93,490)</b>	<b>540,971</b>	<b>302,667</b>	<b>2,609</b>	<b>(300,058)</b>	<b>-11501%</b>
<b>FUND BALANCE</b>								
Beginning Fund Balance	1,017,878	1,640,754	1,279,773	1,373,263		<b>832,292</b>	839,846	10,163
Ending Fund Balance	1,640,754	1,279,773	1,373,263	832,292		<b>829,683</b>		



FY 19-20 FINAL BUDGET								
SONOMA COUNTY WASTE MANAGEMENT AGENCY								
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY								
Household Hazardous Waste 78104								
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
42358 State Other Funding	154,353	156,470	137,089	173,443	173,443	161,189	(12,254)	-8%
42601 County of Sonoma	1,079,359	1,448,971	1,401,935	1,412,254	1,412,254	1,646,434	234,180	14%
44002 Interest on Pooled Cash	8,611	8,980	14,613	8,510	5,162	5,065	(97)	-2%
44050 Unrealized Gains and Losses	(1,525)	(6,471)	(2,057)	7,005	0	0	0	0%
46029 Donations/Contributions	294,979	315,369	284,065	280,141	280,141	213,698	(66,443)	-31%
46050 Cancelled/Stale Dated Warrants	286		(8,934)	5,757	0	0	0	0%
46200 Revenue Appl PY Misc Revenue	(257,527)	2,476	(413)		0	0	0	0%
<b>SUBTOTAL</b>	1,278,534	1,925,796	1,826,298	1,887,110	1,871,000	2,026,386	155,386	8%
47101 Transfers In - Within a Fund	0	0		0	0	0	0	
<b>SUBTOTAL</b>	0	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	1,278,534	1,925,796	1,826,298	1,887,110	1,871,000	2,026,386	155,386	8%
<b>EXPENDITURES</b>								
51041 Insurance - Liability	5,683	4,886	6,294	6,473	7,440	7,440	0	0%
51201 Administration Services	162,545	154,716	324,413	382,530	382,530	412,856	30,326	7%
51205 Advertising/Marketing Svc	7,384	11,461	10,630	13,000	13,000	12,000	(1,000)	-8%
51206 Accounting/Auditing Services	7,500	6,100	5,625	7,500	7,500	7,500	0	0%
51207 Client Accounting Services	10,413	10,065	10,250	9,433	9,433	9,951	518	5%
51211 Legal Services	588	43			0	0	0	0%
51212 Outside Counsel - Legal Advice	0	1,140	1,794	5,000	5,000	5,000	0	0%
51225 Training Services	0		325		0	800	800	100%
51249 Other Professional Services	142,642	146,215	118,506	131,286	131,286	151,189	19,903	13%
51421 Rents and Leases - Bldg/Land	5,300	3,625	6,660	9,000	9,000	12,000	3,000	25%
51801 Other Services	8,079	4,589	14,494	668	0	0	0	
51803 Other Contract Services	1,000,007	1,067,582	1,190,063	1,263,000	1,263,000	1,342,960	79,960	6%
51901 Telecommunication Data Lines	1,262	311		2,000	2,000	2,000	0	0%
51902 Telecommunication Usage	146	103	74	200	200	200	0	0%
51904 ISD - Baseline Services	3,405	3,799	4,125	4,332	4,332	5,894	1,562	27%
51907 ISD - Device Modernization Pro	1,200			0	0	0	0	
51911 Mail Services	4	104	38	100	100	100	0	0%
51915 ISD - Reprographics Services	44				0	0	0	
51916 County Services	2,008	2,900	2,436	43,586	43,586	43,586	0	0%
51922 County Car Expense	0			0	0	930	930	100%
52091 Memberships/Certifications	10,200	10,200	10,200	10,450	10,450	10,610	160	2%
52111 Office Supplies	80	3,639	3,307	3,000	3,000	3,000	0	0%
52162 Special Departmental Expense	0	100			0	0	0	
52163 Professional Development	0	0	120		0	1,860	0	0%
<b>SUBTOTAL</b>	1,368,490	1,431,579	1,709,354	1,891,558	1,891,857	2,029,876	138,019	7%
57011 Transfers Out - Within a Fund	471,938	77,325	27,265		0	0	0	
57015 Transfers Out - All Others	0	0	0	0	0	0	0	
<b>SUBTOTAL</b>	471,938	77,325	27,265	0	0	0	0	
<b>TOTAL EXPENDITURES</b>	1,840,428	1,508,904	1,736,619	1,891,558	1,891,857	2,029,876	138,019	7%
<b>NET COST</b>	561,894	(416,891)	(89,679)	4,449	20,857	3,490		
<b>FUND BALANCE</b>								
Beginning Fund Balance	1,094,794	527,597	944,489	1,033,868		1,029,420	304,481	(721,448)
Ending Fund Balance	527,597	944,489	1,033,868	1,029,420		1,025,930		

