

SONOMA COUNTY WASTE MANAGEMENT AGENCY

Meeting of the Board of Directors

April 17, 2013
9:00 a.m.

City of Santa Rosa Council Chambers
100 Santa Rosa Avenue
Santa Rosa, CA

Estimated Ending Time 11:30 a.m.

***** UNANIMOUS VOTE ON ITEM #5 *****

AGENDA

<u>Item</u>	<u>Action</u>
1. Call to Order Regular Meeting	
2. Agenda Approval	
3. Public Comments (items not on the agenda)	
<u>Consent</u> (w/attachments)	Discussion/Action
4.1 Minutes of March 20, 2013 (Pg. 3)	
<u>Regular Calendar</u>	
5. FY 13-14 Final Budget (Pg. 9) [Carter/Mikus](Attachments)	Unanimous Vote All
6. Carryout Bag Ordinance Final EIR (Pg. 44) [Carter](Attachments)	Discussion/Action Contingency
7. New Compost Site Final EIR (Pg. 60) [Carter](Attachments)	Discussion/Action Organics
8. <u>Attachments/Correspondence:</u>	
8.1 Director's Agenda Notes (Pg. 64)	
8.2 Reports by Staff and Others:	
8.2.a April and May 2013 Outreach Events	(Pg. 65)
8.2.b EPR Update Report	(Pg. 66)

9. On file w/Clerk: for copy call 565-3579
Resolutions approved in March 2013
10. Boardmember Comments
11. Staff Comments
12. Next SCWMA meeting: May 15, 2013
13. Adjourn

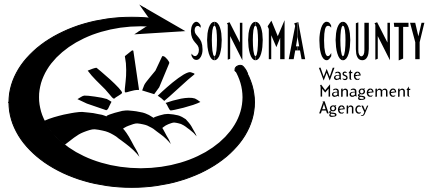
Consent Calendar: These matters include routine financial and administrative actions and are usually approved by a single majority vote. Any Boardmember may remove an item from the consent calendar.

Regular Calendar: These items include significant and administrative actions of special interest and are classified by program area. The regular calendar also includes "Set Matters," which are noticed hearings, work sessions and public hearings.

Public Comments: Pursuant to Rule 6, Rules of Governance of the Sonoma County Waste Management Agency, members of the public desiring to speak on items that are within the jurisdiction of the Agency shall have an opportunity at the beginning and during each regular meeting of the Agency. When recognized by the Chair, each person should give his/her name and address and limit comments to 3 minutes. Public comments will follow the staff report and subsequent Boardmember questions on that Agenda item and before Boardmembers propose a motion to vote on any item.

Disabled Accommodation: If you have a disability that requires the agenda materials to be in an alternative format or requires an interpreter or other person to assist you while attending this meeting, please contact the Sonoma County Waste Management Agency Office at 2300 County Center Drive, Suite B100, Santa Rosa, (707) 565-3579, at least 72 hours prior to the meeting, to ensure arrangements for accommodation by the Agency.

Noticing: This notice is posted 72 hours prior to the meeting at The Board of Supervisors, 575 Administration Drive, Santa Rosa, and at the meeting site the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa. It is also available on the internet at www.recyclenow.org



Minutes of March 20, 2013 Meeting

The Sonoma County Waste Management Agency met on March 20, 2013, at the City of Santa Rosa Council Chambers, 100 Santa Rosa Avenue, Santa Rosa, California

Present:

City of Cloverdale
City of Cotati
City of Healdsburg
City of Petaluma
City of Rohnert Park
City of Santa Rosa
City of Sebastopol
City of Sonoma
County of Sonoma
Town of Windsor

Bob Cox
Susan Harvey, Chair
Mike Kirn
Dan St. John
Linda Babonis
Jennifer Phillips
Absent
Steve Barbose
Susan Klassen
Debora Fudge

Staff Present:

Counsel
Staff

Janet Coleson
Patrick Carter
Karina Chilcott
Henry Mikus
Lisa Steinman
Charlotte Fisher

Recorder

1. **Call to Order**
The meeting was called to order 9:04 a.m.
2. **Agenda Approval**
There were no changes to the agenda.
3. **Public Comments (items not on the agenda)**
None.

Consent

- 4.1 Minutes of February 20, 2013
- 4.2 FY 11-12 Financial Statement Audit

Susan Klassen, County of Sonoma, moved to approve the Consent Calendar as presented. Linda Babonis, City of Rohnert Park, seconded the motion. The motion passed. City of Sebastopol absent.

Regular Calendar

5. **CalRecycle Presentation**
Henry Mikus, Executive Director, introduced Ms. Krysty Emery, a California Department of Resources, Recycling, and Recovery (CalRecycle) Integrated Waste Management Specialist, who spoke about how CalRecycle provides assistance to local agencies for implementation of

AB 939, the recycling legislation adopted in 1989. The two areas of CalRecycle assistance for the Agency are the grant funds which support Agency programs, such as the City/County Payment Program and Oil Payment Program, and the issuance of Solid Waste Facility permits, where the Agency's permit for the composting operation originated. CalRecycle has numerous required regional reporting obligations that the Agency provides on behalf of member jurisdictions. Ms. Emery also presented background on the role of CalRecycle, the completion of the four year review of programs specific to Sonoma County, State and Regional Agency accomplishments, and plans for moving forward. Plans for moving forward include treatment of food waste, increased usage of Recycling Marketing Development Zone (RMDZ), and starting the next four year review.

Board Questions

Linda Babonis, City of Rohnert Park, requested funding opportunities for the individual cities economic development purposes be made known as they are issued. Ms. Emery assured that this would be done.

Dan St. John, City of Petaluma, asked for other examples of other regional programs. Ms. Emery gave several examples of counties near Sonoma as well as State activities that include multiple bans that are in process. She also pointed out that Sonoma County is one of the more progressive counties with respect to being proactive on State mandated programs.

Public Comment

None.

This item was informational only and required no action by the Board.

6. FY 13-14 Draft Work Plan

Mr. Carter presented the highlights to the FY 13-14 Workplan consisting of proposed projects, such as a waste characterization study, changes in existing programs, such as increased Spanish language outreach, and options to be considered with respect to funding constraints, such as extending the Household Hazardous Waste (HHW) operations contract. Even though the Board has a goal of rebidding all contracts, staff determined that the HHW contract could be affected with a State program (PaintCare) to deal with the disposal of paint. The recommendation would be to extend the HHW contract in order to give the PaintCare program enough time to go into effect.

Board Questions

Steve Barbose, City of Sonoma, asked if the Agency had contact with the HHW contractor concerning the extension.

Mr. Mikus confirmed that there had been discussion with the contractor and they were agreeable with the extension.

Susan Klassen, County of Sonoma, felt that the bag ban proposed expense for ordinance enforcement was too low.

Mr. Carter replied that the ban had not been adopted yet and the funding was a forecast assuming that the enforcement would be minimal based on the experience of other jurisdictions who have adopted and enforced the ban.

Debora Fudge, Town of Windsor, stated she was unconvinced that the costs for operation of the HHW facility would increase with a new agreement and she would like to see the contract put out for bid.

Mike Kirn, City of Healdsburg, asked what the State position on the PaintCare program. Ms. Emery said the State had not formulated a position yet.

Mr. Kirn also inquired about the benefit of the Adopt-A-Road proposed project as a model for other use.

Mr. Carter replied that was the intent of this project and the funding was provided by the beverage container grant to be used for regional purposes. Mr. Mikus added some background about the development of the partnership with Transportation and Public Works as well as some detail as to the Agency involvement.

Susan Harvey, City of Cotati, asked if there was anything missing from the Workplan because of budget constraints that should be considered instead of or in addition to the items proposed. Mr. Carter replied that staff included everything that they thought about. There are certainly other projects/programs out there that could be considered, such as regional construction and demolition (C&D) program which lead to the discussion of a waste characterization study. The previous study was conducted in 2007 and the results of a new study would allow more efficient planning for future programs.

Ms. Harvey's second question concerned the preferred timing of waste characterization studies.

Mr. Carter referred to Ms. Emery for state practices. Ms. Emery replied that the State does periodic sorts and does have a State goal of 75% recycling using the characterization studies as a measure.

Public Comments

Ken Wells, Guiding Sustaining, representing the Sierra Club on the AB 939 Local Task Force, agreed with the idea of building on other jurisdictions' bag ban experience. He also recommended adding the C&D ordinance development to the FY 13-14 in order to track/monitor the amount of the materials diverted.

Stu Clark, member of the Research Committee of the Solid Waste Advisory Group, echoed the comments made by the previous speaker. The C&D ordinance was mentioned many times during discussions with the stakeholders on the committee. He cautioned not developing an ordinance that overly burdensome for the participants. There is capacity for C&D processing diverted materials at the present time and there are monitoring options available with the haulers for tracking.

Board Discussion

Debora Fudge, Town of Windsor, after listening to the comments concerning C&D would agree to drop her resistance to extending the HHW contract in lieu of starting the development of a regional C&D ordinance.

Mr. Mikus reminded Boardmembers that SCS Engineers drafted a C&D ordinance in 2009. It could possibly need modification. A report done as a part of the SWAG work revealed a "patchwork" of C&D programs throughout the county. One approach would be to update and distribute the existing draft using the proposed waste characterization study as a basis. Staff can come back with a report of options and proposed expenses as well as funding sources.

Susan Klassen, County of Sonoma, asked if the FY 13-14 Work Plan included the Request for Proposals (RFP) for the HHW contract. Mr. Carter replied that expense was included in the current FY 12-13 Budget.

Chair Harvey stated that a waste characterization study would supply current information and be useful in planning to move forward with diversion options.

Kristy Emery, CalRecycle staff, stated the State is currently looking at a C&D ordinance for each jurisdiction. She is researching the "patchwork" and will be in touch with staff to assist in development of a regional ordinance.

Chair Harvey asked for input on how to handle the options presented as a part of the FY 13-14 Work Plan approval process. Steve Barbose, City of Sonoma, requested that each option be approved separately.

Steve Barbose, City of Sonoma, moved to extend the HHW contract one year. Bob Cox, seconded the motion. The motion passed with City of Sebastopol absent.

Susan Klassen, County of Sonoma, moved that the waste characterization study be included in the FY 13-14 Work Plan. Mike Kirn, City of Healdsburg, seconded the motion. The motion passed with the City of Sebastopol absent.

Dan St. John, City of Petaluma, asked if materials not taken to Central will included in the waste characterization study. Mr. Carter replied that there are sorts conducted at the Redwood Disposal Site in Marin County in order to capture all of Sonoma County disposed material.

Mr. St. John also asked what materials were included in the study. Mr. Carter said the only materials that are accepted at the Central landfill are studied.

Debora Fudge, Town of Windsor, moved to analyze the current C&D ordinance and look at the next steps necessary for approval. Linda Babonis, City of Rohnert Park, seconded the motion. The motion passed with the City of Sebastopol absent.

Steve Barbose, City of Sonoma, moved that all of the remaining items presented in the FY 13-14 Work Plan be approved. Dan St. John, City of Petaluma, seconded the motion. The motion passed with the City of Sebastopol absent.

7. FY 13-14 Draft Budget

Mr. Carter gave an outline of the FY 13-14 Draft Budget. The preparation of the SCWMA's annual budget begins with direction and approval by the Board of a Draft Budget, establishing funding guidelines and other parameters necessary to integrate the SCWMA's annual budget with the County's budget, accounting and audit process. Key differences between FY 12-13 Approved Budget and the FY 13-14 Draft Budget were presented for discussion.

Board Questions

Dan St. John, City of Petaluma, wanted to know what the reserve goals were for each of the reserve funds. Mr. Mikus gave a brief description and goal for each of the reserve funds.

Public Comment

None.

Board Discussion

Susan Harvey, City of Cotati, asked why there was no budget for travel in FY 13-14 as compared to FY 12-13. Mr. Carter replied travel funding was included in FY 12-13 for visits to composting sites as a part of the Agency composting relocation efforts.

There are no changes to the FY 13-14 Draft Budget and the FY 13-14 Final Budget will come back for approval with a unanimous vote.

8. Engineering Services

Mr. Mikus presented information on a proposed contract with SCS Engineers to perform a "Zero-Discharge" Plan. The Agency operates a composting operation at the Central Disposal Site. Although the Agency is the permit holder for the Solid Waste Facility Permit (through CalRecycle and the Local Enforcement Agency), a water permit that covers Agency composting operation is held by the County through the North Coast Regional Water Quality Control Board (NCRWQCB).

The NCRWQCB released a draft of its Waste Discharge Requirements (WDR) December 7, 2012 and conducted an informational session January 9, 2013. A revised draft WDR, reflective of comments received during their comment period including at the January 9, 2013 session, was issued by NCRWQCB March 1, 2013 with the May 15, 2013 submittal date for a "Zero-Discharge" plan still in place.

Staff have corresponded and met with County staff, since they are the permit holder with regard to the WDR. However, responsibility for the "zero-discharge" plan rests with the Agency since it concerns the Agency facility and its run-off. A meaningful plan, that would also examine potential alternatives, would develop a time-line, and include reasonably accurate cost estimates, would best be developed by an engineering firm.

Given the short time frame, which needs to include County review of the Agency plan (as the permit holder the submittal to NCRWQCB would be by the County), makes it difficult to go through normal involved procurement process. SCS Engineers is a consulting firm specializing in solid waste facility design that has been working on the County's efforts to secure permits for landfill expansion. Thus they already have the greatest familiarity with the landfill site, the expansion permit documents, and particularly the WDR that stipulates the Zero-Discharge requirement and plan.

Staff has had several discussions with SCS Engineers about formulating a "Zero-Discharge" plan, including different alternatives for achieving the NCRWQCB goals. SCS Engineers has prepared a Cost Proposal with a scope of work and cost estimate, and a schedule of fees. Staff has evaluated the SCS proposal and finds it to meet the needs of the project and is appropriately priced at not-to-exceed \$25,000.

Board Questions

Dan St. John, City of Petaluma, asked for clarification as to which site. Mr. Mikus responded that the discharge plan will be for the existing site only.

Mr. St. John asked if the Agency would have a separate permit. Mr. Mikus replied that the County is the permit holder; the Agency would be named as "co-discharger".

Mr. St. John inquired if the County has to approve the Agency actions. Mr. Mikus replied in the affirmative.

Mr. St John asked if the HHW site is included in the discharge plan. Mr. Mikus responded that the HHW facility is covered and does not produce any stormwater runoff.

Mr. St. John asked if there was any limit to a SCS Engineer principal billing as the project manager. Mr. Mikus replied that has never been done, but the short form agreement could be adjusted to include that language.

Susan Harvey, City of Cotati, asked if the discharge plan report would come to Board. Mr. Mikus responded it would not be presented to the Sonoma County Board of Supervisors.

Susan Klassen, County of Sonoma, interjected that this is just a plan. If the leachate pipeline were to be used to move the stormwater runoff away from the composting operation, then the Board of Supervisors and the Agency Board would need to approve.

Public Comment

None.

Susan Klassen, County of Sonoma, moved to approve the recommendation presented by staff to use SCS Engineers to prepare the discharge plan and to approve the appropriation transfer for funding “not to exceed” \$25,000. Bob Cox, City of Cloverdale, seconded the motion. The motion passed with the City of Sebastopol absent.

9. Attachments/Correspondence:

- 9.1 Director's Agenda Notes
- 9.2 Reports by Staff and Others:
 - 9.2.a March and April 2013 Outreach Events
 - 9.2.b Water Board letter to County; Agency response letter
 - 9.2.c City of Rohnert Park JPA renewal letter and Agency response

10. Boardmember Comments

No comments.

11. Staff Comments

Judy Hoffman, Agency temporary clerk, was introduced by Mr. Mikus. The hiring process is continuing for the Senior Office Assistant position.

Lisa Steinman announced she planned to apply for sharps containers grant.

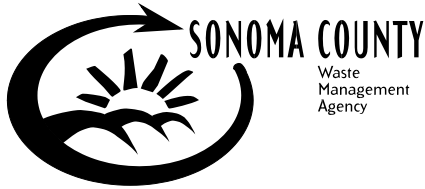
Mr. Mikus has been visiting City Councils presenting the bag ban ordinance.

12. Next SCWMA meeting: April 17, 2013

13. Adjourn

The meeting was adjourned at 11:08 a.m.

Submitted by
Charlotte Fisher



Agenda Item #: 5
Cost Center: All
Staff Contact: Mikus/Carter
Agenda Date: April 17, 2013

Item: FY 13-14 Final Budget

I. BACKGROUND

Historically, the preparation of the SCWMA's annual budget begins with direction and approval by the Board of a Work Plan, defining and prioritizing the programs or projects for the next fiscal year. The Work Plan contains estimates for staff time and contractor costs.

The second step is the approval of the Draft Budget, establishing budget funding guidelines and other parameters necessary to integrate the SCWMA's annual budget with the County's budget process. The last step is the approval of the Final Budget.

The Board accepted the Work Plan and the FY 13-14 Draft Budget at the March 20, 2013 SCWMA Meeting. In order to avoid surcharge rate increases or a structural deficit, the Board directed staff to prepare a budget which extended the agreement with Clean Harbors Environmental Services for one additional year. The Final Budget presented in this item includes that direction.

II. DISCUSSION

The Final FY 13-14 Budget presented in this packet is identical to the Draft FY 13-14 Budget which assumed the agreement with Clean Harbors Environmental Services would be extended for one additional year. The Final Budget maintains the current tipping fees for wood waste (\$27.60/ton at Central and \$29.70/ton at the other transfer stations) and yard debris (\$34.10/ton at Central and \$36.20/ton at the other transfer stations), and the current tipping fee surcharge (\$5.95/ton) on garbage. Revenues for the operating cost centers are balanced to the expenditures. All cost centers, including Reserves, except Household Hazardous Waste and Planning are projected to be at, or above, fund balance goals as listed in the 2011 SCWMA Reserve Policy.

Staff recognizes that there are numerous discussions underway related to the County's "Master Operations Agreement" (MOA) for the landfill that have the potential to impact the Agency's operations and finances. However, since those discussions are ongoing, are still open to alteration, and do not have a definite timeline for final resolution, the Final FY 13-14 Budget is developed for current, known conditions. In the event that any facets of the MOA result in an impact to Agency finances, budget adjustments can be addressed at the appropriate time.

III. FUNDING IMPACTS

Funding impacts are described above and in the accompanying attachments.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Staff recommends approving the final budget for FY 13-14 as presented. This item requires a unanimous vote.

