



Date: February 15, 2017

To: SCWMA Board Members

From: Patrick Carter, SCWMA Executive Director

**Executive Summary Report for the SCWMA Board Meeting of February 15, 2017**

**Item 4, Consent Items:** Items 4.1 Minutes of the January 18, 2017 Regular Meeting, 4.2 February and March 2017 Outreach Calendar, 4.3 2016 Education and Outreach Reports, 4.4 SCWMA FY 2016-17 Second Quarter Financial Report, 4.5 Annual Review of SCWMA Rules of Governance, 4.6 SCWMA FY 14-15 Financial Audit were approved.

**Item 5, Discussion and Possible Action on the Results of a Request for Information for Organic Waste Processing:** Staff gave a brief overview of the responses to the Request for Information, pointing out the information included in the packet about the respondent site locations, materials accepted, capacity, and disposal costs. Staff concluded that there was sufficient interest in this project to recommend proceeding with a Request for Proposals process to receive all the necessary information to secure long term organics processing capacity for interested SCWMA members. No action was required.

**Item 6, Discussion and Possible Action to Approve an Agreement with R3 Consulting Group for RFP Process Assistance:** Staff discussed the complexity of the RFP process that would be necessary to secure long term organics processing capacity and concluded that professional assistance would be necessary for a successful project outcome. Staff presented the scope of work, budget, and schedule developed by R3 Consulting Group for this RFP professional assistance, which included development of the RFP, requesting flow commitments from SCWMA members, facilitating stakeholder groups, issuing the RFP, evaluating the RFP, developing the agreements with the recommended facility owners, and presenting the results to the SCWMA Board. **The SCWMA Board unanimous approved authorization for the Executive Director to execute an agreement with R3 Consulting Group to assist SCWMA staff in the Request for Proposal process to secure future organics capacity.**

**Item 7, Discussion and Possible Action on the Fiscal Year 2017-18 SCWMA Work Plan:** Staff presented the FY 17-18 SCWMA Work Plan, which discusses SCWMA projects for the upcoming fiscal year, and is used as a guidance document for the annual budget development. New projects proposed included SCWMA rebranding, website redesign, new model ordinance research, vehicle replacement, intern program, and continued work on a North County HHW facility. **The Board provided feedback, including discussing the origins and initial intent of the SCWMA during the rebranding project, providing legislative and regulatory updates to SCWMA members, and more discussion of the SCWMA Reserves, and approved the FY 17-18 Draft Work Plan as a guide for the FY 17-18 Draft Budget.**