FY 19-20 FINAL BUDGET								
SONOMA COUNTY WASTE MANAGEMENT AGENCY								
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY								
Education & Outreach (formerly Education and Planning)								
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
42358 State Other Funding	329,387	152,829	80,218	142,000	142,000	<b>142,000</b>	0	0%
42601 County of Sonoma	302,955	408,684	492,572	445,975	445,975	<b>548,811</b>	102,836	19%
44002 Interest on Pooled Cash	4,393	4,350	8,012		2,379	<b>2,256</b>	(123)	-5%
44050 Unrealized Gains and Losses	(1,183)	(2,570)	(1,473)				0	
46029 Donations/Contributions	36,778	40,178	45,556	41,228	41,228	<b>48,233</b>	7,005	15%
46200 Revenue Appl PY Misc Revenue	(64,736)	119	(702)	1,500		<b>0</b>		
<b>SUBTOTAL</b>	<b>607,594</b>	<b>603,590</b>	<b>624,182</b>	<b>630,703</b>	<b>631,582</b>	<b>741,300</b>	<b>109,718</b>	<b>15%</b>
47101 Transfers In - Within a Fund	0			0	0	<b>0</b>	0	
<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL REVENUES</b>	<b>607,594</b>	<b>603,590</b>	<b>624,182</b>	<b>630,703</b>	<b>631,582</b>	<b>741,300</b>	<b>109,718</b>	<b>15%</b>
<b>EXPENDITURES</b>								
51041 Insurance - Liability	4,030	3,187	2,538	2,610	3,000	<b>3,000</b>	0	0%
51201 Administration Services	212,754	236,979	332,378	347,688	347,688	<b>452,062</b>	104,374	23%
51205 Advertising/Marketing Svc	0		632	68			0	0%
51206 Accounting/Auditing Services	4,000	2,850	3,000	4,000	4,000	<b>4,000</b>	0	0%
51207 Client Accounting Services	6,710	6,564	6,685	3,804	3,804	<b>4,013</b>	209	5%
51211 Legal Services	24,928						0	0%
51212 Outside Counsel - Legal Advice	0	25,162	20,300	15,000	15,000	<b>15,000</b>	0	0%
51225 Training Services	295	195	1,084		0	<b>0</b>	0	
51241 Outside Printing						<b>10,000</b>	10,000	100%
51249 Other Professional Services	266,745	99,777	14,530	67,026	67,026	<b>67,026</b>	0	0%
51401 Rents and Leases - Equipment	1,992	2,177	0		3,000	<b>3,000</b>	0	0%
51421 Rents and Leases - Bldg/Land	2,701	6,914	6,716	8,250	8,250	<b>8,550</b>	300	4%
51801 Other Services	0	1,779	136				0	0%
51803 Other Contract Services	25,388	36,380	102,217	88,200	88,200	<b>82,780</b>	(5,420)	-7%
51901 Telecommunication Data Lines	2,103	2,332	2,446	18,000	2,568	<b>2,568</b>	0	0%
51902 Telecommunication Usage	735	845	977	960	960	<b>960</b>	0	0%
51903 Telecommunication Installation			526					
51904 ISD - Baseline Services	7,198	7,779	10,970	12,000	11,461	<b>7,389</b>	(4,072)	-55%
51905 ISD - Improvement Projects	514		2,841	2,325			0	0%
51906 ISD - Supplemental Projects	2,472	7,210	345	1,000	1,000	<b>1,000</b>	0	0%
51907 ISD - Device Modernization	3,114						0	0%
51909 Telecommunication Wireless Svc	1,574	1,717	1,753	2,046	2,046	<b>2,046</b>	0	0%
51911 Mail Services	1,838	1,371	739	100	500	<b>500</b>	0	0%
51912 Records Services	22	22	26	22			0	0%
51915 ISD - Reprographics Services	951						0	0%
51916 County Services	2,820	2,922	3,129	17,575	17,575	<b>17,575</b>	0	0%
51919 EFS Charges	0						0	0%
51922 County Car Expense	0	577	830	811	1,000	<b>375</b>	(625)	-167%
51923 Unclaimable County Car Expense	0	40	27				0	
52091 Memberships/Certifications	150	150	3,250	3,150	3,150	<b>5,850</b>	2,700	46%
52111 Office Supplies	9,562	19,021	22,041	22,670	22,670	<b>27,170</b>	4,500	17%
52163 Professional Development	0		1,575	25,000	25,000	<b>26,250</b>	1,250	5%
<b>SUBTOTAL</b>	<b>582,594</b>	<b>465,951</b>	<b>541,690</b>	<b>642,305</b>	<b>627,898</b>	<b>741,114</b>	<b>113,216</b>	<b>15%</b>
57011 Transfers Out - Within a Fund	107,702	11,881	26,781		0		0	
<b>SUBTOTAL</b>	<b>107,702</b>	<b>11,881</b>	<b>26,781</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL EXPENDITURES</b>	<b>690,296</b>	<b>477,832</b>	<b>568,471</b>	<b>642,305</b>	<b>627,898</b>	<b>741,114</b>	<b>113,216</b>	<b>15%</b>
<b>NET COST</b>	<b>82,702</b>	<b>(125,757)</b>	<b>(55,711)</b>	<b>11,602</b>	<b>(3,684)</b>	<b>(186)</b>	<b>3,498</b>	
<b>FUND BALANCE</b>								
Beginning Fund Balance	350,812	266,216	391,973	447,684		<b>436,082</b>	111,167	(325,101)
Ending Fund Balance	266,216	391,973	447,684	436,082		<b>436,268</b>		