V. ATTACHMENTS

FY 13-14 Explanations and Details

2300 County Center Drive, Suite 100 B, Santa Rosa, California 95403 Phone: 707.565.2231 Fax: 707.565.3701 www.recyclenow.org

FY 13-14 History and Fund Balances
Reserve Policy
Resolution

Approved by: _____
Henry J. Mikus, Executive Director, SCWMA

**FY 13-14 SONOMA COUNTY WASTE MANAGEMENT AGENCY
SUMMARY**

	Wood Waste 799114	Yard Debris 799213	H H W 799312	Education 799411	Diversion 799510	Planning 799619	Organics Reserve 799221	Facility Closure 799320	Facility Reserve 799338	Contin. 799718	Total All Divisions	FY 12-13 Budget	% Diff.
REVENUES													
1700 Interest/Pooled Cash	301	4,537	1,743	485	0	20	32,570	408	6,141	970	47,175	42,907	10%
2500 State-Other	0	0	150,473	135,000	0	0	0	0	0	0	285,473	372,457	-23%
2901 Tipping Fee Revenue	170,850	3,106,300	1,174,530	188,764	0	34,956	0	0	0	0	4,675,400	4,965,015	-6%
4020 Sale of Material	5,000	10,000	0	0	0	0	0	0	0	0	15,000	120,000	-88%
4040 Miscellaneous Revenue	0	0	0	5,000	0	0	0	0	0	0	5,000	27,000	-81%
4102 Donations/Reimburse	5,000	5,000	341,442	23,294	0	4,314	0	0	0	0	379,050	409,354	-7%
4624 OT-Within Enterprise	0	0	0	0	0	0	148,840	0	1,350	6,305	156,495	1,295,289	-88%
TOTAL REVENUES	181,151	3,125,837	1,668,188	352,543	0	39,290	181,410	408	7,491	7,275	5,563,593	7,232,022	-23%
EXPENDITURES													
SERVICES AND SUPPLIES													
6103 Liability Insurance	291	5,814	2,955	581	0	48	0	0	0	0	9,689	8,999	8%
6280 Memberships	0	0	5,500	150	0	0	0	0	0	0	5,650	4,000	41%
6300 Miscellaneous Expense	0	0	0	5,000	0	0	0	0	0	0	5,000	27,000	-81%
6400 Office Expense	0	2,000	2,000	10,850	0	0	0	0	0	2,000	16,850	23,000	-27%
6500 Professional Services	0	0	134,991	102,232	0	0	0	0	0	0	237,222	332,256	-29%
6521 County Services	525	10,500	5,338	1,050	0	88	0	0	0	0	17,500	17,500	0%
6540 Contract Services	160,148	2,693,100	1,240,800	28,014	0	0	55,000	0	0	55,000	4,232,062	4,627,345	-9%
6573 Administration Costs	6,752	210,374	213,889	164,467	0	21,693	76,544	0	0	106,764	800,483	853,076	-6%
6590 Engineering Services	0	0	0	0	0	0	7,500	0	0	0	7,500	26,000	-71%
6610 Legal Services	0	5,000	5,000	20,000	0	10,000	10,000	0	0	12,000	62,000	73,000	-15%
6629 Accounting Services	955	4,588	2,201	1,819	0	383	0	0	0	0	9,946	8,738	14%
6630 Audit Services	500	5,000	7,500	3,000	0	1,000	2,500	0	0	1,500	21,000	20,000	5%
6785 Advertising	0	0	12,000	0	0	0	0	0	0	0	12,000	12,000	0%
6820 Rents/Leases - Equip	0	2,460	0	0	0	0	0	0	0	0	2,460	2,340	5%
6840 Rental Bldg/Improve	0	0	30,000	6,625	0	0	0	0	0	0	36,625	28,400	29%
7062 Enforce Agency Fees	0	35,000	400	0	0	0	0	0	0	0	35,400	50,000	-29%
7110 Professional Development	0	1,500	0	0	0	0	0	0	0	0	1,500	1,450	3%
7130 Textbook/Tuition	0	600	600	1,200	0	0	0	0	0	0	2,400	2,300	4%
7301 County Car Expense	0	3,000	0	0	0	0	0	0	0	0	3,000	3,000	0%
7302 Travel Expense	0	0	0	0	0	0	0	0	0	0	0	2,000	-100%
7400 Data Processing	3,210	5,470	3,210	3,210	0	3,210	0	0	0	0	18,310	10,116	81%
SUBTOTAL	172,380	2,984,406	1,666,384	348,198	0	36,422	151,544	0	0	177,264	5,536,597	6,132,520	-10%
OTHER CHARGES													
8624 OT-Within Enterprise	8,317	140,523	1,350	3,891	0	2,414	0	0	0	0	156,495	1,295,289	-88%
8648 OT-Between Enterprise	454	908	454	454	0	454	0	0	0	0	2,724	2,724	0%
SUBTOTAL	8,771	141,431	1,804	4,345	0	2,868	0	0	0	0	159,219	1,298,013	-88%
TOTAL EXPENDITURES	181,151	3,125,837	1,668,188	352,543	0	39,290	151,544	0	0	177,264	5,695,816	7,430,533	-23%
NET COST	0	0	0	(0)	0	(0)	(29,866)	(408)	(7,491)	169,988	132,223	198,511	

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

WOOD WASTE - 799114

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$50,092	0.6%	\$301

2901 Tipping Fee Revenue

Revenues from fees collected at County disposal sites for wood waste processing are dedicated toward the operations of the Wood Waste cost center. At Central the rate is \$27.60 per ton and at the transfer stations the rate is \$29.70 per ton. These rates have been in effect since FY 07-08.

The projected tonnage decreased from 6,700 tons to 6,000 tons per year based on actual tonnage for FY 12-13. For budgeting purposes the assumptions are 3,500 tons of material is coming to Central and 2,500 tons is coming to the transfer stations. During FY 13-14, the pilot project for construction and demolition (C&D) debris boxes is expected to continue. After sorting at the Sonoma and Healdsburg transfer stations, the material would be transported to the composting facility for processing.

	FY 12-13 Budget		
	Central	Transfer Stations	Total
Wood Waste Tonnage	3,350	3,350	6,700
Tonnage Rate (including transportation)	\$ 27.60	\$ 29.70	
Total Revenue FY 12-13	\$ 92,460	\$ 99,495	\$ 191,955
	FY 13-14 Request		
	Central	Transfer Stations	Total
Wood Waste Tonnage	3,500	2,500	6,000
Tonnage Rate (including transportation)	\$ 27.60	\$ 29.70	
Total Revenue FY 13-14	\$ 96,600	\$ 74,250	\$ 170,850

4020 Sale of Materials

The agreement with Sonoma Compost Company requires revenue sharing on finished products sold by the company after sales revenue exceeds \$367,547. The estimated revenue sharing for FY 13-14 is \$5,000.

4102 Donations and Reimbursements

Sonoma Compost Company contributes \$5,000 per year toward the cost of transporting wood waste from the other transfer stations to the Central Disposal Site.

EXPENDITURES - SERVICES AND SUPPLIES

6103 Liability Insurance

Insurance costs are estimated annual premium costs for public official errors and omissions coverage of \$2 million and general liability/non-owner automobile liability with a \$2 million limit. The Wood Waste cost center portion of the premium for FY 13-14 is 3% of the total premium cost to SCWMA. This insurance is supplemented by the contractor for this program, which carries primary coverage with SCWMA endorsed as an additional insured.

Annual premium \$9,689.40 X 3% = \$291

6521 County Services

This reflects the amount charged to this cost center for county support services, primarily use of County staff outside of Transportation and Public Works Department. The estimated cost, based on previous actual costs, was provided by the County Auditor-Controller's Office.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

WOOD WASTE - 799114

6540 Contract Services

It is estimated 6,000 tons of wood waste will be delivered to the wood processing contractor during FY 13-14. According to the agreement with Sonoma Compost approved on February 20, 2013, processing fees will be \$20.50/ton for wood waste used as fuel and \$22.19/ton for non-fuel wood waste.

Included in the Contract Services expense is the organics hauling charges from the transfer stations to the composting operation at the Central Disposal Site. The hauling expense contract has been restructured as an independent agreement. The rate is expected to increase to \$12.16 per ton of material transported and will be increased annually using an inflator calculation based on the same components as has been used in the past, CPI and a fuel factor. The estimated tonnages and resulting expenses for the C&D pilot project is included in the calculations shown below.

	<u>Tonnage</u>	<u>Rates</u>	<u>Estimated Cost</u>
Fuel	2,000	\$ 20.50	\$ 41,000
Non-fuel	4,000	\$ 22.19	\$ 88,760
Hauling (Transfer Stations)	2,500	\$ 12.16	\$ 30,400
Total Processing and Hauling			\$ 160,160

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	<u>Budgeted FY 12-13</u>	<u>Requested FY 13-14</u>	<u>Difference</u>	<u>% Difference</u>
Executive Director	\$ 1,522	\$ 1,949	\$ 427	28%
Department Analyst	\$ 1,277	\$ 2,676	\$ 1,399	110%
Waste Management Specialist (Planning)	\$ 1,423	\$ -	\$ (1,423)	-100%
Senior Office Assistant	\$ 109	\$ 431	\$ 322	295%
Overhead	\$ 280	\$ 1,696	\$ 1,415	505%
<u>Total</u>	<u>\$ 4,611</u>	<u>\$ 6,752</u>	<u>\$ 2,141</u>	<u>46%</u>

6629 Accounting Services

The estimated charge for accounting services provided by the County Auditor-Controller's staff is \$9,946 for this fiscal year. The cost center allocation is based on the level of effort necessary to provide services for this cost center relative to the other SCWMA cost centers.

The wood waste cost center allocation is \$ 955

6630 Audit Services

This expense of \$500 reflects an allocated portion of the estimated \$21,000 cost of the audit performed by the County's Audit Division.

7400 Data Processing

The Department of Transportation and Public Works has had a Memorandum of Understanding for past five years with the Sonoma County Information Systems Department for computer service and replacement. The estimated SCWMA cost for FY 13-14 is \$18,320 for six computers, an increase from the \$10,116 from FY 12-13. The basis for the increase is due mainly to a new County policy to recover costs for GIS services, for which the SCWMA receives an indirect benefit. All County departments are receiving GIS charges.

The Wood Waste cost center will be \$ 3,210

8624 OT-Within Enterprise

The contribution to the Organics Reserve this fiscal year \$ 8,317

8640 OT-Between Enterprises

The Information Systems Department has instituted a computer replacement fund, which will allow the computers to be replaced every five years. This is the third year of contributing \$454 to the replacement fund.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

YARD DEBRIS- 799213

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 756,104	0.6%	\$ 4,537

2901 Tipping Fee Revenue

Revenues from fees collected at County disposal sites for yard waste processing are dedicated toward the operations of the Yard Debris cost center. At Central the rate is \$34.10 per ton and at the transfer stations the rate is \$36.20 per ton. These rates have been in effect since FY 07-08.

The projected tonnage of 89,000 tons per year is based on actual tonnages for the past twelve months. For budgeting purposes 62% of material is coming to Central and 38% is coming to the transfer stations.

	FY 12-13 Budget		
	Central	Transfer Stations	Total
Yard Debris	54,000	36,000	90,000
Tonnage Rate	\$ 34.10	\$ 36.20	
	\$ 1,841,400	\$ 1,303,200	\$ 3,144,600

	FY 13-14 Request		
	Central	Transfer Stations	Total
Yard Debris	55,000	34,000	89,000
Tonnage Rate	\$ 34.10	\$ 36.20	
Total Revenue FY 13-14	\$ 1,875,500	\$ 1,230,800	\$ 3,106,300

4020 Sale of Materials

The agreement with Sonoma Compost Company requires revenue sharing on finished products sold by the company after sales revenues exceed \$367,547. The estimated revenue sharing for FY 13-14 is \$10,000.

4102 Donations and Reimbursements

Sonoma Compost Company contributes \$5,000 per year toward the cost of transporting yard debris from the other transfer stations to the Central Disposal Site.

EXPENDITURES - SERVICES AND SUPPLIES

6103 Liability Insurance

Insurance costs are estimated annual premium costs for public official errors and omissions coverage of \$2 million and general liability/non-owner automobile liability with a \$2 million limit. The Yard Debris Cost Center portion of the premium for FY 13-14 is 60% of the total premium cost to SCWMA. This insurance is supplemented by the contractor for this program, which carries primary coverage with SCWMA endorsed as an additional insured.

Annual premium \$9,689.40 X 60% = \$5,814

6400 Office Expense

This reflects costs for office expenses such as telephone, postage, printing, and other general expenses related to the compost operation.

6521 County Services

This reflects the amount charged to this cost center for county support services, primarily use of County staff outside of Transportation and Public Works Department. The estimated cost, based on previous actual costs, was provided by the County Auditor-Controller's Office.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

YARD DEBRIS- 799213

6540 Contract Services

It is estimated that 89,000 of yard debris will be processed into compost products by the compost contractor during FY 13-14. The rates, contained in the agreement with Sonoma Compost Company signed at the February 20, 2013 SCWMA Meeting, are \$27.73/ton for material used at Laguna for biosolids composting and \$25.17/ton for yard debris composted for sale. The Contract Services expense includes a \$12.16/ton transportation charge for the material coming to the facility from the transfer stations. The University of California Cooperative Extension home composting contract is in the third year of a three year agreement.

Operation	Tonnage	Rate	Operation Total
Laguna	9,000	\$ 27.73	\$ 249,570
SCC facility	80,000	\$ 25.17	\$ 2,013,600
Hauling(Transfer Stations)	34,000	\$ 12.16	\$ 413,440
Home Composting (UCCE)			\$ 16,660

Total Processing Expense for 89,000 tons \$ 2,693,270

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	Budgeted FY 12-13	Requested FY 13-14	Difference	% Difference
Executive Director	\$ 36,531	\$ 79,202	\$ 42,671	117%
Department Analyst	\$ 30,638	\$ 27,645	\$ (2,993)	-10%
Waste Management Specialist (Education)	\$ 1,121	\$ 13,575	\$ 12,454	1111%
Waste Management Specialist (Planning)	\$ 34,143	\$ 24,924	\$ (9,220)	-27%
Senior Office Assistant	\$ 2,621	\$ 14,040	\$ 11,420	436%
Overhead	\$ 6,799	\$ 50,988	\$ 44,189	650%
Total	\$ 111,853	\$ 210,374	\$ 98,521	88%

6610 Legal Services

This sub-object reflects an estimation of legal services provided by Agency Counsel in FY 13-14 to the SCWMA at \$195/hour. \$5,000 has been budgeted.

6629 Accounting Services

The estimated charge for accounting services provided by the County Auditor-Controller's staff is \$9,946 for this fiscal year. The cost center allocation is based on the level of effort necessary to provide services for this cost center relative to the other SCWMA cost centers.

The yard debris cost center allocated amount is \$ 4,588

6630 Audit Services

This \$5,000 expense reflects an allocated portion of the estimated \$21,000 cost for required audits performed by the County Audit Division.

6820 Rents/Leases Equipment

This account is used to document the funds spent on renting or leasing equipment for the SCWMA. At the present time, the only equipment is a copier located in the SCWMA office resulting in a rental charge of \$2,460.

7062 Enforcement Agency Fees

This account covers monitoring and inspection fees associated with the composting operation; \$25,000 is for LEA inspections and \$10,000 is for monitoring the storm water runoff. SCWMA is the permit holder for this operation.

7110 Professional Development

Reimbursement available to employees for professional and educational growth related to their job. This reimbursement covers expenditures such as classes and seminars, professional memberships, registration fees, educational materials, tools and equipment.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

YARD DEBRIS- 799213

7130 Textbook/Tuition

Reimbursement available to employees for professional and educational growth related to their job. This reimbursement covers expenditures such as classes and seminars, professional memberships, registration fees, educational materials, tools and equipment.

7301 County Car

The budgeted \$3,000 reflects the expense associated with the SCWMA vehicle. Expenses include both leasing and maintenance of one vehicle.

7400 Data Processing

The Department of Transportation and Public Works has had a Memorandum of Understanding for past five years with the Sonoma County Information Systems Department for computer service and replacement. The estimated SCWMA cost for FY 13-14 is \$18,320 for six computers, an increase from the \$10,116 from FY 12-13. The basis for the increase is due mainly to a new County policy to recover costs for GIS services, for which the SCWMA receives an indirect benefit. All County departments are receiving GIS charges.

The Yard Debris cost center will be charged \$ 5,470

8624 OT-Within Enterprise

The contribution to the Organics Reserve this fiscal year is \$ 140,523

8640 OT-Between Enterprises

The Information Systems Department has instituted a computer replacement fund, which will allow the computers to be replaced every five years. This is the third year of contributing \$908 to the replacement fund.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

HOUSEHOLD HAZARDOUS WASTE - 799312

REVENUES

1700 Interest on Pooled Cash

This sub-object reflects interest earned on Agency funds held by the County Treasurer. The budget request for FY 13-14 is based on grant funds and potential contributions held in FY 12-13 (\$290,421) using an interest rate of 0.6%.

Estimated Year End FY 11-12 Cash	Rate	Interest Earned
\$ 290,421	0.6%	\$ 1,743

2500 State - Other

SCWMA is expected to continue to receive grants from funds collected and distributed by CalRecycle. These funds are restricted to reimbursement of costs related to the proper management of used motor oil. For FY 13-14, the Oil Payment Plan revenue is expected to be \$150,473.

2901 Tipping Fee Revenue

The County collects a disposal fee of \$5.95/ton on behalf of the Agency for the Household Hazardous Waste, Education and Planning programs. Estimated tonnage for FY 13-14 is 235,000, which includes 9,000 tons collected as part of the C&D pilot project. The tipping fee revenue request of \$1,174,530 for the HHW cost center represents 84% of the \$1,398,250 tipping fee surcharge funds as described below:

	FY 12-13 Budget	FY 13-14 Request
Disposed Tons	245,000	235,000
Surcharge	\$ 5.95	\$ 5.95
Tip. Fee Rev. Subtotal	\$ 1,457,750	\$ 1,398,250
 Tipping Fee Revenue	 \$ 1,398,250	
HHW Cost Center Percentage	84.00%	
HHW Tipping Fee Allocation	\$ 1,174,530	

4102 Donations and Reimbursements

The City of Petaluma has an agreement to pay for their Agency services directly. The tonnage is based on the actual quantities. The rate is \$5.95/ton, which is the same rate being collected on all the solid waste coming to the County System. E-waste revenue sharing is the result of a state operated program that subsidizes collectors and recyclers who in turn share with the agencies of record. SCWMA has contracts with ECS Refining, Inc. and Goodwill Industries of the Redwood Empire.

	FY 12-13 Budget	FY 13-14 Request
Petaluma Surcharge Fee Payment	\$ 145,214	\$ 144,942
Sonoma Surcharge Fee Payment	\$ 14,012	\$ -
E-waste revenue sharing payment	\$ 190,048	\$ 190,000
Battery Collections (HHT facility)	\$ 6,471	\$ 6,500
 Donations/Reimbursement Total	 \$ 355,744	 \$ 341,442

EXPENDITURES - SERVICES AND SUPPLIES

6103 Liability Insurance

Insurance costs are estimated annual premium costs for public official errors and omissions coverage of \$2 million and general liability/non-owner automobile liability with a \$2 million limit. The HHW Cost Center portion of the premium for FY 12-13 is 43% of the total premium cost to SCWMA.

Annual premium \$9,689.40 X 30.5% = \$2,955

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

HOUSEHOLD HAZARDOUS WASTE - 799312

6280 Memberships

There are two memberships this fiscal year, California Product Stewardship Council (CPSC) and the Product Stewardship Institute (PSI). Both of these organizations are promoting extended producer responsibility and SCWMA staff benefits from the contacts and information provided. The requested amount is \$5,500 for this fiscal year.

6500 Professional Services

Professional Services reflects the administration of the various household hazardous waste and used oil grant funds awarded SCWMA designated for program implementation. Aside from reimbursement for staff time associated with these grants, the grant funds will be used to fund Board approved contractors, supplies, and equipment to continue implementing grant programs.

