



Date: March 15, 2017
To: SCWMA Board Members
From: Patrick Carter, SCWMA Executive Director

Executive Summary Report for the SCWMA Board Meeting of March 15, 2017

Item 6, Consent Items: Items 6.3 Confirmation of Sonoma County Local Task Force Bylaws, 6.4 Approval of MOU for C&D Facility Certification Development Services, 6.5 Approval of Scope of Work for Home Composting RFP, and 6.8 Support for DEA Take Back Events were pulled from Consent for discussion. Item 6.1 Minutes of the February 15, 2017 Regular Meeting, 6.2 March and April 2017 Outreach Calendar, 6.6 Approval of Scope of Work for Spanish Language Outreach RFP, 6.7 Approval of Scope of Work for Used Oil Program Management RFP were approved.

Item 6.3, Confirmation of Sonoma County Local Task Force Bylaws: After a brief discussion, the Board confirmed the bylaws, with the provision that the cities be given complete discretion to appoint members to their respective member positions on the Local Task Force. The existing bylaws require the primary position be either an elected official or city staff member.

Item 6.4, Approval of MOU for C&D Facility Certification Development Services: After discussion, the Board approved the Memorandum of Understanding with the Central Contra Costa Solid Waste Authority and the County of Solano regarding construction and demolition debris certification development services.

Item 6.5, Approval of Scope of Work for Home Composting RFP: The Board requested additional evaluation information of the existing program to be presented at the next SCWMA meeting. The Board gave staff direction to proceed with the RFP process.

Item 6.8, Support for DEA Take Back Events: Staff was given direction to communicate the Board's support for DEA take back events to individual police departments, including a checklist of what is required for participation and copy the SCWMA Board Member and City Manager in that communication.

Item 7, Discussion and Possible Action on Franchise Agreement Assignment Assistance: Staff was given direction to develop a scope of work for assisting interested members with franchise agreement assignment, clearly defining what was being offered and how member participation would affect the project cost.

Item 8, Discussion and Possible Action on the 2017-18 SCWMA Draft Budget: Staff was directed to include additional funding for professional development and for performance evaluation. Staff was also given direction to further explore the SCWMA staff's unfunded liability, determine the amount, and potential mechanisms to begin addressing the unfunded liability.