FY 19-20 FINAL BUDGET SONOMA COUNTY WASTE MANAGEMENT AGENCY REVENUE, EXPENDITURE AND FUND BALANCE HISTORY								
Organics Reserve 78103								
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
44002 Interest on Pooled Cash	15,724	31,437	41,374	20,000	14,679	13,984	(695)	-5%
44050 Unrealized Gains and Losses	(1,524)	(16,385)	(4,300)	16,556			0	0%
46200 Revenue Appl PY Misc Revenue	0		98				0	0%
<b>SUBTOTAL</b>	314,200	15,052	37,172	36,556	14,679	13,984	(695)	-5%
47101 Transfers In - Within a Fund	91,275	7,732	1,882		0		0	
<b>SUBTOTAL</b>	91,275	7,732	1,882	0	0	0	0	
<b>TOTAL REVENUES</b>	405,475	22,784	39,054	36,556	14,679	13,984	(695)	-5%
<b>EXPENDITURES</b>								
51201 Administration Services	742	6,794	88,186	45,723	45,723	56,413	10,690	19%
51206 Accounting/Auditing Services	2,500	2,000	1,875	2,500	2,500	2,500	0	0%
51211 Legal Services	0	39,115					0	
51212 Outside Counsel - Legal Advice	571,502	3,278	950	1,000	5,000	5,000	0	0%
51801 Other Services	10,249	13,551	105,079			0	0	
51803 Other Contract Services	(1,246,459)	50,533			30,000	50,000	20,000	40%
51911 Mail Services	25	38						
51916 County Services	0	2,208	1,378					
52111 Office Supplies	86		10		1,000	1,000	0	0%
52162 Special Departmental Expense	3,315							
52163 Professional Development	0							
53610 Other Charges	266,934							
<b>SUBTOTAL</b>	(391,106)	117,516	197,478	49,223	84,223	114,913	30,690	27%
57011 Transfers Out - Within a Fund	0						0	0%
<b>SUBTOTAL</b>	0	0	0	0	0	0	0	0%
<b>TOTAL EXPENDITURES</b>	(391,106)	117,516	197,478	49,223	84,223	114,913	30,690	27%
<b>NET COST</b>	(796,582)	94,733	158,424	12,667	69,544	100,929	31,385	-71%
<b>FUND BALANCE</b>								
Beginning Fund Balance	2,442,138	3,119,910	3,025,177	2,866,753		2,854,086	1,399,744	(1,353,414)
Ending Fund Balance	3,119,910	3,025,177	2,866,753	2,854,086		2,753,157		

FY 19-20 FINAL BUDGET SONOMA COUNTY WASTE MANAGEMENT AGENCY REVENUE, EXPENDITURE AND FUND BALANCE HISTORY								
Contingency Reserve (Formerly HHW Facility, HHW Operating and Contingency Fund Reserves)								
	Actual FY 15-16	Actual FY 16-17	Actual FY 17-18	Estimated FY 18-19	Budgeted FY 18-19	Requested FY 19-20	Difference	% Change
<b>REVENUES</b>								
44002 Interest on Pooled Cash	11,019	20,366	28,307	9,832	17,065	9,691	(7,374)	-76%
44050 Unrealized Gains and Losses	(966)	(9,967)	(3,347)	886				
46029 Donations/Contributions	1,501							
46200 Revenue Appl PY Misc Revenue			49					
<b>SUBTOTAL</b>	11,553	10,399	25,008	10,718	17,065	9,691	(7,374)	-76%
47101 Transfers In - Within a Fund	579,640	89,206	54,046		0	0	0	0%
<b>SUBTOTAL</b>	579,640	89,206	54,046	0	0	0	0	0%
<b>TOTAL REVENUES</b>	591,193	99,605	79,054	10,718	17,065	9,691	(7,374)	-76%
<b>EXPENDITURES</b>								
51201 Administration Services	41,287	24,164		37,348	37,348	31,091	(6,257)	-20%
51206 Accounting/Auditing Services	1,500	1,000	1,125	1,500	1,500	1,500	0	0%
51211 Legal Services								
51212 Outside Counsel - Legal Advice	2,265	22,796			2,000	2,000	0	0%
51249 Other Professional Services						20,000	20,000	100%
51801 Other Services	3,173			8,000				
51803 Other Contract Services	(3,066)		128,954	140,000	50,000	25,000	(25,000)	-100%
51915 ISD - Reprographics Services								
51916 County Services	531	1,061	88					
52111 Office Supplies				13,000	1,000	1,000	0	0%
52162 Special Departmental Expense						275,000	275,000	100%
<b>SUBTOTAL</b>	45,690	49,021	130,167	199,848	91,848	355,591	263,743	74%
57011 Transfers Out - Within a Fund								
57015 Transfers Out - All Others								
<b>SUBTOTAL</b>	0	0	0	0	0	0	0	0%
<b>TOTAL EXPENDITURES</b>	45,690	49,021	130,167	199,848	91,848	355,591	263,743	264%
<b>NET COST</b>	(545,503)	(50,585)	51,113	189,130	74,783	345,900	271,117	249%
<b>FUND BALANCE</b>								
						FB Goal	Difference	
Beginning Fund Balance	1,469,116	2,011,553	2,062,138	2,011,025		1,821,895	778,167	(697,828)
Ending Fund Balance	2,011,553	2,062,138	2,011,025	1,821,895		1,475,995		

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

## FY 19-20 FINAL BUDGET

### EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

#### *Organics*

#### REVENUES

##### 42601 – County of Sonoma

Revenues from fees collected at County-owned disposal sites for yard debris and wood waste outhaul are dedicated toward the operations of the Organics fund.

Description	FY 18-19	FY 19-20
Organics Waste Tonnage from All Transfer Stations	81,000	79,000
Disposal Fee	\$60.00	\$67.25*
Total Revenue (13%)	\$4,860,000	\$5,591,300

\*with proposed fee increase

#### EXPENDITURES - SERVICES AND SUPPLIES

##### 51201 – Administration Services

This account reflects the cost of SCWMA staff. One full time Waste Management Specialist is budgeted in this Fund as well as a portion of the Department Analyst, and Executive Director.

Budgeted FY 18-19	\$141,441
<u>Requested FY 19-20</u>	<u>\$153,891</u>
Difference (8%)	\$12,450

##### 51249 – Other Professional Services

This account is for UCCE's Backyard Composting workshops (\$17,380) and potential grant funding for a food rescue grant (\$25,000).