6521 County Services

This reflects the amount charged to this cost center for county support services, primarily use of County staff outside of Transportation and Public Works Department. The estimated cost, based on previous actual costs, was provided by the County Auditor-Controller's Office.

6540 Contract Services

This sub-object reflects contract services costs for the major programs operation of the HHW facility, Community Toxics Collections, and the Toxic Rover. Also included are the contractor costs related to E-waste collection and payments to Mendocino County for use of their Haz-Mobile service.

	FY 12-13 Budget	FY 13-14 Request
HHW Collection Program	\$ 1,157,000	\$ 1,157,000
E-waste Collection	\$ 70,000	\$ 70,000
Out-of-County Hazardous Waste	\$ 13,800	\$ 13,800
Total	\$ 1,240,800	\$ 1,240,800

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	FY 12-13 Budget	FY 13-14 Budget	Difference	% Increase
Executive Director	\$ 19,294	\$ 35,920	\$ 16,626	86%
Department Analyst	\$ 26,928	\$ 29,009	\$ 2,081	8%
Waste Management Specialist (HHW)	\$ 126,511	\$ 111,387	\$ (15,124)	-12%
Waste Management Specialist (Education)	\$ 13,913	\$ 15,531	\$ 1,618	12%
Senior Office Assistant	\$ 10,920	\$ 13,313	\$ 2,393	22%
Overhead	\$ 12,786	\$ 8,729	\$ (4,058)	-32%
Total	\$ 210,352	\$ 213,889	\$ 3,537	2%

6610 Legal Services

This sub-object reflects an estimation for legal services provided by Agency Counsel to the SCWMA at \$195/hour. The budgeted amount is \$5,000.

6629 Accounting Services

The estimated charge for accounting services provided by the County Auditor-Controller's staff is \$9,946 for this fiscal year. The cost center allocation is based on the level of effort necessary to provide services for this cost center relative to the other SCWMA cost centers.

The HHW cost center allocated amount is \$ 2,201

6630 Audit Services

The budgeted \$7,500 reflects an allocated portion of the estimated \$21,000 cost for auditing services performed by the County's Audit Division.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

HOUSEHOLD HAZARDOUS WASTE - 799312

6785 Advertising

Staff is continuing to advertise the E-waste events sponsored by SCWMA. The budgeted \$12,000 will be used to reach residents through local media informing them of upcoming opportunities for E-waste collection.

6840 Rents/Leases-Building/Improvements

This expense reflects the annual payment to Sonoma County for use of the HHW facility. The County has requested \$23,000, which is the same payment that has been made the previous five years. Also included in this sub-object is \$7,000 to rent locations for Community Toxics Collection events.

7062 Enforcement Agency Fees

The SCWMA is charged fees annually by the Certified Unified Protection Agency (CUPA) for the hazardous waste permit-by-rule.

7130 Textbook/Tuition

Reimbursement available to employees for professional and educational growth related to their job. This reimbursement covers expenditures such as classes and seminars, professional memberships, registration fees, educational materials, tools and

7400 Data Processing

The Department of Transportation and Public Works has had a Memorandum of Understanding for past five years with the Sonoma County Information Systems Department for computer service and replacement. The estimated SCWMA cost for FY 13-14 is \$18,320 for six computers, an increase from the \$10,116 from FY 12-13. The basis for the increase is due mainly to a new County policy to recover costs for GIS services, for which the SCWMA receives an indirect benefit. All County departments are receiving The HHW cost center will be charged \$ 3,210

8624 OT-Within Enterprise

When revenues exceed expenditures in the HHW cost center, funds are transferred to either the HHW Facility Closure Reserve or the HHW Facility Reserve. The HHW Closure Reserve has met its fund balance goal, so transfers will be made to the HHW Facility Reserve.

The contribution to reserves from the HHW cost center is \$ 1,350

8640 OT-Between Enterprises

The Information Systems Department has instituted a computer replacement fund, which will allow the computers to be replaced every five years. This is the third year of contributing \$454 to the replacement fund.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

EDUCATION - 799411

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 80,888	0.6%	\$ 485

2500 State - Other

SCWMA expects to continue to receive grant funds from CalRecycle for beverage container recycling (City/County Payment Program). It is planned these funds will be used for the mandatory commercial recycling education, Adopt-A-Road, and purchase of additional recycling containers to assist beverage container recycling.

2901 Tipping Fee Revenue

The County collects a disposal fee of \$5.95/ton on behalf of the Agency for the Household Hazardous Waste, Education and Planning programs. Estimated tonnage for FY 13-14 is 235,000, which includes 9,000 tons collected as part of the C&D pilot project. The tipping fee revenue request of \$188,764 for the Education cost center represents 13.5% of the \$1,398,250 tipping fee surcharge funds as described below:

	FY 12-13 Budget	FY 13-14 Request
Disposed Tons	246,000	235,000
Surcharge	\$ 5.95	\$ 5.95
Tip. Fee Rev. Subtotal	\$ 1,463,700	\$ 1,398,250
 Tipping Fee Revenue	 \$ 1,398,250	
Education Cost Center Percentage	13.50%	
Education Tipping Fee Allocation	\$ 188,764	

4040 Miscellaneous Revenue

This is grant funding received by SCWMA from Pacific Gas and Electric (PG&E) for fluorescent bulbs recycling education and outreach.

4102 Donations and Reimbursements

The City of Petaluma has an agreement to pay for their SCWMA services directly. The tonnage is based on the actual quantities disposed monthly. The rate is \$5.95/ton, which is the same rate being collected on all the solid waste coming to the County System.

Petaluma Surcharge Fee Payment	\$ 23,294
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EXPENDITURES - SERVICES AND SUPPLIES

6103 Liability Insurance

Insurance costs are estimated annual premium costs for public official errors and omissions coverage of \$2 million and general liability/non-owner automobile liability with a \$2 million limit. The Education cost center portion of the premium for FY 13-14 is 6% of the total premium cost to SCWMA.

Annual premium \$9,689.40 X 6% = \$581

6280 Memberships

These are expenses related to membership in organizations assisting educational outreach options. \$150 is requested to join GoLocal.

6300 Miscellaneous Expense

These are expenses for fluorescent bulb recycling education and outreach, a grant funded by Pacific Gas and Electric (PG&E).

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

EDUCATION - 799411

6400 Office Expense

This reflects costs for office expenses such as telephone, fax, postage, printing, stationery, copy paper and other general expenses.

	FY 12-13 Budget	FY 13-14 Request	Difference
Phone and Fax	\$ 1,500	\$ 1,500	\$ -
Postage	\$ 1,500	\$ 1,500	\$ -
Fair Supplies	\$ 3,500	\$ 700	\$ (2,800)
Reprographics	\$ 3,000	\$ 3,000	\$ -
Telephone Book Advertising	\$ 3,000	\$ -	\$ (3,000)
Office Supplies	\$ 1,500	\$ 1,500	\$ -
Fair Promotional Items	\$ -	\$ 2,300	\$ 2,300
Fair Passes for Booth Workers	\$ -	\$ 350	\$ 350
TOTAL	\$ 14,000	\$ 10,850	\$ (3,150)

6500 Professional Services

Professional Services reflects expenditures made with regard to the CalRecycle City/County Payment Program (Beverage Container grant).

6521 County Services

This reflects the amount charged to this cost center for county support services, primarily use of County staff outside of Transportation and Public Works Department. The estimated cost, based on previous actual costs, was provided by the County Auditor-Controller's Office.

6540 Contract Services

This sub-object covers the cost of the Agency's education program contracts as listed below:

	FY 12-13 Budget	FY 13-14 Request	Difference
Recycling Guide Translation and Printing	\$ 15,000	\$ 15,900	\$ 900
Spanish Language Outreach	\$ 5,114	\$ 5,114	\$ -
Manpower Assistance	\$ -	\$ 4,000	\$ 4,000
AT&T Advertising	\$ -	\$ 3,000	\$ 3,000
Business Environmental Alliance (EDB)	\$ 3,000	\$ -	\$ (3,000)
Non-profit Grants	\$ 5,000	\$ -	\$ (5,000)
Fairs	\$ 4,000	\$ -	\$ (4,000)
TOTAL	\$ 32,114	\$ 28,014	\$ (4,100)

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	FY 12-13 Budget	FY 13-14 Request	Difference	% Increase
Executive Director	\$ 19,026	\$ 15,975	\$ (3,052)	-16%
Department Analyst	\$ 38,896	\$ 16,178	\$ (22,718)	-58%
Waste Management Specialist (Education)	\$ 111,107	\$ 78,934	\$ (32,173)	-29%
Waste Management Specialist (HHW)	\$ 1,326	\$ 4,502	\$ 3,176	240%
Waste Management Specialist (Planning)	\$ 16,334	\$ 14,594	\$ (1,740)	-11%
Senior Office Assistant	\$ 46,410	\$ 33,085	\$ (13,325)	-29%
Overhead	\$ 15,086	\$ 1,200	\$ (13,886)	-92%
Total	\$ 248,185	\$ 164,467	\$ (83,719)	-34%

6610 Legal Services

This sub-object reflects an estimation for legal services provided by Agency Counsel to the SCWMA at \$195/hour. The budgeted amount for education is \$20,000.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

EDUCATION - 799411

6629 Accounting Services

The estimated charge for accounting services provided by the County Auditor-Controller's staff is \$9,946 for this fiscal year. The cost center allocation is based on the level of effort necessary to provide services for this cost center relative to the other SCWMA cost. The education cost center allocated amount is \$ 1,819

6630 Audit Services

The budgeted \$3,000 reflects an allocated portion of the estimated \$21,000 cost for auditing services performed by the County's Audit Division.

6840 Rents/Leases-Building/Improvements

This expense covers both site fees at public events such as the Fairs, Farmer's Markets, and Chamber of Commerce events to deliver the SCWMA's message to the public. Included is the rental of a storage space that holds the equipment and displays used at these events.

7130 Textbook/Tuition

Reimbursement available to employees for professional and educational growth related to their job. This reimbursement covers expenditures such as classes and seminars, professional memberships, registration fees, educational materials, tools and equipment.

7400 Data Processing

The Department of Transportation and Public Works has had a Memorandum of Understanding for past five years with the Sonoma County Information Systems Department for computer service and replacement. The estimated SCWMA cost for FY 13-14 is \$18,320 for six computers, an increase from the \$10,116 from FY 12-13. The basis for the increase is due mainly to a new County policy to recover costs for GIS services, for which the SCWMA receives an indirect benefit. All County departments are receiving GIS charges. The Education cost center will be charged \$ 3,210

8624 OT-Within Enterprise

The Agency Board of Directors has established a policy for accumulating reserve funds for specific purposes. The Contingency Reserve is to be used for operational expenses when there is an unforeseen need. The contribution from the Education cost center for FY 13-14 to the Contingency Reserve is \$ 3,891

8640 OT-Between Enterprises

The Information Systems Department has instituted a computer replacement fund, which will allow the computers to be replaced every five years. This is the third year of contributing \$454 to the replacement fund.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

DIVERSION - 799510

The Diversion cost center was vacated in FY 11-12. The remaining undesignated funds will be transferred to the Contingency Reserve.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

PLANNING - 799619

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 3,385	0.6%	\$ 20

2900 State - Other

There are no anticipated grant awards in FY 13-14.

2901 Tipping Fee Revenue

The County collects a disposal fee of \$5.95/ton on behalf of the Agency for the Household Hazardous Waste, Education and Planning programs. Estimated tonnage for FY 13-14 is 235,000, which includes 9,000 tons collected as part of the C&D pilot project. The tipping fee revenue request of \$34,956 for the Planning cost center represents 2.5% of the \$1,398,250 tipping fee surcharge funds as described below:

	FY 12-13 Budget	FY 13-14 Request
Disposed Tons	245,000	235,000
Surcharge	\$ 5.95	\$ 5.95
Tip. Fee Rev. Subtotal	\$ 1,457,750	\$ 1,398,250
 Tipping Fee Revenue	 \$ 1,398,250	
Planning Cost Center Percentage	2.50%	
Planning Tipping Fee Allocation	\$ 34,956	

4102 Donations and Reimbursements

The City of Petaluma has an agreement to pay for their SCWMA services directly. The tonnage is based on the actual quantities disposed monthly. The rate is \$5.95/ton, which is the same rate being collected on all the solid waste coming to the County System.

Petaluma Surcharge Fee Payment	\$ 4,314
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EXPENDITURES - SERVICES AND SUPPLIES

6103 Liability Insurance

Insurance costs are estimated annual premium costs for public official errors and omissions coverage of \$2 million and general liability/non-owner automobile liability with a \$2 million limit. The Planning cost center portion of the premium for FY 13-14 is 0.5% of the total premium cost to SCWMA.

Annual premium \$9,689.40 X 0.5% = \$48

6521 County Services

This reflects the amount charged to this cost center for county support services, primarily use of County staff outside of Transportation and Public Works Department. The estimated cost, based on previous actual costs, was provided by the County Auditor-Controller's Office.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

PLANNING - 799619

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	Budgeted FY 12-13	Requested FY 13-14	Difference	% Increase
Executive Director	\$ 1,072	\$ 1,858	\$ 786	73%
Department Analyst	\$ 3,989	\$ 1,993	\$ (1,997)	-50%
Waste Management Specialist (Planning)	\$ 10,538	\$ 15,936	\$ 5,398	51%
Senior Office Assistant	\$ -	\$ 1,667	\$ 1,667	100%
Overhead	\$ 1,010	\$ 239	\$ (770)	-76%
Total	\$ 16,609	\$ 21,693	\$ 5,084	31%

6610 Legal Expenses

This sub-object reflects an estimation for legal services provided by Agency Counsel to the SCWMA at \$195/hour. The budgeted amount for planning is \$10,000. The increase this fiscal year is for any legal assistance needed should the carryout bag ordinance be adopted.

6629 Accounting Services

The estimated charge for accounting services provided by the County Auditor-Controller's staff is \$9,946 for this fiscal year. The cost center allocation is based on the level of effort necessary to provide services for this cost center relative to the other SCWMA cost centers.

The planning cost center allocated amount is \$ 383

6630 Audit Services

The budgeted \$1,000 reflects an allocated portion of the estimated \$21,000 cost for auditing services performed by the County's Audit Division.

7400 Data Processing

The Department of Transportation and Public Works has had a Memorandum of Understanding for past five years with the Sonoma County Information Systems Department for computer service and replacement. The estimated SCWMA cost for FY 13-14 is \$18,320 for six computers, an increase from the \$10,116 from FY 12-13. The basis for the increase is due mainly to a new County policy to recover costs for GIS services, for which the SCWMA receives an indirect benefit. All County departments are receiving GIS charges.

The Planning cost center will be charged \$ 3,210

8624 OT-Within Enterprise

The Agency Board of Directors has established a policy for accumulating reserve funds for specific purposes. The Contingency Reserve is to be used for operational expenses when there is an unforeseen need.

The contribution from the Planning cost center for FY 13-14 is \$ 2,414

8640 OT-Between Enterprises

The Information Systems Department has instituted a computer replacement fund, which will allow the computers to be replaced every five years. This is the third year of contributing \$454 to the replacement fund.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

ORGANICS RESERVE - 799221

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 5,428,346	0.6%	\$ 32,570

4624 OT-Within Enterprise

This operational transfer (OT) is contributions from the operations of the Wood Waste and Yard Debris cost centers at the end of FY 13-14. Board established reserve policy restricts these funds for future composting site acquisition for continued SCWMA diversion of organic materials efforts.

Wood Waste	\$ 8,317
Yard Debris	\$ 140,523
Subtotal	\$ 148,840

EXPENDITURES - SERVICES AND SUPPLIES

6540 Contract Services

The only budgeted task for this sub-object is the organics portion of a proposed waste characterization study. As organic material is expected to be a significant percentage of the overall waste stream, staff requests the use of \$55,000 of these reserve funds for the task.

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	Budgeted FY 12-13	Requested FY 13-14	Difference	% Increase
Executive Director	\$ 42,877	\$ 30,669	\$ (12,208)	-28%
Department Analyst	\$ 23,936	\$ 7,991	\$ (15,945)	-67%
Waste Management Specialist (Planning)	\$ 39,518	\$ 34,056	\$ (5,462)	-14%
Senior Office Assistant	\$ 4,680	\$ 3,828	\$ (852)	-18%
Overhead	\$ 8,232	\$ -	\$ (8,232)	-100%
Total	\$ 119,242	\$ 76,544	\$ (42,698)	-36%

6590 Engineering Services

The SCWMA utilizes staff from the Department of Transportation and Public Works and the Sonoma County Permit and Resource Management Department to assist with required environmental studies, General Plan amendments, permit acquisition, and other development requirements associated with the planned compost site development and acquisition. The anticipated expense for FY 13-14 is \$7,500 for the Compost Site Relocation Project.

6610 Legal Services

This sub-object reflects an estimation for legal services provided by Agency Counsel to the SCWMA at \$195/hour. The budgeted amount is \$10,000.

6630 Audit Services

The budgeted \$2,500 reflects an allocated portion of the estimated \$21,000 cost for auditing services performed by the County's Audit Division.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

HHW CLOSURE RESERVE - 799320

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 68,000	0.6%	\$ 408

EXPENDITURES - SERVICES AND SUPPLIES

There are no budgeted expenditures for FY 13-14.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

HHW FACILITY RESERVE - 799338

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 1,023,478	0.6%	\$ 6,141

4624 OT-Within Enterprise

Transfers from the HHW cost center are detailed by this sub-object.

The expected transfer this FY is: \$ 1,350

EXPENDITURES - SERVICES AND SUPPLIES

There are no budgeted expenditures for FY 13-14.

**SONOMA COUNTY WASTE MANAGEMENT AGENCY
FY 13-14 DRAFT BUDGET
EXPLANATIONS AND DETAILS**

CONTINGENCY FUND - 799718

REVENUES

1700 Interest on Pooled Cash

The interest on the Pooled Cash is calculated on the cash balance within the cost center for cash flow. The rate used for budgeting purposes is 0.6%.

Estimated Year End FY 12-13 Cash	Rate	Interest Earned
\$ 161,741	0.6%	\$ 970

4624 OT-Within Enterprise

This operational transfer (OT) is an on-going contribution from the Education and Planning cost centers to fund the Contingency Reserve established by Board policy to cover unforeseen expenses and one-time projects.

Education	\$ 3,891
Diversion	\$ -
Planning	\$ 2,414
Subtotal	\$ 6,305

EXPENDITURES - SERVICES AND SUPPLIES

6400 Office Expense

This reflects costs for office-related expenses associated with the waste characterization study and the JPA renewal discussion.

	FY 12-13 Budget	FY 13-14 Request	Difference
Phone, fax	\$ -	\$ 100	\$ 100
Postage	\$ -	\$ 100	\$ 100
Reprographics	\$ -	\$ 800	\$ 800
Office supplies	\$ -	\$ 1,000	\$ 1,000
TOTAL	\$ -	\$ 2,000	\$ 2,000

6540 Contract Services

\$55,000 is requested for the Contingency Reserve's contribution to a waste characterization study.

6573 Administration Costs

This account reflects the staffing services provided by the County Department of Transportation and Public Works to SCWMA. These estimates are calculated by the County Administrator's Office and the Transportation and Public Works Department using the SCWMA Work Plan for FY 13-14.

