



Date: November 20, 2014  
To: SCWMA Board Members  
From: Henry J. Mikus, SCWMA Executive Director

**Executive Summary Report for the SCWMA Board Meeting of November 19, 2014**

**Item 3:** The Board met in Closed Session to discuss Litigation; the Board had nothing to report from the discussion.

**Item 7: Consent:** Items 7.1 September 17, 2014 Minutes and 7.2 October 15, 2014 Minutes were accepted by the Board. Items 7.3, 7.4, and 7.5 were removed from Consent for regular discussion; they are described individually below.

**Item 7.3: Legal Services Budget Appropriation:** The County Board representative was not authorized to support the full amount requested. Instead the appropriation amount was reduced to \$75,000, which passed on a “unanimous vote”.

**Item 7.4: First Quarter Financial Report:** The Board asked staff to include cost center and reserve fund balances, and to use clearer column labels in future reports. The Report was approved unanimously.

**Item 7.5: Proposal for Facilitating Evaluations, Executive Director and Agency Counsel:** The Board wished to conduct the two evaluations, for the Executive director and Agency counsel, separately. The Board approved the proposal by Sherry Lund Associates for facilitating the evaluations on an 8:2 vote (Petaluma and Sebastopol not voting for approval) with an added \$3,000 for the not-to-exceed proposal amount (\$18,470 increased to \$21,470) to accommodate including the County/City Attorneys in the 360 evaluation for Agency Counsel.

**Item 8: Compost Zero Discharge Plan Update:** The latest (third) monthly progress report on the Zero Discharge Plan work was compiled and sent to the NCRWQCB. No recent rain storms have resulted in any discharge of compost storm contact water. The work on implementing the Zero Discharge Plan “Interim Measures” is complete; most noteworthy is that the construction project to combine two small detention ponds into a single, larger pond was completed in time for the winter rains. The Board approved appropriating \$10,000 to cover the extra cost from having to excavate unexpected rock along the pond bottom. Outhaul of incoming materials has been reduced as the compost facility adjusts to operating on a reduced site footprint.

**Item 9: New Compost Site EIR Review/Recirculation Appropriation:** CH2M Hill Engineers, Inc. Oakland office will be doing the EIR review. The CH2M Hill proposal allows flexibility by giving a choice as to whether the changes to the EIR would need recirculation or could be accomplished by amending the Final EIR. The project cost, \$80,461, was approved for appropriation from reserves to the operating budget.

**Item 10: Update Report New JPA 3<sup>rd</sup> Amendment Approvals:** After spirited discussion, the Board decided on the following actions:

- In order to give adequate time to discuss and resolve several questions regarding the Draft 3<sup>rd</sup> Amendment to the JPA Agreement, yet settle the SCWMA existence beyond February 2017 expeditiously, simplify the Amendment to address only an extension of SCWMA of 25 years. This would allow decisions and development of a new compost site to continue, particularly given the

financial advantage amortizing the design, permitting, construction, and operation for 25 years would provide. Resolution of questions with other features of the Draft 3<sup>rd</sup> Amendment would proceed separately and be set forth in a subsequent Amendment.

- That staff arrange a meeting as soon as possible for the Chair, Vice-Chair, Executive Director, Agency counsel plus Board Members Fudge and Harvey with the County/City attorneys to discuss the extension of SCWMA beyond February 2017.
- Communicate with the Board of Supervisors to provide clarity regarding use of County property at the Central Landfill for a new proposed compost site. Reaching an understanding with the County on this question is essential to assessing which proposed new site is the better choice; otherwise the County site could not be considered viable.

**Item 11: Executive Director Monetary Signing Authority:** The signing limit of \$5,000 had been in place since 1992. This limit was increased to \$25,000.

**Item 12: AB 939 Local Task force Planning Request:** The Local Task Force, an advisory group on solid waste matters to both the SCWMA Board and the Board of Supervisors, presented a request which was approved by the Board that as part of the annual County Integrated Solid Waste Management Plan review in 2015, budget funds and staff time be allocated for planning work beyond the 20-year Plan timeframe.

**Item 13: December Meeting Discussion:** The Board decided to hold the December meeting as scheduled on December 17, 2014, with a portion dedicated to one evaluation face-to-face discussion, and a business meeting if necessary. The Executive Director's evaluation would be held at this meeting.

**Item 14: Attachments/Correspondence:** The attachments were the November & December 2014 Outreach Calendar, 2015 List of Meetings, Mandatory Commercial Recycling Outreach Program survey & Report, Pharmaceutical Ordinance "Fact Sheet", a "thank You" letter to staff, and the CalRecycle notice that the Electronic Annual Report is accepted.