##### 51803 – Other Contract Services

An estimated 79,000 tons of organic waste will be collected, transported, and hauled to out-of-county compost facilities.

Description	FY 18-19	FY 19-20
Processing (Combined in FY 18/19) Wood	\$4,985,320	\$173,964
Hauling Wood		\$91,253
Processing Yard		\$3,382,441
<u>Hauling Yard</u>		<u>\$1,702,635</u>
Total Expenditures (7%)	\$4,985,320	\$5,350,294

##### 52111 – Office Supplies

With the implementation of AB1826 and SB1383, increased levels of outreach and education materials will be needed.

Budgeted FY 18-19	\$2,000
<u>Requested FY 19-20</u>	<u>\$12,000</u>
Difference (83%)	\$10,000

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

## FY 19-20 FINAL BUDGET

### EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

#### *Household Hazardous Waste*

#### REVENUES

##### 42358 – State Other Funding

SCWMA is expected to continue to receive grants from funds collected and distributed by CalRecycle. These funds are restricted to reimbursement of costs related to the proper management of used motor oil. For FY 19-20, the Oil Payment Plan revenue is expected to be \$151,189. We will also be in the final performance period for the grant for refillable propane tanks, Refuel Your Fun, so the budget has been reduced to reflect the remaining grant funds (\$10,000).

##### 42601 – County of Sonoma

Republic Services collects a disposal fee of (proposed fee increase) \$5.40/ton on behalf of the SCWMA for the Household Hazardous Waste and Education and Outreach programs. Republic submits the funding to the County, who passes the funding through to the SCWMA. The estimated of garbage, yard debris, and wood waste tonnage for FY 19-20 is 406,527, an increase of 23,387 ton from last year.

Total HHW Tipping Fee Revenue Budgeted FY 18-19	\$1,412,254
Total HHW Tipping Fee Revenue Requested FY 19-20	<u>\$1,646,434</u>
Difference (14%)	\$234,180

##### 46029 – Donations/Contributions

The City of Petaluma has an agreement to pay for their SCWMA services directly. The tonnage is based on the actual quantities. The proposed rate is \$5.40/ton, which is the same rate being collected on all the solid waste coming to the County System. E-waste revenue sharing is the result of a state operated program that subsidizes collectors and recyclers who in turn share with the agencies of record, with the plastic recycling crisis, the e-waste market has reduced the materials (and revenue) collected through the program. SCWMA currently has contracts with Onsite Electronics and Conservation Corps North Bay.

Description	FY 18-19 Budget	FY 19-20 Requested
Petaluma Surcharge Fee payment	\$130,554	\$144,698
E-waste revenue sharing payment	\$140,587	\$60,000
Battery Collections (HHW Facility)	<u>\$9,000</u>	<u>\$9,000</u>
Donations/Contributions Total (31%)	\$280,141	\$213,698

##### 51201 – Administration Services

This account reflects the cost of SCWMA staff. One full time Waste Management Specialist is allocated to this fund, as well as a portion of the Department Analyst and Executive Director.

Budgeted FY 18-19	\$382,530
Requested FY 19-20	<u>\$412,856</u>
Difference (7%)	\$30,326

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

## FY 19-20 FINAL BUDGET

### EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

#### *Household Hazardous Waste (cont.)*

##### 51249 – Other Professional Services

Professional Services reflects the administration of the various household hazardous waste and used oil grant funds awarded SCWMA designated for program implementation. Aside from reimbursement for staff time associated with these grants, the grant funds will be used to fund Board approved contractors, supplies, and equipment to continue implementing grant programs.

Description	FY 18-19 Budget	FY 19-20 Requested
Oil Contractor	\$70,000	\$70,000
Used Oil Grant Projects	\$61,286	\$81,189
Other Professional Services Total (13%)	\$131,286	\$151,189

##### 51803 – Other Contract Services

This account reflects contract services costs for the major programs operation of the HHW facility, HHW Collections Events, and the HHW Rover. Also included are the contractor costs related to E-waste collection and payments to Mendocino County for use of their Haz-Mobile service.

Description	FY 18-19 Budget	FY 19-20 Requested
HHW Collection Program	\$1,050,000	\$1,160,000
E-waste Transport	\$70,000*	\$50,000*
E-waste Sorting		\$65,000*
HHW Facility Maintenance	\$40,000	\$15,000
Out-of-County Hazardous Waste	\$18,000	\$18,000
Battery Intern		\$20,000
Special CTCs	\$60,000	
Website Upgrades		\$4,960
Refuel Your Fun Program Contractor	\$25,000	\$10,000
Total	\$1,263,000	\$1,342,960

\*Hauling, transport and sorting were combined in prior years

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

## FY 19-20 FINAL BUDGET

### EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

#### *Education & Outreach*

#### REVENUES

##### 42601 – County of Sonoma

Republic Services collects a disposal fee of (proposed fee increase) \$5.40/ton on behalf of the SCWMA for the Household Hazardous Waste and Education and Outreach programs. Republic submits the funding to the County, who passes the funding through to the SCWMA. The estimated of garbage, yard debris, and wood waste tonnage for FY 19-20 is 406,527, an increase of 23,387 ton from last year.

Total E&O Tipping Fee Revenue Budgeted FY 18-19	\$445,975
Total E&O Tipping Fee Revenue Requested FY 19-20	<u>\$548,811</u>
Difference (19%)	\$102,836

##### 46029 – Donations/Contributions

The City of Petaluma has an agreement to pay for their SCWMA services directly. The tonnage is based on the actual quantities. The proposed rate is \$5.40/ton, which is the same rate being collected on all the solid waste coming to the County System.