	Budgeted FY 12-13	Requested FY 13-14	Difference	% Increase
Executive Director	\$ 79,858	\$ 46,770	\$ (33,088)	-41%
Department Analyst	\$ 9,973	\$ 5,155	\$ (4,818)	-48%
Waste Management Specialist (Planning)	\$ 25,028	\$ 25,088	\$ 60	0%
Waste Management Specialist (Education)	\$ -	\$ 17,308	\$ 17,308	100%
Senior Office Assistant	\$ 18,720	\$ 12,443	\$ (6,277)	-34%
Overhead	\$ 8,645	\$ -	\$ (8,645)	-100%
Total	\$ 142,224	\$ 106,764	\$ (35,460)	-25%

6610 Legal Services

This sub-object reflects an estimation for legal services provided by Agency Counsel to the SCWMA at \$195/hour. The budgeted amount is \$12,000 for assistance with the JPA renewal issue and waste characterization study.

6630 Audit Services

The budgeted \$1,500 reflects an allocated portion of the estimated \$21,000 cost for auditing services performed by the County's Audit Division.

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Summary

	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	48,006	69,474	68,297	42,907	47,175	4,268	10%
2500 State - Other	174,290	354,594	332,256	372,457	285,473	(86,984)	-23%
2901 County	4,604,448	4,873,336	4,722,981	4,965,015	4,675,400	(289,615)	-6%
City Reimbursement	45,795	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	52,585	0	0	0	0%
4020 Sale of Materials	351,530	346,453	265,977	120,000	15,000	(105,000)	-88%
4040 Miscellaneous Revenue	7,500	49,620	27,000	27,000	5,000	(22,000)	-81%
4102 Donations and Reimbursements	378,576	413,798	440,522	409,354	379,050	(30,304)	-7%
SUBTOTAL	5,610,145	6,107,275	5,909,618	5,936,733	5,407,098	(529,635)	-9%
4624 OT-Within Enterprise	0	673,046	1,295,289	1,295,289	156,495	(1,138,794)	-88%
4648 OT-Between Enterprise	0	11,807	0	0	0	0	0%
SUBTOTAL	0	684,853	1,295,289	1,295,289	156,495	(1,138,794)	-88%
TOTAL REVENUES	5,610,145	6,792,128	7,204,907	7,232,022	5,563,593	(1,668,429)	-23%
EXPENDITURES							
6103 Liability Insurance	8,942	8,915	9,227	8,999	9,689	690	8%
6280 Memberships	0	4,000	4,000	4,000	5,650	1,650	41%
6300 Miscellaneous Expense	18,459	53,900	27,000	27,000	5,000	(22,000)	-81%
6400 Office Expense	29,759	73,503	25,970	23,000	16,850	(6,150)	-27%
6500 Professional/Spec Svcs	150,809	309,758	332,256	332,256	237,222	(95,034)	-29%
6521 County Services	6,613	16,748	17,103	17,500	17,500	0	0%
6540 Contract Services	4,274,982	4,375,327	3,990,896	4,627,345	4,232,062	(395,284)	-9%
6570 Consultant Services	63	0	0	0	0	0	0%
6573 Administrative Costs	643,508	678,475	556,938	853,076	800,483	(52,593)	-6%
6590 Engineering Services	11,996	2,032	26,000	26,000	7,500	(18,500)	-71%
6610 Legal Expenses	71,366	71,186	65,146	73,000	62,000	(11,000)	-15%
6629 Accounting Services	10,283	8,333	5,596	8,738	9,946	1,208	14%
6630 Audit Services	20,000	20,000	20,000	20,000	21,000	1,000	5%
6785 Advertising	10,438	19,484	12,000	12,000	12,000	0	0%
6820 Rents/Lease Equipment	2,621	2,419	2,457	2,340	2,460	120	5%
6840 Rents/Leases-Bldgs/Impv	27,942	26,550	28,400	28,400	36,625	8,225	29%
7062 Enforcement Agency Fees	19,036	30,861	42,565	50,000	35,400	(14,600)	-29%
7110 Professional Development	0	0	1,450	1,450	1,500	50	3%
7130 Textbook/Tuition	0	0	2,300	2,300	2,400	100	4%
7301 County Car Expense	57	1,119	3,000	3,000	3,000	0	0%
7302 Travel Expense	998	0	2,000	2,000	0	(2,000)	-100%
7309 Unclaimable County	15	22	4	0	0	0	0%
7400 Data Processing	10,361	10,116	10,203	10,116	18,310	8,194	81%
7402 DP-New Projects	695	0	0	0	0	0	0%
7425 Desktop Modernization	0	11,807	0	0	0	0	0%
SUBTOTAL	5,318,943	5,724,555	5,184,511	6,132,520	5,536,597	(595,923)	-10%
8624 OT - Within Enterprise	0	673,046	1,290,384	1,295,289	156,495	(1,138,794)	-88%
8648 OT - Between Enterprises	2,724	2,724	2,724	2,724	2,724	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
9650 PY Professional/Spec Svcs	640	0	0	0	0	0	0%
SUBTOTAL	3,364	675,770	1,293,108	1,298,013	159,219	(1,138,794)	-88%
TOTAL EXPENDITURES	5,322,307	6,400,325	6,477,619	7,430,533	5,695,816	(1,734,717)	-23%
NET COST	(287,838)	(391,803)	(727,288)	198,511	132,223	(66,288)	-33%
ROUNDING ERROR	1	(2)	0	0	0		
FUND BALANCE							
Beginning Fund Balance	7,386,692	7,670,160	8,061,965	8,061,965	8,789,254		
Less: Net Cost for Current Year	287,837	391,805	727,288	(198,511)	(132,223)		
Audit/Encumbrance Adjustments	(4,372)	0	0	0	0		
Ending Fund Balance	7,670,160	8,061,965	8,789,254	7,863,454	8,657,031		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Wood Waste 799114							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	548	2,184	2,232	179	301	122	68%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	169,555	242,900	195,829	191,955	170,850	(21,105)	-11%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	13,350	0	0	0	0%
4020 Sale of Materials	106,204	97,333	66,269	40,000	5,000	(35,000)	-88%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	5,000	5,000	5,000	5,000	5,000	0	0%
SUBTOTAL	281,307	347,417	282,680	237,134	181,151	(55,983)	-24%
4624 OT-Within Enterprise	0	0	0	0	0	0	0%
4648 OT-Between Enterprise	0	2,216	0	0	0	0	0%
SUBTOTAL	0	2,216	0	0	0	0	0%
TOTAL REVENUES	281,307	349,633	282,680	237,134	181,151	(55,983)	-24%
EXPENDITURES							
6103 Liability Insurance	835	832	861	840	291	(549)	-65%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	9	4	0	0	0	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	402	1,627	1,627	1,700	525	(1,175)	-69%
6540 Contract Services	152,514	178,270	151,784	195,364	160,148	(35,217)	-18%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	4,881	4,603	3,240	4,611	6,752	2,141	46%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	0	0	0	0	0	0	0%
6629 Accounting Services	988	800	537	839	955	116	14%
6630 Audit Services	1,500	1,500	500	500	500	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	1,727	1,686	1,702	1,686	3,210	1,524	90%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	2,216	0	0	0	0	0%
SUBTOTAL	162,856	191,538	160,251	205,540	172,380	(33,160)	-16%
8624 OT - Within Enterprise	0	138,000	200,000	200,000	8,317	(191,683)	-96%
8648 OT - Between Enterprises	454	454	454	454	454	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	454	138,454	200,454	200,454	8,771	(191,683)	-96%
TOTAL EXPENDITURES	163,310	329,992	360,705	405,994	181,151	(224,843)	-55%
NET COST	(117,997)	(19,641)	78,025	168,860	0	(168,860)	-100%
ROUNDING ERROR	(1)	1	0	0	0		
FUND BALANCE							
Beginning Fund Balance	85,244	199,312	218,952	218,952	140,927	25,857	115,070
Less: Net Cost for Current Year	117,998	19,640	(78,025)	(168,860)	(0)		
Audit/Encumbrance Adjustments	(3,930)						
Ending Fund Balance	199,312	218,952	140,927	50,092	140,927		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Yard Debris 799213							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	3,300	6,875	7,179	2,653	4,537	1,884	71%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	3,005,295	3,225,469	3,118,933	3,315,310	3,106,300	(209,010)	-6%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	39,235	0	0	0	0%
4020 Sale of Materials	245,326	249,120	199,708	80,000	10,000	(70,000)	-88%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	5,000	5,000	5,000	5,000	5,000	0	0%
SUBTOTAL	3,258,921	3,486,464	3,370,055	3,402,963	3,125,837	(277,126)	-8%
4624 OT-Within Enterprise	0	0	0	0	0	0	0%
4648 OT-Between Enterprise	0	3,064	0	0	0	0	0%
SUBTOTAL	0	3,064	0	0	0	0	0%
TOTAL REVENUES	3,258,921	3,489,528	3,370,055	3,402,963	3,125,837	(277,126)	-8%
EXPENDITURES							
6103 Liability Insurance	2,131	2,125	2,200	2,145	5,814	3,669	171%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	901	2,315	2,970	0	2,000	2,000	100%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	1,124	3,294	3,300	3,300	10,500	7,200	218%
6540 Contract Services	2,703,260	2,845,644	2,423,046	3,026,546	2,693,100	(333,446)	-11%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	106,798	85,346	70,363	111,853	210,374	98,521	88%
6590 Engineering Services	1,270	635	0	0	0	0	0%
6610 Legal Expenses	880	5,009	7,154	1,000	5,000	4,000	400%
6629 Accounting Services	4,745	3,844	2,582	4,031	4,588	557	14%
6630 Audit Services	4,000	4,000	4,000	4,000	5,000	1,000	25%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	2,621	2,419	2,457	2,340	2,460	120	5%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	18,748	30,573	27,250	35,000	35,000	0	0%
7110 Professional Development	0	0	1,450	1,450	1,500	50	3%
7130 Textbook/Tuition	0	0	0	0	600	600	100%
7301 County Car Expense	57	1,119	3,000	3,000	3,000	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	15	22	4	0	0	0	0%
7400 Data Processing	3,453	3,372	3,405	3,372	5,470	2,098	62%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	3,064	0	0	0	0	0%
SUBTOTAL	2,850,003	2,992,781	2,553,181	3,198,037	2,984,406	(213,631)	-7%
8624 OT - Within Enterprise	0	426,000	425,000	425,000	140,523	(284,477)	-67%
8648 OT - Between Enterprises	908	908	908	908	908	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	908	426,908	425,908	425,908	141,431	(284,477)	-67%
TOTAL EXPENDITURES	2,850,911	3,419,689	2,979,089	3,623,945	3,125,837	(498,108)	-14%
NET COST	(408,010)	(69,839)	(390,966)	220,982	0	(220,982)	-100%
ROUNDING ERROR	2	(1)	0	0	0		
FUND BALANCE							
Beginning Fund Balance	506,884	908,245	978,085	978,085	1,369,051	447,661	921,390
Less: Net Cost for Current Year	408,008	69,840	390,966	(220,982)	(0)		
Audit/Encumbrance Adjustments	(6,647)						
Ending Fund Balance	908,245	978,085	1,369,051	757,103	1,369,051		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Household Hazardous Waste 799312							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	969	2,168	1,020	65	1,743	1,678	2581%
2500 State - Other	88,831	232,686	154,350	194,551	150,473	(44,078)	-23%
2901 County	1,129,387	1,078,312	1,105,452	1,144,334	1,174,530	30,196	3%
City Reimbursement	36,628	0	0	0	0	0	0%
3980 Revenues-Prior Year	1	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	335,989	356,549	394,054	355,744	341,442	(14,302)	-4%
SUBTOTAL	1,591,805	1,669,715	1,654,876	1,694,694	1,668,188	(26,506)	-2%
4624 OT-Within Enterprise	0	0	315,756	315,756	0	(315,756)	-100%
4648 OT-Between Enterprise	0	1,988	0	0	0	0	
SUBTOTAL	0	1,988	315,756	315,756	0	(315,756)	-100%
TOTAL REVENUES	1,591,805	1,671,703	1,970,632	2,010,450	1,668,188	(342,262)	-17%
EXPENDITURES							
6103 Liability Insurance	3,889	3,877	4,013	3,914	2,955	(959)	-24%
6280 Memberships	0	4,000	4,000	4,000	5,500	1,500	38%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	14,782	32,645	1,000	1,000	2,000	1,000	100%
6500 Professional/Spec Svcs	85,327	198,756	154,350	154,350	134,991	(19,359)	-13%
6521 County Services	1,901	4,743	4,743	5,000	5,338	338	7%
6540 Contract Services	1,225,041	1,228,181	1,315,925	1,240,800	1,240,800	0	0%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	219,450	210,397	183,606	210,352	213,889	3,537	2%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	2,966	1,190	2,106	2,000	5,000	3,000	150%
6629 Accounting Services	2,275	1,844	1,239	1,934	2,201	267	14%
6630 Audit Services	8,500	8,500	7,500	7,500	7,500	0	0%
6785 Advertising	10,438	19,484	12,000	12,000	12,000	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	23,000	23,000	23,000	23,000	30,000	7,000	30%
7062 Enforcement Agency Fees	288	288	315	0	400	400	100%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	600	600	600	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	409	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	1,727	1,686	1,702	1,686	3,210	1,524	90%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	1,988	0	0	0	0	0%
SUBTOTAL	1,599,993	1,740,579	1,716,099	1,668,136	1,666,384	(1,752)	0%
8624 OT - Within Enterprise	0	0	0	0	1,350	1,350	100%
8648 OT - Between Enterprises	454	454	454	454	454	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
9650 PY Professional/Spec Svcs	640	0	0	0	0	0	0%
SUBTOTAL	1,094	454	454	454	1,804	1,350	297%
TOTAL EXPENDITURES	1,601,087	1,741,033	1,716,553	1,668,590	1,668,188	(402)	0%
NET COST	9,282	69,330	(254,079)	(341,860)	0	341,860	-100%
ROUNDING ERROR	2	0	0	0			
FUND BALANCE							
Beginning Fund Balance	22,176	17,892	(51,438)	(51,438)	202,641	249,958	(47,317)
Less: Net Cost for Current Year	(9,284)	(69,330)	254,079	341,860	(0)		
Audit/Encumbrance Adjustments	5,000						
Ending Fund Balance	17,892	(51,438)	202,641	290,422	202,641		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Education 799411							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	581	900	1,055	84	485	401	478%
2500 State - Other	33,729	121,908	177,906	177,906	135,000	(42,906)	-24%
2901 County	243,028	266,944	285,367	291,550	188,764	(102,786)	-35%
City Reimbursement	7,421	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	7,500	49,036	27,000	27,000	5,000	(22,000)	-81%
4102 Donations and Reimbursements	27,004	38,102	33,948	40,567	23,294	(17,273)	-43%
SUBTOTAL	319,263	476,890	525,276	537,107	352,543	(184,564)	-34%
4624 OT-Within Enterprise	0	0	45,841	45,841	0	(45,841)	-100%
4648 OT-Between Enterprise	0	1,881	0	0	0	0	0%
SUBTOTAL	0	1,881	45,841	45,841	0	(45,841)	-100%
TOTAL REVENUES	319,263	478,771	571,117	582,948	352,543	(230,405)	-40%
EXPENDITURES							
6103 Liability Insurance	1,252	1,249	1,292	1,260	581	(679)	-54%
6280 Memberships	0	0	0	0	150	150	100%
6300 Miscellaneous Expense	18,459	53,900	27,000	27,000	5,000	(22,000)	-81%
6400 Office Expense	13,927	23,550	15,000	15,000	10,850	(4,150)	-28%
6500 Professional/Spec Svcs	65,482	111,002	177,906	177,906	102,232	(75,674)	-43%
6521 County Services	2,758	4,941	4,941	5,000	1,050	(3,950)	-79%
6540 Contract Services	18,578	22,840	22,854	32,114	28,014	(4,100)	-13%
6570 Consultant Services	63	0	0	0	0	0	0%
6573 Administrative Costs	191,160	207,626	151,802	248,185	164,467	(83,718)	-34%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	30,316	19,249	21,329	20,000	20,000	0	0%
6629 Accounting Services	1,880	1,524	1,023	1,598	1,819	221	14%
6630 Audit Services	3,000	3,000	3,000	3,000	3,000	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	4,942	3,550	5,400	5,400	6,625	1,225	23%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	1,100	1,100	1,200	100	9%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	589	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	1,727	1,686	1,692	1,686	3,210	1,524	90%
7402 DP-New Projects	695	0	0	0	0	0	0%
7425 Desktop Modernization	0	1,881	0	0	0	0	0%
SUBTOTAL	354,828	455,998	434,339	539,249	348,198	(191,051)	-35%
8624 OT - Within Enterprise	0	0	0	0	3,891	3,891	100%
8648 OT - Between Enterprises	454	454	454	454	454	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	454	454	454	454	4,345	3,891	857%
TOTAL EXPENDITURES	355,282	456,452	434,793	539,703	352,543	(187,160)	-35%
NET COST	36,019	(22,319)	(136,324)	(43,245)	(0)	43,245	-100%
ROUNDING ERROR	(1)	0	0	0			
FUND BALANCE							
Beginning Fund Balance	50,925	15,323	37,642	37,642	173,966	87,049	86,917
Less: Net Cost for Current Year	(36,018)	22,319	136,324	43,245	0		
Audit/Encumbrance Adjustments	416						
Ending Fund Balance	15,323	37,642	173,966	80,887	173,967		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Diversion 799510							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	692	727	1	0	0	0	0%
2500 State - Other	51,730	0	0	0	0	0	0%
2901 County	0	0	0	0	0	0	0%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	52,422	727	1	0	0	0	0%
4624 OT-Within Enterprise	0	0	0	0	0	0	0%
4648 OT-Between Enterprise	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	0	0	0%
TOTAL REVENUES	52,422	727	1	0	0	0	0%
EXPENDITURES							
6103 Liability Insurance	0	0	0	0	0	0	0%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	0	0	0	0	0	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	0	0	0	0	0	0	0%
6540 Contract Services	0	0	0	0	0	0	0%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	0	0	0	0	0	0	0%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	0	0	0	0	0	0	0%
6629 Accounting Services	0	0	0	0	0	0	0%
6630 Audit Services	0	0	0	0	0	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	0	0	0	0	0	0	0%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	0	0	0%
8624 OT - Within Enterprise	0	109,046	727	728	0	(728)	-100%
8648 OT - Between Enterprises	0	0	0	0	0	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	0	109,046	727	728	0	(728)	-100%
TOTAL EXPENDITURES	0	109,046	727	728	0	(728)	-100%
NET COST	(52,422)	108,319	726	728	0	(728)	-100%
ROUNDING ERROR	0	0					
FUND BALANCE							
Beginning Fund Balance	56,624	109,046	727	727	1		
Less: Net Cost for Current Year	52,422	(108,319)	(726)	(728)	0		
Audit/Encumbrance Adjustments	0						
Ending Fund Balance	109,046	727	1	(1)	1		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Planning 799619							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	151	155	158	157	20	(137)	-87%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	57,183	59,711	17,400	21,866	34,956	13,090	60%
City Reimbursement	1,746	0	0	0	0	0	0%
3980 Revenues-Prior Year	(1)	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	5,583	9,147	2,520	3,043	4,314	1,271	42%
SUBTOTAL	64,662	69,013	20,078	25,066	39,290	14,224	57%
4624 OT-Within Enterprise	0	0	0	0	0	0	0%
4648 OT-Between Enterprise	0	2,658	0	0	0	0	0%
SUBTOTAL	0	2,658	0	0	0	0	0%
TOTAL REVENUES	64,662	71,671	20,078	25,066	39,290	14,224	57%
EXPENDITURES							
6103 Liability Insurance	835	832	861	840	48	(792)	-94%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	140	700	0	0	0	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	0	1,151	1,500	1,500	88	(1,413)	-94%
6540 Contract Services	0	0	0	0	0	0	0%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	47,836	62,853	16,609	16,609	21,693	5,084	31%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	4,537	0	0	0	10,000	10,000	100%
6629 Accounting Services	395	321	215	336	383	47	14%
6630 Audit Services	1,000	1,000	1,000	1,000	1,000	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	600	600	0	(600)	-100%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	1,727	1,686	1,702	1,686	3,210	1,524	90%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	2,658	0	0	0	0	0%
SUBTOTAL	56,470	71,201	22,487	22,571	36,422	13,851	61%
8624 OT - Within Enterprise	0	0	20,787	25,691	2,414	(23,277)	-91%
8648 OT - Between Enterprises	454	454	454	454	454	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	454	454	21,241	26,145	2,868	(23,277)	-89%
TOTAL EXPENDITURES	56,924	71,655	43,728	48,716	39,290	(9,426)	-19%
NET COST	(7,738)	(16)	23,650	23,650	(0)	(23,650)	-100%
ROUNDING ERROR	(1)	(1)	0	0			
FUND BALANCE							
Beginning Fund Balance	19,247	27,019	27,036	27,036	3,386	9,106	(5,719)
Less: Net Cost for Current Year	7,739	17	(23,650)	(23,650)	0		
Audit/Encumbrance Adjustments	31						
Ending Fund Balance	27,019	27,036	3,386	3,386	3,386		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Organics Reserve 799221							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	29,948	40,184	40,461	28,595	32,570	3,975	14%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	0	0	0	0	0	0	0%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	584	0	0	0	0	0%
4102 Donations and Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	29,948	40,768	40,461	28,595	32,570	3,975	14%
4624 OT-Within Enterprise	0	564,000	625,000	625,000	148,840	(476,160)	-76%
4648 OT-Between Enterprise	0	0	0	0	0	0	0%
SUBTOTAL	0	564,000	625,000	625,000	148,840	(476,160)	-76%
TOTAL REVENUES	29,948	604,768	665,461	653,595	181,410	(472,185)	-72%
EXPENDITURES							
6103 Liability Insurance	0	0	0	0	0	0	0%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	0	562	5,000	5,000	0	(5,000)	-100%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	0	0	0	0	0	0	0%
6540 Contract Services	141,382	100,392	35,547	17,000	55,000	38,000	224%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	49,504	81,243	79,934	119,242	76,544	(42,698)	-36%
6590 Engineering Services	10,726	1,397	26,000	26,000	7,500	(18,500)	-71%
6610 Legal Expenses	21,788	23,156	10,000	10,000	10,000	0	0%
6629 Accounting Services	0	0	0	0	0	0	0%
6630 Audit Services	1,500	1,500	2,500	2,500	2,500	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	15,000	15,000	0	(15,000)	-100%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	2,000	2,000	0	(2,000)	-100%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	0	0	0	0	0	0	0%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	0	0	0	0	0	0%
SUBTOTAL	224,900	208,250	175,981	196,742	151,544	(45,198)	-23%
8624 OT - Within Enterprise	0	0	0	0	0	0	0%
8648 OT - Between Enterprises	0	0	0	0	0	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	0	0	0%
TOTAL EXPENDITURES	224,900	208,250	175,981	196,742	151,544	(45,198)	-23%
NET COST	194,952	(396,518)	(489,480)	(456,853)	(29,866)	426,987	-93%
ROUNDING ERROR	0	0	0	0			
FUND BALANCE							
Beginning Fund Balance	4,769,927	4,574,975	4,971,493	4,971,493	5,460,973	FB Goal	Difference
Less: Net Cost for Current Year	(194,952)	396,518	489,480	456,853	29,866	0	5,490,840
Audit/Encumbrance Adjustments	0						
Ending Fund Balance	4,574,975	4,971,493	5,460,973	5,428,346	5,490,840		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Household Hazardous Waste Closure Reserve 799320							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	380	534	528	361	408	47	13%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	0	0	0	0	0	0	0%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	380	534	528	361	408	47	13%
4624 OT-Within Enterprise	0	0	7,273	7,273	0	(7,273)	-100%
4648 OT-Between Enterprise	0	0	0	0	0	0	0%
SUBTOTAL	0	0	7,273	7,273	0	(7,273)	-100%
TOTAL REVENUES	380	534	7,801	7,634	408	(7,226)	-95%
EXPENDITURES							
6103 Liability Insurance	0	0	0	0	0	0	0%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	0	0	0	0	0	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	0	0	0	0	0	0	0%
6540 Contract Services	0	0	0	0	0	0	0%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	0	0	0	0	0	0	0%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	0	0	0	0	0	0	0%
6629 Accounting Services	0	0	0	0	0	0	0%
6630 Audit Services	0	0	0	0	0	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	0	0	0	0	0	0	0%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	0	0	0%
8624 OT - Within Enterprise	0	0	0	0	0	0	0%
8648 OT - Between Enterprises	0	0	0	0	0	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	0	0	0%
TOTAL EXPENDITURES	0	0	0	0	0	0	0%
NET COST	(380)	(534)	(7,801)	(7,634)	(408)	7,226	-95%
ROUNDING ERROR	0	0	0	0			
FUND BALANCE							
Beginning Fund Balance	59,452	59,832	60,366	60,366	68,167	68,000	575
Less: Net Cost for Current Year	380	534	7,801	7,634	408		
Audit/Encumbrance Adjustments	0						
Ending Fund Balance	59,832	60,366	68,167	68,000	68,575		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Household Hazardous Waste Facility Reserve 799338							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	10,336	14,326	14,135	9,695	6,141	(3,554)	-37%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	0	0	0	0	0	0	0%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	10,336	14,326	14,135	9,695	6,141	(3,554)	-37%
4624 OT-Within Enterprise	0	0	0	0	1,350	1,350	100%
4648 OT-Between Enterprise	0	0	0	0	0	0	0%
SUBTOTAL	0	0	0	0	1,350	1,350	100%
TOTAL REVENUES	10,336	14,326	14,135	9,695	7,491	(2,204)	-23%
EXPENDITURES							
6103 Liability Insurance	0	0	0	0	0	0	0%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	0	10,281	0	0	0	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	0	0	0	0	0	0	0%
6540 Contract Services	34,207	0	0	0	0	0	0%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	3,147	0	0	0	0	0	0%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	0	0	0	0	0	0	0%
6629 Accounting Services	0	0	0	0	0	0	0%
6630 Audit Services	0	0	0	0	0	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	0	0	0	0	0	0	0%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	0	0	0	0	0	0%
SUBTOTAL	37,354	10,281	0	0	0	0	0%
8624 OT - Within Enterprise	0	0	598,029	598,029	0	(598,029)	-100%
8648 OT - Between Enterprises	0	0	0	0	0	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	0	0	598,029	598,029	0	(598,029)	-100%
TOTAL EXPENDITURES	37,354	10,281	598,029	598,029	0	(598,029)	-100%
NET COST	27,018	(4,045)	583,894	588,334	(7,491)	(595,825)	-101%
ROUNDING ERROR	0	0	0	0			
FUND BALANCE							
Beginning Fund Balance	1,634,784	1,607,767	1,611,812	1,611,812	1,027,918	FB Goal 600,000	Difference 435,409
Less: Net Cost for Current Year	(27,018)	4,045	(583,894)	(588,334)	7,491		
Audit/Encumbrance Adjustments	0						
Ending Fund Balance	1,607,767	1,611,812	1,027,918	1,023,478	1,035,409		

FY 13-14 BUDGET
SONOMA COUNTY WASTE MANAGEMENT AGENCY
REVENUE, EXPENDITURE AND FUND BALANCE HISTORY

Contingency Reserve 799718							
	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Budgeted FY 12-13	Requested FY 13-14	Difference	% Change
REVENUES							
1700 Interest on Pooled Cash	1,101	1,421	1,528	1,118	970	(148)	-13%
2500 State - Other	0	0	0	0	0	0	0%
2901 County	0	0	0	0	0	0	0%
City Reimbursement	0	0	0	0	0	0	0%
3980 Revenues-Prior Year	0	0	0	0	0	0	0%
4020 Sale of Materials	0	0	0	0	0	0	0%
4040 Miscellaneous Revenue	0	0	0	0	0	0	0%
4102 Donations and Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	1,101	1,421	1,528	1,118	970	(148)	-13%
4624 OT-Within Enterprise	0	109,046	301,419	301,419	6,305	(295,114)	-98%
4648 OT-Between Enterprise	0	0	0	0	0	0	0%
SUBTOTAL	0	109,046	301,419	301,419	6,305	(295,114)	-98%
TOTAL REVENUES	1,101	110,467	302,947	302,537	7,275	(295,262)	-98%
EXPENDITURES							
6103 Liability Insurance	0	0	0	0	0	0	0%
6280 Memberships	0	0	0	0	0	0	0%
6300 Miscellaneous Expense	0	0	0	0	0	0	0%
6400 Office Expense	0	3,446	2,000	2,000	2,000	0	0%
6500 Professional/Spec Svcs	0	0	0	0	0	0	0%
6521 County Services	428	992	992	1,000	0	(1,000)	-100%
6540 Contract Services	0	0	41,740	115,521	55,000	(60,521)	-52%
6570 Consultant Services	0	0	0	0	0	0	0%
6573 Administrative Costs	20,732	26,407	51,384	142,224	106,764	(35,460)	-25%
6590 Engineering Services	0	0	0	0	0	0	0%
6610 Legal Expenses	10,879	22,582	24,557	40,000	12,000	(28,000)	-70%
6629 Accounting Services	0	0	0	0	0	0	0%
6630 Audit Services	500	500	1,500	1,500	1,500	0	0%
6785 Advertising	0	0	0	0	0	0	0%
6820 Rents/Lease Equipment	0	0	0	0	0	0	0%
6840 Rents/Leases-Bldgs/Impv	0	0	0	0	0	0	0%
7062 Enforcement Agency Fees	0	0	0	0	0	0	0%
7110 Professional Development	0	0	0	0	0	0	0%
7130 Textbook/Tuition	0	0	0	0	0	0	0%
7301 County Car Expense	0	0	0	0	0	0	0%
7302 Travel Expense	0	0	0	0	0	0	0%
7309 Unclaimable County	0	0	0	0	0	0	0%
7400 Data Processing	0	0	0	0	0	0	0%
7402 DP-New Projects	0	0	0	0	0	0	0%
7425 Desktop Modernization	0	0	0	0	0	0	0%
SUBTOTAL	32,539	53,927	122,173	302,245	177,264	(124,981)	-41%
8624 OT - Within Enterprise	0	0	45,841	45,841	0	(45,841)	-100%
8648 OT - Between Enterprises	0	0	0	0	0	0	0%
8700 Reimbursements	0	0	0	0	0	0	0%
SUBTOTAL	0	0	45,841	45,841	0	(45,841)	-100%
TOTAL EXPENDITURES	32,539	53,927	168,014	348,086	177,264	(170,822)	-49%
NET COST	31,438	(56,540)	(134,933)	45,549	169,988	124,439	273%
ROUNDING ERROR	0	(1)	0	0			
FUND BALANCE							
Beginning Fund Balance	181,429	150,749	207,290	207,290	342,223	96,155	76,080
Less: Net Cost for Current Year	(31,438)	56,541	134,933	(45,549)	(169,988)		
Audit/Encumbrance Adjustments	758						
Ending Fund Balance	150,749	207,290	342,223	161,741	172,235		

SONOMA COUNTY WASTE MANAGEMENT AGENCY 2011 REVISED RESERVE POLICY

I. Purpose

To define parameters for the collection, treatment and distribution of reserve funds resulting from the operations of the Sonoma County Waste Management Agency (SCWMA).

II. Policy

Organics Reserve

Collection

As stated in Section 11 of the "Agreement Between The Cities Of Sonoma County And Sonoma County For A Joint Powers Agency To Deal With Waste Management Issues" (JPA Agreement)

"Agency shall separately account for all costs of handling and disposing yard waste and wood waste so that the costs of each are known."

Treatment

There is no stated fund goal for this reserve due to the parameter contained in the JPA agreement. Any funds remaining in the Wood Waste and Yard Waste cost centers at the close of the fiscal year are to be transferred to the Organics Reserve excluding a small (15% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the cost center for cash flow purposes for the succeeding fiscal year.

Any interest earned on the funds contained in the Organics Reserve shall remain within the reserve.

Distribution

The language in the JPA Agreement restricts the funds accumulated in the Organics Reserve for use only in conjunction with the organics program, which includes Board approved projects in the Wood Waste, Yard Waste cost centers as well as the Organics Reserve.

Household Hazardous Waste (HHW) Closure Reserve

Collection

This reserve is mandated by the permit-by-rule for treatment of hazardous waste collected at the HHW facility, which is owned by the County of Sonoma and occupied and operated by the SCWMA. The SCWMA is the permit holder of Permit No: 00-7161 issued by the Certified Unified Program Agency (Sonoma County Department of Emergency Services) and is responsible for establishing and maintaining a closure fund. The permit-by-rule states that "holder may establish the amount contained in the closure fund".

Since these reserves are mandated by permit, collection and transfer of these funds will take precedence over any contributions to the HHW Facility Reserve.

Treatment

The fund goal shall be reviewed every five years with a comparison of similar facilities located in California and adjusted accordingly. Should regulatory or legislative changes occur between review periods, the fund goal should be adjusted at the next appropriate budget development and approval process.

The HHW Closure Reserve does not include deconstruction of the building. These estimated costs were not included as part of the HHW Closure Fund because the building could potentially have other beneficial uses for the County or any other owner of the property. However, it is recognized the HHW Facility Reserve Funds would be adequate for deconstruction if required

Once the fund goal is achieved, there will be no further transfers from the HHW cost center into the reserve. The interest earned on the reserve funds will remain with the reserve.

Distribution

The only distribution will be when the facility is vacated by the SCWMA at which time SCWMA will relinquish the permit for HHW operations at this site.

HHW Facility Reserve

Collection

Any funds remaining in the HHW cost center at the close of the fiscal year are to be transferred to the HHW Facility Reserve excluding a small (15% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the cost center for cash flow purposes for the succeeding fiscal year.

Treatment

The reserve fund goal is either 33% of the budgeted annual HHW program operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) or \$600,000, whichever is greater. The interest earned on the reserve funds will remain with the reserve.

Distribution

Distribution from this reserve will happen whenever the disposal costs exceed the budgeted appropriation, such as an emergency requiring additional disposal of toxics. The vehicle for distribution will be Board approval through an appropriation transfer resolution, which will then be forwarded to the Sonoma County Auditor/Controller's Office for processing.

In the event, there are funds collected greater than the stated fund goal, a transfer to the Contingency Reserve can be made with the same Board approved appropriation transfer process. This type of transfer would allow the excess reserve funds to be used for specific projects other than the operation of the HHW facility.

Contingency Reserve

Collection

Any funds remaining in the Education and Planning cost centers at the close of the fiscal year can be transferred to the Contingency Reserve excluding a small (10% or less) percentage of operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) to remain in the cost centers for cash flow purposes for the succeeding fiscal year.

The funds collected and/or transferred into the Contingency Reserve are to be used for support of the Education and Planning cost centers in the event that projects beyond those approved in the Work Plan are necessary for the diversionary efforts of SCWMA.

Treatment

The fund goal is 25% of the operational expenses (insurance liability, office expense, County services, contract services, administration costs, accounting services, audit services, legal services, rent for spaces and events, computer system services and travel) of the two cost centers.

The interest earned on the reserve funds will remain with the reserve.

Distribution

Distribution of funds from the Contingency Reserve is at the discretion of the Board of Directors. Specific projects/expenditures are to be considered by the Board for potential funding from the reserve. Precedence of projects will be given to any that stem from regulations or legislation.

The Executive Director has spending authority, provided by the Purchasing Policy adopted by the Board of Directors in 1995, not to exceed \$5,000. This purchasing authority shall apply to the reserve funds.

The JPA Agreement sets the approval parameter for a unanimous vote to be \$50,000 or a major program change. These parameters are in effect for the reserve fund usage. For larger and more complex projects, staff will present details concerning the project, along with a project specific budget, which will include the impact on the remaining reserve, for Board review.

The vehicle for distribution will be Board approval through an appropriation transfer resolution, which will then be forwarded to the Sonoma County Auditor/Controller's Office for processing. The appropriation transfer is to be accompanied by a project budget that will include the appropriate subobjects for efficient processing, payment and auditing.

RESOLUTION NO. 2013-

DATED: April 17, 2013

RESOLUTION OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY
("SCWMA") ADOPTING AN ANNUAL BUDGET FOR FISCAL YEAR 2013-14.

WHEREAS, SCWMA Board of Directors gave direction to SCWMA's Executive Director to prepare and present an annual budget; and

WHEREAS, an annual budget has been prepared and presented to SCWMA Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the SCWMA's Annual Budget for the period July 1, 2013 to June 30, 2014, attached hereto as FY 13-14 SCWMA Final Budget is hereby adopted.

BE IT FURTHER RESOLVED that the Clerk shall deliver a certified copy of this resolution to the Sonoma County Auditor-Controller.

MEMBERS:

--	--	--	--	--
_____ Cloverdale	_____ Cotati	_____ County	_____ Healdsburg	_____ Petaluma
--	--	--	--	--
_____ Rohnert Park	_____ Santa Rosa	_____ Sebastopol	_____ Sonoma	_____ Windsor

AYES -- NOES -- ABSENT -- ABSTAIN --

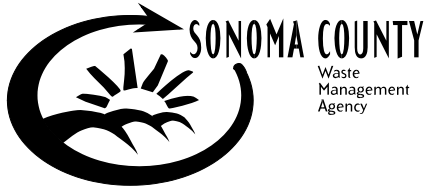
SO ORDERED.

The within instrument is a correct copy
of the original on file with this office.

ATTEST:

DATE:

Patrick Carter
Clerk of the Sonoma County Waste Management
Agency of the State of California in and for the
County of Sonoma



Agenda Item #: 6
Cost Center: Contingency
Staff Contact: Carter
Agenda Date: 4/17/2013

ITEM: Carryout Bags Ordinance Final EIR

I. BACKGROUND

The SCWMA Board of Directors requested staff to provide carryout bag legislation updates at each SCWMA meeting subsequent to the March 2008 meeting. Since that meeting staff has researched developments within California and out-of-state legislation regarding paper and plastic carryout bags.

At the May 18, 2011 SCWMA meeting, the Board directed staff to present the three options for addressing carryout bags developed by staff to the Board of Supervisors and nine City Councils so those decision-making bodies could give direction to their respective SCWMA representative regarding action on one of those options. Staff made presentations and received feedback.