Description	FY 18-19 Budget	FY 19-20 Requested
Petaluma Surcharge Fee payment	<u>\$41,228</u>	<u>\$48,233</u>
Donations/Contributions Total (15%)	\$41,228	\$48,233

#### EXPENDITURES - SERVICES AND SUPPLIES

##### 51201 – Administration Services

This account reflects the cost of SCWMA staff. Two full time Waste Management Specialists, one half time Senior Office Assistant are budgeted in this fund, as well as allocated portions of the Department Analyst and Executive Director.

Budgeted FY 18-19	\$347,688
Requested FY 19-20	<u>\$452,062</u>
Difference (23%)	\$104,374



# SONOMA COUNTY WASTE MANAGEMENT AGENCY

## FY 19-20 FINAL BUDGET

### EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

#### *Education & Outreach (cont.)*

##### 51241 – Outside Printing

Printing has been combined with office supplies in prior fiscal years, in order to evaluate the costs related to the Recycle Guide (\$7,000) and outreach materials (\$3,000) the budget amount of \$10,000 is being moved from Office Supplies to a new account.

##### 51803 – Other Contract Services

This account covers the cost of the SCWMA's education program contracts as listed below:

Description	FY 18-19 Budget	FY 19-20 Requested
Recycling Guide Translation and Printing	\$11,900	\$13,900
Spanish Language Outreach	\$30,000	\$30,000
Temporary Staffing	\$1,000	\$1,000
Website Hosting/Improvements	\$7,920	\$12,880
Backyard Composting (moved to organics)	\$17,380	
Professional Assistance	\$20,000	
<u>Zero Waste Outreach/Business Recognition</u>		<u>\$25,000</u>
Total (7%)	\$88,200	\$82,780

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

FY 19-20 FINAL BUDGET

EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

## *Organics Reserve*

### EXPENDITURES - SERVICES AND SUPPLIES

#### 51201 – Administration Services

This account reflects the cost of SCWMA staff. Staff hours allocated for the development of the in-county composting facility.

Budgeted FY 18-19	\$45,723
<u>Requested FY 19-20</u>	<u>\$56,413</u>
Difference (19%)	\$10,690

#### 51803 – Other Contract Services

\$50,000 has been allocated for consultant assistance with the Organics Composting Facility.

Description	FY 18-19 Budget	FY 19-20 Requested
R3 Consulting	\$30,000	\$25,000
<u>BBK Legal Services</u>		<u>\$25,000</u>
Other Contract Services Total (13%)	\$30,000	\$50,000

# SONOMA COUNTY WASTE MANAGEMENT AGENCY

FY 19-20 FINAL BUDGET

EXPLANATIONS AND DETAILS

(for items above \$10,000 with a 5% change)

*Contingency Reserve*

## EXPENDITURES - SERVICES AND SUPPLIES

### 51249 – Other Professional Services

This reflects the creation of an intern program.

### 51803 – Other Contract Services

This reflects the continued consultant cost required to assist in the establishment of a new HHW facility (\$25,000) and the Re-branding project has been completed, resulting in the decrease to the prior year appropriation.

### 52162 – Special Departmental Expense

Potential HHW Expansion development (\$200,000) and potential office expansion (\$75,000).

**Sonoma County Waste Management Agency  
FY 19-20 Final Budget Summary**

	Organics 78111	H H W 78104	Ed & Outreach 78110	Organics Res. 78103	Contin. Res. 78109	Total All Divisions
<b>REVENUES</b>						
42358 State Other Funding	-	161,189	142,000	-	-	303,189
42601 County of Sonoma	5,591,300	1,646,434	548,811	-	-	7,786,545
44002 Interest on Pooled Cash	5,065	5,065	2,256	13,984	9,691	36,062
46029 Donations/Contributions	-	213,698	48,233	-	-	261,931
47101 Transfers In - within a Fund	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>5,596,365</b>	<b>2,026,386</b>	<b>741,300</b>	<b>13,984</b>	<b>9,691</b>	<b>8,387,726</b>
<b>EXPENDITURES</b>						
51041 Insurance - Liability	1,560	7,440	3,000	-	-	12,000
51201 Administration Services	153,891	412,856	452,062	56,413	31,091	1,106,314
51205 Advertising/Marketing Svc	-	12,000	-	-	-	12,000
51206 Accounting/Auditing Services	6,500	7,500	4,000	2,500	1,500	22,000
51207 Client Accounting Services	2,087	9,951	4,013	-	-	16,050
51212 Legal Services	5,000	5,000	15,000	5,000	2,000	32,000
51213 Engineer Services	-	-	-	-	-	-
51225 Training Services	-	800	-	-	-	800
51241 Outside Printing	-	-	10,000	-	-	10,000
51249 Other Professional Services	42,380	-	67,026	-	20,000	129,406
51401 Rents and Leases - Equipment	-	-	3,000	-	-	3,000
51421 Rents and Leases - Bldg/Land	-	-	8,550	-	-	8,550
51803 Other Contract Services	5,350,294	2,000	82,780	50,000	25,000	5,510,074
51901 Telecommunication Data Lines	1,467	200	2,568	-	-	4,235
51902 Telecommunication Usage	-	5,894	960	-	-	6,854
51904 ISD - Baseline Services	9,587	-	7,389	-	-	16,976
51906 ISD - Supplemental Projects	-	-	1,000	-	-	1,000
51909 Telecommunication Wireless Svc	584	100	2,046	-	-	2,730
51911 Mail Services	250	-	500	-	-	750
51915 ISD - Reprographics Services	-	43,586	-	-	-	43,586
51916 County Services	9,139	-	17,575	-	-	26,714
51919 EFS Charges	-	930	-	-	-	930
51922 County Car Expense	195	-	375	-	-	570
52091 Memberships/Certifications	150	-	5,850	-	-	6,000
52111 Office Supplies	12,000	-	27,170	1,000	1,000	41,170
52162 Special Departmental Expense	-	1,860	-	-	275,000	276,860
52163 Professional Development	3,890	-	26,250	-	-	30,140
<b>SUBTOTAL</b>	<b>5,598,974</b>	<b>510,117</b>	<b>741,113</b>	<b>114,913</b>	<b>355,591</b>	<b>7,320,709</b>
<b>OTHER CHARGES</b>						
57011 Transfers Out - within a Fund	-	-	-	-	-	-
57015 Transfers Out - All Others	-	-	-	-	-	-
<b>SUBTOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>5,598,974</b>	<b>510,117</b>	<b>741,113</b>	<b>114,913</b>	<b>355,591</b>	<b>7,320,709</b>
<b>NET COST</b>	<b>2,610</b>	<b>(1,516,269)</b>	<b>(187)</b>	<b>100,929</b>	<b>345,900</b>	<b>(1,067,017)</b>