At the February 18, 2012 SCWMA meeting, the Board directed staff to begin outreach meetings throughout the county to receive feedback on the carryout bag waste reduction effort and using the San Jose carryout bag ordinance parameters as the starting point for the discussion. Nine such meetings were held, where Staff made a presentation, then received comments from the public.

By the May 2012 SCWMA meeting, all member jurisdictions had indicated their support for this project to move forward. When Agency staff visited member jurisdictions' governing bodies during 2011, one of the assurances provided was that if all members did agree to continue working to developing a single-use carryout bag ordinance, Agency staff would return to present the draft ordinance and seek members' input. At the May meeting, staff was directed to prepare a "White Paper" on the draft ordinance and to release an RFP to hire a consultant to complete the necessary CEQA documentation should the Board decide to pursue adoption of the ordinance.

At the June 20, 2012 SCWMA meeting, staff presented the "White Paper" developed for the draft ordinance to the Board.

The RFP was released on July 24, 2012 and proposals were due August 20, 2012. Rincon Consultants was selected as the consultant to perform the Environmental Impact Report for the SCWMA on September 19, 2012.

SCWMA staff arranged for and attended four public scoping meetings in which to receive comments as to the scope of the Environmental Impact Report (EIR). The meetings were held in Santa Rosa on October 30, 2012, Sonoma on November 1, 2012, Petaluma on November 2, 2012, and Windsor on November 7, 2012, all at 6 pm.

Incorporating the comments made during the scoping period, Rincon Consultants prepared the Draft EIR. The Draft EIR was released February 4, 2013, beginning a 45 day comment period, which ended March 22, 2013.

There was a public hearing at the February 20, 2013 SCWMA meeting of the Board of Directors regarding the Draft EIR for the carryout bags waste reduction project. Though not required by the California Environmental Quality Act (CEQA), public hearings allow the public to provide verbal comments to be addressed in the Final EIR. Verbal comments at the public hearing were addressed,

in addition to the written comments received during the comment period. The response to comments is included in the Final EIR.

II. DISCUSSION

The comment period for the Draft EIR ended March 22, 2013. Staff forwarded all comments received by that date to Rincon Consultants to be included in the public record and to be addressed in the Draft EIR. While most comments expressed their support or opposition to the ordinance, a few comments requested specific changes to the ordinance. These include exemptions for garment bags and a clearly defined exemption for any facility that dispenses medicine in paper bags, not just pharmacies.

Based on comments received during previous presentations made before members' governing bodies where some Cities strongly expressed the need for a final review of the ordinance, staff believes that a final round of outreach to the member jurisdiction's Councils and Board should be offered before proceeding to the EIR certification and introduction of the carryout bags and administrative penalties ordinances.

Given that Rincon Consultants has completed all of the tasks listed in our agreement, staff proposes to receive the Final EIR as the final deliverable in this project. Staff does not propose additional funds to retain Rincon beyond the receipt of the final deliverable. To Rincon's credit, the project was completed on time and within budget.

If the Board is unanimous in its support for a carryout bags waste reduction ordinance, an administrative penalties ordinance would need to be adopted as well. A draft administrative penalties ordinance as well as a sample indemnification agreement between the Agency and each member jurisdiction, indemnifying the member for any legal action that may be taken against that member for participating in the Agency's ordinance is included as attachments to this item.

Subsequent steps towards enactment of the carryout bags and administrative penalties ordinances are proposed as follows:

- April/May: Staff revisits those member jurisdictions' governing bodies that wish to do a final review and discussion supporting approval.
- May or June Board Meeting: Certify the Final EIR, introduce via the "First Reading" the carryout bag ordinance and the administrative penalties ordinance.
- June or July Board Meeting: "Second Reading" (adoption) of the carryout bag ordinance and the administrative penalties ordinance.
- January 1, 2014: Effective date of the carryout bag ordinance and administrative penalties ordinance.

This timeline would provide nearly six months "transition time" between ordinance adoption and implementation. The intervening time would be used both for a concentrated outreach and education program, and for affected merchants to use up existing stocks of single-use bags and prepare for ordinance implementation.

III. FUNDING IMPACT

This project is funded through the Contingency Reserve. \$115,521 was budgeted for contract services, \$142,224 for administration, and \$40,000 for legal review. To date, the actual amounts expended in each category are \$41,894, \$38,088, and \$14,190, respectively. Those amounts include other Contingency tasks as well.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Proceed with the subsequent steps towards approval of the carryout bag and administrative penalties ordinances outlined above.

V. ATTACHMENTS

Draft Carryout Bags Waste Reduction Ordinance
Draft Administrative Penalties Ordinance
Draft Indemnification Agreement

Approved by: _____
Henry J. Mikus, Executive Director, SCWMA

SONOMA COUNTY WASTE MANAGEMENT AGENCY

ORDINANCE NO. 2013- 1

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY ESTABLISHING A WASTE REDUCTION PROGRAM FOR CARRYOUT BAGS

THE BOARD OF DIRECTORS OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY DOES ORDAIN AS FOLLOWS:

SECTION 1.

“GENERAL PROVISIONS

Title.

This Ordinance is known and may be cited as the Waste Reduction Program for Carryout Bags.

Purpose and Intent.

It is the intent of the Sonoma County Waste Management Agency (“Agency”), a ten member joint powers agency established pursuant to California Government Code Section 6500, in adopting this Ordinance to exercise the members’ common powers and pursuant to Section 14 of the Joint Powers Agreement, to adopt regulations promoting a uniform program for reducing waste by decreasing the use of single use carryout bags.

Defined Terms and Phrases.

For the purposes of this Ordinance, the words, terms and phrases as defined herein shall be construed as hereinafter set forth, unless it is apparent from the context that a different meaning is intended:

- A. “Customer” means any Person obtaining goods from a Retail Establishment.
- B. “Nonprofit Charitable Reuser” means a charitable organization, as defined in Section 501(c)(3) of the Internal Revenue Code, or a distinct operating unit or division of the charitable organization, that reuses and recycles donated goods or materials and receives more than fifty percent (50%) of its revenues from the handling and sale of those donated goods or materials.
- C. “Person” means any natural person, firm, corporation, partnership, or other organization or group however organized.
- D. “Prepared Food” means foods or beverages which are prepared on the premises by cooking, chopping, slicing, mixing, freezing, or squeezing, and which require no further preparation to be consumed. Prepared Food does not include any raw or uncooked meat product.
- E. “Recycled Paper Bag” means a paper bag provided at the check stand, cash register, point of sale, or other point of departure for the purpose of transporting

food or merchandise out of the establishment that contains no old growth fiber and a minimum of forty percent (40%) Post-consumer Recycled Material; is one hundred percent (100%) recyclable; and has printed in a highly visible manner on the outside of the bag the words "Reusable" and "Recyclable," the name and location of the manufacturer, and the percentage of Post-consumer Recycled content.

- F. "Post-consumer Recycled Material" means a material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle. Post-consumer Recycled Material does not include materials and byproducts generated from, and commonly reused within, an original manufacturing and fabrication process.
- G. "Public Eating Establishment" means a restaurant, take-out food establishment, or any other business that receives ninety percent (90%) or more of its revenue from the sale of Prepared Food to be eaten on or off its premises.
- H. "Retail Establishment" means any commercial establishment that sells perishable or nonperishable goods including, but not limited to, clothing, food, and personal items directly to the Customer; and is located within or doing business within the geographical limits of the County of Sonoma, including the nine incorporated cities and town. Retail Establishment does not include Public Eating Establishments or Nonprofit Charitable Reusers.
- I. "Reusable Bag" means either a bag made of cloth or other machine washable fabric that has handles, or a durable plastic bag with handles that is at least 2.25 mil thick and is specifically designed and manufactured for multiple reuse. A Reusable Bag provided by a Retail Establishment shall be designed and manufactured to withstand repeated uses over a period of time; made from a material that can be cleaned and disinfected; and shall not contain lead, cadmium, or any other heavy metal in toxic amounts.
- J. "Single-Use Carryout Bag" means a bag, other than a Reusable Bag, provided at the check stand, cash register, point of sale or other point of departure for the purpose of transporting food or merchandise out of the establishment. Single-Use Carryout Bags do not include bags without handles provided to the Customer (1) to transport produce, bulk food or meat from a produce, bulk food or meat department within a store to the point of sale; (2) to hold prescription medication dispensed from a pharmacy; or (3) to segregate food or merchandise that could damage or contaminate other food or merchandise when placed together in a Reusable Bag or Recycled Paper Bag.

Single-Use Carryout Bags.

- A. On and after July 1, 2013, no Retail Establishment shall provide a Single-Use Carryout Bag to a Customer for the purpose of transporting food or merchandise out of the establishment except as provided in this Ordinance.
- B. On and after July 1, 2013, a Retail Establishment may make available for sale to a Customer a Recycled Paper Bag for a minimum charge of ten cents (\$0.10).

- C. Notwithstanding this Section, no Retail Establishment may make available for sale a Recycled Paper Bag unless the amount of the sale of the Recycled Paper Bag is separately itemized on the sales receipt.

Recordkeeping and Inspection.

Every Retail Establishment shall keep a monthly report of the total number of Recycled Paper Bags purchased and the total number sold, for a minimum period of three (3) years from the date of purchase and sale, which record shall be available for inspection at no cost to the Agency during regular business hours by any Agency employee or contractor authorized to enforce this Ordinance. Unless an alternative location or method of review is mutually agreed upon, the records or documents shall be available at the Retail Establishment address. The provision of false information including incomplete records or documents to the Agency shall be a violation of this Ordinance.

Enforcement.

The Executive Director of the Agency, or his or her designee, shall have primary responsibility for enforcement of this Ordinance. The Executive Director is authorized to make all necessary and reasonable rules and regulations with respect to the enforcement of this Ordinance. All such rules and regulations shall be consistent with the provisions of this Ordinance.

Anyone violating or failing to comply with any provision of this Ordinance shall be guilty of an infraction. The Agency may seek legal, injunctive, administrative or other equitable relief to enforce this Ordinance. The remedies and penalties provided in this Section are cumulative and not exclusive and nothing in this Section shall preclude the Agency from pursuing any other remedies provided by law. In addition to any relief available to the Agency, the Agency shall be entitled to recover reasonable attorneys' fees and costs incurred in the enforcement of this Ordinance.

The authorized representative of any Retail Establishment may appeal a citation as provided in the Agency's Administrative Penalties Ordinance.

Violations of this Ordinance shall be punishable as provided in the Agency's Administrative Penalties Ordinance.

Each violation of this Ordinance or each day a violation exists shall be considered a separate offense.

Severance.

If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or in any manner in conflict with the laws of the United States or the State of California, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors of the Sonoma County Waste Management Agency hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or in any manner in conflict with the laws of the United States or the State of California.

SECTION 2. A summary of this Ordinance shall be printed and published twice in the Santa Rosa Press Democrat, a newspaper of general circulation, printed and published in the City of Santa Rosa, County of Sonoma.

SECTION 3. This Ordinance shall be effective on July 1, 2013. A summary of this Ordinance shall, within fifteen (15) days after passage, be published with the names of the Directors voting for and against it.

INTRODUCED at a regular meeting of the Board of Directors of the Sonoma County Waste Management Agency on the ____ day of _____, 2013, and

PASSED AND ADOPTED this ____ day of _____, 2013, by the following vote:

AYES: Directors: _____

NOES: Directors: _____

ABSENT: Directors: _____

ABSTAIN: Directors: _____

CHAIR

ATTEST:

AGENCY CLERK

SONOMA COUNTY WASTE MANAGEMENT AGENCY

ORDINANCE NO. _____

**AN ORDINANCE OF THE SONOMA COUNTY WASTE MANAGEMENT AGENCY
RELATING TO ADMINISTRATIVE PENALTIES**

**THE SONOMA COUNTY WASTE MANAGEMENT AGENCY DOES ORDAIN AS
FOLLOWS:**

SECTION 1. Article I of Chapter I is hereby adopted to read as follows:

Article I.

Administrative Citations

Sec. 1.10 Purpose and Intent.

This Article establishes an enforcement mechanism for all violations of Agency ordinances. The procedures established in this Article are in addition to any other procedures or legal remedies used to address violations of Agency ordinances.

Sec. 1.11 Definitions:

- (a) Administrative Citation. An Administrative Citation is an official notification, on an appropriate form as established by this Article, of violation of any provision of an Agency ordinance. Said Citations require correction of the violation and impose fines upon the responsible party.
- (b) Agency. The Agency is the Sonoma County Waste Management Agency.
- (c) Enforcement Officer. An Enforcement Officer is any person designated by ordinance or appointed by the Executive Director or his or her designee to implement the provisions of this Article.

Sec. 1.12 Administrative Citation; Fines.

- (a) A fine for violation of an Agency ordinance may be assessed through an Administrative Citation, issued by the Enforcement Officer and payable directly to the Agency.
- (b) Each day of violation of the Agency ordinance constitutes a separate, additional violation.
- (c) Said fine shall be collected in accordance with the procedures specified in this Article.
- (d) The Agency Board shall establish by resolution the amount of the fine to be assessed for Administrative Citations.

(e) Payment of the fine shall not excuse the failure to correct the violations nor shall it bar further enforcement action by the Agency.

(f) All fines shall be payable to the Agency at the address provided on the Administrative Citation.

(g) Any fine paid pursuant to subsection a) above shall be refunded if it is determined, after an appeal hearing, that there was no violation as charged in the Administrative Citation.

(h) If payment of a fine is not received by the Agency within thirty (30) days of service of the Administrative Citation, then a late fee shall be assessed. The amount of the late penalty shall be fifty percent (50%) of the total amount of the fine owed.

(i) The Agency may collect any past due Administrative Citation fines and/or late payment charges by the use of the small claims court, or any other legal remedy.

Sec. 1.13 Procedures for Administrative Citations.

(a) The Executive Director may establish appropriate administrative regulations for implementing this Article.

(b) Unless appointed by ordinance, the Executive Director or his or her designee shall appoint an Enforcement Officer(s) to implement the provisions of this Article.

(c) When the Enforcement Officer observes a violation of an Agency ordinance, the Enforcement Officer may issue an Administrative Citation to any responsible person.

(d) Each Administrative Citation shall contain the following information:

- (1) The date of the violation;
- (2) The address or a definite description of the location where the violation occurred;
- (3) The name, address, and other identifying information for the person being cited.
- (4) The section of the Agency ordinance violated and a description of the violation;
- (5) The fine schedule for the violation;
- (6) A description of how, when and where the fine must be paid;
- (7) An order prohibiting the continuation or repeated occurrence of the violation;
- (8) A brief description of the appeal process;

(9) The name and signature of the citing Enforcement Officer.

(e) The person cited shall be requested to sign the citation to acknowledge receipt of the citation.

Sec. 1.14 Notices.

All notices required under this Article shall be served on the responsible party in accordance with the following provisions:

(a) If the person cited is not the owner of the business where the alleged violation occurred, written notice shall be personally delivered or sent by certified mail to the owner of the business at the address of the property where the alleged violation occurred.

(b) If the person cited is not the owner of the property where the alleged violation occurred, written notice shall be personally delivered or sent by certified mail to the property owner at the address shown on the last equalized County assessment role.

(c) When personal service by certified mail upon the person cited is unsuccessful, a copy of the notice shall be posted in a conspicuous place on the property where the alleged violation occurred.

Sec. 1.15 Appeal of Administrative Citation.

(a) Any recipient of an Administrative Citation may contest the citation by requesting an appeal hearing within ten (10) calendar days from the date of the citation. The Appeal must be in writing on a form furnished by the Agency specifying the basis for the appeal in detail. The person requesting the appeal hearing shall deposit with the Agency either the amount of the fine or a hardship waiver pursuant to Section 1.15. If the deadline to request an appeal hearing falls on a weekend or Holiday, then the deadline shall be extended until 5:00 p.m. on the next regular business day.

(b) The Agency shall hold a hearing within thirty days of receipt of an appeal. The person requesting the appeal hearing shall be notified of the time and place of the hearing at least ten (10) days prior to the date of the hearing.

(c) In order to hear appeals of Administrative Citations, the Executive Director shall appoint one or more Hearing Officers who shall serve at his or her pleasure. A hearing officer may be an Agency employee.

(d) The failure of any person with an interest in the property to receive properly addressed notice of the hearing shall not affect the validity of any proceedings under this chapter.

(e) Failure to file an appeal in accordance with the provisions of this chapter shall constitute a waiver of rights to contest the accompanying Administrative Citation and the imposition of the fine.

Sec. 1.16 Hearing Procedure.

- (a) The Hearing Officer shall conduct an orderly hearing and accept evidence on which persons commonly would rely in the conduct of their business affairs.
- (b) At the appeal hearing, the party contesting the citation shall be given the opportunity to testify and to present evidence, including witnesses, concerning the alleged violation. Any other interested party, including but not limited to the property or business owner, employees, or neighbors, may also present testimony.
- (c) The Administrative Citation and any additional reports submitted by the Enforcement Officer shall constitute prima facie evidence of the facts contained in those documents.
- (d) The Hearing Officer may take the matter under consideration or may continue the hearing and/or request additional information from the Enforcement Officer and/or the person cited.
- (e) The Hearing Officer shall determine whether to affirm or dismiss the Administrative Citation. The hearing officer may not reduce, waive or conditionally reduce the fines established by the Agency.
- (f) The Hearing Officer shall make findings based on the record of the hearing and shall issue a written decision based on the findings. The Agency shall preserve all exhibits submitted by the parties for a 30-day period and shall serve the decision by certified mail, postage prepaid, return receipt requested within ten (10) working days after the hearing. The decision of the Hearing Officer affirming or dismissing the citation is final and conclusive, without right of further administrative appeal.

Sec. 1.17 Hardship Waiver.

- (a) Any recipient of an Administrative Citation who requests an appeal hearing and is financially unable to deposit the required fine may file a request with the Agency for a hardship waiver of the advance deposit requirement.
- (b) Requests for hardship waivers shall be filed with the request for an appeal hearing. The request shall be accompanied with a sworn affidavit, together with any supporting documents or materials demonstrating to the satisfaction of the Executive Director the person's actual financial inability to deposit the fine in advance of the appeal hearing.
- (c) The Executive Director shall either grant or deny the request for a waiver within ten days of receipt of such request. If the Executive Director denies the request for a waiver, he/she shall issue a written determination on the person requesting the hardship waiver. The decision of the Executive Director shall be final.
- (d) If the request for a hardship waiver is denied, the fine shall be deposited with the Agency within ten days of the denial or thirty days from the date of the Administrative Citation, whichever is later.
- (e) If the request for a hardship waiver is granted, but the Administrative Citation is upheld by the Hearing Officer, the fine must be paid within ten (10) working days.

Sec. 1.18

Right to judicial review.

Any person aggrieved by an administrative decision of a Hearing Officer may obtain review of the administrative decision by filing a petition for review with the Superior Court in Sonoma County in accordance with the timeliness and other provisions set forth in California Government Code Section 53069.4.

SECTION 2. A summary of this ordinance shall be printed and published twice in the Santa Rosa Press Democrat, a newspaper of general circulation, printed and published in the County of Sonoma.

SECTION 3. This Ordinance shall be effective 30 days following its adoption by the Agency. A summary of this Ordinance shall, within fifteen (15) days after passage, be published in accordance with Section 36933 of the Government Code of the State of California with the names of the Agency Board Members voting for and against it.

INTRODUCED at a regular meeting of the Sonoma County Waste Management Agency on the ____ day of _____, 2013, and

PASSED AND ADOPTED this ____ day of _____, 2013, by the following vote:

AYES: Board Members: _____

NOES: Board Members: _____

ABSENT: Board Members: _____

ABSTAIN: Board Members: _____

CHAIR

ATTEST:

AGENCY CLERK

INDEMNITY AGREEMENT

THIS INDEMNITY AGREEMENT is entered into as of _____, 20____, by and between the SONOMA COUNTY WASTE MANAGEMENT AGENCY (hereinafter "Agency"), a California joint powers agency, and the city/town/county of _____ (a "Member" of the Agency).

RECITALS

A. The Agency was formed by the Members through their execution of that certain Joint Powers Agreement dated February 11, 1992 (the "JPA Agreement").

B. The Agency is currently considering adopting an ordinance to ban the use of plastic, single use bags in retail establishments. Because such ordinances have been the subject of litigation in other jurisdictions, the Members have requested that the Agency agree to indemnify and hold each Member harmless from any litigation over such an ordinance, and the Agency has agreed to do so.

NOW, THEREFORE, in consideration of the foregoing Recitals, and for other good and valuable consideration, the receipt and sufficiency of which are hereby mutually acknowledged, Agency and Member agree as follows:

AGREEMENT

1. Recitals. The above Recitals to this Agreement are declared by the parties to be true and correct in all material aspects and are hereby incorporated into this Agreement as if fully set forth below.

2. Indemnification. Agency shall defend, indemnify and hold harmless the Member, as well as their officers and employees (collectively, the "Indemnitee") from any claim, action or proceeding against the Indemnitee to attack, set aside, void or annul any ordinance that bans the use of plastic, single use bags, or any approval or other action that may be related to such an ordinance, including but not limited to the City's certification of an environmental impact report or any other CEQA document related to the ordinance.

3. Indemnitee's Covenants. The Indemnitee shall promptly notify the Agency of any such claim, action or proceeding. In addition, the Indemnitee shall cooperate reasonably with Agency in any discovery or trial preparation efforts related to litigation covered by this Indemnity Agreement.

4. Severability. Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement, or the application of any such provision to any person or circumstance, shall, to any extent, be held to be invalid, illegal or unenforceable under applicable law, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is invalid, illegal or unenforceable, shall not be affected thereby.

5. Notice to Parties. All notices and demands or other communications hereunder shall be in writing, and shall be deemed to have been sufficiently given or served for all purposes when presented personally or sent by generally recognized overnight delivery service, with postage prepaid, addressed to Agency or the Member, as applicable, at the addresses stated below, or at such other address of which either Agency or the Member may hereafter notify the other in writing:

Agency: _____

Attn: _____

Member: At the address Agency retains on file for the distribution of agendas and other materials, as such addresses may be changed from time to time by the Member in writing.

Each notice or demand so given or served shall be deemed given and effective, (a) if personally delivered, on the day of actual delivery or refusal and (b) if sent by generally recognized overnight delivery service, on the next business day. Notwithstanding the foregoing, service of any notice of default provided or required by law shall, if mailed as required by law, be deemed given and effective on the date of mailing.

6. Governing Law. This Agreement shall be governed by, and construed and enforced in accordance with, the law of the State of California, without regard to principles of conflicts of law.

7. Changes and Modifications. This Agreement cannot be changed or modified, except by a written instrument signed by Agency and the Member.

8. Legal Construction. This Agreement shall be given a fair and reasonable construction in accordance with the intentions of the parties and without regard for or aid from any canons requiring construction against the party drawing this Agreement. As used in this Agreement, (a) the terms "herein", "hereto," "hereof" or "hereunder" or similar terms used in this Agreement refer to this Agreement as a whole and not to any particular provision and (b) the word "including" shall mean "including, without limitation". Unless otherwise stated, all references herein to Sections are references to Sections of this Agreement.

9. Successors and Assigns. The covenants, agreements and obligations of Agency hereunder shall be binding upon Agency and Agency's respective heirs, executors, administrators, legal representatives, successors and assigns, and the rights, remedies and benefits of the Indemnified Party hereunder shall inure to the benefit of the Indemnified Party and its respective successors and assigns.

[Signatures appear on next page.]

IN WITNESS WHEREOF, the parties hereto have executed this instrument as of the date first written above.

AGENCY: SONOMA COUNTY WASTE MANAGEMENT
AGENCY, a California joint powers agency

By: _____

Name: _____

Chair

ATTEST:

Agency Clerk

APPROVED AS TO FORM:

Agency Counsel

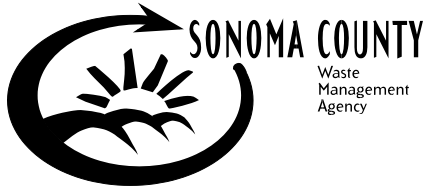
MEMBER: _____

By: _____

Name: _____

ATTEST:

Clerk



Agenda Item #: 7
Cost Center: Organics
Staff Contact: Carter
Agenda Date: 4/17/2013

ITEM: New Compost Site Final EIR

I. BACKGROUND

At the August 15, 2007 SCWMA Board meeting, the Board entered into an agreement with a team of consultants led by Environmental Science Associates (ESA) to assist the SCWMA in the selection, conceptual design, and preparation of CEQA documents for a new compost site in Sonoma County. Staff and the contractor have provided project updates at subsequent Board meetings.

Project Milestones:

June 18, 2008 – the SCWMA Board selected one preferred site (Site 5a) and two alternative sites (Sites 13 and 14) to be studied further in an Environmental Impact Report (EIR).

March 18, 2009 – First Amendment, the term of the agreement with ESA was extended to December 31, 2009 and an alternative composting technology, aerated static pile, was added to the EIR.

May 20, 2009 – Second Amendment, Site 40 was added to the EIR to be studied at an equal level of detail as Site 5a.

December 2, 2009 – Third Amendment, the term of the agreement was extended to June 30, 2010.

February 17, 2010 – Fourth Amendment, Central Disposal Site was added to the EIR to be studied at an equal level as Sites 5a and 40. The term of the agreement was extended to October 31, 2010.

August 18, 2010 – Fifth Amendment, additional funds were appropriated to complete a Water Supply Assessment for Site 40. The term of the agreement was extended to March 16, 2011.

March 16, 2011 – Sixth Amendment, the term of the agreement was extended to November 16, 2011.

October 19, 2011 – Seventh Amendment, the term of the agreement was extended to August 31, 2012 and additional funds were added to complete the Draft EIR.

January 18, 2012 – Public hearing held to receive comments on the Draft EIR.

March 21, 2012 – Eighth Amendment, added additional funding to examine 200,000 tons per year of capacity at the Central Disposal Site and recirculate the chapters of the Draft EIR concerning the Central Disposal Site.

July 18, 2012 – Ninth Amendment, the term was extended to April 30, 2013.

October 24, 2012 – Public hearing held to receive comments on the Recirculated Draft EIR.

II. DISCUSSION

The comment period for the Recirculated Draft DIR was from October 4, 2012 to November 19, 2012. Comments from the original Draft EIR and the Recirculated Draft EIR were compiled and addressed in the response to comment in the Final EIR. The final EIR is being presented to the Board.

For a next step, as environmental considerations are just one of the aspects of site selection, staff proposes creating a matrix of considerations which would discuss the pros and cons of the two viable sites – the Central Disposal Site and Site 40. Staff proposes to perform this analysis and return at the June 19, 2013 SCWMA meeting with that analysis. Upon full vetting of this analysis, and taking into account all factors that would determine the optimum choice for a new composting operations site, the Board would certify the Final EIR and approve the project by selecting a site at a subsequent Board meeting.

Given that ESA has completed all of the tasks listed in our agreement, staff proposes to receive the Final EIR as the final deliverable in this project. Staff does not propose additional funds to retain ESA

beyond the receipt of the final deliverable. ESA has experienced cost overruns preparing the Final EIR and is requesting additional funds to be made whole for the project. While staff is sympathetic to the complexity of this project, the SCWMA has no obligation to cover any cost overruns. Whenever scope of the project increased, additional funds were allocated to ESA to complete the tasks.

III. FUNDING IMPACT

The agreement with ESA has a total project cost of \$794,486. All of these funds have been expended. However, ESA is requesting up to \$28,775 to cover cost overruns and addressing any contingency items that may arise at the certification of the Final EIR. The funding source for these activities is the Organics Reserve, which at the time of transmittal preparation has a trial balance of \$4,907,920. It is at the Board's discretion whether to grant ESA the additional compensation they are requesting. Staff does not recommend allocating further funding for the ESA request at this time.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

Direct staff to put together the full analysis of factors that impact the viability of the potential new sites to include practical and financial considerations in addition to the environmental analysis contained in the Final EIR.

V. ATTACHMENTS

Letter from ESA

Approved by: _____
Henry J. Mikus, Executive Director, SCWMA



350 Frank H. Ogawa Plaza
Suite 300
Oakland, CA 94612
510.839.5066 phone
510.839.5825 fax

www.esassoc.com

April 3, 2013

Patrick Carter
Waste Management Specialist
Sonoma County Waste Management Agency
2300 County Center Drive, Suite B100
Santa Rosa, California 95403

Subject: Sonoma Compost Facility EIR – Budget Augment Request

Dear Patrick:

Per our recent discussions, I am requesting a budget augment for the Sonoma Compost Facility EIR contract, to cover unanticipated costs of preparing the Final EIR.

Our original contract anticipated and budgeted a moderate effort for preparing the Final EIR (tasks 8 and 9). Due to the volume and complexity of comments received, our actual effort to respond to comments exceeded the budgeted labor hours and associated cost. As detailed in the attached spreadsheet, our actual and projected costs to complete the Final EIR (including preparation of the Mitigation Monitoring Plan) exceed the budgeted amount by \$23,775. Included in the projection is the cost for me to attend a second SCWMA Board meeting on the Final EIR, since you indicated that there may be an informational meeting prior to the certification hearing.

In addition, I suggest that we add a contingency fund of \$5,000 to cover any additional tasks that may arise before certification of the Final EIR. For example, project opponents often submit written materials just before a certification hearing. If this occurs, it may be desirable to provide the SCWMA Board with a response to any late comments (the response would also become part of the administrative record). The contingency would bring the amount of the budget augment request to \$28,775, which would increase the contract ceiling from the current \$794,486 to a new ceiling of \$823,261.

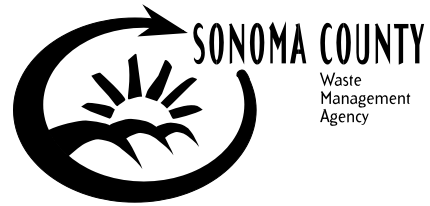
Should you have any questions, please do not hesitate to call me. I look forward to working with you to complete the CEQA process.

Sincerely,

A solid black rectangular box used to redact the signature of Dan Sicular.

Dan Sicular
Senior Managing Associate

encl. cost spreadsheet



To: Sonoma County Waste Management Agency Board Members

From: Henry Mikus, Executive Director

Subject: April 17, 2013 Agenda Notes

Consent Calendar

These items include routine financial and administrative items and **staff recommends that they be approved en masse by a single vote.** Any Board member may remove an item from the consent calendar for further discussion or a separate vote by bringing it to the attention of the Chair.

4.1 Minutes of the March 20, 2013 Board meeting: regular approval.

Regular Calendar

5. FY 13-14 Final Budget: Please note this is a “**Unanimous Vote**” item. At the last Board meeting the Draft Work Plan was approved, and the Board indicated the Draft Budget was suitable for a vote of approval at this, the next meeting. There have been no changes from the Draft Budget that was presented and discussed. The budget includes the positive financial effects of extending the current HHW contract a year, and has provisions for funding a Waste Characterization Study.
6. Carryout Bag Ordinance Final EIR: The Final EIR is to be presented for the Board, together with the expected steps ahead to enacting an approved carryout bags ordinance. In previous discussions we have mentioned a companion Administrative Penalties Ordinance, which is has been prepared by Agency Counsel and is presented for the first time for review. During our previous visits with our member jurisdictions’ governing bodies regarding the carryout bag ordinance, it was made clear, in large part due to some members’ hesitation, that prior to a final vote for approval we would return a last time to each governing body for a final discussion. Since not all members were as adamant requesting a final visit and many in fact were extremely supportive of the ordinance, the appropriate action would be for us to visit those member jurisdictions that clearly need us to do so. We would make the offer to visit through each of our Board members so that all have the opportunity.
7. New Compost Site Final EIR: This Final EIR is also being presented to the Board. Staff recommends the Board give direction for a comprehensive report to be prepared, probably for the June meeting, that examines all financial and practical factors involved in site selection in addition to the environmental study performed via the EIR. These factors

would all be weighed by the Board in any decision on selecting which of the proposed sites would be the best for a new compost facility.

8. Attachments/Correspondence: There are several items this month presented under “Reports by Staff and Others” in addition to this “Director’s Agenda Notes” report:
 - 8.2.a Outreach Events Calendar: This is our regular, updated listing of Outreach Events listing events planned for April and May 2013.
 - 8.2.b EPR update report: Twice a year staff provides an update on Extended Producer Responsibility efforts. This reports discusses some legislative letters of support we are submitting, and other actions including a brief status on the still-developing PaintCare program.

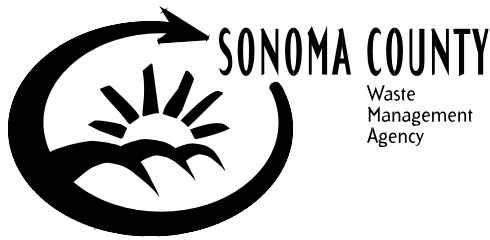
April 2013 Outreach Events

<u>Day</u>	<u>Time</u>	<u>Event</u>
2	1 – 3:30 PM	Landfill Tour, Santa Rosa Junior College
2	4 - 8 PM	Community Toxics Collection, Santa Rosa NE
9	4 – 8 PM	Community Toxics Collection, Windsor
12	8:30 - 10:30 AM	Landfill Tour, Santa Rosa Junior College
13	11 AM – 4 PM	Montgomery Village Earth Day
16	4 – 8 PM	Community Toxics Collection, Sonoma (City)
20	1 – 5 PM	Info booth @Earth Day Sonoma, Sonoma (City)
23	4 - 8 PM	Community Toxics Collection, Santa Rosa SW
25	2 – 3 PM	Landfill Tour, Santa Rosa Junior College
26	7 AM – 5 PM	Sustainable Enterprise Conference Rohnert Park
26	1 – 3:30 PM	Landfill Tour, Santa Rosa Junior College
27	12 N – 4 PM	Santa Rosa Earth Day
27	10 AM – 2 PM	National Prescription Drug Take Back Day: Rohnert Park, Healdsburg, Petaluma
27, 28	8 AM – 4 PM	Electronics Waste Collection Event, Healdsburg Goodwill store
30	10:30AM-12PM	Landfill Tour, Mark West School
30	4 - 8 PM	Community Toxics Collection, Guerneville

May 2013 Outreach Events

<u>Day</u>	<u>Time</u>	<u>Event</u>
7	1 – 3 PM	Community Services and Environmental Commission, Compost Site Tour
7	4 – 8 PM	Community Toxics Collection, Boyes Hot springs
14	4 – 8 PM	Community Toxics Collection, Healdsburg
18, 19	8 AM – 4 PM	Electronics Waste Collection Event, Santa Rosa Whole Foods Coddingtontown
21	4 – 8 PM	Community Toxics Collection, Sonoma
22	10:30-12:30 PM	Cloverdale Green Thumb Garden Club, Central Compost Site Tour
28	4 – 8 PM	Community Toxics Collection, Santa Rosa, NW

Standard Events: Oil outreach via booths at area DMV offices most Wednesdays and Fridays weather permitting.



Agenda Item #: 8.2.b
Cost Center: HHW
Staff Contact: Steinman
Agenda Date: 4/17/2013

ITEM: EPR Update Report

I. BACKGROUND

The Sonoma County Waste Management Agency (SCWMA) recognizes that Extended Producer Responsibility (EPR) is a waste management approach that will assist and enhance efforts to manage waste products by shifting responsibility for collection, transportation and management for discarded products away from local governments to the manufacturers. To formalize this support, the SCWMA passed and circulated a resolution (Resolution 2001-021) to elected officials at the state and national level.

The SCWMA has maintained an active interest in EPR with actions such as being a founding member of the California Product Stewardship Council (CPSC) and hiring a consultant (R3 Consulting Group, Inc.) to write an Extended Producer Responsibility Implementation Plan, which the SCWMA Board of Directors approved at their February 21, 2007 meeting.

Since the plan was approved, SCWMA staff has stayed current on EPR legislation and continues to send letters of support to legislators when appropriate. All letters of support are included as part of the SCWMA Board agendas. The SCWMA staff actively participates with CPSC and Product Stewardship Institute (PSI) to develop coordinated efforts with other California local governments to promote EPR legislation for batteries, lamps, and other wastes of concern.

II. DISCUSSION

The purpose of this staff report is to update the SCWMA Board on current EPR legislation and actions.

Included in this Agenda packet are letters of support for four EPR bills introduced into the current legislative session.

AB 488, Primary Battery Recycling Act-California Assemblyman Das Williams introduced Assembly Bill 488, which would create a recycling and disposal program for non-rechargeable batteries sold in the state. This bill is sponsored by CPSC and builds off of the two years of work with Senator Corbett to pass an all alkaline and rechargeable battery recycling bill. To reduce opposition, this bill does not cover rechargeable batteries and would amend current regulations to require a producer designed, funded and operated take-back program statewide that is convenient for consumers for primary batteries.

AB 403, Sharps Producer Responsibility- Introduced by Assembly Member Eggman Stone, AB 403 requires all manufacturers of sharps and injectable pharmaceuticals, collectively known as "producers," to design, fund and operate a collection program. Producers would be required to form a product stewardship organization that would develop a plan, subject to approval by California Department of Resources Recycling and Recovery (CalRecycle), for the safe collection of home-generated sharps and meet certain collection rates and dates established in their plan. The sharps stewardship organization would be required to report annually on its waste recovery efforts and include stakeholder comments in their plan and annual reporting. This bill is sponsored by CPSC with the goal of creating a statewide sustainability funded sharps management system that is highly convenient and effective. California did impose a sharps

disposal ban in 2008, however, without a sustainably funded collection system there has been an increase in needle-sticks by waste and recycling workers and increased danger to the public from illegal disposal.

SB 727, Medication Take-Back Program - Introduced by Senator Hannah-Beth Jackson, SB 727 would establish a pharmaceutical collection program to address the home storage and improper and illegal disposal of home-generated pharmaceuticals that has exacerbated concerns over increased drug abuse and impacts on water quality. This bill is co-sponsored by Clean Water Action and CPSC. SB 727 is a pure Extended Producer Responsibility (EPR) policy approach for home-generated pharmaceuticals. It would require the producers (manufacturers) of pharmaceuticals to develop and implement a collection system with oversight by CalRecycle, thereby establishing an effective and convenient collection program described in a stewardship plan and approved by CalRecycle.