Dated: April 17, 2019

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY ("SCWMA")  
ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2019-20.

WHEREAS, SCWMA Board of Directors gave direction to SCWMA's Executive Director to prepare and present an annual budget; and

WHEREAS, an annual budget has been prepared and presented to SCWMA Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the SCWMA's Annual Budget for the period July 1, 2019 to June 30, 2020, attached hereto as FY 19-20 SCWMA Final Budget is hereby adopted.

BE IT FURTHER RESOLVED that the Clerk shall deliver a certified copy of this resolution to the Sonoma County Auditor-Controller.

MEMBERS:

-- Cloverdale	-- Cotati	-- County	-- Healdsburg	-- Petaluma
-- Rohnert Park	-- Santa Rosa	-- Sebastopol	-- Sonoma	-- Windsor

AYES: --      NOES: --      ABSENT: --      ABSTAIN: --

SO ORDERED

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE: April 17, 2019

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Clerk of the Sonoma County Waste Management Agency  
Agency of the State of California in and for the  
County of Sonoma



Agenda Item #: **6.4**  
Cost Center: **All**  
Staff Contact: **Collard**  
Agenda Date: **4/17/2019**

## **ITEM: Approval of the Eleventh Amendment to the Agreement with the City of Petaluma**

### **I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends approval of Eleventh Amendment to the Agreement with the City of Petaluma for Household Hazardous Materials Facility Use.

### **II. BACKGROUND**

On November 17, 2004, the Agency Board authorized the Chair to sign an agreement with the City of Petaluma in which the Agency provided Household Hazardous Waste (HHW) services to Petaluma residents for calendar year 2005. The cost for this service was paid directly by the City of Petaluma, instead of through the tipping fee surcharge, as Petaluma's solid waste bypasses the County disposal system. The agreement was subsequently amended on November 16, 2005, April 19, 2006, May 16, 2007, May 21, 2008, May 20, 2009, May 19, 2010, May 18, 2011, June 20, 2012, December 17, 2014, and June 15, 2016. The amendments expanded the scope of the agreement to include all Agency programs, not just HHW.

### **III. DISCUSSION**

This amendment to the agreement would extend the term to June 30, 2024. No sections other than the term were modified.

### **IV. FUNDING IMPACT**

There are no funding impacts resulting from the approval of this item. Failure to approve this item would create revenue shortfalls and would result in additional staff time necessary to develop a protocol to restrict Petaluma residents from receiving Agency services.

### **V. ATTACHMENTS**

Eleventh Amendment to the Agreement with the City of Petaluma

## **ELEVENTH AMENDMENT TO AGREEMENT**

### **Household Hazardous Waste and AB 939 Program Services**

This Eleventh Amendment to Agreement, effective the 1<sup>st</sup> day of July, 2019, ("Effective Date"), is made and entered into by and between the City of Petaluma, a municipal corporation and a charter city, hereinafter referred to as "CITY," and the Sonoma County Waste Management Agency, a joint powers agency, hereinafter referred to as "AGENCY."

WHEREAS, CITY and AGENCY entered into an Agreement effective January 1, 2005 and terminating on January 1, 2006, governing the use of AGENCY's Household Hazardous Waste Facility (hereinafter the "Agreement"); and

WHEREAS, CITY and AGENCY approved the First Amendment to the Agreement to extend the term of the Agreement for an additional six (6) months, until June 30, 2006; and,

WHEREAS, CITY and AGENCY approved the Second Amendment to the Agreement to (1) add additional services for compliance to the requirements mandated by AB 939, (2) compensate the AGENCY for services managed and performed by the AGENCY, and (3) extend the term of the Agreement for an additional twelve (12) months, until June 30, 2007; and,

WHEREAS, CITY and AGENCY approved the Third Amendment to the Agreement to compensate the AGENCY for services managed and performed by the AGENCY, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2008; and,

WHEREAS, CITY and AGENCY approved the Fourth Amendment to the Agreement to compensate the AGENCY for services managed and performed by the AGENCY, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2009; and,

WHEREAS, CITY and AGENCY approved the Fifth Amendment to the Agreement to compensate the AGENCY for services managed and performed by the AGENCY, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2010; and,

WHEREAS, CITY and AGENCY approved the Sixth Amendment to the Agreement to compensate the AGENCY for services managed and performed by the AGENCY, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2011; and,

WHEREAS, CITY and AGENCY approved the Seventh Amendment to the Agreement to compensate the AGENCY for services managed and performed by the AGENCY, and extend the term of the Agreement for an additional twelve (12) months, until June 30, 2012; and,

WHEREAS, CITY and AGENCY approved the Eighth Amendment to the Agreement to extend the term of the Agreement for an additional thirty-six (36) months, until June 30, 2015, and,

WHEREAS, CITY and AGENCY approved the Ninth Amendment to the Agreement to extend the term of the Agreement for an additional twelve (12) months, until June 30, 2016, and,

WHEREAS, CITY and AGENCY approved the Tenth Amendment to the Agreement to adjust the compensation to the AGENCY by the CITY and extend the term of the agreement through the earlier of the expiration of the term of the joint exercise of powers agreement establishing the AGENCY, or June 30, 2019.

WHEREAS, CITY and AGENCY wish to amend the Agreement for an eleventh time to extend the term of

the Agreement for an additional five (5) years, until June 30, 2024, and,

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained in this Eleventh Amendment, AGENCY and CITY agree as follows:

Section 2. Section 3 of the Agreement, "Term," is amended to read as follows:

3. **Term.** The term of this Agreement commences on the effective date of January 1, 2005 and terminates at midnight on June 30, 2024, unless extended or terminated sooner pursuant to the provisions of this Agreement.

Section 3. Except as expressly amended hereby, all the remaining provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Eleventh Amendment to the Agreement to be executed as of the date first set forth above.

CITY OF PETALUMA

SONOMA COUNTY WASTE MANAGEMENT AGENCY

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Agency Chair

APPROVED AS TO FORM:

\_\_\_\_\_  
Agency Counsel

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

APPROVED:

\_\_\_\_\_  
Risk Manager

APPROVED:

\_\_\_\_\_  
Finance Director





Agenda Item #: **7**  
Cost Center: **HHW**  
Staff Contact: **Scott**  
Agenda Date: **4/17/19**

ITEM: **APPROVAL OF THE SECOND AMENDMENT TO THE AGREEMENT FOR HOUSEHOLD HAZARDOUS WASTE OPERATIONS**

**I. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION**

Staff recommends the Board approve the resolution authorizing the SCWMA Chair to sign the Second Amendment to the Agreement for Household Hazardous Waste (HHW) Operations.

**II. BACKGROUND**

The management of HHW generated in Sonoma County is a core function of the SCWMA. In March of 2014, the SCWMA released a request for proposals for Operations of Household Hazardous Waste Programs and entered into an agreement with Clean Harbors Environmental Services (Clean Harbors) on May 21, 2014. That agreement was extended on November 16, 2016 to include a Consumer Price Index (CPI) increase in personnel costs up to 3% annually and a termination date of June 30, 2019.

Current programs operated by Clean Harbors include the HHW Facility for residents, Conditionally Exempt Small Quantity Generating (CESQGs) businesses, HHW Collection Events, and the HHW Rover Service.

In December 2018, the Board instructed staff to begin contract extension negotiations with Clean Harbors with the assumption that a full Request for Proposals (RFP) will be released for all HHW programs in preparation for a North County facility. Similarly, \$100,000 was added to the FY 2019-20 draft budget for the contract extension.

**III. DISCUSSION**

Staff requested a three year contract extension with Clean Harbors that will expire on June 30, 2022 with the option to terminate the agreement with a six (6) month notice in anticipation of a potential opening of a North County HHW Facility.

Separately, in 2017, California passed the California Road Repair and Accountability Act (CARRAA) that applied an additional excise and sales tax to the price of diesel fuel at the pump. In the current Agreement, transportation costs are part of disposal costs. Clean Harbors would like to add a 2% CARRAA fee to the proposed new disposal rates to offset the new tax.

In response to labor, benefit, and disposal cost increases, as well as new taxes and regulations, Clean Harbors has made the following requests for a contract extension:

Year 2019-2020: Up to 3% CPI increase to personnel costs, 2% increase to current disposal costs, and 2% CARRAA fee applied to the new disposal rates

Year 2020-2021: Up to 3% CPI increase to all contract rates and 2% CARRAA fee applied to the new disposal rates

Year 2021-2022: Up to 3% CPI increase to all contract rates and 2% CARRAA fee applied to the new disposal rates

The increase to the HHW disposal rates will also be reflected in the service fees paid by CESQG businesses who utilize SCWMA's programs. SCWMA's programs for CESQGs will continue to be the most cost effective option for the disposal of HHW.

Staff has been very satisfied with the services provided by Clean Harbors over the course of the existing contract and believes the proposed increases are reasonable.

#### **IV. FUNDING IMPACT**

SCWMA has a FY 2018-19 budget of \$1,050,000 and \$100,000 was added to the FY 2019-20 budget for HHW operations services with Clean Harbors.

The following fiscal impacts are estimates based on the disposal costs from the last full fiscal year of data, FY 2017-18, the current contractual rates, and the maximum CPI increase of 3%.

<b>Year</b>	<b>Annual Cost Estimate</b>	<b>Increase from FY 18-19</b>	<b>Increase From Prior Year</b>
FY 18-19	\$1,044,801.52	-	-
FY 19-20	\$1,081,081.84	\$36,280.31	\$36,280.31
FY 20-21	\$1,113,514.30	\$68,712.77	\$32,432.46
FY 21-22	\$1,146,919.72	\$102,118.19	\$33,405.43

#### **V. ATTACHMENTS**

Second Amendment to the Agreement with Clean Harbors Environmental Services for Household Hazardous Waste Operations  
Resolution

## **SECOND AMENDMENT TO AGREEMENT FOR HOUSEHOLD HAZARDOUS WASTE OPERATIONS**

This Second Amendment to Agreement for Household Hazardous Waste Operations ("Second Amendment") is made as of the 17<sup>th</sup> day of April, 2019, by the Sonoma County Waste Management Agency ("Agency") and Clean Harbors Environmental Services, Inc. ("Contractor").