SB 254, Mattress Management-Introduced by Senator Hancock, SB 254 would help reduce illegal mattress dumping by requiring manufacturers to take back used mattresses at the end of life at no cost to the consumers. Manufacturers are responsible for developing, financing and implementing a convenient and cost effective program to collect and recycle used mattresses generated in this state.

PaintCare Program

In 2010, AB 1343 (Huffman) - Paint Recovery Act was signed into law by Governor Schwarzenegger. Agency Staff has discussed AB 1343 in previous staff reports. This new paint stewardship law requires paint manufacturers to develop and implement a program to collect, transport, and process postconsumer paint to reduce the costs and environmental impacts of the disposal of postconsumer paint in California.

California's paint stewardship law is being implemented by PaintCare, a nonprofit stewardship organization working on behalf of the paint producers. To fund this program, PaintCare Recovery Fees are added to the purchase price of architectural paints and coatings sold in California. The fees are paid to PaintCare by paint manufacturers, then passed down to retailers and eventually consumers. These fees will be used to fund all aspects of the paint stewardship program. Consumers pay a fee up front, at time of purchase, and there is no cost to the consumer when dropping off the paint for recycling. The program was rolled out on October 19, 2012 with retail locations set up as public drop-off sites throughout California. Below are the current public drop-off sites in Sonoma County.

Dunn-Edwards
407 Aaron Street, Cotati

Kelly-Moore Paints
480 Rohnert Park Expressway, Rohnert Park

Kelly-Moore Paints- Roberts Ave.
217 Roberts Avenue, Santa Rosa

Kelly-Moore Paints-4th St.
1026 Fourth Street, Santa Rosa

Kelly-Moore Paints-Guerneville Rd.
1478 Guerneville Road, Santa Rosa

Kelly-Moore Paints
18506 Highway 12, Sonoma

As the program continues to expand, more retail locations, household hazardous waste facilities, transfer stations, and landfills are expected to become public drop-off sites through this program. SCWMA staff submitted a Letter of Intent, signed by the SCWMA Executive Director, expressing interest in participating in this program. SCWMA staff is working directly with PaintCare and the SCWMA's Household Hazardous Waste Contractor to become a partner in the PaintCare Program. In Fiscal Year 2011/2012 the Agency spent \$221,120 on paint disposal costs. Only "program products" will be accepted for reimbursement under the PaintCare program. The yearly cost to the SCWMA to handle paint products, covered under the PaintCare program, is expected to be significantly reduced through a partnership with PaintCare. SCWMA staff will come back to the Board within the next few months with an update on the future partnership with PaintCare.

Alameda Pharmaceutical Take-Back Ordinance

On July 24, 2012, Alameda's producer responsibility ordinance was adopted by unanimous vote of the Alameda County Board of Supervisors. This is the first ordinance in the country to require producers of pharmaceuticals to share in the responsibility for the end of life costs of unused medications. Alameda is currently in the process of being sued. It is a technical lawsuit based on the commerce clause. Implementation of the ordinance, scheduled to begin July 2013, will be pushed back through mutual agreement of the parties to allow for the trial.

Staff will continue to update the Board on current legislative action and on new EPR related items as they arise.

III. FUNDING IMPACT

This agenda item is for informational purposes only. There is no funding impact resulting from this transmittal.

IV. RECOMMENDED ACTION / ALTERNATIVES TO RECOMMENDATION

There is no recommended action resulting from this agenda item.

V. ATTACHMENT

Letter of Support- AB 488 (Primary Battery)
Letter of Support- AB 403 (Needle Stick Prevention)
Letter of Support- SB 727 (Medication Take-Back)
Letter of Support- SB 254 (Mattress Management)

Approved by: _____
Henry J. Mikus, Executive Director, SCWMA



April 8, 2013

Assemblymember Wesley Chesbro
Chair, Assembly Natural Resources Committee
1020 N Street, Room 164
Sacramento, California 95814
Sent by Fax: (916) 319-2192

SUBJECT: ASSEMBLY BILL 488 SUPPORT

Dear Assemblymember Chesbro,

The Sonoma County Waste Management Agency (SCWMA), formed in April 1992, is the joint powers authority of the nine incorporated cities and the County of Sonoma. The mission of the Agency is waste diversion required by State law AB939. The Agency's programs include household hazardous waste, composting, wood waste recycling, planning and education.

In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies. All nine incorporated cities and the County of Sonoma have since passed EPR resolutions.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

The SCWMA strongly supports Assembly Bill (AB) 488 (Williams), which will allow producers of household batteries, as defined, to create, finance and manage an extended producer responsibility (EPR) system for California consumers to safely and conveniently recycle used and expired primary batteries.

In 2006, California banned household batteries from the trash due to their toxic and corrosive chemicals. As a result of this "ban without a plan," local governments must finance battery recycling programs using public taxpayer and utility rate payer funds to safely manage batteries.

In 2012, the cost to manage 32,994 pounds of household batteries collected through Sonoma County's Household Toxics Facility was \$26,106. It is estimated that 60% of all participants utilizing the HHTF program are bringing in batteries.

AB 488 will provide a level playing field for battery producers to design and operate the EPR program at substantial cost savings to local government agencies while making recycling more convenient for the public.

We strongly believe that AB 488 is the right solution to this pressing problem because it creates a privately managed and financed system to allow consumers to properly and conveniently recycle their spent primary batteries, with the appropriate oversight and enforcement by the California Department of Resources Recycling and Recovery (CalRecycle) – an elegant middle ground of private and public sector responsibility.

AB 488 also outlines requirements for consistent and robust public outreach, proper financing, and clear recycling performance goals tied to specific dates. A robust battery collection system will also allow producers to recover scarce and valuable materials that would otherwise be lost to landfills. For these reasons, the SCWMA strongly supports AB 488.

If you have any questions about our position, please contact Lisa Steinman, at (707) 565-3632

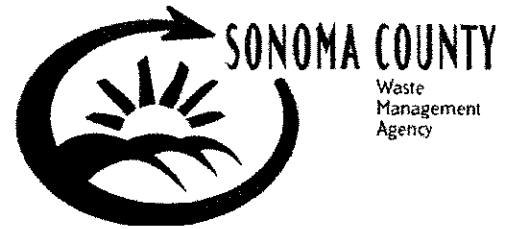
Sincerely,



Henry J. Mikus, Executive Director
Sonoma County Waste Management Agency

cc: Assembly Natural Resources Committee Members:
Shannon L. Grove (Vice Chair), fax: (916) 319-2134
Franklin E. Bigelow, fax: (916) 319-2105
Cristina Garcia, fax: (916) 319-2158
Al Muratsuchi, fax: (310) 316-2480
Jim Patterson, fax: (916) 319-2123
Nancy Skinner, fax: (916) 319-2115
Mark Stone, fax: (916) 319-2129
Das Williams, fax: (916) 319-2137

State Senator Noreen Evans, fax: (916) 323-6958
SCWMA Board Members
Heidi Sanborn, California Product Stewardship Council, email: Heidi@calpsc.org



April 8, 2013

Assemblymember Luis A. Alejo
Chair, Assembly Environmental Safety & Toxic Materials Committee
1020 N Street, Room 171
Sacramento, California 95814
Sent by Fax: (916) 319-3950

SUBJECT: ASSEMBLY BILL 403 SUPPORT

Dear Assemblymember Alejo,

The Sonoma County Waste Management Agency (SCWMA), formed in April 1992, is the joint powers authority of the nine incorporated cities and the County of Sonoma. The mission of the Agency is waste diversion required by State law AB939. The Agency's programs include household hazardous waste, composting, wood waste recycling, planning and education.

In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies. All nine incorporated cities and the County of Sonoma have since passed EPR resolutions.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

The SCWMA strongly supports Assembly Bill (AB) 403 (Stone/Eggman), which will allow producers of medical sharps (needles) to create, finance and manage a collection system for California consumers to safely and conveniently dispose of home-generated used sharps.

Used sharps can carry infectious and deadly diseases. There are many cases in recent years of solid waste workers and the general public coming into contact with illegally disposed sharps. Being punctured by a used sharp is a painful and stressful experience for the victim and their family, involving many medical visits and blood tests to determine if a long-term or life-threatening disease has been transmitted from the puncture wound. It is also costly for employers and the insurers.

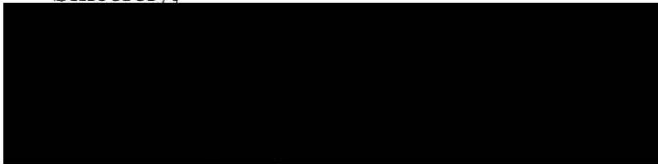
Local government, by default, has carried the financial burden of managing home-generated sharps collection programs, broadly financed by taxpayers or utility ratepayers, when most of these tax or rate payers never directly benefited from use of the sharps. Despite these efforts, used sharps are too often illegally disposed in the trash, down the toilet, dumped on beaches and found in parks where they pose a health hazard for members of the public and solid waste workers. It is time for the producers of medical sharps to share the responsibility of properly managing this dangerous waste and remove the financial burden from the public.

The diabetes prevalence in Sonoma County adults is 5.9%, or upwards of 23,000 people. A significant percentage of the diabetic population is estimated to be taking insulin. In 2012, the cost to manage 2,070 pounds of home generated sharps collected through Sonoma County's Household Toxics Facility (HHTF) was \$9,860. Only a small percentage of the sharps used by Sonoma County residents came through the HHTF program.

We strongly believe that AB 403 is the right solution to this public health problem because it creates a privately managed and financed system to allow consumers to safely and conveniently dispose of used home-generated sharps. It gives the producers freedom to design and create their own collection system and build off of existing programs, while providing the appropriate state oversight and enforcement by the California Department of Resources Recycling and Recovery (CalRecycle). AB 403 also outlines requirements for financing, consistent and robust public outreach and clear performance goals tied to specific dates. This collection system will ultimately lead to less illegal disposal of used sharps, a decrease in solid waste worker injuries, and fewer injuries to the general public. For these reasons, the SCWMA strongly supports AB 403.

If you have any questions about our position, please contact Lisa Steinman, at (707) 565-3632

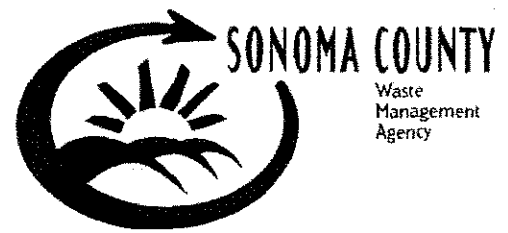
Sincerely,



Henry J. Mikus, Executive Director
Sonoma County Waste Management Agency

cc: Members, Committee on Environmental Safety and Toxic Materials:
Brian Dahle (Vice Chair), fax: (916) 319-2101
Richard Bloom, fax: (916) 319-2150
Tim Donnelly, fax: (916) 319-2133
Bonnie Lowenthal, fax: (916) 319-2170
Mark Stone, fax: (916) 319-2129
Philip Y. Ting, fax: (916) 319-2119

Assemblymember Susan Eggman, fax: (916) 319-2113
Assemblymember Wesley Chesbro, fax: (916) 319-2102
State Senator Noreen Evans, fax: (916) 323-6958
SCWMA Board Members
Heidi Sanborn, California Product Stewardship Council, email: Heidi@calpsc.org



April 8, 2013

Senator Jerry Hill
Chair, Senate Environmental Quality Committee
State Capitol, Room 2205
Sacramento, CA 95814
Sent by Fax: (916) 322-3519

SUBJECT: SENATE BILL 727 SUPPORT

Dear Senator Hill,

The Sonoma County Waste Management Agency (SCWMA), formed in April 1992, is the joint powers authority of the nine incorporated cities and the County of Sonoma. The mission of the Agency is waste diversion required by State law AB939. The Agency's programs include household hazardous waste, composting, wood waste recycling, planning and education.

In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies. All nine incorporated cities and the County of Sonoma have since passed EPR resolutions.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

The SCWMA strongly supports Senate Bill (SB) 727 (Jackson), which will allow producers of pharmaceuticals, as defined, to create, finance and manage an extended producer responsibility (EPR) system for California consumers to safely and conveniently dispose of expired and unwanted pharmaceuticals.

Prescription drug abuse in California has skyrocketed in recent years, as have hospitalizations for overdoses. These abused pharmaceuticals are most often stolen from the medicine cabinets of friends and relatives, and this epidemic has led to an increase in crime in many communities in California. With no consistent or convenient disposal option for unwanted pharmaceuticals, the household medicine cabinet continues to be the source that fuels the prescription drug abuse epidemic that is sweeping California.

For too long, local government, by default, has carried the burden of financing and managing pharmaceutical take-back programs, broadly financed by taxpayers or utility ratepayers. Despite these efforts, pharmaceuticals are either being stockpiled in medicine cabinets, a prime target for drug abusers; or flushed down the toilet, threatening our water quality, as even the most advanced wastewater treatment processes cannot remove these pharmaceutical compounds from the water. It is time for the producers that make and profit from pharmaceuticals to share in the responsibility of properly managing this dangerous and problematic waste, and remove this financial burden from the public.

In 2012, the cost to manage 1,547 pounds of pharmaceutical waste collected through Sonoma County's Household Toxics Facility (HHTF) was \$1,027. Pharmaceuticals are also collected in Sonoma County

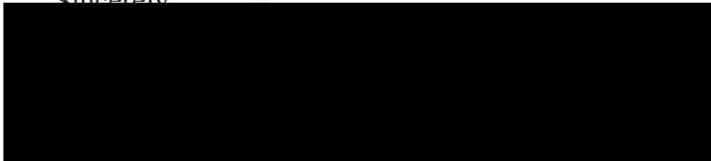
through the Safe Medicine Disposal Program. Funding for this program has been provided by The City of Santa Rosa, City of Petaluma, Sonoma County Water Agency, and Russian River Watershed Association. In 2012, 13,694 pounds of pharmaceuticals were collected through the Safe Medicine Disposal Program. The total amount of pharmaceuticals collected, since the inception of the Safe Medicine Disposal Program in 2007, has been 41,945 pounds. Controlled substances are not collected through the HHTF or the Safe Medicine Disposal Program since they cannot be legally collected through these programs. There is currently no program in place for residents to properly dispose of controlled substances in Sonoma County.

SB 727 is the right solution to this pressing problem because it creates a privately managed and financed system to allow consumers to properly and conveniently dispose of their unwanted pharmaceuticals with the appropriate oversight and enforcement by the California Department of Resources Recycling and Recovery (CalRecycle) of the approved product stewardship plans, created and designed by the producers.

SB 727 also outlines requirements for proper financing, consistent and robust public outreach, and clear performance goals tied to specific dates. This EPR system will ultimately lead to less illegal diversion, reduce the ongoing pharmaceutical drug abuse epidemic in California, and reduce the environmental impacts of pharmaceuticals in waterways, by simply making it easier and more convenient for consumers to empty their medicine cabinets of unwanted and unused pharmaceuticals. For these reasons, the SCWMA supports SB 727.

If you have any questions about our position, please contact Lisa Steinman, at (707) 565-3632

Sincerely,



Henry J. Mikus, Executive Director
Sonoma County Waste Management Agency

cc: Members, Senate Committee on Environmental Quality:

Senator Ted Gaines, Vice Chair, fax: (916) 324-2680

Senator Ron Calderon, fax: (916) 327-8755

Senator Ellen M. Corbett, fax: (916) 327-2433

Senator Jean Fuller, fax: (916) 322-3304

Senator Loni Hancock, fax: (916) 327-1997

Senator Hannah-Beth Jackson, fax (916) 324-7544

Senator Mark Leno, fax: (916) 445-4722

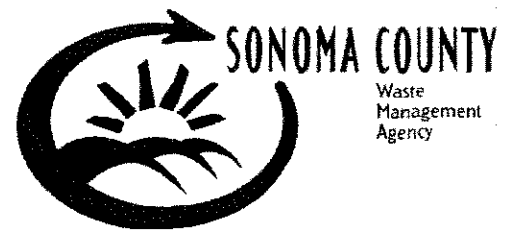
Senator Fran Pavley, fax: (916) 324-4823

Assemblymember Wesley Chesbro, fax: (916) 319-2102

State Senator Noreen Evans, fax: (916) 323-6958

SCWMA Board Members

Heidi Sanborn, California Product Stewardship Council, email: Heidi@calpsc.org



April 8, 2013

Senator Jerry Hill, Chair
Senate Environmental Quality Committee
California State Capitol
Sacramento, CA 95814

RE: SB 254 (Hancock) Mattress Recycling - Support

Dear Senator Hill,

The Sonoma County Waste Management Agency (SCWMA), formed in April 1992, is the joint powers authority of the nine incorporated cities and the County of Sonoma. The mission of the Agency is waste diversion required by State law AB939. The Agency's programs include household hazardous waste, composting, wood waste recycling, planning and education.

In June 2001, the SCWMA, recognizing that Extended Producer Responsibility (EPR) is a waste management approach that significantly improves our ability to manage discarded hazardous products, approved a resolution supporting EPR policies and efforts by governmental and non-governmental organizations to develop such policies. All nine incorporated cities and the County of Sonoma have since passed EPR resolutions.

The SCWMA supports Extended Producer Responsibility (EPR) policies that shift California's product waste management system from one focused on local government funded and ratepayer financed to one that relies on producer responsibility in order to reduce public costs and drive improvements in product design that promote environmental sustainability.

The SCWMA urges your support of SB 254 (Hancock), a measure that will help reduce illegal dumping of mattresses.


SB 254 would require manufacturers to pick up mattresses at the end-of-life, at no cost to the consumer and the public agencies. Mattresses are bulky items that take up a lot of space in landfills because they do not compact well, and springs from mattresses can easily catch in equipment used in landfill and incinerator operations. In Fiscal Year 11/12 (July 1, 2011 through June 30, 2012) 341.89 tons of mattresses were brought to Sonoma County Transfer Stations and the Central Disposal Site where the materials were ultimately landfilled. Often times, consumers do not want to pay landfills a disposal fee and end up illegally dumping them on city, county, or private properties.

While some mattress components have value, including steel springs and polyurethane foam, there is still a net cost to collect and recycle them. That said, 80-90% of mattress parts are recyclable if they are separated and this creates new employment.

SB 254 will reduce the financial burden on local governments and protect the environment by requiring manufacturers to take responsibility for establishing and implementing a collection and recycling program for used mattresses. An industry-run program using a market based approach will be more efficient and cost-effective than multiple county-level programs.

If you have any questions about our position, please contact Lisa Steinman, at (707) 565-3632

We strongly urge your support.



Henry J. Mikus, Executive Director
Sonoma County Waste Management Agency

cc: Members, Senate Environmental Quality Committee
Senator Ted Gaines, Vice Chair, fax: (916) 324-2680
Senator Ron Calderon, fax: (916) 327-8755
Senator Ellen M. Corbett, fax: (916) 327-2433
Senator Jean Fuller, fax: (916) 322-3304
Senator Loni Hancock, fax: (916) 327-1997
Senator Hannah-Beth Jackson, fax (916) 324-7544
Senator Mark Leno, fax: (916) 445-4722
Senator Fran Pavley, fax: (916) 324-4823

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State Senator Noreen Evans, fax: (916) 323-6958
SCWMA Board Members