### **RECITALS**

- A. Agency and Contractor entered into that certain Agreement for Household Hazardous Waste Operations (the "Agreement") dated May 21, 2014 that included an expiration date of February 11, 2017.
- B. A First Amendment was executed on November 16, 2016 that extended the term of the Agreement to expire on June 30, 2019.
- C. The Agency and Contractor desire to extend the term of the Agreement to expire on June 30, 2022 or six (6) months prior to the opening of a North County Household Hazardous Waste Facility, whichever comes first.

### **AMENDMENT**

1. Amendment to Section 1. The definition of "CPI Factor" as set forth in Section 1 of the Agreement is hereby amended as follows:

"CPI Factor". CPI Factor shall mean the increase, if any, in the San Francisco/Oakland/Hayward All Urban Consumer Price Index ("CPI") during the preceding year. The CPI Factor shall be determined pursuant to a ratio, the denominator of which is the CPI for the last calendar month immediately preceding the prior Adjustment Date and the numerator of which is the CPI for the calendar month immediately preceding the then current Adjustment Date.

2. Amendment to Section 3. Section 3 of the Agreement is hereby amended in its entirety to read as follows:

"3. Term of Agreement. The term of this Agreement shall commence on the Effective Date and terminate on June 30, 2022, provided however that the Agency anticipates the potential opening of a new additional HHW Facility at a location in Northern Sonoma County (a "North County HHW Facility") and the Agency may, in its sole discretion, terminate this Agreement prior to June 30, 2022 with six (6) months prior written notice to Contractor, in anticipation of the opening of a North County HHW Facility. Notwithstanding the foregoing, this Agreement may be terminated earlier in accordance with the provisions of Article 13 below.

3. Amendment to Section 4. Section 4.6 of the Agreement (added in the First Amendment) is hereby amended and shall read as follows:

“4.6.1 Adjustment to Payment in the First Year 2019-2020. The Personnel costs listed in Exhibit A-1 Mobilization Cost Sheet shall be adjusted annually by the CPI Factor, provided, however, that in no case shall such adjustment exceed three percent (3%) in any twelve month period. The Disposal costs listed in Exhibit A-2 Waste Disposal Cost Sheet and Exhibit H-1 CESQG Cost Sheet shall be adjusted annually by two percent (2%). Additionally, Agency shall pay to Contractor a California Road Repair and Accountability Act (“CARRAA”) fee equal to two percent (2%) of the Disposal costs calculated pursuant to Exhibit A-2 as adjusted in accordance with this Section. All increases shall be adjusted on the Adjustment Date.

4.6.2 Adjustment to Payment in the Second and Third Year 2020-21 and 2021-22. All contract rates listed in Exhibit A-1, Exhibit A-2, and Exhibit H-1 shall be adjusted annually by the CPI Factor, provided, however, that in no case shall such adjustment exceed three percent (3%) in any twelve month period. Agency shall additionally continue to pay a CARRAA fee equal to two percent (2%) of the Disposal costs calculated pursuant to Exhibit A-2 as adjusted in accordance with this Section. All increases shall be adjusted on the Adjustment Date.

4. No Other Changes. Except as amended by this First Amendment, all other terms and conditions in the Agreement shall remain unchanged and shall continue on in full force and effect.

IN WITNESS WHEREOF, the parties have executed this First Amendment to Agreement for Household Hazardous Waste Operations on the day and year first above written.

**AGENCY:**

SONOMA COUNTY WASTE MANAGEMENT  
AGENCY

By: \_\_\_\_\_  
Madolyn Agrimonti, Agency Chair

Date: \_\_\_\_\_

**CONTRACTOR:**

Clean Harbors Environmental Services, Inc.

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Ethan Walsh, Agency Counsel

DATED: April 17, 2019

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY ("SCWMA") AUTHORIZING THE CHAIR TO SIGN THE SECOND AMENDMENT TO THE AGREEMENT WITH CLEAN HARBORS ENVIRONMENTAL SERVICES ("CHES") FOR HOUSEHOLD HAZARDOUS WASTE OPERATIONS.

WHEREAS, the SCWMA and CHES entered into a certain Agreement on May 21, 2014 for CHES to perform household hazardous waste operations on behalf of the SCWMA with an expiration date of February 11, 2017; and

WHEREAS, the SCWMA and CHES entered into a First Amendment to the agreement on November 16, 2016 to extend the term until June 30, 2019; and

WHEREAS, on December 19, 2018 the Board of Directors of the SCWMA directed SCWMA to begin negotiations for an extension and a Second Amendment; and

WHEREAS, the term of the aforementioned amendment will expire unless amended by the SCWMA; and

WHEREAS, the SCWMA is satisfied by the performance of required tasks by CHES;

NOW, THEREFORE, BE IT RESOLVED that Board of Directors of the SCWMA approves of this Second Amendment to this Agreement with CHES.

BE IT FURTHER RESOLVED Board authorizes the Chair to sign the Second Amendment to this Agreement with CHES.

MEMBERS:

-- Cloverdale	-- Cotati	-- County	-- Healdsburg	-- Petaluma
-- Rohnert Park	-- Santa Rosa	-- Sebastopol	-- Sonoma	-- Windsor

AYES: --      NOES: --      ABSENT: --      ABSTAIN: --

SO ORDERED.

The within instrument is a correct copy  
of the original on file with this office.

ATTEST:                      DATE:

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Clerk of the Sonoma County Waste Management  
Agency of the State of California in and for the  
County of Sonoma